

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF BUSINESS MEETING**

Monday, February 8, 2016  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

**PRESENT:** Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

**ABSENT:** None

**1. CALL TO ORDER**

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided.

**2. FLAG SALUTE/ROLL CALL**

Mayor Roberts led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

**3. REPORT OF CITY MANAGER**

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

**4. COUNCIL REPORTS**

Councilmember McConnell reported on attending the SeaShore Transportation Forum and welcoming Councilmember McGlashan to the Forum again. She said they had a great meeting about Sound Transit 3, and noted Patrice Hardy, Sound Transit Government Relations Officer, was in attendance. She reported that the City of Woodinville is strongly advocating for participation in ST3. She announced the opening of the University Link Extension on March 19, 2016 and the South 200<sup>th</sup> Angle Link Station in the summer. She reported that draft planning for ST3 will begin in March.

Mayor Roberts reported that King County Councilmember Rod Dembowski was the guest at the Council's Dinner Meeting. He said discussions included the Best Start for Kids Levy, homelessness solution strategies, transit, and ST3. He announced that the City Council's Annual Goal Setting Workshop is scheduled for February 19 and 20, 2016 in the Shoreline Council Chamber.

**5. PUBLIC COMMENT**

Brad Lancaster, Shoreline resident, identified ways the City Council can change social policy to make it less difficult for homeless people. He recalled his suggestion of building a permanent tiny housing village for homeless people with school age children. He suggested streamlining the permitting process for homeless encampments, reducing permit fees, creating an application process specifically for homeless encampments, allowing citizens and churches to preemptively sign up to host encampments, implementing a six month timeframe allowance, approving applicants for five years, and encouraging collaboration to create four permitted locations that would host a camp once every eighteen months. He encouraged the City to educate neighbors who are fearful of the homeless to welcome and embrace the homeless and help make their lives better.

Greg Logan, Highlands Neighborhood, commented that he is speaking on behalf of his neighborhood regarding the Highlands Maintenance Facility and Green Waste Transfer Station projects. He said the projects have been a disaster for the neighborhood and explained they are inundated with the grinding roar and noise of heavy equipment. He commented that there is a tremendous amount of traffic, back-up beepers, and back-hoes. He noted that a non-conforming permit was issued for the Utility, and said a standard permit was issued for the Transfer Station using a drop box. He said the drop box and the use of an industrial back hoe is incompatible for a single family neighborhood.

Ms. Tarry said she spoke with Mr. Logan prior to the meeting and recommended finding out from the Planning Department if there are conditions on the permit.

#### 6. APPROVAL OF THE AGENDA

**The agenda was approved by unanimous consent.**

#### 7. CONSENT CALENDAR

**Upon motion by Councilmember Hall and seconded by Deputy Mayor Winstead and unanimously carried, 7-0, the following Consent Calendar items were approved:**

**a) Minutes of Business Meeting of December 14, 2015**

**b) Approval of expenses and payroll as of January 22, 2016 in the amount of \$2,966,151.13**

#### **\*Payroll and Benefits:**

<b>Payroll Period</b>	<b>Payment Date</b>	<b>EFT Numbers (EF)</b>	<b>Payroll Checks (PR)</b>	<b>Benefit Checks (AP)</b>	<b>Amount Paid</b>
12/20/15-1/2/16	1/8/2016	64558-64746	14218-14235	62363-62368	\$451,240.39
					<u>\$451,240.39</u>

#### **\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
1/12/2016	62281	62281	\$255.00
1/14/2016	62282	62293	\$10,079.40
1/14/2016	62294	62308	\$1,109,766.67
1/14/2016	62309	62322	\$50,008.62
1/14/2016	62323	62340	\$293,992.50
1/14/2016	62341	62355	\$270,324.80
1/14/2016	62356	62362	\$18,882.69
1/19/2016	62369	62370	\$97,257.44
1/21/2016	62371	62391	\$579,413.31
1/21/2016	62392	62408	\$27,134.23
1/21/2016	62409	62421	\$57,796.08
			<u>\$2,514,910.74</u>

**c) Motion to Authorize the City Manager to Execute a Contract for Professional Services with Evergreen Traffic Engineering for Aurora Transit And Signal Timing Services in an Amount Not to Exceed \$89,262**

**d) Adoption of Ord. No. 734 - Deleting Collective Garden Provisions in the Shoreline Municipal Code**

#### 8. ACTION ITEMS

a) Adoption of Ord. No. 735 - Amending the City of Shoreline's Development Code to Establish Regulations Related to Recreational and Medical Cannabis

Alex Herzog, Management Analyst, provided background on Council's previous discussions of Proposed Ordinance No. 735 regarding cannabis regulations. He recounted that there was consensus among Councilmembers to remove the 1,000 foot buffer in light of the State's final allocation of a total of four retail marijuana locations in Shoreline. He stated that the Planning Commission recommends adoption of Ordinance 735, and reviewed the provisions of the Ordinance and staff's recommended modifications.

**Councilmember Hall moved approval of Ordinance 735. The motion was seconded by Deputy Mayor Winstead.**

**Councilmember Hall moved to amend Ordinance 735 to modify the Planning Commission's recommendation by deleting Section 3 in its entirety so as not to require the 1,000 foot buffer separation between marijuana retail operations. The motion was seconded by Deputy Mayor Winstead.**

Councilmember Hall said learning from the Liquor and Cannabis Board that there will only be two additional retail marijuana stores allowed in Shoreline addressed Council's concern about avoiding a huge concentration of stores in a given area.

**The motion to amend the main motion to delete Section 3 of the Ordinance passed 6-1 with, Councilmember Salomon voting no.**

**Councilmember Hall moved to amend Ordinance 735 to modify the Planning Commission's recommendation by removing the Indexed Supplemental Criteria references in SMC Table 20.40.130. The motion was seconded by Deputy Mayor Winstead and passed unanimously.**

**The vote on the main motion, as amended passed, unanimously.**

b) Appointment of Planning Commissioners

Paul Cohen, Planning Manager, explained that there will be four vacancies on the Planning Commission. He reviewed the recruitment, application, and Council interview process. He said staff's recommendation is to appoint Susan Chang as a Commissioner to serve out Keith Scully's term starting February 18, 2016, and to reappoint Easton Craft, William Montero, and Susan Chang each to a term of four years starting April 7, 2016.

**Councilmember McConnell moved to appoint David Maul, Easton Craft, and William Montero to the Planning Commission for 4-year terms that will begin April 1, 2016 and run through March 31, 2020, and to appoint Susan Chang to the Planning Commission for a 4-year term that will begin February 18, 2016 and run through March 31, 2020. The motion was seconded by Councilmember Salomon.**

Councilmember McConnell commented that the Council Subcommittee had excellent candidates to select from. She said they interviewed six candidates and the Subcommittee unanimously voted to reappoint Commissioners, Maul, Craft and Montero and to appoint Ms. Chang.

Councilmember Salomon thanked everyone that applied, and said they had a wealth of applicants to choose from and great interviews. He shared that Commissioners Maul, Craft, and Montero have served the Planning Commission with distinction. He said he is happy to have them back on the Commission, and to add Ms. Chang, who has great credentials and experience.

Councilmember Scully commented that there were 18 amazing and qualified applicants that applied. He shared that Ms. Chang will add a depth of technical expertise to the Commission and that made her an ideal choice for the position.

Mayor Roberts thanked everyone that applied for a position on the Planning Commission and the Subcommittee for their work.

**The motion passed unanimously.**

Mayor Roberts extended an invitation to Ms. Chang to make remarks. Ms. Chang said she is looking forward to joining the Planning Commission and studying issues that are important to the City of Shoreline.

9. STUDY ITEMS

a) Discussion of McAleer Creek and Lyon Creek Surface Water Basin Plans

John Featherstone, Surface Water Engineer, Uki Dele, Surface Water and Environmental Services Manager, and Erin Nelson, AltaTerra Consultant, provided the staff report. Mr. Featherstone stated that an overview will be provided of Basin Planning and the results of the McAleer and Lyon Basin Plans will be presented.

Ms. Dele explained that McAleer and Lyon Basins are the second to last Plans that the City is conducting. She shared that basin planning is a watershed approach to stormwater management that began in 2009 with the Thornton Creek Watershed Plan. She stated significant success has been achieved from flood control projects implemented from that Plan. She shared that the Surface Water Master Plan (SWMP), last updated in 2011, established a prioritized schedule and approach to conduct more basin plans. She said planning is complete for the five largest basins and that the remaining six will be completed in summer 2016 under the Puget Sound Drainages Basin Plan. She noted that the more recent Plans also include condition assessments of the City's stormwater pipes.

Ms. Nelson explained that 6% of the Lyon Basin and 26% of McAleer Basin are in Shoreline and drain into Lake Washington. She reviewed the Basin Planning Elements and the stream assessment process. She shared that the City has been collecting water quality data since 2002. She reported that the data was pretty typical for streams in an urban environment and then showed a video taken during a pipe condition assessment. She said the primary issues in both Basins are failing pipes, flooding and drainage problems, groundwater seepage and resulting drainage issues. She displayed maps depicting condition assessment results and said that 10-25% of the pipes require repair or replacement. She stated that flooding prediction modeling was used on the Basin, that no problems were seen in McAleer Basin, and pointed out three locations where flooding is predicted in the Lyon Basin at Ballinger Creek. She reviewed the 10-Year service call history of the Lyon and McAleer Basins confirming flooding and problem drainage areas. She presented a simplified geologic cross section location of ground water seepage in Lyon Basin and explained issues in both Basins include water quality, invasive vegetation, and operations.

Ms. Nelson reviewed that the non-capital project recommendations for the Lyon Basin are coordination with bordering jurisdictions and other entities for shared interest and responsibilities in the Lyon Basin, and evaluation of new Right-of-Way acquisitions. She reviewed that the non-capital recommendations for McAleer Basins are conducting studies to evaluate groundwater issues; NE 185<sup>th</sup> Subarea stormwater improvements; Eastern boundary drainage system; Echo Lake water quality improvement options; lateral stormwater connections; and to evaluate new surface water easement acquisitions and policies. She reviewed the capital project recommendations for Lyon Basin are the 25<sup>th</sup> Avenue NE Flood Reduction (Design 2016), and the Stormwater Pipe Repair and Replacement Program Projects. She reviewed the capital project recommendations for McAleer Basin are two flood reduction projects (6<sup>th</sup> Ave NE at NE 200<sup>th</sup> Street, and NE 190<sup>th</sup> Street); Stormwater Pipe Repair Replacement Program Projects; three bioretention/biofiltration projects; and various drainage improvements.

Mr. Featherstone said action has already been taken on the 25th Avenue NE Flood Reduction project because Ballinger Creek was flooding at very high intervals and the project is programmed in the CIP. He shared that the RFP process for selecting a design consultant has started and that he anticipates construction starting next year. He said staff plans to stick to the aggressive timeframe to get the work finished in time for the North Maintenance Facility opening.

Mr. Featherstone said the Stormwater Pipe Repair and Replacement Program is a priority item to move on pipes that have failed and/or cause safety issues. He reported that the total cost of recommended projects in the Lyon Basin Plan is \$6.7 Million, and \$11.5 to \$12.5 Million for the McAleer Basin. He reviewed next steps are working on the 25<sup>th</sup> Avenue Project, ongoing Pipe Repair Program, and prioritization of other recommendations under the 2016 Surface Water Master Plan Update.

Councilmember Hall asked if there has been an update from the School District on the plans for the property they own across the street from the North Maintenance facility. He commented on the value of looking at multiple utilities together and asked if there would be a coordinated effort between surface water and road improvements on the 25<sup>th</sup> Avenue Corridor. Mr. Featherstone responded that he has not been in contact with the School District and explained they anticipate that the consultant will develop a specific proposal to present to the District. He said the 25<sup>th</sup> Avenue Sidewalk Project is being integrated and coordinated closely with other projects, and will also include looking daylighting strategies.

Councilmember McGlashan asked if “crossing utilities” (where sewer and stormwater pipes intersect) have been found in Shoreline, and about correcting over flow pipes. Mr. Featherstone responded that neither crossing utilities nor gravity pipe systems have been found in Shoreline.

Councilmember Scully said he appreciates the comments about daylighting. He said he hopes to make a case on replacing pipes and asked that staff look at daylighting in every project. And if it is not possible to look at daylighting, he asked staff to explain why.

Mayor Roberts asked if zoning regulations are considered when doing stormwater projects; shared that the 185th Subarea Plan recommends that pipes be enlarged to support the build out; and asked how that will affect projects in other areas of the City. Mr. Featherstone responded that on a project of this capacity, pipe size will be driven by fish passage criteria and a capacity analysis will be completed. Ms. Nelson stated that the projects will accommodate the changes in land use. Ms. Dele responded that the 2016 SWMP will take into consideration all the Basin Plans recommendations, rezones, and address how to direct the capacity analysis and upsizing of pipes.

Mayor Roberts asked if the City is coordinating efforts with the Ballinger Forum and our neighboring jurisdictions. Mr. Featherstone responded that the City has been working closely with Lake Forest Park.

Councilmember Hall said he wanted to follow-up on the Mayor’s questions regarding future development, zoning and what is does to runoff. He used the School District’s property as an

example, which was built out before stormwater standards were in effect, and asked if it were to redevelop under the today's regulations with the NPDES Permit in place, would the rate of flow from a newly developed site be more or less than the rate of flow from a site that is partially developed without stormwater treatment or flow control. Mr. Featherstone said the standard for redeveloped stormwater management is that the post developed flows leaving the site must match a predeveloped forested condition, and you could expect to see improvements.

Ms. Tarry commented that the information from tonight discussion will be incorporated in the 2016 Surface Water Master Plan, projects will be prioritized, and a review of future rate fees will be included.

Mayor Roberts thanked Planning Commissioner Montero for being in the audience tonight.

10. ADJOURNMENT

At 8:19 p.m., Mayor Roberts declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk