

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Motion to Authorize the City Manager to Execute a Contract Amendment in the Amount of \$11,527 with KONE, Inc. for Elevator Improvement and Repair at Shoreline City Hall for a Total Contract Amount of \$52,265
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Dan Johnson, Fleet & Facilities Manager
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

Staff is requesting that the City Council authorize the City Manager to execute a contract amendment with KONE, Inc. in the amount of \$11,527 to pay for elevator repair and improvement work. While this amount of professional services is typically approved administratively, the additional work needed under this contract will result in an aggregate contract cost over \$50,000, which requires City Council authorization for execution by the City Manager.

In September 2015, the City of Shoreline and KONE, Inc. entered into a contract for monthly elevator maintenance and repair services. While the contract provided for monthly service, the elevators have required service outside of the scope of the monthly service. There have been three (3) contract amendments since execution of the original contract, totaling \$40,738.00, for replacement or repair of guiderails, batteries, and an elevator piston.

Now, additional elevator improvement and repair work is needed to update the card reader system in the elevators as part of the City Hall/Police Station Construction Project (\$8,324.00) and provide for general repair of the elevators (\$3,203.00). This additional work totals \$11,527 and will bring the total contract amount to \$52,265, exceeding the \$50,000 administrative threshold, as noted above.

In accordance with the City's purchasing policy, KONE, Inc. was originally selected from the Washington State Department of Enterprise Services (DES) list of elevator vendors. Since they are under contract for monthly maintenance service, they understand the required scope of work.

RESOURCE/FINANCIAL IMPACT:

There are sufficient funds budgeted in the Facilities Operating Repair and Maintenance Budget and the City Hall/Police Station Construction Project to pay for the \$11,527 needed for the contract amendment.

RECOMMENDATION

Staff recommends that the City Council move to authorize the City Manager to execute a contract amendment with KONE, Inc. for elevator improvement and repair work at Shoreline City Hall in the amount of \$11,527.00, for a total contract amount of \$52,265.

Approved By: City Manager ***DT*** City Attorney ***MK***