

CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF REGULAR MEETING

Monday, June 12, 2017
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Deputy Mayor Winstead, Councilmembers McGlashan, Scully, Hall, McConnell, and Salomon

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Roberts who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Roberts led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Mayor Roberts reported that along with Mountlake Terrace Mayor Jerry Smith, and City of Lynnwood representatives, he met with Sound Transit Boardmembers and discussed pedestrian access improvements. He announced that he and Deputy Mayor Winstead have been appointed to the City Council Subcommittee to interview applicants for the Parks, Recreation, and Cultural Services/Tree (PRCS) Board Youth Member vacancy.

Mayor Roberts acknowledged Gillian Lauter, outgoing PRSC Board Youth Member. He provided her with a token of appreciation and thanked her for her service to the City. Ms. Lauter expressed her gratitude and stated it has been a blessing to be on the Board.

5. PUBLIC COMMENT

George Webster, Shoreline resident, talked about the origin of the Ronald Wasterwater District (RWD) Interlocal Operating Agreement. He recommended applying an extension to the Agreement and keeping RWD and the City as separate entities until legal issues are worked out. He said this would be easier than the contractual method proposed by the City, and proposed that

the City could also initiate a service agreement. He said a contractual method is not the appropriate way to function.

John Lombard, Thornton Creek Alliance, conveyed support for the Draft 2017-2023 Parks, Recreation, and Open Space (PROS) Plan, and thanked staff for their work. He expressed appreciation for the expansion of Paramount Open Space and stated he supports the concept of Park Impact Fees as a way to help fund the \$83 Million cost to implement the Plan. He asked questions about the timing of property acquisitions and the inflation calculations used, and recommended the City allow impact fees from the given year to be used to reduce property taxes levied in the following year.

Judy Lehde, Shoreline resident, said she was surprised to see the RWD Interlocal Agreement Amendment on the Agenda. She questioned the legality of approving the Amendment and posed a number of questions to the City Council.

Karen Gilbertson, Shoreline resident, said citizens were not notified when the original RWD Interlocal Operating Agreement was signed in 2002, and the notification deadline to make the Amendment was missed. She recommended that citizens be allowed to vote on the RWD Assumption.

Margaret King, City Attorney, said the City and the Ronald Wastewater District followed legislative statute in all assumption matters, and noted the City has the authority to amend the Interlocal Agreement.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Winstead and seconded by Councilmember McConnell and unanimously carried, 7-0, the following Consent Calendar items were approved:

(a) Approving Expenses and Payroll as of May 26, 2017 in the Amount of \$2,036,933.67

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
4/23/17-5/6/17	5/12/2017	71986-72208	14908-14926	66847-66852	\$557,339.74
					<u>\$557,339.74</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
5/25/2017	1121	\$2,996.14
		<u>\$2,996.14</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
5/11/2017	66696	66710	\$43,808.89
5/11/2017	66711	66725	\$81,800.51
5/11/2017	66726	66736	\$19,949.24
5/11/2017	66737	66756	\$182,619.07
5/11/2017	66757	66775	\$14,934.03
5/11/2017	66776	66784	\$1,086.77
5/16/2017	66686	66686	(\$232.02)
5/18/2017	66785	66812	\$189,798.63
5/18/2017	66813	66819	\$55,451.96
5/18/2017	66820	66841	\$108,106.69
5/18/2017	66842	66846	\$610.28
5/22/2017	66853	66853	\$1,464.35
5/22/2017	66854	66855	\$56,498.85
5/25/2017	66856	66874	\$254,141.85
5/25/2017	66875	66893	\$84,388.84
5/25/2017	66894	66910	\$382,169.85
			<u>\$1,476,597.79</u>

- (b) Authorizing the City Manager to Execute the Commute Trip Reduction Interlocal Agreement with King County**
- (c) Adopting Resolution No. 407 - Employee Handbook Updates Related to Initiative 1443 including Extra Help Sick Leave Policy**
- (d) Authorizing the City Manager to Execute Change Order 1 in the Amount of \$80,785.17 with SRV Construction for the Meridian Avenue Pavement Preservation Project**
- (e) Approval of the First Amendment to the 2002 Interlocal Operating Agreement between the City of Shoreline and the Ronald Wastewater District**

8. STUDY ITEMS

- (a) Discussing Resolution No. 408 - Establishing New Connie King Scholarship Program Policies and Procedures**

Mary Reidy, Recreation Superintendent, explained that the Connie King Scholarship Program was established in 2000 in honor of former Mayor Connie King, and that it has not been active since 2003 due to administrative processing challenges. She shared that the new Max Galaxy Software System allows for easy online scholarship application, and easy online scholarship donations during the registration processes. She shared the Scholarship Program allows the community to support each other and assist residents unable to afford recreation fees.

Councilmembers asked if donations are limited to \$1, and if the System will allow people to donate if they are not registering for a recreation activity. Ms. Reidy replied that the program is starting out with a \$1 donation, and said the City is working with Max Galaxy to allow anyone who wants to donate the opportunity to do so and for whatever amount they choose.

(b) Discussing the Draft 2017-2023 Parks, Recreation and Open Space Plan Final Report

Eric Friedli, Parks, Recreation, and Cultural Services (PRCS) Director, provided an overview of the Parks, Recreation, and Open Space (PROS) Plan development. He introduced PRCS/Tree Boardmembers Betsy Robertson, Chair; John Hoey, Vice Chair; and Recreation Superintendent Mary Reidy. Ms. Robertson shared why the themes *Securing Our Foundation* and *Shaping Our Future* were selected, and said the Plan responds to the needs of current and future residents. Mr. Hoey and Ms. Robertson presented the following PROS Plan's strategic action initiatives:

1. New Community/Aquatics Center
2. Expand Opportunities to Connect with Nature
3. Expand recreation program facilities
4. Serve full spectrum of aging adult recreation needs
5. Support diverse communities
6. Enhance place making through public art
7. Ensure adequate park land for future generations
8. Maintain, enhance and protect the urban forest
9. Enhance walkability in and around parks
10. Secure sustainable funding
11. Ensure administrative excellence

Mr. Friedli reviewed major required capital improvement maintenance projects, future park development projects, the Community/Aquatics Center project, priority acquisition projects, 2024-2029 park acquisition recommendations, and 2018-2023 anticipated revenues.

Councilmembers thanked staff and the PRCS/Tree Board for the work completed on the PROS Plan. Councilmember Scully commented that it appears to be a realistic and achievable plan. He pointed out that \$83 Million at face value is an overwhelming figure, but noted that the voters will have the opportunity to support a new Community/Aquatic Center by approving a \$68 Million Bond. He said he appreciates the land acquisition initiative to acquire more open space and stressed the importance of the City getting started now due to increasing property costs. He expressed concern that the Commission for the Accreditation of Parks and Recreation Agencies (CAPRA) provides only a seal of approval and a list of administration functions to perform, and no other tangible value. He asked how much it will cost. Mr. Friedli responded the accreditation

would be great to have and explained that going through the process is more important to help implement best practices, policies, and procedures. He said he would report back to Council on the cost of accreditation.

Councilmember McGlashan asked about improvements to James Keough Park, and stated he hopes community outreach will be conducted. He asked about the upkeep of unplanned trails cropping up in parks. Mr. Friedli responded that plans for James Keough Park include the installation of basketball and pickle ball courts, a playground, and a trail to make it a nice community park. He said it will meet a critical need in that neighborhood. He explained that staff will attempt to close off non-planned trails but if the path is worn, closing the trail will be unsuccessful, and in this scenario barring any environmental reasons the path would be enhanced.

Councilmember Salomon pointed out how successful the community gardens and dog parks are, and stated there is a demand for more of these types of spaces. He conveyed the need to make the hard choice in long range planning of investing in sidewalks versus additional parks. He said he supports the Park Impact Fee, and expressed concern about pursuing the CAPRA accreditation unless it can be leveraged into grants. He said he believes James Keough Park has the potential to be a great park, noted its access issues, and ask if sound barriers can be built to abate the noise. Ms. Tarry said staff will look into the sound barriers at the Park. Councilmember McGlashan asked about the possibility of getting Sound Transit to plant trees as a buffer for the Park. Mr. Friedli replied that the Park would be high on the list for trees to be planted. Mayor Roberts agreed that the Park has a lot of opportunity for improvements.

Mayor Roberts asked if parks located on Shoreline School District property are included in the City's goal of 95 acres of park space. Mr. Friedli explained there is currently 7.14 acres of park land per 1,000 residents. School District property already goes into this calculation, so in order to keep up with this ratio, new property would needed to be added. Ms. Robertson stated being creative and adding pocket pieces of land and activating the City's right-of-way spaces will help achieve the goal of 95 acres of park space.

Deputy Mayor Winstead advised staff to revisit the work that has already been completed related to planning for Shoreline Parks, and expressed her support for a community garden at James Keough Park.

Mayor Roberts said he is pleased with the Plan and appreciates the strategic initiative supporting a diverse community and public art. He asked about the next steps in the process and shared that residents can provide feedback about the Plan on the City's website. Mr. Friedli responded that a Public Hearing is scheduled for July 17, 2017 and Council action is scheduled for July 31, 2017.

(c) Discussing the Status of the 2017-2022 Capital Improvement Plan

Tricia Juhnke, City Engineer, provided an overview of the City's Capital Improvement Plan development process. She shared recent accomplishments include the installation of wayfinding signs along the Interurban Trail, and the 15th Avenue and Meridian Avenue Pavement Preservation projects. Current projects under construction are the Interurban and Burke-Gilman

Trail Connectors; Echo Lake Safe Routes to School; the Bike Plan Implementation; 2017 Bituminous Surface Treatment; Catch basin repair and replacement, and a few other projects. Current projects in the design phase are 145th and I-5 Interchange; Richmond Beach Road Rechannelization; Westminster and 155th preliminary design; and the Boeing Creek Regional Stormwater Facility Study. Ms. Juhnke reviewed upcoming projects and noted that Real Estate Excise Tax (REET) revenue is up, but cautioned that it is an unstable revenue source. Ms. Juhnke presented the following fund balances:

General Capital Fund

Ms. Juhnke said General Capital Fund expenditures include the PROS Plan, Turf Lighting Replacement, the North Maintenance Facility, and the Police Station at City Hall. She encouraged Council to postpone programming the General Capital Fund until definitive information is received on the PROS Plan and the North Maintenance Facility.

Councilmembers concurred with staff's recommendation to postpone programming General Capital Funds.

Facilities Major Maintenance Fund

Ms. Juhnke stated no issues have been identified for this fund. Councilmembers had no questions or comments regarding this fund.

Surface Water Utility Capital Fund

Ms. Juhnke stated projects in this fund include the Surface Water Master Plan and the 25th Ave NE Flood Reduction. She recommended that the programming of funds be postponed until the Surface Water Master Plan has been approved by Council.

Councilmember Hall asked if the Hidden Lake Dam removal is on schedule. Ms. Juhnke answered yes. Councilmembers concurred with staff's recommendation to postpone programming the Surface Water Utility Capital Fund until the Surface Water Master Plan is completed.

Roads Capital

Ms. Juhnke stated projects in the Roads Capital Fund include the Annual Road Surface Program; Sidewalk Repair and Maintenance; New Sidewalks and priorities; 25th Ave N Sidewalks; Traffic Signal Rehabilitation Program; and North 145th Interchange. She explained if the Annual Road Surface Program is fully funded that it would leave a \$150,000 fund balance, excluding grant funding. She pointed out that the funding for the 25th Avenue North Sidewalks has been reallocated to the Sidewalk Fund, and shared challenges and recommendations for the Traffic Signal Rehabilitation Program. She stated Roads Capital Projects recommended for funding are Westminster and 155th, 160th and Greenwood, Ballinger Way, and Linden and 185th Street. She said the other projects recommended, but without funding at this time, are the Trail Along the Rail, the 148th non-motorized Bridge, and the 185th Street Corridor. She reviewed Roads Capital Grant Fund matches.

Councilmember Hall said he appreciates funding the maintenance of the City's road assets, noting that deferred maintenance could impose a greater cost in the future. He suggested that

new sidewalks and sidewalk maintenance be a joint discussion undertaken by the Sidewalk Advisory Committee. He stated asset preservation and the safety of people and non-motorized movement are at the top of his priority list; and the capacity for moving vehicles is at the bottom of his list. He also shared his preference is to aggressively work on a funding package for the 148th Street non-motorized bridge, instead of the Ballinger and Linden Projects.

Councilmember Scully said he generally agrees with Councilmember Hall's prioritization preferences and fully supports funding maintenance first. He expressed concern with not increasing funding to sidewalk repair and maintenance and said there are non-motorized safety hazards that need to be addressed. He cautioned having the 148th Street non-motorized bridge as the sole goal as doing so may adversely impact other needed projects. He said he would like to see the Sidewalk Advisory Committee focus on where sidewalks should be placed and not how they are funded, as the latter should be done by the Council. Ms. Tarry recalled Council discussion at the Goal Setting Workshop was that the Sidewalk Advisory Committee was to address sidewalk placement, maintenance, and funding sources.

Councilmember McGlashan stated he agrees with most of his colleagues' comments and supports placing the Trail Along the Rail on hold until Sound Transit's Maintenance Facility access plans are known. He asked if the improvements on Linden Avenue and 185th Street can be done at the same time as the Richmond Beach Road rechannelization, and if the no left hand turn out of Fred Meyer's parking lot onto 185th Street will be addressed. Ms. Juhnke responded that the Rechannelization Project does not reach the Linden Avenue and 185th Street Project due to limited funding. She explained improvements to the Linden/185th intersection would be a full rebuild and noted there is not adequate conduit space for additional wire to change the traffic signal.

Mayor Roberts agreed with Councilmember Hall's prioritization recommendations. He asked clarifying questions about the Safe Routes to School Grants. Ms. Juhnke said the City opted not to apply for a grant in 2016, and stated a new school is opening up at Aldercrest and could be a good candidate in 2018 for grant funding for 25th Avenue. Mayor Roberts said he has received complaints about the condition of 185th Street, and asked when plans for resurfacing the road would will be triggered. Ms. Juhnke responded that she will review the road's condition. She said the Draft CIP will be provided in the budget preview scheduled for September 19, 2017.

9. ADJOURNMENT

At 8:50 p.m., Mayor Roberts declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk