













**ATTACHMENT A**

**City of Shoreline  
Neighborhood Urban Forest Stewardship Program  
Project Scope of Work and Timeline**

The City proposes working in two distinct neighborhoods (Ballinger and Innis Arden/Richmond Beach/Richmond Highlands) to develop management plans for four (4) public open space/parks and seven (7) private forest reserves, stewardship plans for seven (7) public open space/parks, and develop a community stewardship program in collaboration with community partners.

**Proposed work:**

1. Forest health assessment and management plans for eleven (11) private and public open spaces in two neighborhoods
2. Stewardship plans for seven public forested open spaces only.
3. Stewardship program to engage the community partners through training and restoration projects throughout ALL open spaces in both neighborhoods and to increase awareness of adjacent property owners' urban forest management

**Engaged community partners:**

King County Housing Authority, Center for Human Services, Mountains to Sound Greenway Trust, EarthCorps, Innis Arden Club Reserve, Shoreline Community College, Ballinger Neighborhood Association, Richmond Highlands and Richmond Beach Neighborhood Associations

**1. Forested Open Space Assessment & Management Plans**

**March – May 2016**

Perform urban forest assessment and develop management plans for **Public** (Brugger's Bog Park - 4 ac., Ballinger Open Space - 2.63 ac., Innis Arden Reserve M - 23 ac., and Strandberg Preserve - 2.58 ac.) and pending agreement with the Innis Arden Club, **Private** (Bear, Blue Heron, Boeing Creek, Coyote, Eagle, Grouse and Running Water Reserves in Innis Arden Neighborhood ~ 60 acres) forest areas

- Create baseline maps of project sites
- Perform field reconnaissance to note forest composition, structure and health, identify stand or habitat types, note understory vegetation, and presence and occurrence of invasive plant species - including adjacent properties.
- Write a forest management plan to discuss current conditions and provide recommendations for future management for forest health.
- Produce final map to delineate stand or habitat types and identify sensitive areas and invasive species colonies.

**2. Stewardship Plans**

**May - July 2016**

Develop stewardship plans for seven public spaces (Ballinger Open Space – 2.63, Boeing Creek Open Space – 4.41, Boeing Creek Park – 33.45, Bruggers Bog – 4.36, Innis Arden Reserve M – 22.94, Richmond Beach Saltwater Park – 32.06, Shoreview Park – 46.65 = 146.5 acres) which entails reference to management plans and identify priority activities (what), recommended party to do the action - partners (who and how), recommended timeline (when).

**3. Community/Neighborhood Stewardship Program**

**August 2016 - 2017**

Engage the community of Ballinger, Richmond Highlands and Richmond Beach Neighborhoods for public open space stewardship (and adjacent private property owners). Determine a budget for a community stewardship program; provide outreach and coordination of volunteers, events, and community stewardship training. Coordinate with Mountains to Sound Greenway Trust and EarthCorps.

City of Shoreline Role:

- Coordinate and communicate with community partners regarding the project at each phase.
- Include the community partners at appropriate times to participate in stewardship planning and implementation.
- Meet regularly with KCD staff to ensure project flow and success.
- Provide City staff and resources to the project when needed, within scope.
- Commit a designated amount of KCD-City Partnership funds as agreed upon for the success of the project.
- Be responsible for costs such as restoration materials (including plants), events, and any professional contract work (e.g. hazard tree removal, engineering restoration work).
- Provide social and regular media coverage of the project and activity through the City's normal communication channels.
- Develop/update a City Urban Forest Management Plan that integrates the project components to ensure these efforts are supported and sustained by the City.



**ATTACHMENT B**

**APPROVED PROJECT COSTS**

Project costs include project management and technical planning services provided by King Conservation District staff, and professional services contracts coordinated by the District. The total approved project cost and sources of project funding are summarized below:

Summary:

Project Cost	\$82,060.00
KCD UFHM Program Funds	\$51,060.00
Credit against City Allocation	\$31,000.00
Cash Match (if applicable)	None

The final costs of the project may vary depending on the actual cost of the services provided. The District shall not be required to provide labor and materials above the approved Project Costs. The parties agree that a portion of the Project Costs will be funded through a credit against the City’s allocation from the King Conservation District Special Assessment and Rates & Charges collections set aside for projects in partnership with the City, which shall not exceed the amount identified above as the “Credit against City Allocation” without the advance written approval of the City. The District will keep the City informed about the actual project costs and the District will coordinate with the City to amend this Agreement to authorize any increase in the approved Project Cost.