

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF BUSINESS MEETING

Monday, November 24, 2014
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall, Salomon, and Roberts. Councilmember McConnell attended via telephone for Action Item 8b.

ABSENT: Councilmember McConnell

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Winstead, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Winstead led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember McConnell.

Councilmember Hall moved to excuse Councilmember McConnell from the meeting due to personal reasons. The motion was seconded by Councilmember Salomon and passed unanimously, 6-0.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember McGlashan reported attending the National League of Cities Conference in Austin, Texas. He shared about his participation on the nominating committee for selection of President, Vice President and Boardmembers and attending courses on land use and city budgets.

Councilmember Salomon reported attending the Water Resource Inventory Area meeting which focuses on bringing back Chinook salmon. He shared that studies show a low return of adult salmon, and commented on fish dying in Puget Sound due to climate change, pollution, and lack of a shallow water habitat.

5. PUBLIC COMMENT

There were no members from the public wanting to address the Council.

6. APPROVAL OF THE AGENDA

The Agenda was adopted by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember McGlashan, seconded by Councilmember Hall and unanimously carried, 5-0, (Councilmember Salomon stepped away from the dais), the following Consent Calendar items were approved:

- (a) **Minutes of Special Meeting of November 3, 2014 and Minutes of Business Meeting of November 3, 2014**
- (b) **Approval of expenses and payroll as of November 7, 2014 in the amount of \$1,082,464.06**

8. ACTIONS ITEMS

- (a) Adoption of Ordinance No. 701 – Setting the 2015 Regular and Excess Property Tax Levies

Councilmember McConnell joined the meeting via telephone.

Robert Hartwig, Administrative Services Director, stated the 2015 Property Tax Levy for Regular Levies (Operations) is \$10.6 Million, and that the Bond Levy (Parks and Open Space) rate is \$1.7 Million.

Councilmember Hall moved adoption of Ordinance 701 establishing the City's 2015 regular and bond Excess Property Tax Levies. The motion was seconded by Councilmember Roberts.

Councilmember Hall commented on the Council keeping their commitment to the voters to preserve basic city services and setting tax rates in a responsible manner.

The motion passed unanimously.

- (b) Adoption of Ordinance No. 699 – Adopting the 2015 Budget, the 2015 Fee Schedule, the 2015 Salary Schedule, and the 2015-2020 Capital Improvement Plan

Mr. Hartwig stated the proposed 2015 Budget totals \$72.6 million and the General Fund accounts for \$37.2 million of the Budget.

Councilmember McGlashan moved adoption of Ordinance 699, adopting the 2015 Budget, the 2015-2020 Capital Improvement Plan, the 2015 Salary Schedule, the 2015 Fee Schedule, establishing fund appropriations for the 2015 calendar year, and adding a new section

3.35.117 to the Shoreline Municipal Code. The motion was seconded by Councilmember Hall.

Deputy Mayor Eggen moved to amend the main motion by amending the 2015 Budget in the General Fund to increase the Human Services funding allocation by \$15,000 on page 132, as a one-time programmatic increase for training and/or outreach for community members to address critical needs within the Shoreline community. An example of such a program may be the Youth Mental Illness First Aid Training program. The motion was seconded by Councilmember Salomon.

Deputy Mayor Eggen spoke about receiving requests to increase human services funding and acknowledged decreases in funding levels from other human services funding providers. He recalled asking staff to identify human services issues in Shoreline and that staff recommended a youth mental illness first aid program as a top funding priority. He pointed out the appropriateness of staff to identify human services projects that will benefit the community. Councilmember Salomon spoke in favor of the amendment and talked about the importance of spending money to assist with youth mental illness. Councilmember McGlashan asked the name of the service provider, commented on the difficulty in selecting one organization over another when they all need money, expressed concern over funding an organization without going through the appropriate Council process, and stated he will not be supporting the amendment. He recommended that a grant request process be developed for these types of awards, and cautioned against providing organizations one time funding awards. Mayor Winstead concurred with Councilmember McGlashan and commented that she would like to see a process developed for allocating awards to ensure that the money is received as designated by Council. Councilmember Hall asked if the request had been presented to the Council for discussion, and if the Center for Human Services made this request. Councilmember Roberts asked if the Center for Human Services can achieve the results identified in the amendment.

Ms. Tarry confirmed that the service provider is the Center for Human Services, and stated that they can achieve the results identified in the amendment. She added that there are also other organizations that offer youth mental illness first aid programs. She explained that the request came about as a result of research conducted by staff upon request by Deputy Mayor Eggen. Councilmember McConnell voiced support for the amendment.

The amendment passed 4-3, with Deputy Mayor Eggen, and Councilmembers McConnell, Roberts and Salomon voting in favor.

Councilmember Salomon moved to amend the 2015 Proposed Budget in the General Fund, eliminating the proposed Assistant Planner position on page 229, and reducing the 2015 Budget by \$79,080. The motion was seconded by Deputy Mayor Eggen.

Councilmember Salomon commented that the Assistant Planner position is an on-going full-time position, and that he believes demand for planning projects will decrease once the 145th and 185th Stations Subarea Plans have been completed. He expressed a desire to see the Planning & Community Development Department find other solutions to fill gaps in next year's budget. Deputy Mayor Eggen asked the City Manager why the position is needed. Ms. Tarry described increases in the level of permit activity, explained that the Department was reduced by five full

time employee positions during the period of the recession, and shared that the position is needed to maintain levels of service and to meet the long term goal of doubling multi-family housing units. Councilmember Roberts stated he will oppose the amendment because of the increase in permit activity and to help reduce the amount of time it takes to process a permit. Councilmembers Hall and McConnell concurred with Councilmember Roberts.

The vote on the amendment failed 1-6 with Councilmember Salomon voting yes.

Councilmember Salomon moved to amend the 2015 Proposed Budget in the General Fund, eliminating the On Call Plan Check services on pages 147 and 229. This change will reduce 2015 expenditures appropriations budget by \$50,000.

The motion died for lack of a second.

Councilmember Salomon moved to amend the 2015-2020 Capital Improvement Plan Program in the General Capital Fund, eliminating the pool study on page 307, and reducing the 2018 Capital Improvement Program by \$115,000.

The motion died for lack of a second.

Councilmember Salomon spoke about surface water management and aggressively addressing stormwater pollution to help bring back salmon runs. He expressed support for staff's recommendation to report on the outcomes of the Thornton Creek Low Impact Development study and projects, and the potential for expanding the program, as a part of the 2016 budget process.

Councilmember Roberts stated his support for the budget, requested that the Human Services amendment be brought back to Council with administrative details, and commented on looking forward to next year's discussion on Extra Help practices. He expressed concern about State revenue sharing and encouraged the Council to continue to advocate to the State to maintain their commitment to helping cities.

Deputy Mayor Eggen stated his appreciation of an understandable and balanced budget, and supports looking into surface water management and solutions.

Mayor Winstead thanked staff and Councilmembers for their hard work and diligence in the budget process.

Councilmember Hall moved to add the following sentence to the main motion: authorize the City Manager or her designee to make the necessary revisions to the 2015 Proposed Budget based on the amendments voted on this evening. The motion was seconded by Councilmember Roberts and passed unanimously.

The main motion passed unanimously as amended.

Councilmember McConnell left the meeting.

9. STUDY ITEMS

(a) Discussion of Ordinance No. 700 – Final Budget Amendment for 2014

Mr. Hartwig provided an overview of 2014 Budget Amendment Requests. He reported that proposed budget amendments totaling \$407,817 are: \$10,000 for Urban Forestry; \$18,004 for Park Restoration Work; \$42,060 for Landscape Conservation and Local Infrastructure Program Implementation Study; \$48,919 for an Emergency Management Grant; and \$288,834 for Transfers Out for Debt Services.

Councilmembers asked if this item can be acted on tonight. Ms. Tarry explained that it is an Ordinance and Council Rules would need to be waived. She recommended placing the item on the Consent Calendar for the December 8, 2014 meeting, and Councilmembers concurred.

(b) Discussion of Ordinance No. 692 – Small Vendor License Fees

Dick Deal, Parks, Recreation and Cultural Services Director and Mary Reidy, Recreation Superintendent, presented the staff report. Ms. Reidy stated the City's Business License program was established in 2009, and explained that Ordinance 692 would create an exemption from the licensing requirement for small businesses, with nominal activity in Shoreline, to participate in placemaking events. She provided examples of those events and then reviewed the proposed exemptions.

Councilmembers asked how many businesses would be affected by the proposed Ordinance, and questioned how many of them are required to register with the Department of Revenue and therefore required to obtain a Shoreline Business License. They requested information on the City's Business License Program, asked what the \$40 license fee covers, and how businesses benefit from paying the fee. They asked staff to provide information on other cities' business license programs; to comment on the merits of issuing refunds/reimbursements to businesses instead of exempting them; and to include all recognized nonprofit events in the exemption language.

Councilmembers commented that the City benefits from the business licensing list because it provides the City with the ability to perform outreach and welcome new businesses into Shoreline, and that the exemption would help to encourage participation of small businesses at City events.

Mr. Deal estimated that 100 businesses would be impacted by the Ordinance, and commented on making it easier for vendors to participate in an occasional event. Jessica Simulcik Smith, City Clerk, explained the benefits of the business licensing program.

(c) Discussion of Ordinance No. 698 – Chronic Nuisance Change Issuance to Service

Margaret King, City Attorney, provided the staff report. She explained that Ordinance 698 corrects a clerical error to Ordinance 675, enacted March 2014 which established the City's

Chronic Nuisance Properties regulations. She added that Ordinance 698 clarifies the deadline for filing an appeal.

Councilmembers confirmed that the edited version of the Ordinance will come back before Council on December 8.

10. ADJOURNMENT

At 8:30 p.m., Mayor Winstead declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk

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