

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Election of the Mayor and Deputy Mayor		
<b>DEPARTMENT:</b>	CMO/CCK		
<b>PRESENTED BY:</b>	Jessica Simulcik Smith, City Clerk		
<b>ACTION:</b>	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input checked="" type="checkbox"/> Motion
	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

**PROBLEM/ISSUE STATEMENT:**

State law and the Council's Rules of Procedure establish that Councilmembers shall elect a Mayor and Deputy Mayor for a term of two years on even-numbered years. This election will occur at the January 8, 2018 Council meeting. After the meeting is called to order and the newly-elected Councilmembers are sworn in, the Clerk will lead the flag salute, call the roll, and then conduct the election of the Mayor.

As per Council Rule 2.2.D, the City Clerk will call for nominations. No Councilmember may nominate more than one person for a given office until every member wishing to nominate a candidate has an opportunity to do so. Nominations do not require a second. The Clerk will repeat each nomination until all nominations have been made. When it appears that no one else wishes to make any further nominations, the Clerk will ask again for further nominations and if there are none, the Clerk will declare the nominations closed. A motion to close the nominations is not necessary. After nominations have been closed, voting for Mayor takes place in the order nominations were made. Only affirmative votes for Mayor shall be given and Councilmembers will be asked to vote by a raise of hands. As soon as one of the nominees receives a majority vote (four affirmative votes), the Clerk will declare him/her elected. No votes will be taken on the remaining nominees. If none of the nominees receives a majority vote, the Clerk will call for nominations again and repeat the process until a single candidate receives a majority vote.

Following the election of the Mayor, the Clerk will turn the gavel over to the Mayor, who will conduct the election of Deputy Mayor in the same manner described above. As per Council Rule 5.15, the Mayor sits at the center of the dais, with the Deputy Mayor to the right of the Mayor. Thus, after the election of the Mayor, the Mayor should move to the center of the Council before conducting the vote for the Deputy Mayor. Following the election of the Deputy Mayor, the Deputy Mayor should also take the appropriate seat on the dais.

**RECOMMENDATION**

Staff recommends that Councilmembers offer nominations for Mayor and Deputy Mayor and vote on the nominees by Council motion.

Approved By:      City Manager ***DT***    City Attorney ***MK***