

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF BUSINESS MEETING**

Monday, June 8, 2015  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Winstead, Deputy Mayor Eggen, Councilmembers McGlashan, Hall and Roberts (Councilmember Roberts arrived at 7:21 p.m.)

ABSENT: Councilmembers McConnell and Salomon

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Winstead, who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Winstead led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmembers McConnell and Salomon.

**Councilmember Hall moved to excuse Councilmembers McConnell and Salomon for personal reasons. The motion was seconded by Deputy Mayor Eggen and passed 4-0.**

3. REPORT OF CITY MANAGER

Debby Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Mayor Winstead recapped this evening's dinner meeting with King County Councilmember Rod Dembowski. She shared that the discussion included funding for Ronald Commons, the 145<sup>th</sup> Street Redevelopment, Metro and transit services, Veteran's Memorial funding, and a carpool van donation. She stated Councilmember Dembowski provided updates on the King County Youth Action Plan, Best Starts for Kids, and the Shoreline One Night Count.

Deputy Mayor Eggen reported attending the Seashore Transportation Forum held in Seattle, in conjunction with the Seattle Transportation Committee, and learning about Seattle projects. He shared that the SeaShore Committee approved writing a letter to urge Sound Transit to place a high capacity transit route on 522 and 523 to provide better transit access to the 145th Light Rail Station.

5. PUBLIC COMMENT

Dan Jacoby, Shoreline resident, recalled questioning the traffic mitigation plans in the Aurora Square Community Redevelopment Area (CRA) Draft Environmental Impact Statement. He expressed optimism about the possible gateway entrance on 160th included in the CRA Planned Action FEIS, and expressed concern with the apartments on the north side of 160th. He commented on possible construction on 157th Street from Aurora to Westminster, and suggested running an overpass over 157<sup>th</sup> to connect to south portions to avoid cutting through the Interurban Trail. He suggested “mixed use” or “office” space towards the rear and west side of the area. He recommended adding an art center to bring people to Shoreline to increase revenue and add jobs, and looking at other things that will make it a beautiful place to go.

Janet Way, Shoreline Preservation Society, stated they are in favor of improving Aurora Square and making it more vibrant. She expressed concern about the CRA Environmental Impact Statement impacts to alternatives. She commented that increased traffic and more impervious surface will lead to more stormwater runoffs. She cited consequences of the lack of good onsite stormwater detention. She suggested retrofitting the site to benefit Boeing Creek and onsite infiltration and detention. She talked about the impacts to Schools and parks, the property tax exemption provision, and asked who is going to pay for everything highlighted in the EIS. She asked why the Westminster Triangle was left of the Draft EIS. She asked to be a party of record with legal standing for the Shoreline Preservation Society. She then brought attention to a letter circulating in the Community encouraging people to sell property and stated that it preys on poor people affected by the rezone. She submitted the letter for the record.

6. APPROVAL OF THE AGENDA

**The agenda was approved by unanimous consent.**

7. CONSENT CALENDAR

**Upon motion by Councilmember Hall, seconded by Councilmember McGlashan and unanimously carried, 4-0, the following Consent Calendar items were approved:**

- (a) Minutes of Business Meeting of April 6, 2015, Minutes of Business Meeting of April 13, 2015, and Minutes of Special Meeting of May 11, 2015**
- (b) Approval of expenses and payroll as of May 22, 2015 in the amount of \$4,954,544.45**

**\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/12/15-4/25/15	5/1/2015	60095-60894	13791-13809	59922-59927	\$443,445.11
4/26/15-5/9/15	5/15/2015	60895-61096	13810-13833	60092-60097	\$443,075.02
					<u>\$886,520.13</u>

**\*Wire Transfers:**

<b>Expense Register Dated</b>	<b>Wire Transfer Number</b>	<b>Amount Paid</b>
4/28/2015	1093	\$2,962.77
		<u>\$2,962.77</u>

**\*Accounts Payable Claims:**

<b>Expense Register Dated</b>	<b>Check Number (Begin)</b>	<b>Check Number (End)</b>	<b>Amount Paid</b>
4/21/2015	59797	59797	\$34,217.46
4/23/2015	59798	59800	\$39,511.54
4/23/2015	59801	59825	\$867,189.14
4/24/2015	59826	59863	\$161,717.16
4/28/2015	59864	59864	\$54.00
4/30/2015	59865	59883	\$38,860.27
4/30/2015	59884	59894	\$57,241.79
4/30/2015	59895	59921	\$61,399.60
5/1/2015	59928	59931	\$23,541.85
5/5/2015	59932	59932	\$1,003.16
5/7/2015	59933	59933	\$54.00
5/13/2015	59934	59934	\$2,071.66
5/14/2015	59935	59956	\$1,864,668.13
5/14/2015	59957	58878	\$158,868.11
5/14/2015	59979	59994	\$20,039.04
5/15/2015	59995	60021	\$92,387.16
5/15/2015	60022	60030	\$3,175.63
5/19/2015	60031	60031	\$54.00
5/20/2015	60032	60033	\$66,541.38
5/20/2015	60034	60034	\$2,721.69
5/21/2015	60035	60058	\$171,348.40
5/21/2015	60059	60064	\$15,554.31
5/21/2015	60065	60084	\$381,149.97
5/21/2015	60085	60091	\$1,692.10
			<u>\$4,065,061.55</u>

**8. STUDY ITEMS**

- (a) Discussion Ord. No. 705 - Aurora Square CRA Planned Action FEIS and Ord. No. 712 Amending SMC 20.50 Subchapter 8 – Signs

Dan Eernisse, Economic Development Manager, introduced the topic and reviewed the reasons for a Planned Action are to have a more comprehensive environmental review, advocate for area-wide improvements, increase likelihood of investments, and allow the City to shape improvements. He reviewed the City's process for the Aurora Square CRA Draft Environmental Impact Statement and cited that the three growth alternatives studied were 1) no growth; 2) 500 units + 250,000 square feet commercial; 3) 1,000 units + 500,000 square feet commercial. He

stated the Planning Commission unanimously recommended adoption of the Planned Action with Alternative 3 and to amend the sign code as proposed. He identified the three key areas studied in the EIS as transportation; light, noise, and glare; and stormwater management. He noted that lack of connectivity, Westminster Way division of the Center, and the lack of connection to Shoreline Community College as transportation related reasons hindering renewal. He added that any new growth with Aurora Square's current configuration will make traffic on Westminster and 155th Street worse. He shared the EIS findings revealed that the overall road system can handle growth and that custom frontage projects helps renewal. He said that projects should be prioritized, and then reviewed a proposed priority project list.

Councilmembers expressed desire for a pedestrian friendly area and preference for one access point from Aurora. They asked about creating a pedestrian and bicycle plaza at the upper level of the site, and a safe bicycle path connection near 160<sup>th</sup> Street. Michael Lapham, KGB Consultant, responded that they are considering a dedicated cycle track along the backside of Aurora connecting to 160<sup>th</sup>, a roundabout, and other options for bicycles.

Councilmembers asked when the Comprehensive Study will be completed, about potential changes to the intersection at Aurora and 155<sup>th</sup>, if roundabouts can be used, and curb alterations to accommodate trucks. They discussed removing the Westminster slip lane and asked if making that an access point has been considered. Kendra Dedinsky, City Traffic Engineer Manager, responded that the current intersection would accommodate trucks and provided other traffic options for trucks. She stated that the comprehensive study is expected to be completed within the year. She explained slip lanes help to relieve congestion and make 155th Street and Aurora operate better. She added that the City can study making it an access point, but said it can be challenged by the private property owner.

Councilmembers asked if the two existing permits received by the Permit Department are included in the 1,000 unit count of the Planned Action. Lisa Grueter, BERK DEIS Consultant, responded that they are part of the total Planned Action units, and explained a provision that allows developers to move between bank of units and bank of trip categories. Mr. Eernisse added that the Planned Action would not have to be reopened for small changes.

Councilmembers commented that the City is on the right track keeping a Westminster turn off, cautioned against using two trails across the bridge, recommended using traffic calming measures in the basic design, and shared that the City's primary goals are safety and accessibility.

Mr. Eernisse stated that light, glare, and noise were studied in the DEIS. He explained how the proposed CRA Sign Code Section will serve to unite the CRA, provide signage to support dining and entertainment, and overcome sightline blockage. He provided signage examples and proposed using common signage for businesses.

Councilmembers offered support for unified signage and branding, and discussed electronic signage, timing of messages, and stated that signs need to be useful but not distracting. They questioned if the Washington State Department of Transportation would allow electronic signage on a road they control. They discussed the interpretation of the Sign Code regarding electronic

message signs, asked where the signs will be placed, questioned if there is an agreement among the businesses, and mentioned Shoreline Community College's request for signage on Aurora.

Mr. Eernisse explained the sign code regulation allowances and pointed out where signs would be placed. He explained that the current Covenant Condition & Restrictions would need to be amended to address signage. He suggested implementing a Business Improvement District that could be as a mechanism to pay for signage and legislates how it functions. He explained that anchor tenants will be on the monument sign and smaller businesses would be advertised by electronic messaging.

Mr. Eernisse stated that Stormwater Management was studied in the DEIS, noted it is an enormous cost for development, and questioned if onsite costs can be reduced. He explained that stormwater detention is the greatest detriment to redevelopment because of cost. He presented the idea of creating a regional detention system in collaboration with SCC. He explained that building a regional stormwater detention facility will provide stormwater management and dramatically reduce cost.

Councilmembers discussed the use of detention ponds, daylighting the creek, and utilizing rain gardens. They provided the Northgate parking lot as an example of rain garden utilization. They expressed concern about sedimentation issues, dredging costs, and requested that additional information and cost options be provided. They asked if a developer would perform on-site mitigation to improve water quality. Mr. Eernisse responded that the stormwater management would only address detention and water quality management would have to be performed onsite.

At 8:43 p.m., Mayor Winstead called for a recess, and at 8:46 p.m. she reconvened the meeting.

(b) Discussion of the Capital Improvement Plan

Tricia Juhnke, City Engineer, reviewed the Capital Improvement Plan's (CIP) development process, schedule, recent accomplishments, and provided an update of current projects. She reviewed the General Capital, Facilities Major Maintenance, Surface Water Utility, Road Capital, and General Fund Contributions funds approved in the 2015-2020 CIP. She explained that other issues are the Aurora Square Community Renewal Area, Road Vacation Funds, and Project Delivery and Resources. She asked for Council's direction in the development of the 2016-2021 CIP. She reviewed next steps in the process and stated the 2016-2021 CIP discussion will continued at the August 17, 2015 City Council Meeting.

Councilmembers discussed the need for assessment of equipment and restrooms, and emphasized that bathrooms are an important elements to public parks. They asked how restrooms and play equipment replacement fit in the Parks, Recreation and Open Space (PROS) Plan, and if project priorities currently scheduled in the Parks Master Plan would be changed. They commented on the replacement of lights at Twin Ponds Park and support taking advantage of grant opportunities to fund the project.

Ms. Juhnke responded that the PROS Plan did not look at restrooms and equipment, but shared that this project is in line with the City's Asset Management initiative to identify the lifecycle of

investments, priorities for replacements, and risk. She explained that priorities will be reviewed during the PROS Plan update.

Ms. Juhnke reviewed the Facilities Major Maintenance Fund and the Surface Water Utility Fund. She communicated that it is an enterprise fund and explained staff's desire to update the Surface Water Master Plan, prioritize basin plan projects, and look at a rate structure to fund the projects.

Councilmembers expressed caution about bonding against utilities, questioned if it is possible to predict the stability of the fund over time, and asked for a status update on the basin plans. Ms. Juhnke explained why bonding is used and added they can plan for bonds based on a consistent revenue source. She stated they are finishing up the Ballinger Creek/Lyons Creek/McAleer Creek Area study, and will be starting the Puget Sound Basin Area study and conducting pipe condition assessments.

A discussion ensued on surface water rates and Council's previous decision to raise utility rates to ensure payment of bonds. They expressed concern over the amount of money spent on updating the plans, and pointed out that the Boeing Creek Basin Plan did not mention the idea of a detention facility. Ms. Juhnke explained the assumptions used on the Boeing Creek Plan and that development would be responsible for using the code regulations which can become cost prohibiting.

Ms. Juhnke reviewed the Roads Capital Fund, identified existing sidewalks in need of maintenance and restoration, and said that funding is also needed to update the Transportation Master Plan. She then reviewed funding options and explained the need for a long term funding strategy for sidewalks.

Councilmembers discussed the inadequacy of current sidewalks, and commented that maintaining current sidewalks is more important than adding new sidewalks. Ms. Juhnke responded that typically new sidewalks are funded by grants and suggested focusing on improving arterial corridors and bus route sidewalks.

Councilmembers requested more information identifying sidewalks in need of maintenance and the locations for the new sidewalks. They asked staff to bring back a visual image identifying the "40 blocks of sidewalk" referenced in the staff report. They talked about the need for voters to be informed of the sidewalk projects if the Transportation Benefit District is proposing fee increases. They asked for a better clarification of the term "maintenance" and asked if it includes the removal and replacement of trees. They offered support for the removal of poles and fire hydrants from sidewalks to make them safe and passable, and recommended a future discussion on how to generate funds for new sidewalks needed in the City.

Ms. Juhnke responded that trees are causing a lot of the damage and that they are having a conversation with Parks to address this issue. Debbie Tarry, City Manager, explained that a robust long term new sidewalk and maintenance program will require a dedicated funding source.

Ms. Juhnke reviewed non-fund specific issues are Aurora Square Community Renewal Area, Road Vacation Funds, and Project Delivery and Resources.

Councilmembers asked why an off-site stormwater facility study is being funded by the General Fund. They recommended looking for a clearer connection to a project that will benefit the utility. They asked about cost recovery options and suggested waiting to see if SCC agrees to a partnership for a regional detention system before spending funds. Ms. Juhnke confirmed that general funds would be used because it is an economic development project.

Councilmembers asked about staffing levels for the Aurora Corridor project. Ms. Tarry explained that initially it was a full time position but when it was vacated, a consultant was hired to fill that role.

Councilmembers requested more information before making a decision on spending road vacation funds, and shared the importance of acquiring open space and holding these funds to purchase it. They stated that more information on alternatives is needed. They agreed that using consultants is appropriate for short falls of work; but stated that the City should not get into a permanent cycle of using consultants as ongoing staff replacements.

Ms. Juhnke reviewed general fund contribution priorities. A discussion ensued on the current policy regarding the grant match program. Ms. Tarry explained the grant matching process.

Ms. Juhnke reviewed next steps and shared that she will incorporate Council recommendations into the CIP for further discussion at the August 17, 2015 Council Meeting.

9. ADJOURNMENT

At 9:55 p.m., Mayor Winstead declared the meeting adjourned.

---

Jessica Simulcik Smith, City Clerk