

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF REGULAR MEETING**

Monday, June 6, 2016  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Roberts led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Proclamation of Shoreline Schools Music4Life Month

Mayor Roberts read a proclamation declaring June, 2016 as Shoreline Schools Music4Life Month. David Endicott, Music4Life President and CEO, accepted the proclamation. Mr. Endicott informed Council that lovingly used refurbished instruments were distributed to Shoreline Schools today. He said it costs about \$160 to get one instrument repaired. He noted that in addition to used instruments, financial donations are also welcomed. He expressed that he loves serving the students of Shoreline and thanked the Council for their support.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember McGlashan reported attending a Sound Transit Board meeting. He said amendments to ST3 were reviewed and that the King County Executive Council has subsequently voted to include them in the final ST3 Package. He is pleased that 145<sup>th</sup> Street and SR522 are included. He stated the majority of changes involved moving up timelines and that the final project is now scheduled to be completed in 2036 instead of 2041.

Councilmember Salomon announced that the Best Start for Kids Levy is accepting requests for innovative service provider proposals. He shared that King County is hoping for niche/specialty providers to apply.

Councilmember McConnell reported attending the SeaShore Transportation Forum Meeting and shared that she thanked members for their contribution in drafting a letter in support of the ST3 Package. She reviewed an I-405 Tolling Report identifying a traffic bottleneck between Bothell and Bellevue, and reported that more revenue has been received from the paid lanes than anticipated. She shared that the Washington State Department of Transportation is planning for a shoulder lane for traffic. Councilmember McGlashan commented that the ST3 Package allocated money to study shoulder lanes for transit.

Mayor Roberts reported attending meetings with Snohomish County Executive Dave Somers, South Snohomish Mayors, and various meetings about the ST3 Package.

5. PUBLIC COMMENT

Brad Lancaster, Shoreline resident, commented that he attended the State of City Event and discussed homelessness with a Shoreline City Councilmember. He expressed disappointment that the Councilmember lacked interest in his proposed statutory changes to address homelessness, although this Councilmember supported the Tiger Bay Village for the homeless in Daytona, Florida. He shared that home has different meanings to people and a solution needs to happen sooner than what it would take to build a Tiger Bay.

Janet Way, Shoreline Preservation Society, expressed concern that the OTAK contract is on the Consent Calendar and questioned if there has been a public discussion by the Council about the contract. She commented that citizens have raised questions about OTAK's work, and perceive it as inadequate. She also questioned how the wetlands, low impact development, and drainage will be addressed in the Surface Water Master Plan (SWMP).

Ms. Tarry responded that the contracts mentioned by Ms. Way were part of the budget adoption process which included several public meetings. She shared that the SWMP Update will address items referenced in Ms. Way's comments, and the \$18,000 amendment to OTAK's contract is to pay for studying all four 145<sup>th</sup> Street Subarea zoning scenarios and phasing as recommended by the City Council.

6. APPROVAL OF THE AGENDA

**The agenda was approved by unanimous consent.**

7. CONSENT CALENDAR

**Upon motion by Councilmember Hall and seconded by Councilmember Deputy Mayor Winstead and unanimously carried, 7-0, the following Consent Calendar items were approved:**

- (a) Minutes of Regular Meeting of May 2, 2016 and Minutes of Special Meeting of May 9, 2016**
- (b) Authorize the City Manager to Execute a Professional Services Contract with Brown and Caldwell in the Amount of \$596,000 for the 2017 Surface Water Master Plan Update**
- (c) Authorize the City Manager to Amend Contract No. 7528 with OTAK, Inc. in the Amount of \$18,400 for the 145th Street Subarea Plan**
- (d) Adoption of Ord. No. 745 - Amending SMC 8.12.500 - Allowing the Sale and/or Consumption of Beer and Wine at Kruckeberg Botanic Garden**
- (e) Adoption of Ord. No. 746 - Granting a Franchise to Century Link to Operate a Cable System in the Public Right-of-Way to Provide Cable Services in the City of Shoreline**

8. STUDY ITEMS

- (a) Discussion of Ord. No. 741 - Development Code Amendments for the Light Rail System and Facilities Permitting Process and Applicable Regulations

Rachael Markle, Planning & Community Development Director, explained that Ordinance No. 741 culminates the work on Development Code Amendments in preparation for Sound Transit's Light Rail Systems and permitting process. She reviewed the proposed amendments for SMC 20.20 Definitions; SMC 20.30.100 Applications; Special Use Permit (SUP); Decision Criteria for SUP; Supplemental Application Submittal Requirements; SMC 20.50.240(F)(6)(g) Utilities for Public Places; and Offsite Tree Regulations. She said Ordinance No. 741 is scheduled for adoption by the City Council on July 11, 2016.

Councilmember Salomon asked what the supplemental application submittal requirements are. Ms. Markle responded that a Construction Management Plan is defined in the Engineering Development Manual and includes staging areas, parking and noise during construction, haul routes, hours of construction, noise reduction, etc.; the Post Construction Parking Operational Management Plan includes contingency planning for the mitigation of parking impacts after the station opens and can include parking zones and signage; and the Access Assessment Report is similar to a Transportation Impact Analysis and studies bicyclists, pedestrians, paratransit, and getting transit to the Stations. Councilmember Salomon asked how the Access Assessment Report would differ from the 145th Corridor Study. Ms. Markle responded that it would involve compiling and comparing data from the Report and the Study and addressing any gaps. She then reviewed what would be included in the Accelerated and Standard Project and Permitting Process description submittal.

Councilmember McGlashan asked if there is language that indicates where utility supplies would be installed at stations, and if a certain section of the tree replacement language should read 8 feet instead of 6 feet. Ms. Markle responded that the provision is located in the Public Spaces Section of the Development Code. She said language can be added to have utilities connected to

plazas and she will make a note for the next iteration. She said the change in the tree requirement wording was to provide clarity.

Mayor Roberts asked if high capacity transit centers are already defined in the Code and if utility requirements should be applicable to all public outdoor/plazas. Ms. Markle responded that she will have staff check if it is already defined and said the Code was intended to apply to more than just Light Rail.

Councilmember Scully said he is impressed with the tree protection requirements. He recommends having a discussion about including restroom facility requirements in the Code. He asked if the building code requires restrooms and said he wants it specifically called out. Ms. Markle responded that the City could include it in design guidelines, add it to a special use permit, or address it in the agreement with Sound Transit. She added that the building code could also be interpreted to include restrooms.

Councilmember Hall asked if the City uses the International Building Code (IBC); if Shoreline has adopted anything to amend the IBC; if Sound Transit (ST) uses the IBC and if they have built restrooms at other stations. Ms. Markle replied that the City uses the IBC and has not amended it, and ST has built restrooms at the Airport Station.

Councilmember McGlashan commented that the concern is not over having public restrooms at the stations, but with restroom maintenance. Ms. Tarry added that local jurisdictions will be responsible for maintenance and operations of the restrooms. Deputy Mayor Winstead expressed concern over the cost of maintaining the restrooms, and said she would like to see financials.

Mayor Roberts asked staff to prepare an amendment to include restroom facilities.

Councilmember Hall agreed with looking at including restrooms but prefers that the amendment go back through the process of being reviewed by Sound Transit, the Planning Commission, and the community.

(b) Discussion and Update of the Capital Improvement Plan

Tricia Juhnke, City Engineer, reviewed how the Capital Improvement Plan (CIP) is developed, the adoption schedule, recent accomplishments, and the status of current projects. She announced delays on three projects, listed upcoming projects, and pointed out the City has four vacant Capital Project Manager Positions. She then reviewed the General Capital Fund, City Major Maintenance Fund, Surface Water Utility Fund, and Roads and Capital Fund. She said adoption of the 2017-2022 CIP is scheduled to take place with the adoption of the Annual Budget on November 21, 2016.

Councilmember Scully expressed concern about sidewalk and non-motorized projects and worries that not having them in the CIP makes the City ineligible for grant funding. He asked if Westminster Way and 155<sup>th</sup> Street should be reconsidered as a funding priority due to the significant changes to those locations. Ms. Juhnke replied that they are in the Transportation Improvement Plan (TIP) which makes them eligible for grants. The projects are then moved to the CIP after funding is secured. She explained that she is looking for Council's feedback

regarding the area at Westminster and 155<sup>th</sup> Street and on what the configuration should look like.

Councilmember Hall said he prefers using Real Estate Excise Tax (REET) for the City's grant match instead of the General Fund. He shared that the General Fund is the most flexible and can be used on anything, whereas REET cannot. He agreed that there is uncertainty at Westminster Way and shared it would be his lowest priority of the three projects listed. He stated his first priority is property acquisition on 145<sup>th</sup> Street, and his second is the North 185<sup>th</sup> Street Corridor. He expressed that additional unfunded projects do not need to have the funding accelerated and that the Greenwood intersection can be addressed when funding becomes available.

Deputy Mayor Winstead cautioned that the Westminster/155th Street intersection it is an important intersection and needs to be addressed.

Councilmember Salomon stated his priorities are 145<sup>th</sup> Street; 185<sup>th</sup> Street; and then Westminster Way.

Councilmember McGlashan asked for an update on the property at Westminster Way/155<sup>th</sup> Street. Ms. Tarry responded that the receiver indicated an agent is being secured to sell the property. Councilmember McGlashan stated his belief that Westminster/155<sup>th</sup> Street should remain on the list because it impacts the Community Renewal Area. He also said the Greenwood intersection is the best opportunity for a roundabout.

Councilmember McConnell said she believes that all three projects are priorities for the City and would not like to see any of them removed.

Mayor Roberts stated his first priority is the 145<sup>th</sup> Street Corridor and his next priority is 160<sup>th</sup> Street around Shoreline Community College.

#### 9. EXECUTIVE SESSION

At 8:31 p.m., the Council recessed for five minutes. At 8:36 p.m., the Council recessed into an Executive Session authorized by RCW 42.30.110(1)(i) to discuss with legal counsel matters relating to agency enforcement actions, or litigation. City staff attending the Executive Session included Debbie Tarry, City Manager; John Norris, Assistant City Manager; Margaret King, City Attorney; Randy Witt, Public Works Director; Kendra Dedinsky, City Traffic Engineer; Rachael Markle, Planning & Community Development Director; and Scott McColl, Intergovernmental Program Manager. At 9:17 p.m. the Executive Session ended.

#### 10. ADJOURNMENT

At 9:17 p.m., Mayor Roberts declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk