

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, February 22, 2016

5:15 p.m.

Lobby - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon (Arrived at 6:51 p.m.)

ABSENT: Deputy Mayor Winstead

STAFF: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Randy Witt, Public Works Director; Lance Newkirk, Utilities Operations Manager; Kirk Peterson, Parks Superintendent; David Labelle, Maintenance Supervisor; and Bonita Roznos, Deputy City Clerk

GUESTS: Randy Cook and Mark Hurley, TCF Architects

At 5:15 p.m., the meeting was called to order by Mayor Roberts. Councilmembers and staff boarded the bus for the North Maintenance Facility.

Randy Witt, Public Works Director, introduced Randy Cook and Mark Hurley from TCF Architects and designers of the new North Maintenance Facility. Mr. Witt shared opportunities and challenges presented in designing the Facility. He pointed out that current buildings on the property are technically not worth keeping, retaining wall constraints, and the extreme wetness of the ground, making it difficult for stormwater management and elevation challenges. He shared that the design drawings also include setbacks from Ballinger Creek and moving the fuel storage tanks underground and closer to the road. Lance Newkirk, Utilities Operations Manager, pointed out that due to Hamlin Yard storage constraints, that Parks Department equipment is also stored at the Maintenance Facility.

Councilmembers asked about acquiring the property adjacent to the site, plans for the existing decant facility, and which agencies use the fuel station. Mr. Witt responded that the property owners adjacent to the site have not been contacted. He said the decant facility could work, and explained that it is proposed to be relocated but not repurposed. He said the City, Police and the City of Kenmore vehicles utilize the fuel station.

At 5:50 p.m. the tour departed for Hamlin Yard. David LaBelle, Public Works Maintenance Supervisor, and Kirk Peterson, Parks Superintendent, provided a tour of the Yard and the facility's workspaces. They pointed out storage and workspace challenges. Mr. LaBelle said work sheds had to be constructed by staff to store equipment and to have a place to get work

done. Mr. Peterson talked about safety challenges for big trucks that have to maneuver in and out of the Yard's confined space.

Councilmembers asked how often the trucks are used, and about vehicle maintenance and theft. Mr. Labelle responded that the trucks are used almost daily. Mr. Norris responded that the City has an Interlocal Agreement with the City of Mountlake Terrace for vehicle maintenance. He also pointed out the trucks that require storage in a heated space. Mr. Peterson said there has been some theft and that there is no security at the Yard.

At 6:15 p.m., the tour departed for the Ronald Wastewater District (RWD) Offices and Maintenance Buildings and the group was met by Mark Gregg, General Manager; Al Unger, Maintenance Technician; and RWD Commissioner Arnold Lind. Mr. Cook pointed out the storage facility requirements for RWD trucks.

At 6:26 p.m., the tour departed for City Hall.

Councilmembers commented on the relatively newness of the RWD Facility, questioned the merits of moving their operations to the North Maintenance Facility, and said a strong case needs to be made for the move. They asked if a phasing approach could be implemented to move RWD to the new facility at a later date. They commented that Hamlin is currently not sufficient to house all the utility departments and could possibly posed safety risks. Mr. Witt recommended having all field work combined in one area for efficiencies, and said the cost to add RWD at a later date would only get more expensive. Mr. Norris responded that efficiencies and economy of scales can be achieved with equipment, materials, and employees housed in one facility. He shared that the new facility will house Public Works, Surface Water and RWD. Mr. Newkirk shared that the new facility will operate on the newest regulations and address current risk management issues. Ms. Tarry added that the RWD vehicles would not be moved until there is a plan in place.

Mr. Cook shared that the North Maintenance Facility will provide efficiency to allow the crews to operate as a cooperative unit, sharing infrastructure management, and said the cost of efficiencies can be recouped up front. He explained that a phasing approach will cost more in the long run.

Councilmembers asked about the funding source for the facility and if the site could house additional utilities. Ms. Tarry responded that the project would be funded by the General Fund and some debt service. Mr. Norris responded that site could not support additional utilities other than what has already been identified. He explained that moving RWD to the new facility has always been a part of the RWD Assumption Plan.

At 6:55 p.m. the meeting was adjourned.

Bonita Roznos, Deputy City Clerk