

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF SPECIAL MEETING

Tuesday, November 14, 2017
5:45 p.m.

Conference Room 104 - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Roberts, Councilmembers McGlashan, Scully, Hall, and Salomon

ABSENT: Deputy Mayor Winstead and Councilmember McConnell

STAFF: Debbie Tarry, City Manager; John Norris, Assistant City Manager; Jessica Simulcik Smith, City Clerk; and Bonita Roznos, Deputy City Clerk

GUESTS:

At 5:48 p.m., the meeting was called to order by Mayor Roberts.

Mayor Roberts thanked City Manager Debbie Tarry and City Clerk Jessica Simulcik Smith for coordinating the cancellation and rescheduling of the November 13, 2017 City Council Meetings due to the power outage.

Councilmembers discussed the following Council Operations Items:

Council Strategic Planning Workshop Timing, Location and Focus

Councilmembers confirmed that the Strategic Planning Workshop can take place at the end of February or the beginning of March 2018. They expressed interest in having the Workshop at an offsite location with a limited cost. They supported having staff look into holding the Workshop at the Brightwater Center, touring the facility, having an evening team building activity on Day 1, and holding Day 2 at City Hall.

Councilmembers requested that the Workshop include a focus on promoting business and retail in Shoreline, revisiting and updating City Council Goal #1, and developing general policy options for economic development. They agreed having Allegra Calder, BERK's Consultant, facilitate the Workshop.

2018 Proclamations

Councilmembers agreed with the Proclamation List as presented, and suggested presenting a proclamation in support of Resolution No. 401 Declaring the City of Shoreline to be an Inviting, Equitable, and Safe Community.

2018 Planning Commission Vacancies and Appointment Process

Councilmembers discussed the four potential Planning Commission vacancies. They agreed with the staff's plan to announce the recruitment process at the December 7, 2017 Planning Commission Meeting, an application deadline of January 12, 2018, to work with the newly

elected Mayor in January 2017 to form a Council Subcommittee, and to conduct the interview and selection process in time to confirm appointments at the February 26, 2017 City Council Meeting.

Council Rules of Procedure Amendments

Councilmembers agreed to change Council Rules of Procedure to assign Shoreline City Hall Conference 303 as the official meeting room for the Council Workshop Dinner Meetings.

Councilmembers agreed to the following amendment to Council Rules of Procedures to Subsection 6.10 of Section 6 – Public Testimony:

During the "Public Comment" portion of the meeting, speakers will not be permitted to present testimony via electronic methods (e.g. PowerPoint). Speakers may utilize visual aids. Paper copies of all materials may be submitted to the City Clerk to distribute to the Council.

Purpose of Council Reports

Councilmembers agreed to keep the Council Rule of Procedure 5.3(A)(4) Council Reports as it is and limit comments to information that has a nexus to City business.

Continued Use of the City Council's Voicemail Service

Councilmembers agreed to discontinue the use of the voicemail service, and instead, receive city business calls on their city-issued telephone. They asked if there is a way to receive a text message informing them a voice message has been received. Mr. Norris responded that they will explore if a text message can be received indicating receipt of a voicemail message.

Discontinuation of the City's Agenda Line

Councilmembers agreed that the Agenda Line provides little value proportionate to the staff time required to manage the line, and supports staff's recommendation that it be discontinued. The City Clerk's staff will provide the public that contact the City via telephone with information on forthcoming Council agendas.

At 6:45 p.m., Councilmember Hall arrived to the meeting.

Public Hearing Public Comments

Councilmembers discussed the Public Hearing format, and agreed to keep the Public Hearing process and agenda order as it is.

Agenda Planner Review

There were no changes to the Agenda Planner.

At 6:52 p.m. the meeting was adjourned.

Bonita Roznos, Deputy City Clerk