

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Resolution No. 408 – Repealing and Replacing Policies and Procedures for the Administration of the Connie King Scholarship Program
DEPARTMENT:	Parks, Recreation, and Cultural Services
PRESENTED BY:	Mary Reidy, Recreation Superintendent
ACTION:	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

The City of Shoreline recognizes that financial hardships may hinder the ability of its residents to pay recreation program fees. To accommodate these financial needs, the City of Shoreline established the Connie King Scholarship Fund in 2000 and adopted policies and procedures for its administration with the adoption of Resolution No. 163.

The current Connie King Scholarship Fund Policy and Procedure has become outdated. PRCS would like to streamline and actively market the opportunity for people to contribute to the Connie King Scholarship Fund and determined that an updated Policy and Procedure is necessary to facilitate that desire. Proposed Resolution No. 408 will utilize the Parks, Recreation and Cultural Services Department’s current procedures for scholarship administration (Resolution No. 382) for administering the Connie King Scholarship Program.

The City Council reviewed and discussed proposed Resolution No. 408 (Attachment A) at its June 12, 2017 meeting. The staff report for that discussion can be found at the following link:
<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2017/staffreport061217-8a.pdf>.

As that discussion will happen after this staff report has been published, if there are any questions or concerns expressed by the Council during that discussion that should be responded to in this staff report, staff will update this report and republish it by Friday, June 16th.

RESOURCE/FINANCIAL IMPACT:

The proposed amended to the Connie King Scholarship Program Policy and Procedure does not have a financial impact.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 408 establishing new policies and procedures for the administration of the Connie King Scholarship Program.

ATTACHMENT:

Attachment A: Proposed Resolution No. 408 - Adopting Connie King Scholarship Program Policy and Procedure, 2017

Approved By: City Manager **DT** City Attorney **MK**

RESOLUTION NO. 408

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, REPEALING RESOLUTION NO. 163 AND ADOPTING A NEW CONNIE KING SCHOLARSHIP PROGRAM POLICY AND PROCEDURES

WHEREAS, on March 27, 2000, the City Council adopted Resolution No. 163; and

WHEREAS, Resolution No. 163 established policies and procedures for the implementation of the City’s Connie King Scholarship Fund; and

WHEREAS, these policies and procedures need to be updated to better reflect the current needs of the community in regards to the City’s Connie King Scholarship Program and the City’s procedures in addressing those needs;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Repeal of Resolution No. 163. Resolution No. 163, adopted on March 27, 2000, is repealed in its entirety.

Section 2. Establishment of Connie King Scholarship Program Policies and Procedures. The City Council hereby adopts those policies and procedures set forth in the “Shoreline Policy and Procedure Connie King Scholarships”, attached as Exhibit A.

ADOPTED BY THE CITY COUNCIL ON JUNE 12, 2017.

Christopher Roberts, Mayor

ATTEST:

Jessica Simulcik Smith, City Clerk

Approved as to form:

Margaret King, City Attorney

Shoreline Policy and Procedure
Connie King Scholarship Program

Category and Number: Finance - 5.110715	Receiving Number: Resolution 408
Code and statutory authority:	Authorized:
Supersedes: Resolution 163	Effective Date: Month Day, Year By: Name , Title Name , Title

1. PURPOSE

a. Connie King Scholarship Program Philosophy

The City of Shoreline wishes to make public recreation program opportunities available to all interested participants and recognizes that financial hardships may hinder the ability to pay recreation program fees. To accommodate these special needs, the City of Shoreline has established the Connie King Scholarship Program.

This Program is established in recognition of Connie King's tireless advocacy for youth in our community and her expressed interest in establishing a donation program to benefit public recreation services for families in the community

The purpose of this Program is to provide a means for citizens and businesses to make donations to the City of Shoreline to benefit Parks, Recreation & Cultural Services (PRCS) programs. The funds that are donated will be used for scholarships for low and moderate-income citizens needing financial assistance to access and participate in City recreation programs.

2. DEFINITIONS

a. Eligibility

Any low-moderate income youth or adult meeting the low-moderate income guidelines established by HUD or who is eligible for Head Start, DSHS, public school free/reduced lunch, and/or related assistance program is eligible..

b. Amount

Scholarship amounts for individuals will be determined by available funds and based on community needs established during the annual City of Shoreline budget cycle.

c. Priority

Priority for scholarship funds from the Connie King Scholarship Program is as follows:

1. Youth in low-income families living within the city limits of the City of Shoreline
2. Developmentally disabled individuals living within the city limits of the City of Shoreline
3. Adult members of low-income families living within the city limits of the City of Shoreline

3. DEPARTMENTS AFFECTED

- a. Parks, Recreation and Cultural Services.

4. PROCESS

- a. Applicant completes the City of Shoreline Scholarship Application Form and submits all required materials to the City of Shoreline Parks, Recreation and Cultural Services Department for evaluation, processing and determination of scholarship award consistent with the City of Shoreline Recreation Scholarship Program Policy and Procedures.

5. PROCEDURE

- a. The City will make available opportunities for donating to the Connie King Scholarship Program.
- b. Each year the City, as part of its budget process, will determine the funds available from the Connie King Scholarship Program to supplement the existing Recreation Scholarship Program.
- c. The City Manager will recommend to the City Council, as part of the budget process, the amount of money to be allocated from the Connie King Scholarship Program to supplement the Recreation Scholarship Program.
- d. The funds approved by the City Council from the Connie King Scholarship Program will be allocated to the PRCS budget to supplement the Recreation Scholarship Program.