

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Motion to Waive Certain Sections of the Parks and Facility Naming Policy and Adopting the Name “Gloria’s Path” for the Path Commonly Referred to as the Fremont Trail
<b>DEPARTMENT:</b>	City Manager’s Office
<b>PRESENTED BY:</b>	Alex Herzog, CMO Management Analyst
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Herb and Gloria Bryce, City residents in the Highland Terrace neighborhood of Shoreline, helped develop and have been maintaining a non-motorized pathway on City right-of-way near their home for a number of years. In its current condition, the pathway is a widely-used, beautiful, and valuable asset to the neighborhood that serves as a link between the Interurban Trail and the Boeing Creek Trail and connects the 16300 and 16000 blocks of Fremont Place North. A map of the pathway can be found in Attachment A to this staff report. Much of the maintenance work for the pathway has been provided at their cost and personal effort, though Parks Maintenance staff and other members of the community have also provided resources to maintain the path.

Staff and the community alike were deeply saddened to learn that Ms. Bryce is terminally ill. Mayor Roberts and Deputy Mayor Winstead have proposed that the path be named in her honor. The path is commonly referred to as the ‘Fremont Trail’ but it has never been officially named as such by the City. The ‘Fremont Trail’ moniker is likely a reference to its proximity to Fremont Place North.

If Council desires to officially name the path “Gloria’s Path” as recommended by staff, two provisions of the City’s Parks and Facility Naming Policy (Attachment B) would have to be waived:

- Section 2 (h): “There should be a lapse of at least six months between the receipt of the name proposal and the final recommendation for its adoption.”
- Section 3 (c): “The Parks, Recreation, and Cultural Services Advisory Committee, after review of public and staff input shall make a recommendation to the City Council for consideration.”

After these provisions are waived, Council could adopt the name “Gloria’s Path” for the path commonly known as the Fremont Trail.

**RESOURCE/FINANCIAL IMPACT:**

There is little financial impact of this action. Signage near the pathway with the newly-adopted name is recommended to be procured. Procuring a sign similar to others in parks and trails in the City would likely cost approximately \$500-\$1,000 and maintenance of the sign would be included in Parks Maintenance annual plan. Costs for maintenance would be immaterial. Costs for sign procurement and maintenance can be absorbed by existing budget funds.

**RECOMMENDATION**

Staff recommends that Council adopt a motion to waive Section 2(h) and Section 3(c) of the Parks and Facility Naming Policy and adopt the name 'Gloria's Path' for the non-motorized pathway that serves as a connection between the 16300 and 16000 blocks of Fremont Place N.

Approved By:           City Manager ***DT***   City Attorney ***MK***

## **BACKGROUND**

In 2006, the Highland Terrace Neighborhood Association participated with the City's Public Works Department to clear the overgrown two-block area in the City's right-of-way at Fremont Place N and N 161<sup>st</sup> Street and install a pathway. Building the pathway was the 2006 community service project of the Public Works Department. Later that year, the Neighborhood Association received a \$4,500 Mini-Grant from the City to finish removing invasive species, and plant native species.

The Fremont Trail project created an open, inviting, pedestrian-friendly link between the Interurban Trail and the Boeing Creek Trail. Herb and Gloria Bryce and other neighbors "adopted" the right-of-way, and committed to picking up and disposing of litter and garbage and mowing the grassy section of right-of-way.

The Bryces have lived in Shoreline for a number of years, and the community has benefited greatly from their tireless service beyond the creation and maintenance of the pathway. Gloria Bryce, served as a member of the City's 2008 Community Priorities/Long-Range Financial Planning Citizens Advisory Committee. She was also a Board member of the Shoreline Historical Museum. Herb Bryce was honored by the City in 2005 with a Shoreline Star Award and was the Grand Marshal for the Celebrate Shoreline Parade that same year. He also served on the City's Parks, Recreation and Cultural Services Board. Beyond his work with the City, Mr. Bryce has been an advocate of the Shoreline Chamber of Commerce as well as dedicating himself to the Shoreline School District with over 14 years of elected service on the Shoreline School Board. Both Herb and Gloria have also served on the Shoreline-Lake Forest Park Arts Council.

## **DISCUSSION**

Staff and the community alike were deeply saddened to learn that Ms. Bryce is terminally ill. Mayor Roberts and Deputy Mayor Winstead have proposed that the path commonly known as the Fremont Trail be named in her honor. While the path is commonly referred to as the 'Fremont Trail', it has never been officially named as such by the City. The 'Fremont Trail' moniker is likely a reference to its proximity to Fremont Place North.

The 'Fremont Trail' is a listed park asset in the 2011-2017 Parks, Recreation and Open Space (PROS) Plan. It is characterized as a public walkway through City right-of-way. Currently, it is a porous concrete pathway to be used as a pedestrian connection within the neighborhood. While the pathway is technically City of right-of-way, because it is listed as a "park" asset in the PROS Plan, staff recommends that the Council apply the Park and Facility Naming policy in order to formally name the pathway.

The Parks and Facility Naming Policy (Attachment B) was adopted by Council on February 11, 2002 upon recommendation by the Parks, Recreation and Cultural Services Advisory Committee. More information on the February 11, 2002 Council

meeting, including the staff report and supporting materials, can be found here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2002/021102-8a.pdf>.

If Council desires to officially name this pathway “Gloria’s Path”, as recommended by staff, two provisions of the Parks and Facility Naming Policy would have to be waived:

- Section 2 (h): “There should be a lapse of at least six months between the receipt of the name proposal and the final recommendation for its adoption.”
- Section 3 (c): “The Parks, Recreation, and Cultural Services Advisory Committee, after review of public and staff input shall make a recommendation to the City Council for consideration.”

After these provisions are waived, Council could adopt the name “Gloria’s Path” at tonight’s meeting. As this is a proposed Action Item in front of the Council for the first time, as per Council rule, public comment on this resolution shall follow the staff report but precede Council review.

### **FINANCIAL IMPACT**

There is little financial impact of this action. Signage near the pathway with the newly-adopted name is recommended to be procured. Procuring a sign similar to others in parks and trails in the City would likely cost approximately \$500-\$1,000 and maintenance of the sign would be included in Parks Maintenance annual plan. Costs for maintenance would be immaterial. Costs for sign procurement and maintenance can be absorbed by existing budget funds.

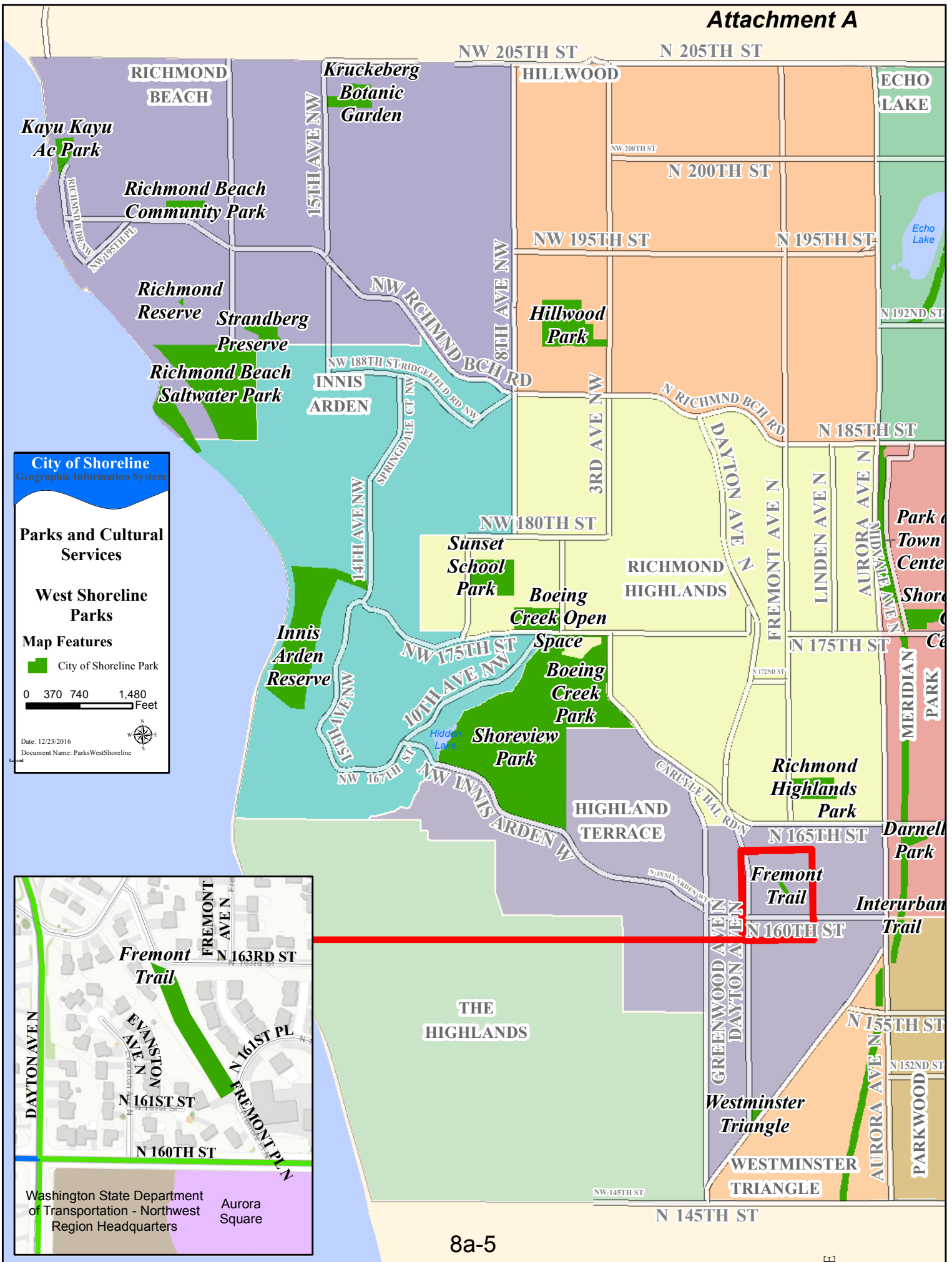
### **RECOMMENDATION**

Staff recommends that Council adopt a motion to waive Section 2(h) and Section 3(c) of the Parks and Facility Naming Policy and adopt the name ‘Gloria’s Path’ for the non-motorized pathway that serves as a connection between the 16300 and 16000 blocks of Fremont Place N.

### **ATTACHMENTS**

Attachment A: Map of ‘Fremont Trail’ and Surrounding Area  
Attachment B: Parks and Facility Naming Policy

**Attachment A**



**Shoreline  
City Clerk**  
 Receiving  
 Number  
3968

PP-02-001

<b>City of Shoreline</b>		<b>POLICY &amp; PROCEDURE</b>
<b>Subject:</b> Parks and Facility Naming Policy	<b>Department:</b> Parks, Recreation and Cultural Services <b>Number:</b> 01-02	
<b>Effective Date</b> February 11, 2002	<b>Supersedes</b> Not applicable	<b>Approved By:</b> 2/11/02 City Council

**1.0 PURPOSE:**

The purpose of this policy is to outline the procedures and criteria for the official naming of parks and recreation facilities.

**2.0 POLICY:**

It is the policy of the City of Shoreline for designation of names for park and recreation facilities to be in accordance with the following criteria:

- a. The naming of parks and facilities should be approached with caution, patience, and deliberation.
- b. A name, once adopted, should be permanent, and changes should be strongly resisted.
- c. Existing facility names shall be reviewed in order to avoid duplication, confusing similarity and/or inappropriateness.
- d. A prospective park or major facility name should be one likely to be widely accepted and used by the public.
- e. Whenever possible, a facility shall be named prior to construction of the improvement. Timing is important in naming facilities, since temporary designations tend to be retained. In the development of facilities, a number designation shall be used until formal naming of the facility is complete.
- f. A park's interior features and/or facilities may have names other than that of the entire park.
- g. If a park or sub-element of a park is named after an individual, family or organization, the final recommendation shall include a narrative describing or quantifying in some detail, the contribution. The qualifying achievement should be the result of extraordinary dedication, significant donation or contribution to the City parks and recreation system, over and above the satisfactory performance of normal duties.

- h. There should be a lapse of at least six months between the receipt of the name proposal and the final recommendation for its adoption.
- i. In cases where the person is deceased, the person shall have been deceased for a minimum of two years.
- j. Elected/appointed City of Shoreline officials and currently employed City staff shall not be eligible for consideration until they are no longer in office or have retired from city service.
- k. Length of service, in and of itself, does not meet these criteria.
- l. Names may reflect:
  - 1. Neighborhood or geographical identification
  - 2. Community name or widely accepted name,(e.g., North City Park, Richmond Beach Saltwater Park, Innis Arden Reserve, Meridian Park, Ballinger Open Space)
  - 3. Natural or geological feature (e.g., Boeing Creek Park, Twin Ponds Park )
  - 4. Historical or cultural significance
  - 5. The name may include an individual, family, or organization that has made a significant land and/or monetary contribution to the park and recreation system, or has performed significant public service which made a tangible contribution to the parks and recreation system justifying a permanent memorial.

**3.0 PROCEDURES:**

- a. Suggestions for names for any park, or public facility may be solicited from individuals and/or organizations. All suggestions, solicited or not, shall be recorded and forwarded to the Parks, Recreation and Cultural Services Advisory Committee for review and consideration.
- b. Staff may review suggestions for names and make a recommendation(s) to the Parks, Recreation and Cultural Services Advisory Committee for consideration.
- c. The Parks, Recreation and Cultural Services Advisory Committee after review of public and staff input shall make a recommendation to the City Council for consideration.
- d. Following adoption of the facility name by the City Council, the Parks, Recreation and Cultural Services Department shall develop facility signage using the name.