

CITY OF SHORELINE

**SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING**

Monday, May 22, 2017
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Roberts led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

There were no Council Reports.

5. PUBLIC COMMENT

Winston Lee, Shoreline Community College Student Body President, said he supports Resolution No. 410 adopting the Transportation Improvement Plan and is excited to see Project #15's improvements for the Innis Arden, Greenwood, and 160th Street intersection. He said the improvements will benefit Shoreline Community College students and local area residents.

Greg Logan, Shoreline resident, distributed documents to Councilmembers refuting that the Highland Utility Conditional Use Permit includes the Landscape Waste Dropbox and related activities, and requested that the City rescind the revised conditions.

Stephanie Angelis, Ballinger Neighborhood Association Co-Chair, shared why members of the neighborhood strongly oppose removing the 25th Avenue Sidewalk Project from the Transportation Improvement Plan.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember Hall and seconded by Councilmember McGlashan and unanimously carried, 7-0, the following Consent Calendar items were approved:

(a) Approving Minutes of Regular Meeting of April 24, 2017

(b) Approving Expenses and Payroll as of May 5, 2017 in the Amount of 1,336,249.33

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/9/17-4/22/17	4/28/2017	71750-71985	14890-14907	66688-66695	\$723,792.20
					<u>\$723,792.20</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
4/26/2017	1120	\$2,649.38

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/25/2017	65886	65886	(\$911.26)
4/25/2017	66606	66606	\$911.26
4/25/2017	66607	66609	\$56,817.00
4/27/2017	66610	66623	\$133,077.77
4/27/2017	66624	66637	\$92,515.82
4/27/2017	66638	66647	\$8,474.03
4/27/2017	66648	66662	\$149,124.96
4/27/2017	66663	66666	\$502.90
4/27/2017	66667	66667	\$41,159.72
5/4/2017	66668	66677	\$107,065.68
5/4/2017	66678	66687	\$21,069.87
			<u>\$609,807.75</u>

(c) Authorizing the City Manager to Execute an Interlocal Agreement with Regional Animal Services of King County for 2018-2022

8. ACTION ITEMS

(a) Public Hearing and Adopting Resolution No. 411 - Surplus Property Designation of the Shoreline Police Station at N. 185th Street

Dan Eernisse, Economic Development Manager, explained that Resolution No. 411 is a procedural step needed to designate the property at 185th Street as surplus in order to sell it, and use the revenue to pay for the new police station at City Hall. He said bid criteria includes selling the property “as-is” for a minimum of \$2.1 Million, allowing flexible terms, and providing the City the opportunity to lease back the property if the sale is completed prior to the Police Department moving into the new building.

Mayor Roberts opened the Public Hearing.

Cathy Fuel, Shoreline resident, asked the Council what will become of the property at 185th Street.

Mayor Roberts closed the Public Hearing.

Councilmember McGlashan moved adoption of Resolution No. 411 designating the property at 185th Street as surplus property. The motion was seconded by Councilmember Hall.

Councilmember McGlashan asked why the property is valued at \$1.8 Million but bids are not being accepted that are less than \$2.1 million, and questioned the purpose of the City renting back the property. Mr. Eernisse answered there was an error in the earlier valuation. He said the provision to allow the City to rent back the property provides enough time to close on the property in the event the first buyer falls through, and provides an upfront revenue stream as money is being spent.

Councilmember Salomon asked what the underlining zoning is. Mr. Eernisse replied it is Town Center 2, a broad use with a 70 foot height limitation. Councilmember Salomon addressed the question posed during the Public Hearing, and clarified that the City is selling the property, not developing it, and therefore has no control over how it is developed other than its adherence to the zoning standards.

The vote on the main motion passed unanimously, 7-0.

(b) Adopting Resolution No. 410 - Adoption of the 2018-2023 Transportation Improvement Plan

Nytasha Sowers, Transportation Services Manager, and Randy Witt, Public Works Director, provided the staff report. Ms. Sowers reviewed the 2018-2023 Transportation Improvement Plan (TIP) Update process, noted the 25th Avenue Sidewalk Project was removed and the funds were reallocated to the Sidewalk Projects pursuant to Council’s direction.

Councilmember Scully moved to adopt Resolution No. 410 the 2018-2023 Transportation Improvement Plan. The motion was seconded by Councilmember McConnell.

Councilmember Scully shared that he is sympathetic to the members of the Ballinger Neighborhood that have been anticipating a sidewalk, but explained he cannot justify spending money twice on the same project when there are other sidewalk needs. He said he is committed to getting the 25th Avenue Sidewalk Project completed as soon as possible, but feels this plan is the most efficient and safest use of the City's resources for infrastructure needs.

Councilmember McConnell moved to add the 25th Avenue Sidewalk Project back into the Transportation Improvement Plan. The motion was seconded by Mayor Roberts.

Councilmember McConnell stressed that the Ballinger Neighborhood has been waiting for this project for a long time.

Councilmember Hall pointed out that the Project was ranked as a medium priority project. He reminded everyone that a sidewalk priority process will be conducted by the City and provide residents equal opportunity to advocate for sidewalks.

Mayor Roberts encouraged support of the Amendment. He said the project has been on the TIP several times, and discussed with the Ballinger Neighborhood as a way to improve the neighborhood and make neighborhood connections. He said sidewalks will provide better access to Cascade K-8 Community School and Brugger's Bog Park, and can be designed to support the pending surface water project and the North Maintenance Facility.

Councilmember Salomon said he agrees with Mayor Roberts and will support the Amendment because it was promised to the Neighborhood. He stated residents of the neighborhood already feel like they are underinvested in.

Councilmember Scully said infrastructure investments are spread pretty equally throughout the City.

Councilmember McGlashan said he is supportive of the 25th Avenue Sidewalk Project, but he does not support putting in a sidewalk prematurely only to have to replace it at a later date.

The Amendment failed 3-4, with Mayor Roberts and Councilmembers McConnell and Salomon voting yes.

The main motion passed unanimously, 7-0.

9. STUDY ITEMS

- (a) Discussing Resolution No. 407 - Employee Handbook Updates Including Items Related to Initiative 1443 - Extra Help Sick Leave Policy

Paula Itaoka, Human Resources Director, reviewed the new requirements of Washington State Initiative 1433 increasing the statewide minimum wage. She said as of January 1, 2018 the new requirements provide the following: one hour of sick leave for every 40 hours worked; use of sick leave after 90 days of employment; carryover of up to 40 hours; use for immediate family; and reinstatement of sick leave if an employee is rehired within 12 months of separation. She reviewed updates needed for the City of Shoreline Employee Handbook to bring it into compliance, and noted a housekeeping update is needed to direct employees on what to do if they receive a subpoena or notice of deposition relating to City business.

Councilmember Hall questioned the use of the language “providing the appropriate defense for the employee.” He asked if it would be more accurate to say “providing legal representation,” since an employee could be subpoenaed when they are not a defendant. Margaret King, City Attorney, responded that when you are at a deposition, you are “defending the deposition.”

Councilmember Scully shared he also has concerns over using the language because it appears to be creating a duty for the City to represent the employee and their individual interests when the intent is to represent the employee on behalf of the City. Ms. King said the intent of the language can be further clarified. Councilmember Scully asked clarifying questions about the defacto parent definition, and said it is not clear who falls into this category. Ms. Tarry said staff will work with the City Attorney to provide better definitions.

Mayor Roberts questioned if there is not a definition in the statute, does it make sense to create a definition when the Human Resources Director has the discretion to make a determination. Ms. Itaoka replied that the statute does reference terms, but does not provide a definition on what the terms mean. Ms. Tarry stated the current policy has a definition of terms and they are helpful to employees.

10. ADJOURNMENT

At 7:53 p.m., Mayor Roberts declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk