

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING

Monday, October 13, 2014
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall, McConnell, Salomon, and Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Winstead, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Winstead led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. REPORT OF THE CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember Hall said he attended the Association of Washington Cities Board Meeting and reported the main topic of discussion was 2015 Legislative Priorities. He also reported speaking at a New Energy Cities Program event on Climate Action, and to a King County Builders Group regarding Light Rail Station Area planning and zoning.

Councilmember Roberts attended the Sound Cities Association (SCA) Public Issues Committee (PIC) Meeting. He reported discussing legislative priorities and the County budget. He shared that future meetings will include taking a position on designating military bases as growth centers and amending manufacturing center designation criteria under Puget Sound Regional Council's Vision 2040.

Deputy Mayor Eggen reported attending three events: the Monster Mash Dash; the King County Metropolitan Solid Waste Management Advisory Committee where they are updating the Comprehension Plan and presenting a 2015 budget that will lead to a rate recommendation; and the SCA Finance Committee where they discussed transit and public health budgets.

Mayor Winstead reported attending the Naturalization Ceremony at the Shoreline Library, the North End Mayor's Luncheon, and welcoming the King County Library Board of Trustees at their meeting in Shoreline.

5. PUBLIC COMMENT

Ginny Scantlebury, Shoreline resident, stated she is upset regarding the hiring of Ms. King as City Attorney. She understands that Ms. King would be prohibited from working on Point Wells and Ronald Wastewater matters, and asked if the City would have to hire an additional attorney to work on them. She asked what remedies have been put in place to assure that there is not a conflict of interest.

Vance McElmurry, Shoreline resident, voiced a complaint about a Customer Response Team representative and said he believes he is being harassed due to expired license tags.

Ms. Tarry shared that the finalization of the employment offer to the new City Attorney included ensuring that there were no conflicts of interests regarding the work that Ms. King has performed for Snohomish County and with the work that she will perform for the City of Shoreline. She stated that Ms. King will be able work on Points Wells and Ronald Wastewater District issues.

6. APPROVAL OF THE AGENDA

The agenda was adopted by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember Hall, seconded by Councilmember McGlashan and unanimously carried, the following Consent Calendar items were approved:

(a) Minutes of Special Meeting of September 22, 2014 and Minutes of Business Meeting of September 22, 2014

(b) Approval of expenses and payroll as of September 26, 2014 in the amount of \$4,966,799.51

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
8/17/14-8/30/14	9/5/2014	57360-57570	13400-13433	57878-57883	\$468,392.60
8/31/14-9/13/14	9/19/2014	57571-57766	13434-13458	57971-57978	\$587,030.30
					<u>\$1,055,422.90</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
9/26/2014	1086	\$10,858.83
		<u>\$10,858.83</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
9/8/2014	57832	57832	\$3,520.00
9/8/2014	57833	57833	\$193.49
9/10/2014	57834	57858	\$57,636.27
9/10/2014	57859	57877	\$133,027.04
9/17/2014	57884	57885	\$90,276.43
9/17/2014	57886	57886	\$520.49
9/17/2014	57887	57887	\$200.00
9/18/2014	57888	57898	\$42,867.73
9/18/2014	57899	57932	\$43,511.39
9/18/2014	57933	57952	\$600,551.05
9/18/2014	57953	57967	\$212,714.33
9/18/2014	57968	57968	\$1,411,744.62
9/23/2014	57969	57970	\$10,230.00
9/25/2014	57979	57991	\$26,667.42
9/25/2014	57992	58011	\$906,902.36
9/25/2014	58012	58024	\$359,955.16
			<u>\$3,900,517.78</u>

(c) Authorize the City Manager to Execute an Amended Contract with the Law Office of Sarah Roberts for Prosecution Services through 2015

8. ACTION ITEMS

(a) Adoption of Res. No. 363 Revising the Personnel Policies for the Affordable Care Act Employer Mandate

Ms. Tarry recalled that the Affordable Care Act and Revisions to the Personnel Policies were presented to Council for discussion on September 29, and explained that this staff report provides more focus on defining the Extra Help category. She introduced Paul Itaoka, Human Resources Director to provide the report.

Ms. Itaoka explained the Affordable Care Act requires the City to provide health coverage for employees who average more than 30 hours a week, reviewed the financial impacts, and reported that health coverage proration for part-time employees is permitted under the Act.

Deputy Mayor Eggen moved adoption of Resolution 363 to amend Chapter 3 of the Employee Handbook to create Employment Status Definitions for extra help employees. The motion was seconded by Councilmember Hall.

Deputy Mayor Eggen commented on correcting policy and making revisions to the Employee Handbook to adhere to federal mandates. Councilmember Roberts requested that City staff monitor work hours appropriately in each quarter.

Councilmember Salomon shared he will not be supporting the motion. He commented on the design of the Act and its intent to expand coverage for people throughout the United States, and the provisions that require employers to provide greater coverage. He expressed that he is not convinced that the City needs to adopt the amendments to the Employee Handbook to accomplish these requirements.

Deputy Mayor Eggen commented on this being a technical amendment for a limited purpose, and recommends a larger conversation regarding providing healthcare to employees working threshold hours.

Ms. Itaoka responded that the amendments will assist Human Resources with the management of Extra Help Employees and aid in ensuring compliance with the Act.

The motion passed 6-1, with Councilmember Salomon voting no.

9. STUDY ITEMS

(a) Discussion of Strategies for Implementing Climate Action Plan Recommendations

Rika Cecil, Environmental Programs Coordinator, introduced Miranda Redinger, Senior Planner and Elizabeth Willmont with Climate Solutions' New Energy Cities Program. She recalled that Council adopted the Climate Action Plan on September 30, 2013, and explained that this report is to introduce strategies to reduce greenhouse gases and meet climate targets.

Ms. Willmont provided an overview of the New Energy Cities Program, reviewed the milestones and actions Shoreline has taken to get to where it is today, and commented on the Council's carbon reduction goal of being 80% below the 2007 level by 2050. She reviewed Shoreline's energy usage by type and its carbon footprint. She presented a map depicting Shoreline's Energy and Carbon Footprint, commented that much of Shoreline's carbon footprint resides in natural gas and petroleum, and noted that half of Shoreline's carbon emissions come from transportation. She commented that the Greenhouse Gas Emissions target line is quite steep and that achieving the 80% carbon reduction goal will be challenging. She reviewed outside forces that are driving carbon reduction, talked about the "carbon wedge", and discussed different strategies for reduction.

Ms. Redinger reviewed next steps, including scheduling a Council workshop, providing direction regarding priority for carbon wedge strategies, and advocating for carbon reduction policy at regional and state levels.

Councilmembers commented on the benefit of regional carbon footprints, helping our community understand the risks of not reducing carbon emissions, the importance of protecting the environment for the future, and the need to be creative in community outreach. They commented on the usage of “other renewables” in Shoreline and expressed disappointment that they are so low. It was asked if nuclear energy could be used as a replacement to natural gas. They expressed concern over requiring a retrofit of existing homes prior to sale, linking the Property Tax Exemption with green buildings, the performance of the ride share program, and adopting programs that are not working. They asked about carbon pricing and tracking carbon emissions on a per capital bases, incentivizing the use of solar energy, developing financial assistance programs for retrofitting expenses, and how Shoreline’s recycling targets compared to other cities.

Ms. Willmont commented on balancing carbon reduction and public health when considering nuclear energy usage, explained the use of hydropower as a renewable, and stated that there is a statewide effort to put a monetary value on carbon pricing. Ms. Redinger talked about local resources for preserving energy in homes and generating solar power, explained that the carbon footprint is tracked every five years, and stated that it can also be calculated on a per capital bases. She concluded by reviewing ideas for a communications and education plan.

Councilmembers requested a more in depth meeting regarding the Climate Action Plan and focusing on issues that have a budget impact or change Council policy and goals, and include any legislative action.

Ms. Tarry shared that options would be developed to incorporate Council’s direction from tonight’s discussion, and that she will meet with Mayor Winstead and Deputy Mayor Eggen to identify when to bring the item back to Council.

(b) Transmittal of the 2015 Proposed Budget

Ms. Tarry expressed gratitude to the Administrative Services Department for their work in facilitating the budget process and developing the budget documents. She explained how the budget is created from plans, Council Goals and how policy directions are developed into citywide, department and individual work plans that allocate financial and staffing resources to deliver public service and meet organizational goals. She shared that the 2015 Proposed Budget is \$72.6 Million, reflects a 6.5% decrease from 2014 budget, meets policy requirements for Fund Reserves, and is a balanced budget. She reviewed fund balances, bond ratings, and number of Full Time Employees (FTE). She provided rationale for increasing the Buyer’s position to fulltime, and adding an Assistant Planner position and a .8 FTE for a Parks Maintenance worker. Ms. Tarry then highlighted supplemental budget item requests, which she explained are out of the ordinary ongoing services that the City provides. She noted more detail will be provided about these requests in the department presentations.

Mr. Hartwig reviewed where budget funding comes from, and where the money is spent. He reviewed the operating fund resources, property tax, levy lid lift projection data, and explained that he anticipates a reduction in the property tax rate for 2015. He reviewed operating fund expenditures by function, value of the tax dollar, personnel costs, staffing comparison levels with

other cities, and recommended fee changes. Mr. Hartwig reviewed the 10-Year Financial Sustainability Plan expenditure targets, and reported that the City's operating budget ten year forecast gap has been pushed out from 2019 to 2020. He reported that the Capital Improvement Plan is \$23.2 Million, Surface Water Utility resources are \$3.7 Million, and Surface Water Utility expenses are at \$5.5 Million. He concluded with announcing the budget review and adoption schedule.

10. ADJOURNMENT

At 9:00 p.m., Mayor Winsted declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk