

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Discussion of Ordinance No. 775 – Repealing Shoreline Municipal Code Chapter 2.25 - Library Board		
DEPARTMENT:	Parks, Recreation, and Cultural Services		
PRESENTED BY:	Mary Reidy, Parks Superintendent		
ACTION	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion
	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

PROBLEM/ISSUE STATEMENT:

The Shoreline Library Board was established in 1996 by Ordinance No. 65, which was codified as Shoreline Municipal Code (SMC) Chapter 2.25. An analysis of Library Board activity over the past three to five years and consultations with the King County Library System (KCLS) has raised questions as to the ongoing value of the Board. After discussion with the Board, it was determined that the Library Board is no longer necessary. Any responsibilities of the Library Board could be assumed by the Parks, Recreation and Cultural Services (PRCS) Board as part of its cultural activities duties.

Proposed Ordinance No. 775 (Attachment A) would repeal SMC Chapter 2.25 from the Municipal Code, eliminating the Shoreline Library Board. Tonight, Council will discuss proposed Ordinance No. 775. This ordinance is scheduled to be brought back to Council for potential adoption on May 15, 2017.

FINANCIAL IMPACT:

PRCS staff supports the Library Board, which involves approximately 78 hours per year of staff time during non-appointment years. Board recruitment and appointments require additional staff and City Council time. The annual budget includes nominal funding for Board training and outgoing Board member recognition items. These funds would be shifted to offer additional training to the PRCS Board who will assume responsibility.

RECOMMENDATION

No action is required; tonight's discussion is for Council to ask questions of staff and provide direction on proposed Ordinance No. 775. Staff does recommend that the City Council adopt proposed Ordinance No. 775 when it is brought back to Council for adoption on May 15, 2017.

Approved By: City Manager **DT** City Attorney **MK**

BACKGROUND

The Shoreline Library Board was established in 1996 by Ordinance No. 65, which was codified in Shoreline Municipal Code (SMC) Chapter 2.25. The Board consists of nine City Council-appointed members, two of whom are required to be between the ages of 15 and 19. The Board meets six times per year and is supported by PRCS staff.

The Library Board is an advisory board to the City Council, City Manager, and the KCLS Board on all matters pertaining to the library system, buildings and other property of the KCLS. The purposed of the Library Board, as stated in the City's Municipal Code (SMC 2.25.010), is to "provide input and make recommendations to the King County library board concerning issues relating to the Shoreline, Richmond Beach, and any additional libraries. Furthermore, it shall act as a liaison between the King County rural library district and the citizens of Shoreline in promoting library programs and policies. It will also interface with the Friends of the Library groups and each library."

SMC 2.25.060 provides the Board's responsibilities, including such things as developing and enforcing rules and regulations concerning use of library facilities, conduct and behavior of library patrons, and the quality of library services.

DISCUSSION

An analysis of Library Board activity over the past three to five years and consultations with the KCLS led PRCS staff to question the value of the Library Board. After discussion with the Board, staff determined that the need for a Board is no longer necessary. It was determined that valuable volunteer time and City resources could be utilized in different ways.

The following information about the Library Board was compiled to underscore their waning value to the City and the KCLS:

Board Meeting Activity

Staff reviewed the agendas for the 20 meetings the Board has held since November, 2013. Meetings included reports from KCLS regarding the library system, as well as reports from Board members as to their activities. Over the past few years, substantive topics included discussions related to a need to increase library services due to predicted population growth and a proposal to establish a geocaching program.

Board Liaison Activity

Both Shoreline Library branches (Shoreline Library and Richmond Beach Library) have an active volunteer Friends of the Library (Friends) group which advocates and volunteers for their respective branch. The Library Board has not hosted a representative from either Friends group for over three (3) years.

In recent years, the liaison mechanism for KCLS engagement with the City has expanded to include the KCLS Cluster Manager, who serves as the general manager for the library branches in Shoreline, in a quarterly Partners Meeting hosted by PRCS staff.

Board Advisory Activity

The Library Board is to serve in an advisory capacity to KCLS, the City Council, the City Manager, and PRCS Staff. Since 2012, the Shoreline Library Board has advised KCLS one time. This was in 2015 through the letter to the KCLS Board of Trustees regarding potential growth in Shoreline due to the Light Rail stations.

The last recommendation the Library Board made to the City Council was in 2013 when it recommended changes to youth board member terms. The Library Board last annual report submitted to the City Council was in 2011.

The Library Board has not made any recommendations directly to the City Manager or PRCS staff.

KCLS Consultation

PRCS Director Eric Friedli recently met with KCLS Executive Director Gary Wasdin and KCLS Board Trustee and Shoreline resident Robin McClelland to discuss the relationship between the City and KCLS. KCLS has no plans to expand services in Shoreline. In addition, KCLS does not traditionally utilize Library Boards for input into capital campaign strategies as they have other public mechanisms to inform that process. Multiple avenues for gathering public input exist on the local level, many of which duplicate the current role of the Library Board.

PRCS Board Assumption of Library Duties

Like the Library Board, the PRCS Board is a City Council-appointed board that serves in an advisory capacity in regards to park, recreation, and cultural activities. PRCS Staff considers library services as a type of cultural activity and, therefore, the PRCS Board can assume the Library Board's responsibilities in this regard. No amendment would be needed to the PRCS Board's Code Chapter (SMC 2.55) to effectuate this assumption of duties.

STAKEHOLDER OUTREACH

Prior to forming this staff recommendation, PRCS staff reached out to the current Library Board members to get their input into the potential elimination of the Library Board and redirection of the Board's duties to the PRCS Board. At their March 2, 2017 meeting, the Library Board voted unanimously to support a motion stating "We don't oppose the City's proposal to dissolve the Library Board. We further recommend that the Parks Board add the library to its agenda once per year including a KCLS presentation and an opportunity for public comment."

RESOURCE/FINANCIAL IMPACT

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RECOMMENDATION

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ATTACHMENTS

Attachment A – Proposed Ordinance No. 775

ORDINANCE NO. 775

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,
REPEALING CHAPTER 2.25 LIBRARY BOARD OF SHORELINE
MUNICIPAL CODE**

WHEREAS, on January 22, 1996, the City Council adopted Ordinance No. 65, creating the Shoreline Library Board and codifying its purpose and responsibilities at Shoreline Municipal Code (SMC), Chapter 2.25; and

WHEREAS, based on activity over recent years, it appears that there is no longer a need for a separate and distinct Library Board and that its responsibilities could be assumed by the Parks, Recreation, and Cultural Services Board (SMC 2.55) as part of its cultural activities duties; and

WHEREAS, given the lack of necessity for the Shoreline Library Board and the ability of the Parks, Recreation, and Cultural Services Board to assume its responsibilities, SMC 2.25 should be repealed; now therefore

**THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO
ORDAIN AS FOLLOWS:**

Section 1. Repeal. SMC Chapter 2.25 Library Board. The City hereby repeals SMC 2.25 Library Board in its entirety.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

PASSED BY THE CITY COUNCIL ON MAY 15, 2017

Mayor Christopher Roberts

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Publication Date: , 2017
Effective Date: , 2017