

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF REGULAR MEETING**

Monday, October 27, 2014  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall, McConnell, Salomon, and Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Winstead, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Winstead led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

On behalf of the Shoreline City Council, Mayor Winstead called for a moment of silence to express condolences for the victims of the recent tragedy at Marysville-Pilchuck High School, and to wish good thoughts for the healing of that community. She also announced the passing of Scott Keeney and expressed condolences. She shared that Mr. Keeney was an extremely valued member of the Shoreline Community, and recognized for his participation in numerous volunteer organizations including the Senior Center, Arts Council, Emergency Management Council, and the Shoreline Fire Commission.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Deputy Mayor Eggen attended a Vision House fund raising event in Lynnwood. He reported that all rooms are occupied, and employment programs are assisting clients in moving toward full independence.

5. PUBLIC COMMENT

There were no members from the public wanting to address the Council.

## 6. APPROVAL OF THE AGENDA

**The Agenda was adopted by unanimous consent.**

## 7. CONSENT CALENDAR

**Upon motion by Councilmember Hall, seconded by Councilmember McConnell and unanimously carried, the following Consent Calendar items were approved:**

**(a) Minutes of Workshop Dinner Meeting of October 13, 2014; and Minutes of Business Meeting of October 13, 2014**

**(b) Approval of expenses and payroll as of October 9, 2014 in the amount of \$2,938,163.66 of:**

**\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
9/14/14-9/27/14	10/3/2014	57767-57971	13459-13484	58150-58155	\$453,256.18
					\$453,256.18

**\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
9/29/2014	58025	58026	\$457.62
10/1/2014	57887	57887	(\$200.00)
10/2/2014	58027	58038	\$143,837.01
10/2/2014	58039	58050	\$66,737.66
10/2/2014	58051	58070	\$1,125,397.72
10/2/2014	58071	58079	\$1,187.10
10/9/2014	58080	58088	\$9,459.45
10/9/2014	58089	58112	\$914,561.21
10/9/2014	58113	58122	\$1,747.90
10/9/2014	58123	58148	\$220,299.26
10/9/2014	58149	58149	\$1,422.55
			\$2,484,907.48

**(c) Approval of the Interlocal Agreement with the City of Bellevue for Pooled Funding for Human Services**

## 8. ACTIONS ITEMS

(a) Discussion of 2015 Proposed Budget - Department Presentations Continued

Robert Hartwig, Administrative Services Director, announced the departments presenting budget proposals and reviewed the budget adoption schedule.

Mark Relph, Public Works Director, presented the Public Works proposed General Fund budget of \$2.7 Million, the Surface Water Utility Fund of \$5.5 Million, and the Street Fund of \$1.5 Million. He explained Public Works is comprised of three divisions, Operations, Engineering, and Transportation, and reviewed the services they provide. He specified on-going funding requests are construction management and inspections, and identified one-time supplemental requests for Grant Matching Funding, Utility Negotiations, Right-of-Way Inventory and Condition Assessment, Solid Waste Collection Contract, and a Transition Plan for Section 504 and American with Disability Act (ADA) Requirements.

Councilmembers asked a clarifying question regarding Section 504 for the Transition Plan, and if sidewalk repair will be addressed in the Plan. Tricia Junke, City Engineer, responded that Section 504 deals with accessibility requirements to facilities and programs for a variety of disabilities. Mr. Relph responded that Council can provide direction regarding capital funding to assist with ADA sidewalk repair, and explained how the City has historically addressed this issue.

Mr. Relph presented the Surface Water Utility (SWU) Fund budget of \$5,479,524, fee assumptions, and explained that the Surface Water fee is the primary revenue source. He reviewed the budget includes Operating Programs and Capital Projects, Level of Service 1 approved in the Master Plan, and a 3% proposed increase in the annual surface water fee. He identified on-going budget requests are for high priority maintenance vactoring and NPDES Phase II Permit Support, and a one-time budget request for video inspection equipment and training. Ms. Junke highlighted new SWU Capital Projects are 10<sup>th</sup> Avenue Drainage Project, Hidden Lake Dam removal, and NE 148<sup>th</sup> Infiltration.

Ms. Junke presented the Roads Capital Fund Budget of \$26.91 Million and explained that the majority of these projects will receive grant funding. She shared new projects receiving grant funding are the Bicycle Implementation Plan, overlay of 15<sup>th</sup> NE Ave from 147<sup>th</sup> to 155<sup>th</sup>, and Meridian from 195<sup>th</sup> to 205<sup>th</sup>, and the 145<sup>th</sup> Route Development Plan. She reviewed projects pending grant approval, and explained that the Road Capital Fund includes \$500,000 grant matching from the General Fund. Ms. Junke presented the General Capital Fund Park Projects of \$5.01 Million, and explained new projects are Shoreline A/B Turf and light replacement, and Twin Ponds lighting replacement. She presented Capital Fund Facilities Projects of \$4.71 Million and highlighted new projects are Shoreline Pool Master Planning, and the Shoreline Veteran's Recognition Memorial.

Councilmembers asked how many properties still have surface water issues. They recalled last year that additional money was allocated to Bituminous Surface Treatment (BST) and asked if there have been lessons learned from this year's BST projects. Mr. Relph commented on the tremendous improvements made resolving surface water issues, distinguishing between standing water in the public right-of-way and on private property, and stated he will report back to Council with surface water issue data. He commented that overall BST was a great success and explained that staff is completing a survey that will provide insight on the success of the BST project that he will share with Council. Mr. Hartwig added that the accumulated fund balance in

Transportation Benefit District Funds increased funding in the road surface program for 2014, and noted the 2015 proposed budget reflects a reduction.

Mr. Hartwig presented the City Facilities Major Maintenance Fund of \$1.04 Million. He shared facility projects are Police Station and City Hall long-term maintenance, City Hall parking garage, Shoreline Pool, Richmond Highlands Community Center, and Spartan Recreation Center.

Councilmembers recalled that the coating in the City Hall parking garage has a limited lifecycle and asked if it is on target. Ms. Ooka answered it is on schedule.

Mr. Hartwig presented General Fund Transfers Out (moving cash from one fund to another), totaling \$2.02 Million, and reviewed each fund. He reviewed ending fund balance by year for the General and Revenue Stabilization Funds. He stated the minimum reserve for 2015 is \$4.6 Million. He reviewed Debt Service Funds for three General Obligation Bonds: Open Space Acquisition and Park Improvements, City Hall, and the North Maintenance Facility. He then presented other fund expenditures.

Councilmembers voiced concern about health impacts of artificial turf proposed for Fields A & B. Dick Deal, Parks, Recreation and Cultural Services Director, responded that studies show no direct correlation between cancer and synthetic materials used on fields.

Councilmembers commented on state rules regarding debt limits, asked if the City's limits are low, questioned what a healthy amount of debt is, and asked for comparisons with other jurisdictions. Mr. Hartwig responded that he will research debt limits and provide this information to Council.

(b) Ronald Wastewater District (RWD)/City Council CEO Update

John Norris, Assistant City Manager, provided the staff report for the Ronald Wastewater District Transition Committee of Elected Officials. He reviewed the assumption timeline and the work the CEO has completed to-date. He said the transition goal is to "negotiate in good faith the terms of final transition so as to ensure a smooth transition from District to City operations". He explained the CEO is developing a transition plan that will be approved by both Council and the RWD Board.

Councilmember McConnell encouraged RWD CEO Representatives to have monthly meetings with the RWD Board to share information. Councilmember Roberts commented that the transition of personnel will be the most challenging item, and talked about RWD's completing a hydraulic analysis prior to the transition.

Councilmembers thanked Councilmembers McConnell and Roberts for their work on CEO, and asked about the use of utility reserves. Mr. Norris responded that the Utility is an enterprise fund and reserves can only be spent on the Utility.

9. EXECUTIVE SESSION

At 8:17 p.m., Mayor Winstead announced Council would take a five minute recess and then recess into an Executive Session for a period of 40 minutes as authorized by RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase. At 8:23 p.m. Council reconvened in Executive Session. City staff attending the Executive Session included: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Julie Ainsworth-Taylor, Interim City Attorney; Dan Eernisse, Economic Development Manager; Scott MacColl, Intergovernmental Relations Program Manager, Robert Hartwig, Administrative Services Director; and Gail Tabone, ESS Consulting. At 9:03 p.m., Mayor Winstead emerged to announce a 15 minute extension to the Executive Session. At 9:18 p.m., Mayor Winstead emerged to announce a 10 minute extension to the Executive Session. At 9:30 p.m., the Executive Session was over.

10. ADJOURNMENT

At 9:30 p.m., Mayor Winstead declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk