

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Motion to Appoint a New Planning Commissioner
DEPARTMENT: Planning & Community Development
PRESENTED BY: Steven Szafran, AICP, Senior Planner
ACTION: ☐ Ordinance ☐ Resolution ☒ Motion
 ☐ Discussion ☐ Public Hearing

PROBLEM/ISSUE STATEMENT:

The Planning Commission is a seven member commission that advises and makes recommendations to the City Council on a variety of land use issues. Members of the Commission are appointed to four year terms.

Terri Strandberg, who has served on the Planning Commission since April, tendered her resignation from the Commission, thus retiring from service before her term concludes. The City now needs to fill Mrs. Strandberg's position on the Commission for the remainder of her term ending March 31, 2018.

DISCUSSION:

Council needs to appoint a Commissioner to fill the remainder of Mrs. Strandberg's four year term on the Planning Commission. In February 2014, Council went through the appointment process to fill three positions on the Planning Commission. At that time the sub-committee suggested that there were more than three well qualified candidates that were interviewed. Rather than go through this process again, on August 18, staff recommended that the Council subcommittee that initially conducted the application review and interview process re-review the applicants that were not selected and recommend an applicant to the full Council for appointment.

Council Rules, Section 2.3F and Section 2.4, provide the rules for how ad hoc Council subcommittees, such as interview panels for Council advisory boards, are formed and how citizen appointments to those advisory boards are made. At the August 18 City Council meeting Council waived their rules of procedure and reappointed the Council Subcommittee that conducted the Planning Commission interviews in February 2014. This Council subcommittee consisted of Councilmembers Hall, Eggen and Roberts.

Council rules state that applications will be received from the public, the ad hoc Council subcommittee will determine which applicants to interview after reviewing their applications, interviews will be conducted, and the subcommittee will ultimately review the findings of the interviews to reach consensus on whom to recommend to the full Council for appointment. In lieu of this process, Council waived their rules at the August 18 Council meeting to have the Council subcommittee review those applicants that were interviewed last February that were not selected for a position, determine who they feel

should be appointed to fill this vacancy, and determine if that person is able and willing to complete Mrs. Strandberg's term.

There were four candidates that were not selected to be on the Planning Commission during the last appointment process: Laura Mork, Lee Fenton, Shelly Rae Watson, and Marc Mignogna. Out of the four potential Commissioners, only Marc Mignogna has stated that he is unable to commit his time to the Planning Commission at this time.

Council Subcommittee Recommendation:

The Council Subcommittee met on August 20, 2014 to conduct their review process and formulate a recommendation to the full Council. The Council Subcommittee unanimously recommended that Laura Mork be appointed to the Planning Commission to fulfill the term vacated by Mrs. Strandberg.

RECOMMENDATION

Staff recommends that the Council appoint Laura Mork to the Planning Commission for the remainder of Mrs. Strandberg's term that will run from September 4, 2014 through March 31, 2018.

Approved By: City Manager **DT** City Attorney **JA-T**