

**CITY OF SHORELINE**  
**SHORELINE CITY COUNCIL**  
**SUMMARY MINUTES OF REGULAR MEETING**

Monday, May 14, 2018  
7:00 p.m.

Council Chambers - Shoreline City Hall  
17500 Midvale Avenue North

PRESENT: Mayor Hall, Deputy Mayor Salomon, Councilmembers McGlashan, Scully, McConnell, Chang, and Roberts

ABSENT: None

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Hall who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Hall led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present.

(a) Proclamation of Armed Services Appreciation Day

Mayor Hall read a proclamation declaring May 19, 2018 as Armed Services Appreciation Day in the City of Shoreline. Ray Coffee, and members of the Shoreline American Legion Post 227, were on hand to accept the proclamation. Mr. Coffee thanked the Council for the City's continuous support of veterans, veterans' issues, and for the recognition plaza, and invited everyone to their breakfast fundraiser on May 19, 2018 at the Post.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

4. COUNCIL REPORTS

Councilmember Roberts announced his reappointment to the Association of Washington Cities Legislative Priorities Committee.

Mayor Hall reported that King Council Councilmember Rod Dembowski attended the Council Workshop Dinner Meeting earlier this evening, and discussed transit, the 145<sup>th</sup> Street Corridor, and RADAR (Response, Awareness, De-escalation and Referral) projects. Mayor Hall also announced that he signed a proclamation recognizing June 1, 2018 as National Gun Violence Awareness Day.

**5. PUBLIC COMMENT**

Kim Jarvis, Shoreline resident, said citizens are tired of being taxed, that sidewalk repair and road maintenance should be addressed with General Funds, and car tabs should not be raised to pay for known budget issues.

**6. APPROVAL OF THE AGENDA**

The agenda was approved by unanimous consent.

**7. CONSENT CALENDAR**

**Upon motion by Councilmember McGlashan and seconded by Councilmember McConnell and unanimously carried, 7-0, the following Consent Calendar items were approved:**

**(a) Approving Minutes of Workshop Dinner Meeting of April 9, 2018, Regular Meeting of April 9, 2018, and Workshop Dinner Meeting of April 23, 2018**

**(b) Approving Expenses and Payroll as of May 14, 2018 in the Amount of \$2,305,531.96**

**\*Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
Prior period check voided/reissued			15253/15525		\$0.00
3/25/18-4/7/18	4/13/2018	77614-77848	15526-15548	69989-69994	\$643,923.52
					<u>\$643,923.52</u>

**\*Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
4/25/2018	1133	\$5,627.26
		<u>\$5,627.26</u>

**\*Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
4/11/2018	68710	68710	(\$535.33)
4/11/2018	69935	69935	\$535.33
4/12/2018	69936	69963	\$179,883.51
4/12/2018	69964	69988	\$34,487.39
4/19/2018	69995	70027	\$831,228.01
4/19/2018	70028	70073	\$212,440.33
4/19/2018	70074	70074	\$11,926.77

4/20/2018	70075	70076	\$69,909.28
4/26/2018	70077	70088	\$88,528.31
4/26/2018	70089	70091	\$83,603.27
4/26/2018	70092	70111	\$57,429.02
4/26/2018	70112	70130	\$29,973.62
4/26/2018	70055	70055	(\$100.00)
4/27/2018	70131	70131	\$56,671.67
			<u>\$1,655,981.18</u>

**(c) Authorizing the City Manager to Execute Amendment #3 for the Professional Services Contract with Brown and Caldwell in the Amount of \$27,500 for the 2018 Surface Water Master Plan Update**

**(d) Adopting Ord. No. 821 - Amending Chapter 12.17 of the Shoreline Municipal Code in Regards to City Council Action on Street Vacations**

**8. STUDY ITEMS**

- (a) Discussing Ordinance No. 822 - Authorizing an Additional Vehicle License Fee of Twenty Dollars to Preserve, Maintain and Operate the Transportation Infrastructure of the City of Shoreline, Including Funding for Sidewalk Repairs and Retrofits

Tricia Juhnke, City Engineer, and Sara Lane, Administrative Services Director, provided the staff presentation. Ms. Juhnke reviewed the Council's discussion on sidewalk repair funding, results of the Sidewalk Assessment and ADA Transition Plan, and highlighted that out of the 72.3 miles of sidewalk in the City, only 11.1 miles are fully ADA compliant. She reviewed the range of ADA issues and said approximately \$110 Million is needed to bring sidewalks to full compliance. She stated staff is recommending repair now, and noted the Sidewalk Advisory Committee (SAC) recommends sidewalk repair as a top priority over sidewalk expansion.

Ms. Juhnke explained that the Transportation Benefit District (TBD) implemented at \$20 Vehicle License Fee in 2009, and stated its annual revenue of \$830,000 funds the Annual Road Surface Maintenance Program. She explained that the TBD provides councilmanic authority to impose up to a \$50 Vehicle License Fee (VLF), but at this time only \$20 can be imposed, for a total of \$40, generating an additional \$830,000 annually. She stated that the Council can authorize an additional \$10 after 24 months. She reviewed the alternatives for Council action and stated staff recommends approval of Ordinance No. 822 to implement an additional \$20 VLF for funding sidewalk repairs and retrofits.

Councilmember McGlashan recognized the recent tax increases, talked about the condition of the City's sidewalks, and the need to make headway on repairing them now. He said he also feels the pain of an increased VLF, but admitted something needs to be done. He said he will support the Ordinance to get repair caught up and keep residents safe.

Deputy Mayor Salomon stated he has been hearing from a number of residents that they cannot afford any more tax increases, and he believes that now is not the time to be raising taxes. He said he will not be supporting the Ordinance.

Councilmember Chang said the Ordinance is being talked about for funding for sidewalks, but the wording of Section 3 reads that revenues will be used only for “transportation improvement projects”. Ms. Juhnke replied that the language is consistent with TBD language, and funds will be allocated towards sidewalks through the Budget process. Ms. Tarry added that it is incumbent upon the City to make sure the sidewalk repair program is part of the Transportation Master Plan, and that adoption of this Ordinance will direct the funds to be used specifically on sidewalk system repair.

Councilmember McConnell stated she was supportive of first \$20 VLF, and even though the City needs funds for sidewalk repair, she is going to represent a majority of her constituents on this issue and therefore will not be supporting an additional \$20 VLF increase.

Councilmember Roberts asked if the SAC specifically recommended the TBD increase, and inquired about the timing of when the first revenues would be received. Ms. Juhnke responded that the SAC’s preferred revenue method is a Sales & Use Tax increase, but they are okay with the TBD increase. Ms. Lane responded that staff is recommending an effective date of September 2018 in order to collect revenues starting March 1, 2019, and this date would be the same for Sales & Use Tax.

The Mayor announced Ordinance No. 822 will come back as an Action Item on June 4, 2018.

(b) Discussing the City's Pavement Management System

Bob Earl, Engineering Services Manager, and Eduardo Aban, Project Engineer, provided the staff presentation. Mr. Earl described the City’s Pavement Management System (PMS) and explained that asphalt concrete constitutes about 99% of the City’s road network. Mr. Aban explained why a PMS Plan is needed and stated that it is a data-driven tool. He stated that the City developed a PMS Rehabilitation Plan for 2014-2019, and then presented a typical performance chart and the City’s performance chart. He showed a time treatment chart and said the best time to treat pavements is at the lowest life cycle cost to extend the life of the pavement. He displayed pictures of pavements in good and poor condition, and said the current PMS Program consist of crack sealing, bituminous surface treatment, and overlay practices. He reviewed the funding sources as Vehicle License Fees, Real Estate Excise Tax, and grant funding, which average \$1.65 Million per year. He then explained there is an annual funding gap of \$600,000. He presented next steps are data collection, aligning funding with needs, and innovative collaboration.

Councilmember Scully summarized that fixing a road early means it does not have to be completely replaced later, and that spending some money now will save money later. He asked if the new system will help identify problems before the roads get too bad and more costly to fix. Mr. Aban replied affirmatively.

Councilmember Roberts asked when the next round of data collection is, how much of a road's condition is due to usage versus the age of road, and suggested that performance charts for arterials/collectors be separated from residential roads. He said infrastructure needs to be maintained and he supports the use of continued General Fund contributions to maintain the road

system. Mr. Earl and Aban responded that new data will be available in 2019, vehicle loading and weathering deteriorate arterial and collectors roads, and residential roads deteriorate primarily from weathering.

Councilmember Chang asked why the Pavement Condition Index (PCI) number is expected to decrease with additional measurements. Mr. Aban responded that one data point does not provide reliable data and he expects that more than 80 roads are in poor condition. Mr. Earl explained the data set the City has is quite small, and it is likely the PCI average will decrease.

Councilmember McConnell, stated that more data points will provide a more realistic performance chart, and the \$600,000 funding gap will likely increase.

Mayor Hall recapped that the City needs more data to ensure it is investing at the right time and in the right roads. He stated funding for roads repair has always been less than what it required to maintain the status quo, and Council will make a funding choice during the Budget process.

#### 9. EXECUTIVE SESSION

At 8:00 p.m., Mayor Hall recessed into an Executive Session for a period of 10 minutes as authorized by RCW 42.30.110(l)(i) to discuss with legal counsel matters relating to agency enforcement actions, or litigation; and RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase. Staff attending the Executive Session included Debbie Tarry, City Manager; John Norris, Assistant City Manager; and Margaret King, City Attorney. The executive session ended at 8:10 p.m.

#### 10. ADJOURNMENT

At 8:10 p.m., Mayor Hall declared the meeting adjourned.

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Jessica Simulcik Smith, City Clerk