

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Resolution. No. 384 Authorizing Application for Youth Athletic Facility Funding from the Washington State Recreation and Conservation Office for the Twin Ponds Park Turf and Lighting Replacement Development Grant Project
<b>DEPARTMENT:</b>	Administrative Services Parks, Recreation and Cultural Services Public Works
<b>PRESENTED BY:</b>	Bethany Wolbrecht-Dunn, Grants Administrator Maureen Colaizzi, Parks Project Coordinator John Featherstone, Surface Water Engineer
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

The City of Shoreline’s Capital Improvement Plan (CIP) provides a list of prioritized capital projects. The 2016-2021 CIP, approved as part of the Adopted 2016 Budget on November 23, 2015, includes the Turf and Lighting Repair and Replacement Projects. The City will be applying for Youth Athletic Facility (YAF) funding from the Washington State Recreation and Conservation Office (RCO) to provide financial resources for this project.

In accordance with the requirements of the RCO, Council approval of the grant application submission is required via a City Council Resolution. Proposed Resolution No. 384 provides for this Council approval.

The City’s 2016-2021 CIP identifies matching funds for this RCO funding request. While there are two options identified below; the RCO funding allows the City to maximize the capital funding already identified.

- Pursue financial assistance from the RCO to supplement the City’s existing financial resources for the Twin Ponds Park Turf and Lighting Replacement Development Grant project. (recommended)
- Do not seek additional resources for the project.

**RESOURCE/FINANCIAL IMPACT:**

For the Twin Ponds Park Turf and Lighting Replacement Development Grant Project, the City will apply for Youth Athletic Facility funding. Additionally, the City is also seeking Washington Wildlife and Recreation Program (WWRP) funding and this is reflected in a separate staff report and Resolution.

Due to funding program rules and limits, the grant funding application's budget reflects a lesser total budget than is included in the CIP, as the project presented through the RCO application process is a component of the larger Turf and Lighting Repair and Replacement Projects.

The estimated project budget and requested amount is as follows:

Twin Ponds Park Turf and Lighting Replacement Development Grant Project	City General Capital	\$ 909,787
	WWRP Application Funding	\$ 500,000
	<i>YAF Application Funding</i>	<i>\$ 250,000</i>
	<b>Total Grant Project Budget</b>	<b>\$1,659,787</b>

Results of the funding process will be known in the fall of 2016; any funding awarded by the RCO would be added to the CIP in early 2017, as the funding is available July 1, 2017.

**RECOMMENDATION**

Staff recommends that Council approve Resolution No. 384 which will authorize the City Manager to make a formal application to the RCO for funding assistance for the Twin Ponds Park Lighting Replacement Development Grant project.

**ATTACHMENT:**

Attachment A: Proposed Resolution. No. 384

Approved By:           City Manager **JN**     City Attorney **MK**

**RESOLUTION NO. 384**

**A RESOLUTION OF THE CITY COUNCIL of THE CITY OF SHORELINE, WASHINGTON, AUTHORIZING APPLICATION FOR FUNDING ASSISTANCE FOR A YOUTH ATHLETIC FACILITIES PROGRAM PROJECT TO THE RECREATION AND CONSERVATION FUNDING BOARD (RCO) AS PROVIDED IN CHAPTER 79A.25 RCW, WAC 286, AND OTHER APPLICABLE AUTHORITIES**

WHEREAS, the City of Shoreline has approved a comprehensive parks and recreation or habitat conservation plan that includes this project (Twins Ponds Park Lighting Replacement Development, RCO number 16-1774);

WHEREAS, under the provisions of the Youth Athletic Facilities (YAF) program, state grant assistance is requested to aid in financing the cost of facility development; and

WHEREAS, the Shoreline City Council considers it in the best public interest to complete the project described in the application(s);

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:**

1. The City Manager, or her designee, is authorized to make formal application to the Recreation and Conservation Office for grant assistance;
2. The City of Shoreline has reviewed the sample project agreement on the Recreation and Conservation Office's web site at: <http://www.rco.wa.gov/documents/manuals&forms/SampleProjAgreement.pdf> and authorizes the City Manager, or her designee, to enter into such a project agreement, if funding is awarded. We understand and acknowledge that the project agreement will contain the indemnification (applicable to any sponsor) and waiver of sovereign immunity (applicable to Tribes) and other terms and conditions that are contained in the sample project agreement. The sample project agreement may be revised periodically by the Recreation and Conservation Office. Our organization recognizes that such changes might occur prior to our authorized representative signing the actual project agreement, and we accept the responsibility and the presumption that our authorized representative shall have conferred with us as to any such changes before he/she executes the project agreement on behalf of our organization and so executes with our authorization;
3. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above;
4. The City of Shoreline expects that our matching share of project funding will be derived from the 2016-2021 Capital Improvement Plan and that pursuant to WAC 286-13-040 (3) the City must certify the available match at least one month before funding approval. In addition, the City is responsible for supporting all non-cash commitments to this project should they not materialize;

Attachment A

5. The City acknowledges that the grant assistance, if approved, will be paid on a reimbursement basis, meaning the City will only request payment from the Recreation and Conservation Office after eligible and allowable costs have been incurred and payment remitted to our vendors, and that the Recreation and Conservation Office will hold retainage until the project is deemed complete;
6. The City acknowledges that any facility developed through grant assistance from the Recreation and Conservation Funding Board must be reasonably maintained and made available to the general public at reasonable hours and times of the year according to the type of area or facility unless other restrictions have been agreed to by the Recreation and Conservation Office Director or the Recreation and Conservation Funding Board;
7. The City acknowledges that any facility developed with grant assistance from the Recreation and Conservation Funding Board must be dedicated for public outdoor recreation purposes, and be retained and maintained for at least 20 years from the date of final project reimbursement unless otherwise provided and agreed to by the City and the Recreation and Conservation Funding Board;
8. This resolution becomes part of a formal application to the Recreation and Conservation Office for grant assistance; and
9. The City has provided appropriate opportunity for public comment on this application.
10. The City certifies that this application authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that the person signing as authorized representative is duly authorized to do so.

**This resolution was adopted by the City of Shoreline during a public meeting held April 25, 2016.**

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Christopher Roberts, Mayor

**ATTEST:**

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Jessica Simulcik Smith  
City Clerk

Approved as to form:

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Attachment A  
Margaret King  
City Attorney