

CITY OF SHORELINE

SHORELINE CITY COUNCIL SUMMARY MINUTES OF REGULAR MEETING

Monday, April 9, 2018
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Hall, Deputy Mayor Salomon, Councilmembers McGlashan, McConnell, Chang, and Roberts

ABSENT: Councilmember Scully

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Hall who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Hall led the flag salute. Upon roll call by the Deputy City Clerk, all Councilmembers were present with the exception of Councilmember Scully.

Deputy Mayor Salomon moved to excuse Councilmember Scully for personal reasons. The motion was seconded by Councilmember McConnell, and passed unanimously, 6-0.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember McConnell reported attending a SeaShore Transportation Forum Meeting, and shared that Karen Wolf, King County Executive Office, provided a presentation on growth management planning and noted that regional growth projections are on target. She shared that Kamuron Gurol, Sound Transit Corridor Development Director, gave a presentation and update on State Route (SR) 522/523 Bus Rapid Transit (BRT), and said he complimented the City of Shoreline for proactive planning on this effort. Mayor Hall added that elected officials and agency representatives are also meeting to address issues related to SR 522/523 BRT.

Mayor Hall reported touring the Northgate Link Light Rail Station and speaking with Congressman Rick Larsen about Shoreline's Legislative Priorities. He reported attending the King County Go Green Conference on sustainability, the Salish Sea Ecosystem Conference, and that the Council received an update from the Sidewalk Advisory Committee at tonight's Workshop Dinner Meeting.

5. PUBLIC COMMENT

Sara and Geneva Betnel, Shoreline residents, asked Shoreline residents and Councilmembers to give up using plastic disposable straws, and shared their negative impact on the environment.

Katie Beck, Shoreline resident and CityWise Graduate, spoke about gun violence prevention and asked Councilmembers to consider adopting a resolution for gun safety.

6. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember Roberts and seconded by Councilmember McConnell and unanimously carried, 6-0, the following Consent Calendar items were approved:

(a) Approving Minutes of Special Meeting of March 5, 2018 and Special Meeting of March 16-17, 2018

(b) Approving Expenses and Payroll as of March 23, 2018 in the Amount of \$2,868,658.44

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
2/11/18-2/24/18	3/2/2018	76939-77169	15458-15490	69673-69678	\$636,837.22
2/25/18-3/10/18	3/16/2018	77170-77387	15491-15503	69794-69799	\$623,353.90
					<u>\$1,260,191.12</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
3/7/2018	69619	69640	\$246,312.58
3/7/2018	69641	69671	\$57,871.36
3/7/2018	69672	69672	\$1,978.14
3/15/2018	69679	69688	\$51,452.95
3/15/2018	69689	69700	\$58,088.08
3/21/2018	69701	69702	\$122,558.25
3/22/2018	69703	69723	\$106,918.86
3/22/2018	69724	69743	\$791,505.42
3/22/2018	69744	69768	\$38,292.70
3/22/2018	69769	69793	\$133,488.98
			<u>\$1,608,467.32</u>

(c) Authorizing the City Manager to Enter into Amendment No. 1 to the Wastewater Utility Operating Services Agreement Between the City of Shoreline and Ronald Wastewater District

8. STUDY ITEMS

- (a) Discussing Ordinance No. 814 - Amending Ordinance No. 812 for Uncompleted 2017 Operating and Capital Projects and Increasing Appropriations in the 2018 Budget

Sara Lane, Administrative Services Director, and Rick Kirkwood, Budget Supervisor provided the staff presentation. Ms. Lane explained that Ordinance No. 814 reappropriates funds that were budgeted in 2017 but not expended. She reviewed carryover items and said the total amounts to \$10.8 Million. She stated that the reappropriation brings the total 2018 Budget to \$91.2 Million, and noted the ending funding balance increased by a little over \$2 Million.

Mayor Hall stated he is pleased that funds for the Continuous Improvement Project were reappropriated to 2018, and said he hopes to see expenditures made in the year that they were budgeted for.

- (b) Discussing Ordinances No. 815 - Amending the 2018 Budget, and 820 - Amending Shoreline Municipal Code Chapter 3.35 Establishing a Park Impact Fees Fund and a Housing Trust Fund

Sara Lane, Administrative Services Director, and Rick Kirkwood, Budget Supervisor, provided the staff presentation. Ms. Lane explained that Ordinance No. 815 increases the 2018 expenditure appropriation by \$1.5 Million, bringing the Amended 2018 Budget to just under \$92.7 Million, and increases the City's Full-time Employment Count by .09. She said the projected variance from the 2018 beginning fund balance is \$1.7 Million ahead of what was originally anticipated.

Ms. Lane explained that Ordinance No. 820 establishes the City's Parks Impact Fee Fund and Housing Trust Fund, and said the Ordinance is scheduled for adoption on April 23, 2018.

Mayor Hall called attention to Parks, Recreation, and Cultural Services' investment in offering healthier choices in food and utilizing composting supplies, and expressed appreciation for staff's support of the City's environmental policies and sustainability efforts. He acknowledged and thanked Deputy Mayor Salomon for his work on the Best Starts for Kids Advisory Board, and acknowledged the countywide tax revenue that is coming back to the City.

Councilmember McConnell thanked Parks, Recreation, and Cultural Services staff for adding more summer camps for kids.

- (c) Discussing the 2017 Fourth Quarter and Year-End Financial Report

Sara Lane, Administrative Services Director, and Rick Kirkwood, Budget Supervisor, provided the staff presentation. Ms. Lane presented 2017 Citywide Financial Activity for Revenue Fund Performance for Property Tax, Sales Tax, Utility Tax, Development, Parks and Recreations, and Investment Income. She pointed out that the decrease in Utility Tax revenue is attributed to the decrease in telecommunication tax. She reviewed 2017 General Fund Expenditures by Department, Sales Tax by Sector, Permits by Type, Recreation Revenue by Program Area, Fuel Tax, and Real Estate Excise Tax collections.

Ms. Lane explained that the 2018 General Fund Balance of \$13 Million reflects the carryovers from the 2017 Budget, and said the City is exceeding its Reserve requirement by \$7.3 Million. She noted that funds are being set aside for the Maintenance Facility, and are included in the General Fund Balance. She then reviewed other fund balances.

Mayor Hall thanked staff for calling attention to the savings for the Maintenance Facility.

9. ADJOURNMENT

At 7:37 p.m., Mayor Hall declared the meeting adjourned.

Bonita Roznos, Deputy City Clerk