

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorize the City Manager to Execute a Contract with CH2MHill for development of the 145 th Street Route Development Plan
DEPARTMENT:	Public Works
PRESENTED BY:	Kirk McKinley, Transportation Services Manager Alicia McIntire, Senior Transportation Planner
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

On January 13, 2014, the City Council directed staff to begin creation of a Route Development Plan (RDP) for the 145th Street corridor. To implement this direction, staff requests that Council authorize the City Manager to execute a contract with CH2MHill in the amount of \$469,140 for development of the 145th Street RDP. The project will create a master plan for the corridor from 3rd Avenue NW to Bothell Way NE (SR 522). The RDP will evaluate the needs for capacity, safety, access management, and accommodations for multiple travel modes (vehicles, buses, walking, cycling, and freight).

RESOURCE/FINANCIAL IMPACT:

This project will utilize a combination of a federal grant and Roads Capital funds. Below is a breakdown on the project funding:

Staff and internal project management	\$57,000
Consultant Base Contract	<u>\$469,140</u>
Total Project Cost	\$526,140
Federal Grant	\$246,000
Roads Capital Fund	\$350,000
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Total Available Funding	\$596,000
Project Balance (Rev. - Exp.)	\$69,860

RECOMMENDATION

Staff recommends that Council move to authorize the City Manager to execute a contract with CH2MHill in the amount of \$469,140 for development of the 145th Street Route Development Plan.

Approved By: City Manager **DT** City Attorney **JA-T**

BACKGROUND

On January 13, 2014, the City Council directed staff to begin creation of a Route Development Plan (RDP) for the 145th Street corridor. Staff returned to Council on April 28, 2014 with a proposed approach to development of RDP. During this discussion, staff described the purpose of an RDP, including many of the elements that will be addressed as part of the City's process. The purpose of a RDP is to serve as a master plan for the proposed improvements to the corridor and it is through this process that the City will work with our partner agencies and the community to develop that vision.

Staff also provided an overview of the various public outreach components, including involvement by several partner agencies (WSDOT, City of Seattle, Seattle City Light, Sound Transit, King County Metro, and the Puget Sound Regional Council), residents, property owners, business owners, community groups and human service organizations. A public involvement strategy will be developed with the City's consultant that ensures the City provides opportunities for meaningful input into the RDP process. Similarly, the City will develop a communication strategy to ensure the public is notified of these opportunities and informed about how they can participate.

Because a project of this scope and scale will naturally have multiple issues to address, many of which may have competing solutions, it will be important to establish goals for the project and evaluation criteria that can be used to balance these competing interests and assist in the selection of a preferred alternative. Project goals and evaluation criteria would be based upon existing City policies, such as those outlined in Council Goals, the Comprehensive Plan, the Transportation Master Plan and the Environmental Sustainability Strategy, as well as corridor-specific issues.

At the April 28, 2014 Council meeting, staff also presented a set of draft potential project goals and evaluation criteria. It is anticipated that these goals and criteria will be further refined at the beginning of the process with input from our project partners and the community for approval by Council to help guide development of the RDP. Staff is scheduled to return to Council on December 1, 2014 to further discuss these goals and evaluation criteria.

Council has also discussed the importance of securing outside funding sources for future phases of corridor improvements, including design, environmental review, right-of-way acquisition and construction. The RDP process will include development of preliminary cost estimates for the preferred alternative for the corridor, which will be critical as the City pursues funding partnerships and grant funds. Additionally, the RDP will identify various available grant sources and outline a strategy for advancing the project. The City has already begun laying the groundwork for securing future funding including outreach to state and federal elected officials and inclusion of the corridor improvements in the Puget Sound Regional Council's Transportation 2040 plan. Grant funding for design of the segment from Aurora Avenue N to I-5 has also been secured, with this work scheduled to begin in 2016. The December 1, 2014 discussion will also include a funding discussion for future phases of this project.

The April 28, 2014 staff report and associated attachments can be viewed at the following link:
<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2014/staffreport042814-9b.pdf>

DISCUSSION

On July 16, the City issued a Request for Qualifications (RFQ) for development of the 145th Street RDP. An informational meeting for potential consultants was advertised with the RFQ and held on July 24. The RFQ period closed on August 11.

Five Statements of Qualifications (SOQs) were received. The following consultants submitted SOQs in response to the RFQ:

- CH2MHill
- HDR
- KPFF
- Parametrix
- Parsons Brinkerhoff

City staff reviewed the submittals and, based upon the evaluation criteria contained within the RFQ, selected three consultant firms for interviews. The evaluation criteria included:

- Project Approach
- Related Experience of Project Team
- Expertise of Key Staff
- Statement of Qualifications Presentation

Because this was a RFQ process as opposed to a Request for Proposal (RFP) or construction bid, consideration of cost could not be included as one of the evaluation criterion.

The City held one hour interviews with the following three firms: CH2MHill, Parametrix and HDR. The interview panel included City staff as well as representatives from Sound Transit and WSDOT.

Based upon the interviews, the interview panel selected CH2MHill for contract award. Staff negotiated a cost for the project with CH2MHill based upon the available budget. The base contract amount for the RDP is \$469,140. The proposal by CH2MHill was negotiated down considerably with some elements set aside as part of a project contingency.

Staff has identified specific tasks where it might be necessary to have the Consultant perform during the project. These tasks include VISSIM traffic modeling, supplemental funding assistance, additional public outreach and technical support. The current project budget has adequate funds and the City's purchasing policies provide authorization for the City Manager to execute up to \$50,000 in contract changes. The contingency would only be spent if deemed critical for the successful completion of the

project. However, the contract award tonight for CH2MHill would just be for the base contract.

The project is anticipated to start in late October 2014 and is anticipated to be complete in October 2015.

RESOURCE/FINANCIAL IMPACT

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