

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

Monday, April 10, 2017

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

7:00 p.m.

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers, Scully, Hall, McConnell, and Salomon

ABSENT: Councilmember McGlashan

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Roberts led the flag salute. Upon roll call by the Deputy City Clerk, all Councilmembers were present with the exception of Councilmember McGlashan.

Deputy Mayor Winstead moved to excuse Councilmember McGlashan for personal reasons. The motion was seconded by Councilmember Hall and passed unanimously, 6-0.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Deputy Mayor Winstead reported attending the Regional Water Quality Committee Meeting and stated a thorough briefing was provided on the investigation of the flooding of the West Point Wastewater Treatment Facility.

Councilmember McConnell reported attending the SeaShore Transportation Forum, and said Brian Doennebrink, Community Transit, provided an update on increases in transit service scheduled to begin September 2017.

5. PUBLIC COMMENT

John Osborne, Shoreline resident, thanked the Council for installing four signs on the Interurban Trail informing bicyclists to warn pedestrians when they are approaching. He said orange flags

should be placed on the signs to raise awareness of them. He said people have communicated to him they are afraid to use the trail because of the bicycles.

Thomas Foreman, Shoreline resident, commented on allowing transitional encampments in backyards. He compared it to his attempt to build an accessory dwelling unit on his property and said it is unfair that the encampments do not have to comply with the same requirements. He talked about the difficulties he had with the City during the permitting process and the excessive fees that were applied. He said he had to abandon the project only to receive a bill from the City. He talked about an encampment located near his home and the attempted burglary at his home, and said it is affecting his family's quality of life and they may have to move.

Carry Hadland, Shoreline resident, talked about transitional encampments, and cautioned that government issued identification does not capture a person's criminal history. He said the material required for tents identified in the Transitional Encampment Ordinance is inadequate and not fire resistant. He shared that an encampment near his home violated electrical code and it was never addressed. He asked the Council to define "temporary" to prevent abuse from people living in a transitional encampment on a long term basis.

Pam Cross, Shoreline resident, talked about underutilized space and asked what it is. She shared that she found the answer under Title V Federal Surplus Property for Use to Assist the Homeless. She asked if her underutilized space can be taken and used for public use. She talked about under-occupied homes, and said homelessness can be resolved without backyard encampments.

Cheryl Anderson, Shoreline resident, commented that she used the Interurban Trail until it became unsanitary and littered with trash. She said the spray used on the blackberries makes them inedible, that the trail is not a welcoming experience, and that police enforcement is needed. She shared how she supports homelessness and maintained underused property on her land. She said a new tiny home was built in her neighbor's yard requiring her to take precautions to ensure her privacy.

Ms. Tarry recommended that Ms. Anderson reach out to the Customer Response Team if the tiny home is presenting problems for her. She said staff will follow up with the flags for the signs on the Interurban Trail.

Councilmember Salomon asked for an update on Ordinance No. 762 Transitional Encampments' minimum lot size requirements to address backyard encampments. Ms. Tarry responded the Ordinance requires transitional encampments to have a 7,500 square foot minimum lot size to host up to 50 people, and another 150 feet for each addition resident, up to a maximum of 100, for a maximum duration of 180 days. She said there are also property separation requirements and the property has to be owned or leased by a religious or non-profit institution. She said based on these regulations it is unlikely there will be encampments eligible to be in residential backyards. Ms. Tarry also pointed out that the Budget Amendment scheduled for tonight's discussion does not encourage more transitional encampments.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Winstead and seconded by Councilmember Hall and unanimously carried, 6-0, the following Consent Calendar items were approved:

(a) Approving Minutes of Regular Meeting of February 27, 2017, Special Meeting of March 3-4, 2017, and Special Meeting of March 20, 2017

(b) Approving Expenses and Payroll as of March 24, 2017 in the Amount of \$850,426.13

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
2/26/17-3/11/17	3/17/2017	71074-71300	14838-14854	66271-66276	\$547,452.85
					<u>\$547,452.85</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
3/15/2017	66246	66246	\$1,263.31
3/16/2017	66247	66257	\$56,145.18
3/16/2017	66258	66267	\$102,226.14
3/20/2017	66268	66268	\$1,276.83
3/22/2017	66269	66269	\$44,039.22
3/22/2017	66270	66270	\$897.82
3/23/2017	66277	66296	\$26,767.12
6/23/2017	66297	66314	\$70,357.66
			<u>\$302,973.28</u>

(c) Adopting Ordinance. No. 766 - Designating Light Rail Station Subareas for Property Tax Exemption (PTE)

(d) Adopting the 2017-2019 Council Goals and Workplan

8. STUDY ITEMS

(a) Discussing Ordinance No. 773 - Amending the 2017 Budget for Uncompleted 2016 Operating and Capital Projects and Increasing Appropriations in the 2017 Budget

Sara Lane, Administrative Services Director, and Rick Kirkwood, Budget Supervisor, presented the staff report. Ms. Lane reviewed that a re-appropriation, or carryover, allows the City Council to legally re-appropriate unexpended funds from the previous year's budget to the budget for the

current year. She shared the total carryover request is \$3.7 Million and increases the 2017 Budget to \$89.9 Million. She reviewed the impact of the carryovers to fund balances and stated Ordinance No. 773 is scheduled for adoption on April 24, 2017.

(b) Discussing 2017 Budget Amendment Ordinances

Ms. Lane stated the following four Ordinances will amend the 2017 Budget:

- Ordinance No. 774 - Amending SMC to Establish the Wastewater Utility Fund
- Ordinance No. 777 - Amending the 2017 Final Budget Increasing Appropriations in the General Fund, Municipal Art Fund and Wastewater Utility Fund, Decreasing Appropriation in the Street Fund and Amending the 2017 Salary Table and 2017 Budgeted Positions and FTE List of the 2017 Final Budget
- Ordinance No. 778 - Amending Fee Schedule of the SMC to Correct an Inadvertent Omission and Clerical Error
- Ordinance No. 779 - Amending the SMC in Relationship to Fee Waiver for Transitional Encampments

Ms. Lane reviewed that Ordinance No. 774 establishes a Wastewater Utility Enterprise Fund.

Councilmember Scully questioned why this is being done as an amendment and not as a part of the City's budget adoption. Ms. Lane responded that accounting standards require that the entire year's budget be adopted and the Ronald Wastewater District had not adopted their 2017 Budget at the time the City's Budget was adopted.

Ms. Lane reviewed that Ordinance No. 777 authorizes 2017 Budget Amendments. She reviewed impacts to the budget, regular full time employee counts (FTE), and fund balances. She stated \$18,334,052 is the total amendment request and is primarily the incorporation of the Ronald Wastewater District Budget. She said amendments also include an increase in Administrative Services FTE count by .37; an increase in Parks, Recreation, and Cultural Services FTE count by .50 for the Arts Coordinator position; and adds 14 Wastewater Employees to the City's FTE count. She reviewed the impact of Ordinance No. 777, and noted the City's 2017 Budget is \$2.3 Million ahead of what was anticipated.

Mayor Roberts asked if employee positions will remain under the Utility after the assumption on October 23, 2017. Ms. Lane responded that for 2017 they will be funded through the Utility, and said they are working out subsequent funding allocations that will be discussed during the 2018 Budget Process.

Mayor Roberts pointed out the increase in the Arts Coordinator position is funded partially through the Arts Funds, and asked if Councilmembers wanted to weigh in on this recommendation.

Ms. Lane stated that Ordinance No. 778 corrects the City's Fee Schedule for inadvertent errors and omissions, and Ordinance No. 779 includes new edits needed to implement transitional

encampment fee waiver regulations adopted by the City Council in Ordinance 762. Ms. Lane said the Ordinances are scheduled for adoption on April 24, 2017.

Mayor Roberts said the Ordinances can be placed on the Consent Calendar for adoption.

9. ADJOURNMENT

At 7:38 p.m., Mayor Roberts declared the meeting adjourned.

Bonita Roznos, Deputy City Clerk

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