

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF SPECIAL MEETING**

Monday, November 17, 2014  
5:45 p.m.

Conference Room 104 - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall, Salomon, and Roberts. Councilmember McConnell arrived at 6:47 p.m.

ABSENT: None

STAFF: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Jessica Simulcik Smith, City Clerk; and Bonita Roznos, Deputy City Clerk

GUESTS: None

At 5:47 p.m., the meeting was called to order by Mayor Winstead.

Goal Setting Workshop and “Mini-Workshop”

Councilmembers discussed the merits of holding a full Council Workshop, and identified potential agenda topics, including jail diversion alternatives, development code amendments and affordable housing. They discussed that jail diversion alternatives, development code amendments, and affordable housing are policy issues that can be more appropriately addressed in a workshop dinner meeting or as a Council study item. While they agreed it was necessary to hold a full workshop, there was no need for a mini-workshop. They talked about the importance of communication, Council interaction, and teambuilding as aspects of their goal setting workshop. Ms. Tarry stated she will provide Councilmembers with dates and location options for their full workshop, which will likely be held sometime in March 2015.

Summer Break

Councilmembers agreed to continue to have summer break occur around the 4<sup>th</sup> of July holiday.

Agenda Planner Update

Ms. Tarry reviewed the Agenda Planner, future pending and unscheduled items, and asked if it has been helpful. Councilmembers commented on missing the update to the environmental sustainability strategy item. Ms. Tarry responded that the update to the sustainability strategy would be reflected in the Climate Action Plan strategies, but she also stated she would consult with staff and see if should be a separate item. Councilmembers support the 2015 Workshop Dinner Meeting Topics, and expressed a desire to meet annually with the Shoreline Community College Board of Trustees and the School Board.

2015 Proclamation List

Councilmembers support the 2015 Proclamation list and guidelines, and requested reducing the length of the proclamations. They also stated support for the recognition of youth accomplishments as appropriate.

Reading of Ordinances

Councilmember expressed support for a narrow interpretation of the Council rule to waive three readings of an Ordinance, and stated that they would like to see most ordinances follow their three reading rule.

Communication Protocol

Councilmembers stated their preference to correspond with the City Manager, copying the Assistant City Manager, and the Executive Assistant to the City Manager/ Council. Ms. Tarry reminded Council that preferred communication with staff is through the Department Director, copying the Assistant City Manager and the Executive Director to City Manager/Council.

Telephonic Participation at Council Meetings

A discussion ensued about telephonic participation at Council Meetings, and Council agreed they do not want to expend money on a new telephone system specifically for telephonic participation. They agreed that participation by telephone would be allowed and should be a limited occurrence, but Council was not interested in amending their Council Rules of Procedure regarding telephonic participation at this time. Mr. Norris stated he would research improving the technical mechanics of participation by telephone using the current telephone system.

At 7:00 p.m., the meeting adjourned.

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Bonita Roznos, Deputy City Clerk