

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Motion to Adopt the 2017 Comprehensive Plan Amendment Docket		
<b>DEPARTMENT:</b>	Planning & Community Development		
<b>PRESENTED BY:</b>	Steven Szafran, AICP, Senior Planner Rachael Markle, AICP, Director		
<b>ACTION:</b>	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input checked="" type="checkbox"/> Motion
	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

**PROBLEM/ISSUE STATEMENT:**

The City is limited by state law and the City’s adopted procedures to processing Comprehensive Plan amendments once a year, with exceptions only in limited situations. Proposed amendments are collected throughout a given year with a deadline of December 1<sup>st</sup> for public and staff submissions of suggested amendments to be considered in the following year.

The “Docket” establishes the amendments that will be reviewed and studied during the year by Staff and the Planning Commission prior to a recommendation to the City Council for final approval in amending the Comprehensive Plan. This year’s proposed Docket (Attachment A) contains several amendments, all of which, with the exception of the Fire Department’s, are City-initiated.

The Docket presented to Planning Commission contained six (6) city-initiated amendments. However, since its approval, two additional amendments have been proposed – Amendment #7 and Amendment #8.

Staff is requesting that Council add Amendment #7 to the Planning Commission-recommended Docket that changes all references to Ronald Wastewater District to the City of Shoreline so as to reflect the upcoming assumption of the District. The King County Boundary Review Board has already approved the assumption of the District within King County and a Notice of Intent to Assume the District is currently pending with the Snohomish County Boundary Review Board.

Staff is also requesting, at the Shoreline Fire Department’s request, that Council add Amendment #8 to the Planning Commission-recommended Docket so as to include reference to the Fire Department’s Capital Facilities and Equipment Plan. The inclusion of the Fire Department’s Plan is a required first step to the imposition of fire impact fees as provided in RCW 82.02.

**RESOURCE/FINANCIAL IMPACT:**

Amendment #3 (park impact fee) and Amendment #8 (fire impact fee) have the potential to add new impact fees for new development within the City of Shoreline.

## **RECOMMENDATION**

Staff recommends that the Council move to approve the 2017 Comprehensive Plan Amendment Docket with the inclusion of Amendment #7 that changes “Ronald Wastewater District” to “City of Shoreline” throughout the Comprehensive Plan and the inclusion of Amendment #8 that incorporates the Shoreline Fire Department’s Capital Facilities and Equipment Plan.

Approved By:           City Manager ***DT***   City Attorney ***JA-T***.

## **INTRODUCTION**

The State Growth Management Act, RCW 36.70A, limits consideration of proposed Comprehensive Plan amendments to no more than once a year. To ensure that the public can view the proposals within a concurrent, city-wide context, the Growth Management Act directs cities to create a docket that lists the amendments to be considered in this “once a year” review process.

## **BACKGROUND**

In June 2016, Council established the 2016 Comprehensive Plan Final Docket. Prior to the adoption of the 2016 Docket via Ordinance No. 766 on December 12, 2016, which adopted some, but not all, of the 2016 docketed amendments, the Council carried over two items from the 2016 Docket to the 2017 Docket. Those “carried-over” amendments are:

1. Consider amendments to the Comprehensive Plan related to the annexation of 145<sup>th</sup> Street (SR523), including amendments for all applicable maps.
2. Consider amendments to the Point Wells Subarea Plan and other elements of the Comprehensive Plan that may have applicability to reflect the outcomes of the Richmond Beach Traffic Corridor Study as described in Policy PW-9. Based on the outcome of the corridor study, it is expected that proposed amendments would include text changes to the Subarea Plan discussing the study, increasing the vehicle trips per day from a 4,000 trip maximum as described in Policy PW-12 and adding identified mitigation projects and associated funding needed to raise the maximum daily trip count while maintaining adopted Levels of Service to the Capital Facilities Element. Also, consider amendments to the Comprehensive Plan that could result from the development of Interlocal Agreements as described in Policy PW-13.

Comprehensive Plan amendments usually take two forms: Privately-initiated amendments and City-initiated amendments. This year, the Planning Commission was presented with six City-initiated amendments, which include the two amendments carried over by Council from 2016 (noted above). The Planning Commission recommendation is the draft Docket and the City Council is now tasked with establishing the Final Docket which will direct Staff’s preparation of amendments that will be adopted later this year.

## **DISCUSSION**

### **Planning Commission Recommendation**

The Planning Commission considered the draft Comprehensive Plan Docket on February 16, 2017, and voted to forward the proposed 2017 Comprehensive Plan Amendments to the City Council on the same evening. The Planning Commission meeting minutes from February 16 are included as Attachment B to this staff report. The City did not receive any public comments regarding the proposed 2017 Comprehensive Plan Docket.

A description and the Planning Commission's recommendation for each of the six (6) proposed Comprehensive Plan Amendments are shown below:

**Amendment #1 (2016 Carry-Over)**

Amend the Comprehensive Plan for 145th Street annexation and all applicable maps.

**Analysis:**

This amendment was carried over from the 2016 Final Docket.

This amendment will amend Policy LU47 which states, "Consider annexation of 145<sup>th</sup> Street adjacent to the existing southern border of the City". The City is currently engaged in the 145<sup>th</sup> Street Corridor Study and is working towards annexation of 145<sup>th</sup> Street.

There are some maps contained in the Comprehensive Plan that do not include 145<sup>th</sup> Street. If the City annexes 145<sup>th</sup> Street, all of the maps in the Comprehensive must be amended to include 145<sup>th</sup> Street as a street within the City of Shoreline.

On April 11, 2016, the City Council adopted a preferred design concept for the corridor. The eastern portion of the corridor (SR 522 to the 145<sup>th</sup> light rail station) is included in the Sound Transit 3 package for capital improvements that will facilitate Bus Rapid Transit services. The City has received grant funds to help fund design of I-5 interchange improvements and is currently working with partner agencies to develop agreements on how to move forward with construction and funding of the improvements. The corridor west of the I-5 interchange will require partnership with other agencies to move the adopted preferred design concept forward.

Given that none of the corridor is under the ownership of the City of Shoreline, completion of the corridor improvements will require intergovernmental cooperation, especially with King County and the City of Seattle, the two current owners of the corridor. Future ownership of the corridor could be a matter of consideration as agreements are reached regarding the implementation of the City's preferred design concept.

**Planning Commission and Staff Recommendation:**

The Planning Commission recommends that this amendment be placed on the 2017 Comprehensive Plan Docket.

---

**Amendment #2 (2016 Carry-Over)**

Consider amendments to the Point Wells Subarea Plan and other elements of the Comprehensive Plan that may have applicability to reflect the outcomes of the Richmond Beach Traffic Corridor Study as described in Policy PW-9. Based on the outcome of the corridor study, it is expected that proposed amendments would include text changes to the Subarea Plan discussing the study, increasing the vehicle trips per day from a 4,000 trip maximum as described in Policy PW-12 and adding identified mitigation projects and associated funding needed to raise the maximum daily trip count while maintaining adopted Levels of Service to the Capital Facilities Element. Also,

consider amendments to the Comprehensive Plan that could result from the development of Interlocal Agreements as described in Policy PW-13.

**Analysis:**

This amendment has been carried-over since 2013.

The City anticipated that the Transportation Corridor Study (TCS) on mitigating adverse impacts from BSRE's proposed development of Point Wells would be completed in 2013 and every subsequent year since. Staff does not anticipate that the Richmond Beach TCS will be completed in 2017 and therefore any recommendations coming out of the study will not be considered by the City Council until at least 2018. However, in the event the TCS is completed this year, maintaining it on the docket will ensure its consideration.

**Planning Commission Discussion:**

This proposed amendment to the Comprehensive Plan was the only amendment that generated discussion at the February 2017 Commission meeting. The Commission was concerned that the language in the docketed item construes a foregone conclusion that the Average Daily Trips (ADT) on Richmond Beach Drive NW will increase with the completion of the TCS.

The Commission voiced concern that the wording in Amendment 2 implies that, based on the Richmond Beach TCS, the Point Wells Subarea Plan would be amended to increase the maximum vehicle trips allowed per day beyond the 4,000 described in Policy PW-12. The Commission suggested that the wording be more neutral since the maximum number of vehicle trips allowed per day remains to be determined by the future TCS update. The Commission's intent is to remove the implication that the City expects the current cap to be lifted based on the TCS.

The amendment proposed by the Commission strikes language that refers to potential outcomes of the TCS and leaves the general amendment. The first sentence of the amendment informs the reader that changes will come to the Point Wells Subarea Plan based on the outcome of the TCS. The last sentence also informs the reader that additional changes to the Comprehensive Plan may result from the development of an Interlocal Agreement as described in Policy PW-13.

**Planning Commission Recommendation:**

The Planning Commission recommends that this amendment be placed on the 2017 Comprehensive Plan Docket with the changes shown in Attachment A.

---

**Amendment #3**

Consider amendments to the Parks, Recreation, and Open Space Element Goals and Policies and update of the Parks, Recreation, and Open Space Master Plan.

**Analysis:**

The City has begun the update of the Shoreline Parks, Recreation and Cultural Services (PROS) Plan. The Plan is a document that creates a 20-year vision and framework

providing for Shoreline's recreation and cultural programs and facilities, and for maintaining and investing in park and open spaces.

The purpose of the Comprehensive Plan amendment is to amend the City's Park Element based on the analysis completed during the update of the PROS Plan. The PROS Plan largely contains the supporting analysis required by the Growth Management Act (GMA) for the Parks and Recreation Element of the City's Comprehensive Plan. The required items that must be in the Comprehensive Plan are:

- A Park and Recreation Element that implements, and is consistent with, the Capital Facilities Plan Element as it relates to park and recreation facilities.
- The element shall include: (a) estimates of park and recreation demand for at least a ten-year period; (b) an evaluation of facilities and service needs; and (c) an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand.

The updated PROS Plan is intended to replace the current 2011-2017 PROS Plan that underlies the City's Park and Recreation Element. The Parks Department anticipates completion of the updated PROS Plan in the summer of 2017.

**Planning Commission and Staff Recommendation:**

The Planning Commission and staff recommends that this amendment be added to the 2017 Comprehensive Plan Docket.

---

**Amendment #4**

Consider amendments to the Capital Facilities Element Goals and Policies and update of the Surface Water Master Plan, an underlying component of the Capital Facilities Element.

**Analysis:**

The City's Public Works Department is currently in the process of updating the Surface Water Master Plan and the Capital Facilities Element of the Comprehensive Plan.

The proposed 2017 Surface Water Master Plan will address drainage and water quality problems associated with population and development growth, increasing regulations, and aging infrastructure within the City. The 2017 Surface Water Master Plan will consolidate information from several different technical manuals and plans in order to develop a plan that will guide the utility for the next five to 10 years.

The 2017 Surface Water Master Plan will help the City develop:

- Levels of Service definition;
- Prioritized asset management improvement strategy;
- Requirements to comply with the 2018-2022 National Pollutant Discharge Elimination System (NPDES) Phase II permit;
- Recommendations for Capital Improvement Projects (CIP);
- Rate structure and financial planning recommendations;

- Policy recommendations for Council consideration;
- Condition Assessment Plan;
- Technical drainage capacity issues memo; and
- Operations and Maintenance Manual.

**Planning Commission and Staff Recommendation:**

The Planning Commission and staff are recommending that this amendment be added to the 2017 Comprehensive Plan Docket.

---

**Amendment #5**

Consider amendments to the Master Street Plan of the Transportation Master Plan (Transportation Element of the Comprehensive Plan).

**Analysis:**

The City’s Public Works Department is proposing various amendments to the City’s Master Street Plan which is Appendix D of the Transportation Master Plan. The proposed changes include:

- Requirements for amenity zones along bridges;
- Required right-of-way along N. 185<sup>th</sup> Street; and
- Required curb-to-curb width along N. 185<sup>th</sup> Street.

The proposed changes to the Master Street Plan will reflect the vision and design of the 185<sup>th</sup> Street Multimodal Corridor Strategy that will begin in 2017.

**Planning Commission and Staff Recommendation:**

The Planning Commission and staff recommend that this amendment be placed on the 2017 Comprehensive Plan Docket.

---

**Amendment #6**

185<sup>th</sup> Street Station Subarea Plan – Delete duplicate utility policy; “Consider the use of alternative energy in all new government facilities”.

**Analysis:**

The City’s Planning & Community Development Department is proposing a change to the 185<sup>th</sup> Street Station Subarea Plan. The amendment will delete a duplicate utility policy from the Plan. The policy that is duplicated reads:

“Consider the use of alternative energy in all new government facilities”.

**Planning Commission and staff Recommendation:**

The Planning Commission and staff recommend that this amendment be added to the final 2017 Comprehensive Plan Docket.

## **Potential Amendments to the Planning Commission Recommendation**

Per SMC 20.30.340(c), the City Council may submit amendments for the docket at any time before the final docket is set. Following are two additional docket items that have come to Staff's attention that were not considered by the Planning Commission. To add either of these amendments to the 2017 Comprehensive Plan Docket, a Councilmember would need to move to amend the Planning Commission's recommendation and the Council would need to approve adding the item to the docket.

### **Amendment #7**

Staff is requesting that Council add an Amendment #7 that changes all references to Ronald Wastewater District to the City of Shoreline.

#### **Analysis:**

The Council authorized the filing of a Notices of Intent to assume Ronald Wastewater District located within King and Snohomish Counties. The assumption process is defined by RCW 35.13.A.030 and includes the assumption of all assets and liabilities held by the District on the date of assumption and transfer of it the entire sanitary sewer of Ronald. That portion of Ronald in King County has been approved for assumption,; the portion in Snohomish County is still pending approval. The date of transfer to the City is anticipated to be October 23, 2017 and will include transition steps included in the 2002 Operating Agreement with Ronald Wastewater District.

#### **Staff Recommendation:**

Staff recommends that the following amendment be added to the final 2017 Comprehensive Plan Docket:

#### **Amendment #7**

*Change Ronald Wastewater District to City of Shoreline throughout the Comprehensive Plan as the City's wastewater provider.*

---

### **Amendment #8**

The Shoreline Fire District has requested Council add Amendment #8 that incorporates the Shoreline Fire Department's Capital Facilities and Equipment Plan in the Capital Facilities Element. The Fire District intends to update their plans over the summer in order to establish a fire impact fee.

#### **Analysis:**

RCW 82.02 authorizes the collection of impact fees for public facilities to serve new growth and development, including fire protection facilities. Impact Fees may only be collected if the facilities are addressed in the capital facilities plan of a comprehensive plan. The Shoreline Fire Department, a special purpose district, that provides fire protection services to the City, has requested a fire impact fee on new development. The amendment would incorporate the Fire Department's document so as to facilitate the collection of fire impact fees.



**Staff Recommendation:**

Staff recommends that the following amendment be added to the final 2017 Comprehensive Plan Docket:

Amendment #8

*Update the Comprehensive Plan by amending the Capital Facilities Element to incorporate by reference the Shoreline Fire District's Capital Facilities and Equipment Plan so as to support the imposition of fire impact fees as authorized by RCW 82.02.*

**RESOURCE/FINANCIAL IMPACT**

Amendment #3 (park impact fee) and Amendment #8 (fire impact fee) have the potential to add new impact fees for new development within the City of Shoreline.

**RECOMMENDATION**

Staff recommends that the Council move to approve the 2017 Comprehensive Plan Amendment Docket with the inclusion of Amendment #7 that changes "Ronald Wastewater District" to "City of Shoreline" throughout the Comprehensive Plan and the inclusion of Amendment #8 that incorporates the Shoreline Fire Department's Capital Facilities and Equipment Plan.

**ATTACHMENTS**

- Attachment A – Planning Commission Recommended Proposed 2017 Comprehensive Plan Amendment Docket
- Attachment B – February 16, 2017 Planning Commission Meeting Minutes



## PLANNING COMMISSION RECOMMENDATION 2017 COMPREHNSIVE PLAN AMENDMENT DOCKET

The State Growth Management Act generally limits the City to amending its Comprehensive Plan once a year and requires that it create a Docket (or list) of the amendments to be reviewed.

### Proposed 2017 Comprehensive Plan Amendments

1. Amend the Comprehensive Plan for 145<sup>th</sup> Street annexation and all applicable maps.
2. Consider amendments to the Point Wells Subarea Plan and other elements of the Comprehensive Plan that may have applicability to reflect the outcomes of the Richmond Beach Transportation Corridor Study as described in Policy PW-9. ~~Based on the outcome of the corridor study, it is expected that proposed amendments would include text changes to the Subarea Plan discussing the study, increasing the vehicle trips per day from a 4,000 trip maximum as described in Policy PW-12 and adding identified mitigation projects and associated funding needed to raise the maximum daily trip count while maintaining adopted Levels of Service to the Capital Facilities Element.~~ Also, consider amendments to the Comprehensive Plan that could result from the development of Interlocal Agreements as described in Policy PW-13.
3. Consider amendments to the Parks, Recreation, and Open Space Element Goals and Policies and update of the Parks, Recreation, and Open Space Master Plan.
4. Consider amendments to the Capital Facilities Element Goals and Policies and update of the Surface Water Master Plan.
5. Consider amendments to the Master Street Plan of the Transportation Master Plan.
6. 185<sup>th</sup> Street Station Subarea Plan – Delete duplicate utility policy; “Consider the use of alternative energy in all new government facilities”.

*Estimated timeframe for Council review/adoption: December 2017.*

**DRAFT**

**CITY OF SHORELINE**

**SHORELINE PLANNING COMMISSION  
MINUTES OF REGULAR MEETING**

February 16, 2017  
7:00 P.M.

Shoreline City Hall  
Council Chamber

---

---

**Commissioners Present**

Chair Craft  
Vice Chair Montero  
Commissioner Chang  
Commissioner Maul  
Commissioner Malek  
Commissioner Mork

**Staff Present**

Rachael Markle, Director, Planning and Community Development  
Paul Cohen, Planning Manager, Planning and Community Development  
Steve Szafran, Senior Planner, Planning and Community Development  
Carla Hoekzema, Planning Commission Clerk

**Commissioners Absent**

Commissioner Thomas

**CALL TO ORDER**

Chair Craft called the regular meeting of the Shoreline Planning Commission to order at 7:00 p.m.

**ROLL CALL**

Upon roll call by the Commission Clerk the following Commissioners were present: Chair Craft, Vice Chair Montero, and Commissioners Chang, Maul, Malek and Mork. Commissioner Thomas was absent.

**APPROVAL OF AGENDA**

The agenda was accepted as presented.

**APPROVAL OF MINUTES**

The minutes of January 19, 2017 were adopted as submitted.

**GENERAL PUBLIC COMMENT**

There was no one in the audience.

## COMPREHENSIVE PLAN AMENDMENT DOCKET

Mr. Szafran reminded the Commission that the State Growth Management Act (GMA) limits the review of proposed Comprehensive Plan amendments to no more than once a year. To ensure that the public can view the proposals in a citywide context, the GMA directs cities to create a docket that lists the amendments to be considered. This year, there are six proposed amendments, as well as an additional potential amendment. He reviewed the proposed amendments as follows:

- **Proposed Amendment 1** is a carryover from the 2016 Comprehensive Plan Amendment Docket. As proposed, it would amend Policy LU47, which considers annexation of 145<sup>th</sup> Street adjacent to the southern border of the City. The City is currently engaged in the 145<sup>th</sup> Street Route Development Plan, which includes design and environmental review for certain sections of the corridor. At this time, the City is still pursuing annexation of the street.
- **Proposed Amendment 2** is also a carryover from the 2016 Comprehensive Plan Amendment Docket. As proposed, it calls for the City to consider amendments to the Point Wells Subarea Plan and other elements of the Comprehensive Plan that may have applicability to reflect the outcomes of the Richmond Beach Traffic Corridor Study. The City anticipated that the study on mitigating adverse impacts from BRSE's proposed development of Point Wells would be completed in 2016, but it was not.
- **Proposed Amendment 3** would amend the Parks, Recreation and Open Space (PROS) Plan to keep it separate from the GMA required parks components in order to meet the Recreation and Conservation Office (RCO) grant eligibility requirements. The City has begun the update of the PROS Plan, which creates a 20-year vision and framework for the City's recreation and cultural programs and facilities and for maintaining and investing in park and open spaces. The Parks Department will work with the Parks Board and the community to determine the process of locating new park space, establishing a means to fund new park space (i.e. park impact fee), and any other park issues that arise. The Parks Department anticipates completion of the PROS Plan update in the summer of 2017. The Commission will conduct at least two study sessions (March and May) to review the PROS Plan.
- **Proposed Amendment 4** would amend the Surface Water Master Plan to address drainage and water-quality problems associated with population and development growth, increasing regulations, and aging infrastructure. The Public Works Department is currently in the process of updating the plan, and the intent is to consolidate information from several different technical manuals and plans in order to develop a plan that will guide the utility for the next 5 to 10 years.
- **Proposed Amendment 5** would update portions of the Street Master Plan, which is Appendix D of the Transportation Master Plan. The minor changes include requirements for amenity zones along bridges, rights-of-way along North 185<sup>th</sup> Street, and curb-to-curb width along North 185<sup>th</sup> Street.
- **Proposed Amendment 6** would delete a duplicate utility policy from the 185<sup>th</sup> Street Station Subarea Plan.

- **New Proposed Amendment 7** is related to the Ronald Wastewater District (RWD), which the City is assuming at the end of 2017. When it assumes the utility, the City will likely take on the RWD's Capital Sewer Plan until the City has created its own wastewater plan in the next few years. The proposed amendment would change all references to "Ronald Wastewater District" to "City of Shoreline." While the amendment cannot be added to the docket at this time, the Commission could recommend that the City Council do so at a later time.

Mr. Szafran clarified that, at this time, staff is asking the Commission to make a recommendation to the City Council relative to the proposed amendments that should be included on the 2017 docket. They are not being asked to debate the merits or make any decisions on the proposed amendments at this time. Staff is recommending that all of the amendments be included on the final docket.

Commissioner Chang voiced concern that the wording in Amendment 2 implies that, based on the Richmond Beach Transportation Corridor Study, the Point Wells Subarea Plan would be amended to increase the maximum vehicle trips allowed per day beyond the 4,000 described in Policy PW-12. She suggested that the wording be more generic since the maximum number of vehicle trips allowed per day is still up for debate. She is hesitant to imply the cap would be lifted before the study has even been completed. Mr. Szafran explained that this amendment has been carried over for the past several years, and the language has not been altered. Commissioner Malek read Policy PW-12 for the Commission's information.

Questions were raised about whether or not the Commission could alter the proposed amendments before recommending them to the City Council for inclusion on the 2017 docket. Ms. Markle answered that the Commission could recommend changes, and the City Council would make the final decision whether to accept them or not.

**VICE CHAIR MONTERO MOVED THAT THE COMMISSION FORWARD A RECOMMENDATION TO THE CITY COUNCIL TO ACCEPT THE 2017 COMPREHENSIVE PLAN AMENDMENT DOCKET (PROPOSED AMENDMENTS 1-6) AS PRESENTED BY STAFF. COMMISSIONER MALEK SECONDED THE MOTION.**

**COMMISSIONER CHANG MOVED TO AMEND THE MOTION TO CHANGE PROPOSED AMENDMENT 2 TO REMOVE THE IMPLICATION THAT THERE WOULD BE AN INCREASE IN THE 4,000 VEHICLE TRIP PER DAY MAXIMUM. COMMISSIONER MALEK SECONDED THE MOTION.**

Commissioner Malek said he supports the amendment, which would retain the current cap of 4,000. Commissioner Chang said the intent is to remove the implication that the City expects the current cap to be lifted based on the Transportation Corridor Study. Commissioner Mork asked if the proposed amendment would create problems if the Transportation Corridor Study indicates that the 4,000 cap is too high, and Commissioner Chang said that is not the intent.

Commissioner Maul expressed his belief that including the language, as currently proposed by staff, would get the public thinking about the potential increase. Commissioner Chang commented that the

public is already very concerned out potential increases in traffic, and she is concerned that, as written, the proposed amendment implies that the decision has already been made.

**THE MOTION TO AMEND WAS UNANIMOUSLY APPROVED.**

Specifically, the Commission agreed that the sub-motion would change the second sentence to read, *“Based on the outcome of the corridor study, it is expected that the proposed amendments would include text changes to the Subarea Plan discussing the study as described in Policy PW-12 and adding identified mitigation projects . . .”*

**THE MAIN MOTION WAS UNANIMOUSLY APPROVED AS AMENDED.**

**VICE CHAIR MONTERO MOVED THAT THE COMMISSION RECOMMEND TO CITY COUNCIL THAT PROPOSED AMENDMENT 7, WHICH WOULD AMEND THE COMPREHENSIVE SEWER PLAN BY CHANGING “RONALD WASTEWATER DISTRICT” TO “CITY OF SHORELINE,” BE ADDED TO THE 2017 COMPREHENSIVE PLAN AMENDMENT DOCKET AS PROPOSED BY STAFF. COMMISSIONER MALEK SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY.**

**DIRECTOR’S REPORT**

Director Markle asked which Commissioners would be attending the Joint City Council/Planning Commission meeting on March 3<sup>rd</sup> from 12:15 to 2:45 p.m. The topic of discussion will be economic development. All Commissioners in attendance indicated their plan to participate in the meeting. Details about the meeting and directions to the meeting location would be forwarded to Commissioners by Ms. Hoekzema.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

**REPORTS OF COMMITTEES AND COMMISSIONERS/ANNOUNCEMENTS**

There were no reports or announcements.

**AGENDA FOR NEXT MEETING**

Mr. Szafran advised that representatives from LEED and Built Green would be present at the March 2<sup>nd</sup> meeting to discuss their green building programs. Mr. Cohen added that staff would provide more details about the Salmon Safe and Net Zero Programs on March 16<sup>th</sup>. The Project Manager for the Parks, Recreation and Open Space (PROS) Plan would also provide an update on March 16<sup>th</sup>. Mr.

Szafran advised that study sessions for the proposed Comprehensive Plan Amendments would be scheduled throughout the year. The amendments would be combined for a single public hearing at the end of the year.

**ADJOURNMENT**

The meeting was adjourned at 7:35 p.m.

---

Easton Craft  
Chair, Planning Commission

---

Carla Hoekzema  
Clerk, Planning Commission