

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF WORKSHOP DINNER MEETING

Monday, January 11, 2016

Conference Room 104 - Shoreline City Hall
17500 Midvale Avenue North

5:45 p.m.

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon (arrived at 5:51 p.m.)

ABSENT: None

STAFF: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Jessica Simulcik Smith, City Clerk; and Bonita Roznos, Deputy City Clerk

GUESTS: None

At 5:45p.m., the meeting was called to order by Mayor Roberts.

The following Council Operational Items were discussed by Councilmembers:

Communication Protocol between Councilmembers and the City Manager

There was consensus among Councilmembers to continue with the existing Communication Protocol of having all written communication submitted to the City Manager for appropriate distribution, and to copy the City Manager, Assistant City Manager, and the City Manager Office Executive Assistance on emails that Councilmembers send directly to staff. For verbal communication via the telephone, Councilmembers will continue to speak directly to the City Manager, Assistant City Manager, or Department Directors.

Executive Session Notification Protocol

There was consensus among Councilmember to continue with the existing protocol of listing the relevant Revised Code of Washington (RCW) for Executive Sessions on the Agenda and Meeting notifications.

Potential Council Rules of Procedure Amendment Relating to Public Comment

There was consensus among Councilmembers to amend the following Council Rules of Procedure as follows:

- Rule Section 5.3(A)(5) be changed to read “Public Comment, as set forth in Section 6.1(A).” Other Public Comment (which is set forth in Section 6.1(B), when the comment follows the staff presentation for first time action items, or in Section 6.7, which covers public hearings) would be out of order from the business meeting order outlined in Rule 5.3(A)(5).

- Rule Section 6.1 be called out with a header, given its significant nature with regard to Public Comment, and re-ordering it so that it is the second sub-section (Section 6.2) after the Business Meeting section and renaming all mentions of “Business Meeting” in the rules to “Regular Meeting”.
- Rule Section 6.1(A) "During election season..." be moved to 6.3 since both lines are restrictions on topics acceptable for public comment.
- Rule Section 2.3(E) and (F) to discontinue listing the boards and committees that Councilmembers are appointed to by the Mayor, and to remove the 5-day waiting period requirement for Ad hoc City Council Subcommittees mayoral appointments.

Mayor Roberts asked Councilmembers their thoughts about him continuing with the “On the Mayor’s Mind” Blog, and “Coffee with the Mayor” Quarterly Forum. Councilmembers agreed that the Mayor should continue these efforts because they serve to inform and address issues of the Community. They noted that they should be done in accordance with Council Rule Section 9 - Council Representation, and adhere to the Washington State Public Disclosure Commission regulations.

Mayor Roberts asked if Councilmembers would like to rotate the Flag Salute and Proclamation Presentations at the City Council Meetings. There was consensus among Councilmembers to keep the same format, but accommodate special Proclamation requests and photograph opportunities with the Council as appropriate.

Mr. Norris commented that the changes, as discussed by Councilmembers, will be updated, presented in the form of a Resolution, and placed on the Consent Calendar for Council adoption.

Sign Code – Temporary Right of Way Signs

Councilmembers discussed the misuse of temporary Right of Ways Signs and potential code enforcement actions. Mr. Norris commented that review of the Code is needed to ensure that it is congruent with Federal Law. Ms. Tarry shared a current Federal Court Case regarding signage in right of ways and advised that this item be placed on the Planning Commission’s Workplan. There was a consensus among Councilmembers to place the item on the Planning Commission’s and the City’s Workplans.

Year at a Glance

Mr. Norris presented the Year at a Glance Calendar. Ms. Tarry pointed out that the Washington D.C. Lobby trip has been moved from February to May. Deputy Mayor Winstead asked for the Celebrate Shoreline Date and Ms. Tarry responded that it is schedule for August 20, 2016. Councilmembers asked that the Calendar be updated to reflect the dates and Mr. Norris responded that the Calendar would be updated to include the dates and distributed at the Council Strategic Planning Workshop.

Councilmember Hall announced that his day job is changing and said he will no longer have responsibilities regarding land use and permitting, and therefore, should no longer have a conflict of interest with City of Shoreline business relating to Point Wells.

Mayor Roberts reminded Councilmembers of the Joint City Council Special Meeting with Bothell, Kenmore, and Lake Forest Park on Tuesday, January 12, 2016 at 6:30p.m. at Kenmore City Hall, to discuss Sound Transit 3.

At 6:45 p.m. the meeting was adjourned.

Bonita Roznos, Deputy City Clerk

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