

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF REGULAR MEETING**

Monday, June 13, 2016  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided. Mayor Roberts called for a moment of silence for the victims of the tragic shooting in Orlando, Florida. He expressed that our hearts and minds are with everyone affected.

2. FLAG SALUTE/ROLL CALL

Mayor Roberts led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

Mayor Roberts recognized outgoing Parks, Recreation and Cultural Services Youth Board Member Lauren Smith for her contribution to the City. He thanked her for her valuable service to the City and presented her with a clock as an expression of the City's appreciation.

Ms. Smith thanked the Park Board for the opportunity to serve the City and said she enjoyed learning about municipal government and that she met a lot of nice people.

(a) Proclamation of Shoreline State Champions Day

Mayor Roberts read a proclamation declaring June 13, 2016 Shoreline State Champions Day. A host of students, coaches, and administrators from King's School, and Shorecrest and Shorewood High Schools were on hand to receive the proclamation and take photographs with the City Council.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Mayor Roberts reported that the Lake Forest Park City Council attended the Shoreline City Council Dinner meeting and discussed issues of mutual concern, including SR 522 and SR 523 planning.

5. PUBLIC COMMENT

Lisa Gallucci, Financial Sustainability Citizen Advisory Committee Member, said she supports a levy lid lift at \$1.48 and commended the Council for prudently spending tax dollars.

John Thielke, Financial Sustainability Citizen Advisory Committee Member, said he supports a levy lid lift at \$1.60 and will also support \$1.48. He complimented staff for their support and said he learned what the City does.

Brad Lancaster, Shoreline resident, spoke about the City of Santa Ana's anti-camping Ordinance and subsequent court rulings. He said it shows that cities will go to great distances to be unwelcoming and discriminate against the homeless. He asked the Council not to take Santa Ana's approach to homelessness.

Tom Mailhot, Save Richmond Beach, thanked staff for this morning's discussion regarding the Comprehension Docket Plan Amendments. He is in agreement to add the *new* Amendment 17, but expressed concern with the data used to develop it. He said he is withdrawing Amendments 9 and 10 from further consideration. He addressed Amendment 6 and commented that any annexation of Point Wells exclusively to Shoreline is unlikely, but could be pursued in a joint annexation with Woodway, and should be included on the Docket.

Tom McCormick, Shoreline resident, also thanked staff for their assistance. He agreed to withdraw Amendment 7 and said Amendment 8 memorializes Richmond Beach Road west of 8<sup>th</sup> with a vehicle/capacity (v/c) of .90 applied and measured at any point on Richmond Beach Road. He said he supports Amendment 17 and believes that v/c of .65 and a capacity of 700 vehicles per hour per lane is too high. He recalled the resolution passed to maintain a 4,000 trip limit and agreed with Mr. Mailhot's provision regarding Amendment 6. He asked Councilmember Hall to recuse himself from all Point Wells matters.

Mike Dee, Lake Forest Park, commented that Cedarbrook Elementary presents a great opportunity for a community center.

6. APPROVAL OF THE AGENDA

**The agenda was approved by unanimous consent.**

7. CONSENT CALENDAR

**Upon motion by Councilmember McConnell and seconded by Councilmember Hall and unanimously carried, 7-0, the following Consent Calendar items were approved:**

- (a) Minutes of Regular Meeting of May 9, 2016, Regular Meeting of May 16, 2016 and Special Meeting of May 23, 2016**

**(b) Approval of expenses and payroll as of May 27, 2016 in the amount of \$1,839,373.75**

**\*Payroll and Benefits:**

| <b>Payroll Period</b> | <b>Payment Date</b> | <b>EFT Numbers (EF)</b> | <b>Payroll Checks (PR)</b> | <b>Benefit Checks (AP)</b> | <b>Amount Paid</b>  |
|-----------------------|---------------------|-------------------------|----------------------------|----------------------------|---------------------|
| 4/24/16-5/7/16        | 5/13/2016           | 66267-66448             | 14358-14367                | 63477-63482                | \$474,402.34        |
|                       |                     |                         |                            |                            | <u>\$474,402.34</u> |

**\*Wire Transfers:**

| <b>Expense Register Dated</b> | <b>Wire Transfer Number</b> | <b>Amount Paid</b> |
|-------------------------------|-----------------------------|--------------------|
| 5/26/2016                     | 1108                        | \$2,503.34         |
|                               |                             | <u>\$2,503.34</u>  |

**\*Accounts Payable Claims:**

| <b>Expense Register Dated</b> | <b>Check Number (Begin)</b> | <b>Check Number (End)</b> | <b>Amount Paid</b>    |
|-------------------------------|-----------------------------|---------------------------|-----------------------|
| 5/10/2016                     | 63361                       | 63370                     | \$8,056.83            |
| 5/11/2016                     | 63371                       | 63378                     | \$17,866.54           |
| 5/11/2016                     | 63379                       | 63388                     | \$49,889.44           |
| 5/12/2016                     | 63389                       | 63390                     | \$850.00              |
| 5/17/2016                     | 63391                       | 63391                     | \$2,912.77            |
| 5/19/2016                     | 63392                       | 63404                     | \$22,764.49           |
| 5/19/2016                     | 63405                       | 63432                     | \$526,843.84          |
| 5/19/2016                     | 63433                       | 63439                     | \$480.87              |
| 5/19/2016                     | 63440                       | 63459                     | \$131,089.15          |
| 5/19/2016                     | 63460                       | 63476                     | \$315,855.53          |
| 5/20/2016                     | 63433                       | 63433                     | (\$72.00)             |
| 5/20/2016                     | 63483                       | 63483                     | \$72.00               |
| 5/20/2016                     | 63484                       | 63485                     | \$47,574.90           |
| 5/25/2016                     | 63486                       | 63493                     | \$48,824.10           |
| 5/25/2016                     | 63494                       | 63517                     | \$36,348.75           |
| 5/26/2016                     | 63518                       | 63536                     | \$89,163.46           |
| 5/26/2016                     | 63537                       | 63546                     | \$63,947.40           |
|                               |                             |                           | <u>\$1,362,468.07</u> |

**(c) Adoption of Res. No. 382 - Establishing New Recreation Scholarship Program Policies and Procedures**

**(d) Adoption of Res. No. 369 - Surplus of Vehicles and Equipment in Accordance with Shoreline Municipal Code 3.50.030(B)**

8. ACTION ITEMS

- (a) Appointment of Elroni Shuge as a Youth Member to the Shoreline Library Board

Eric Friedli, Parks, Recreation and Cultural Services Director, shared that staff received three applications for the Library Board Youth Member position and after conversations with applicants, staff recommends that Elroni Shuge be appointed to the Library Board effective September 1, 2016 and expiring June 30, 2017, with the option to renew additional one-year terms for a maximum of four terms.

**Councilmember McGlashan moved to waive Council Rules of Procedure Section 2.4 and appoint Elroni Shuge as a youth member to the Shoreline Library Board effective September 1, 2016 through June 30, 2017, with the option to renew additional one-year terms for a maximum of four terms. The motion was seconded by Councilmember McConnell.**

Councilmember McGlashan expressed appreciation for Ms. Shuge participating in the Community.

**The motion passed unanimously, 7-0.**

- (b) Appointment of Natalia Ablao Sandico and Gillian Lauter as Youth Members to the Shoreline Parks, Recreation and Cultural Services/Tree Board

Eric Friedli, Parks, Recreation and Cultural Services (PRCS) Director, shared that staff received seven applications for two PRCS Youth Member positions, and after interviewing the applicants, staff recommends the appointment of Natalia Ablao Sandico and Gillian Lauter to the PRCS/Tree Board effective September 1, 2016 and expiring June 30, 2017 with the option to renew additional one-year terms for a maximum of four terms.

**Deputy Mayor Winstead moved to waive Council Rules of Procedure Section 2.4 and appoint Natalia Ablao Sandico and Gillian Lauter as youth members to the Shoreline Parks, Recreation and Cultural Services/Tree Board effective September 1, 2016 through June 30, 2017, with the option to renew additional one-year terms for a maximum of four terms. The motion was seconded by Councilmember Hall.**

Deputy Mayor Winstead thanked the candidates for their applications and said their resumes are impressive. She expressed the importance of having people with diverse background pursuing careers in the Parks Department. Councilmember McConnell also extended thanks to the applicants' parents for their support.

Mayor Roberts extended thanks to all the applicants and said he looks forward to the youth members' input.

**The motion passed unanimously, 7-0.**

- (c) Motion to Approve the 2016 Comprehensive Plan Amendment Docket

At 7:50 p.m. Mayor Roberts convened a five minute recess and at 7:55 p.m. the meeting was reconvened.

Steve Szafran, Senior Planner, and Kendra Dedinsky, City Traffic Engineer, provided the staff report. Mr. Szafran reviewed the Annual Docket Process. He said there are 17 proposed Amendments, 11 submitted by the public, and 6 by staff. He presented the proposed amendments are:

- Amendment 1 – Amend Policy LU47 which considers annexation of 145<sup>th</sup> Street adjacent to the southern border of the City.
- Amendment 2 – Consider amendments to the Point Wells Subarea Plan that may have applicability to reflect the outcomes of the Richmond beach Traffic Corridor Study.
- Amendment 3 – Amends the Parks, Recreation, and Open Space Element that addresses park impact fees, locations of new parks in the light rail station subareas, and determination of park per new resident ratio.
- Amendment 4 – Amend Transportation Policy T-44 – Adopt a v/c ratio of .90 for Collector Arterial Streets.
- Amendment 5 – Clean-up of Land Use Policies 63, 64, 65, 66, and 67.
- Amendment 6 – Amend language in Point Wells Subarea Plan Policy PW-1 by limiting the scope of the Future Service Annex Area (FSAA) if a second access road is constructed.
- Amendment 7 – Amend the introductory language leading up to the Point Wells Subarea Plan Policy PW-11.
- Amendment 8 – Adds a limitation to Policy PW-12 that trips to/from Point Wells shall not exceed the spare capacity of Richmond Beach Road.
- Amendment 8 with additional language– As a separate limitation in addition to the foregoing, the maximum number of vehicle trips a day entering the City’s road network from/to Point Wells shall not exceed the spare capacity of Richmond Beach Road west of 8<sup>th</sup> Avenue NW under the City’s .90 V/C standard based on Richmond Beach Road being a 3-lane road (the .90 V/C standard may not be exceeded at any location west of 8<sup>th</sup> Avenue NW along Richmond Beach Road).
- Amendment 9 – Amends Transportation Policy T-44 by adding a requirement that no through movement through an intersection shall be less than LOS E.
- Amendment 10 – Amends Transportation Policy T-44 by adding no more than one leg of an intersection may have a V/C Ratio greater than .90.
- Amendment 11 – Amends the Introduction Section of the Comprehensive Plan by adding a new Framework Goal #1.
- Amendments 12, 13, and 14 add language to the Citizen Participation Policies in the Introduction Section of the Comprehensive Plan.
- Amendment 15 – Adds language to Land Use Element Policy LU31 by adding additional public hearing and notice for certain Council actions.
- Amendment 16 – Amends the Southeast Neighborhoods Subarea Plan to move policies to the proposed 145<sup>th</sup> Street Station Subarea Plan, change text, and amend the Plan borders to avoid overlap with the 145<sup>th</sup> Street Station Subarea Plan.

- Amendment 17 – Adopt a volume to capacity ratio (V/C) of .65 or lower for Richmond Beach Drive north of NW 196<sup>th</sup> Street, assuming a roadway capacity of 700 vehicles per hour per lane for an improved roadway consistent with pedestrian and bike standards and a v/c ratio not to exceed .90 on Richmond Beach Road, measured at any point, west of 8<sup>th</sup> Avenue NW assuming a three-lane roadway consistent with the City’s Transportation Master Plan and Capital Improvement Plan. The applicable v/c standards shall not be exceeded on either of these road segments.

Mr. Szafran stated that staff recommends including Amendments 1, 2, 3, 4, 5, 8 (amended), 16 and 17 on the 2016 Docket, and noted that applicants are requesting to withdraw amendments 7, 9, and 10.

**Councilmember Scully moved to adopt the 2016 Docket with Amendments 1 – 6, Amendment 8 as amended by staff, and Amendment 11. The motion was seconded by Councilmember McConnell.**

Deputy Mayor Winstead stated that she will be abstaining from voting on Amendments 6, 8 and 17.

Councilmember Salomon asked clarifying questions regarding Amendment 6. He asked about the impact it would have on negotiating an agreement with Woodway if it is not placed on the 2016 Docket, and downsides of including it. Ms. Tarry responded that not having it on the Docket will not prevent the City from negotiating an agreement with Woodway, and including it now may contain things that the Council has not decided on at this point.

**Councilmember McGlashan moved to amend the motion to remove Amendment 6. The motion was seconded by Councilmember Salomon.**

Councilmember McGlashan said there is no guarantee of a 2<sup>nd</sup> access road through Woodway and that excluding Amendment 6 from the Docket would not deter further discussions with the City of Woodway.

**The motion passed 4-2-1 with Councilmembers McConnell and Scully voting no, and Deputy Mayor Winstead abstaining.**

**Councilmember McGlashan moved to amend the main motion to include Amendment 16. The motion was seconded by Councilmember Scully.**

Councilmember McGlashan stated it is important to clean up boundaries and prevent the overlapping of the Southeast Neighborhood Plan and the 145<sup>th</sup> Street Station Subarea Plan.

**The motion passed unanimously, 7-0.**

**Councilmember McConnell moved to add Amendment 17. The motion was seconded by Councilmember McGlashan.**

Councilmember McConnell said the Amendment provides the Community assurance that the City will study a v/c ratio of .65 or lower for Richmond Beach Drive and would not exceed .90 on Richmond Beach Road measured at any point west of 8<sup>th</sup> Ave. Councilmember McGlashan asked how other parts of the City will be impacted by having a v/c ratio lower than .90 in this area. Ms. Dedinsky replied there are no other areas in the City with a v/c ratio lower than .90, and explained it adds supplemental protection from Point Wells traffic on Richmond Beach Drive. Councilmember Scully commented that a citywide v/c ratio is not necessary and noted there are certain streets that have unique problems that need to be addressed. He asked if the City would be obligated to the number of 700 vehicles per hour, or should it be 700 vehicles “or less”. Ms. Dedinsky responded that 700 vehicles per hour per lane is consistent with a mitigated roadway, and said adding “or less” would be appropriate.

**Councilmember Scully moved to amend the Amendment to add the words “or less” after vehicle per hour. The motion was seconded by Councilmember Salomon and passed 6-0-1, with Deputy Mayor Winstead abstaining.**

Mayor Roberts asked if v/c ratios apply to local streets, how the current language in the Comprehensive Plan “4000 Average Daily Trip (ADT)” will be affected, and if there is an overlap between Amendments 17 and 8. Ms. Dedinsky replied that v/c ratios do not apply to local streets, and said the language in the Comprehensive Plan does not need to be changed. She agreed that there is redundancy and an overlap with Amendment 17 and 8, but explained the Amendments work together and highlight the need to enforce a v/c of .90 west of 8<sup>th</sup>. Councilmember Hall asked if overlaps will be studied and refined when final amendments are considered. Mr. Szafran responded yes and that the findings will be presented during Council’s discussion of the final amendments.

**The motion to add Amendment 17 as amended to the 2016 Docket passed 6-0-1, with Deputy Mayor Winstead abstaining.**

Councilmember Salomon asked why staff is recommending against adopting Amendment 11, and recalled that Council previously adopted a citizen participation plan. Mr. Szafran responded that staff is recommending against including Amendment 11 because they believe citizen participation is already sufficiently covered. Councilmember Hall agreed that citizen participation is covered. Councilmember Scully said he is deferring to the Planning Commission recommendation to include it. Mayor Roberts shared that including it would not change Council Policy, and it would not hurt to have it studied. He said he will not be supporting a motion to exclude it. Councilmember McGlashan said he will support a motion to exclude the Amendment because he believes it is already covered. Councilmember Salomon and Deputy Mayor Winstead commented that any time staff conducts a study that there is a cost to tax payers.

**Councilmember Salomon moved to exclude Amendment 11 from the Docket. The motion was seconded by Councilmember Hall and passed, 4-3 with Mayor Roberts and Councilmembers Scully and McConnell voting no.**

**The main motion, as amended, passed unanimously, 7-0.**

9. STUDY ITEMS

(a) 10 Year Financial Sustainability Plan Update

Sara Lane, Administrative Services Director, and Rick Kirkwood, Budget Supervisor, provided the staff report. Ms. Lane provided updates on strategies supporting the 10 Year Financial Sustainability Plan. She presented the strategies are: 1) Economic Development; 2) Reduce expenditure growth rate; 3) Increase investment returns; 4) Evaluate fees and cost recovery; 5) Replace General Fund support of Road Capital Fund; 6) Possible Implementation of a Business and Occupancy Tax; 7) Possible Levy Lid Lift renewal. She said her report will focus on Strategies 4-7. She reviewed the Cost Recovery Analysis for Planning & Community Development; dedicating a revenue source to the Annual Sidewalk Program; B & O efforts and recommendations; impacts the levy lid lift would have on residents; and how each strategy would impact the budget and the projected budget gap.

Councilmember Hall confirmed that the \$501 Levy Lid Lift Renewal paid over six-years is equivalent to \$84 per year.

Councilmember McGlashan asked if King County increases the vehicle license fee by \$20, would the City of Shoreline be prohibited from increasing fees. Ms. Tarry explained if the City did not implement the \$20 increase that King County's fee increase would have priority and the City could not administratively increase fees without a public vote.

Mayors Roberts said the Levy Lid Lift Renewal is scheduled for Council discussion on July 11, 2016.

(b) Discussion of Ord. No. 747 - Amending Chapter 13.14 of the Shoreline Municipal Code - Solid Waste Code

Lance Newkirk, Utilities Operations Manager, and Rika Cecil, Environmental Services Analyst, provided the staff report. Mr. Newkirk explained that Ordinance No. 747 proposes amendments to Shoreline Municipal Code Chapter 13.14 - Solid Waste to accommodate the new Recology contract's mandatory collection service. He shared that the amendments also provide a clear and concise new mandatory code definition of "residential property". He then presented the evaluative criteria for exemptions, samples of exemptions from other cities, and Situational Exemptions and Residential Property Exceptions.

Councilmembers discussed the language in the *new* Section 13.14.035 Mandatory Collection – Residential Property Exception B, and asked if it captures both the intent of allowing residents to self-haul and the requirement to pay for mandatory solid waste collection services.

Councilmember McGlashan suggested examining if residents in Shoreline use their business to discard their residential waste. Mr. Newkirk explained that adding new exemptions could require renegotiating the contract. Deputy Mayor Winstead asked how garbage suspension previously and currently works. Mr. Newkirk said the word "temporarily" has not yet been defined by the City and that Recology would have a better handle on the time frame of temporary or occasional disruption of service.



Mayor Roberts commented that the title of the section could be leading to some confusion, and pointed out that there are other provisions to the contract in addition to mandatory collection.

10. ADJOURNMENT

At 9:14 p.m., Mayor Roberts declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk

DRAFT