

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Monday, August 8, 2016
5:45 p.m.

Conference Room 303 - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

ABSENT: None

STAFF: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Jessica Simulcik Smith, City Clerk; and Bonita Roznos, Deputy City Clerk

GUESTS: None

At 5:47 p.m., the meeting was called to order by Mayor Roberts.

Councilmembers discussed the following 2016 Council Operational Issues:

1. Campaign Season “Dos and Don’ts”

Ms. Tarry reminded Councilmembers of the regulations governing behavior of local government officials during election season. She referenced an article entitled “*Answers to Common Election Season Questions Regarding Use of Public Facilities*” written by the Municipal Research and Service Center (MRSC), and said a copy is enclosed in the Agenda Packet.

2. Council Role in an Emergency/Disaster Response

Ms. Tarry stated that Shoreline Municipal Code (SMC) Chapter 2.5 - Emergency Management outlines the responsibility for how the City responds in an emergency. She noted that Council approves the SMC and Emergency Management Plans, makes policy decisions, ratifies resolutions, and addresses the media, if needed. She said it is the duty of the Emergency Operations Center (EOC) staff to respond to the emergency, and assured Council that they will be kept informed.

Mayor Roberts asked if the North City Water District participates with the City in emergency management drills. Ms. Tarry replied that they have been invited to participate in the EOC but have declined. She said joint agreements with other agencies can be made to acquire equipment that the City does not have. Mr. Norris added that Brian Dixon, Emergency Management Coordinator, is updating the City’s asset list that would be used in an emergency. Mayor Roberts pointed out that the SMC lists Ronald Wastewater District (RWD) as a member of the Emergency Management Council. Mr. Norris said that the SMC will be updated when the assumption of RWD takes place in 2017 and they will no longer need to be identified separately in the code.

3. Resolution to Prohibit Non-essential travel to North Carolina or Resolution /Letter to Ask NLC to Move Their 2017 Conference from Charlotte, NC

Councilmembers discussed adopting a resolution prohibiting the non-essential travel of Shoreline employees to North Carolina, and sending a letter to the National League of Cities (NLC) requesting that their 2017 Conference be moved from Charlotte, NC, in opposition to North Carolina's House Bill 2. Councilmember McConnell discussed her obligations as a NLC Boardmember. There was consensus among Councilmembers to adopt the resolution and send a letter to the NLC requesting the conference be moved. Councilmembers also agreed to inform the Association of Washington Cities (AWC) and Sound Cities Association (SCA) of their action. Deputy Mayor Winstead suggested that a press release be prepared announcing the City's position.

4. Celebrate Shoreline Schedule

Ms. Tarry reviewed the schedule for Celebrate Shoreline and stated that the City will be hosting a City booth from noon - 5:30 p.m. Mr. Norris stated that Councilmembers are free to drop in and asked that they contact Carolyn Wurdeman if there is a specific time they would like to be in the booth.

Councilmember McGlashan inquired about Piano Time. Ms. Tarry replied that Piano Time is being offer in a smaller format and pianos are on display at Richmond Beach Library, Sky Nursery, Central Market, Iora Primary Care, and City Hall.

Mayor Roberts and Councilmember Scully confirmed their attendance at the Ridgecrest Ice Cream Social.

5. Agenda Review Planner

Ms. Tarry referred to the Agenda Planner and said she is working with Departments to schedule Future Pending and Unscheduled Agenda Items. She said the Planning Commission will be reviewing Development Code Amendments to change tent city regulations and anticipates it going to Council late 2016 or early 2017. She said adoption of the 145th Light Rail Subarea Plan will take place by October 10, 2016.

Mayor Roberts said the 10/31/2016 Agenda is sparse and Councilmembers agreed the meeting should be cancelled. Ms. Tarry also noted that the legislative delegation will join the Council for a dinner meeting on November 14, 2016.

6. Council iPad Replacement

Mr. Norris shared that replacement of iPads will be proposed in the 2017 Budget.

At 6:44 p.m. the meeting was adjourned.

Bonita Roznos, Deputy City Clerk