Council Meeting Date: October 22, 2018 Agenda Item: 7(c)

## CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Motion to Authorize the City Manager to Increase the Janitorial

Services Contract with Varsity Facilities Services in the Amount of

\$16,989 in 2018 and \$119,130 in 2019 to Clean the Spartan

Recreation Center and 14 Park Restrooms

**DEPARTMENT:** Administrative Services Department

PRESENTED BY: Sara Lane, Administrative Services Director

Dan Johnson, Fleet & Facilities Manager

**ACTION:** Ordinance Resolution X Motion

\_\_\_ Discussion \_\_\_\_ Public Hearing

#### **PROBLEM/ISSUE STATEMENT:**

In December 2016, the City entered into two janitorial services contracts after completing a Request for Proposals process. One contract with Varsity Facility Services (VFS) in the amount of \$117,534 provided janitorial services for the Shoreline Police Station, Shoreline Swimming Pool, and Richmond Highlands Recreation Center. The other contract with Clean World Maintenance (CWM) in the amount of \$166,359 provided janitorial services for Shoreline City Hall (excluding the undeveloped space on the 3<sup>rd</sup> Floor), Spartan Recreation Center and the City's 14 park restrooms. Since execution of the original contracts, the values have increased to reflect prevailing wage increases in accordance with the contract terms and conditions.

With the relocation of the City's Police Station to City Hall, staff requested City Council approval to authorize the City Manager to increase the VFS janitorial services contract by \$63,097 to clean Shoreline City Hall, including the Police Station addition. This change resulted in a decrease in contract value from the CWM contract. Staff has continued to monitor the effectiveness of multiple vendors and is now requesting Council approval to authorize the City Manager to increase the value of the VFS contract by \$119,130 to clean the Spartan Recreation Center and 14 park restrooms. This would shift all janitorial services to just one vendor for the City (VFS), and the contract with CWM would be terminated. Tonight, Council is being requested to authorize the City Manager to increase the janitorial services contract with VFS.

#### **RESOURCE/FINANCIAL IMPACT:**

The contract changes identified in this staff report would be budget neutral resulting only in the redistribution of contract values between the VFS and CWM contracts. With the delivery of janitorial services that would transfer the Spartan Recreation Center and the 14 park restroom to VFS, their contract would increase by \$119,130 resulting in a total 2019 contract increase from \$185,401 to \$304,531. For the remainder of 2018, the VFS contract value would total \$202,390. The contract with CWM would decrease by the same amount and be terminated. Both VFS and CWM are aware of this change in their scope of services, which would become effective November 1, 2018. All other terms and conditions associated with the contract for VFS would remain the same.

## **RECOMMENDATION**

Staff recommends that the City Council authorize the City Manager to increase the janitorial services contract with Varsity Facility Services (Contract No. 8658) to clean the Spartan Recreation Center and 14 park restrooms in the amount of \$16,989 in 2018, for a total contract amount of \$202,390, and \$119,130 in 2019, for a total contract amount of \$304,531.

Approved By: City Manager **DT** City Attorney **MK** 

#### **BACKGROUND**

In December 2016, the City entered into two janitorial services contracts after completing a Request for Proposals (RFP) process. One contract with Varsity Facility Services (VFS) in the amount of \$117,534 (Contract No. 8658) provides janitorial services for the Shoreline Police Station, Shoreline Swimming Pool, and Richmond Highlands Recreation Center. In addition, the VFS contract provides all consumable products, supplies and specialty cleaning. The other contract with Clean World Maintenance (CWM) in the amount of \$166,359 (Contract No. 8599) provided janitorial services for Shoreline City Hall (excluding the undeveloped space on the 3<sup>rd</sup> Floor), Spartan Recreation Center and the City's 14 park restrooms. Since execution of the original contracts, the values have increased to reflect prevailing wage increases in accordance with the contract terms and conditions.

With the relocation of Police Services to City Hall, staff evaluated the janitorial service needed with VFS and CWM to streamline and develop efficient and cost-effective delivery of services, shifting City Hall service from CWM to VFS. Staff continued to evaluate the delivery of services in 2018 and now recommends shifting all custodial work to a single vendor - VFS.

#### DISCUSSION

Staff is recommending that the Spartan Recreation Center and the 14 park restrooms be cleaned by VFS rather than CWM. The 14 park restrooms include Cromwell Park, Echo Lake Park, Hillwood Park, Kayu Kayu Ac Park, Upper and Lower Hamlin Park, Upper and Lower Shoreview Park, Paramount Park, Upper and Lower Richmond Beach Saltwater Park, Richmond Highlands Park, Shoreline Park, Twin Ponds Park.

VFS has been providing satisfactory cleaning services and they have demonstrated that they have the personnel, equipment and experience to continue this level of service. This is essential for cleaning the Spartan Recreation Center and the 14 park restrooms, as these are facilities that are heavily used by the community. VFS also currently provides consumable products and supplies for all facilities cleaned by VFS and CWM. By transferring the cleaning of all City facilities into the VFS scope of work, tracking and ordering janitorial products would improve delivery of products and supplies needed for staff and patrons. The janitorial tasks for the Spartan Recreation Center and the 14 park restrooms are shown on Attachment A.

#### RESOURCE/FINANCIAL IMPACT

The contract changes identified in this staff report would be budget neutral, resulting only in the redistribution of all contract values to VFS. The 2019 Janitorial Services Budget totals \$304,531. With the amendment of janitorial services that would transfer Spartan Recreation Center and 14 park restrooms to VFS, their contract (Contract No. 8658) would increase by \$119,130 resulting in a contract increase from \$185,401 to \$304,531. For the remainder of 2018, the VFS contract value would total \$202,390 as shown on table below. The table below provides a summary of facilities, services and values that VFS would be providing in their contract.

Current Facilities Cleaned by VFS	
Shoreline City Hall, including Police Station and Holding Cells	\$75,489
Shoreline Swimming Pool	\$43,443
Richmond Highlands Recreation Center	\$15,788
Specialty Cleaning (Various Facilities)	\$26,981
All Consumables (Cleaning Products & Supplies)	\$23,700
Current VFS Contract	\$185,401

Facilities to be Added to VFS Contract	
Spartan Recreation Center	\$51,735
14 Park Restrooms:	\$54,062
Cromwell Park	
2. Echo Lake Park	
3. Hillwood Park	
4. Kayu Kayu Ac Park	
5. Upper Hamlin Park	
6. Lower Hamlin Park	
7. Upper Shoreview Park	
Lower Shoreview Park	
9. Paramount Park	
10. Lower Richmond Beach Saltwater Park	
11. Upper Richmond Beach Saltwater Park	
12. Richmond Highlands Park	
13. Shoreline Park	
14. Twin Ponds Park	
Peak Season 2 <sup>nd</sup> Daily Cleaning of Restrooms (May 15 thru Sept 15)	\$13,332
Increase to VFS Contract	\$119,130

Impact to 2018 and 2019 VFS Contract								
2018 VFS Initial Contract	\$185,401							
Increase to add for Spartan Recreation Center (Nov. & Dec. 2018)	\$8,623							
Increase to add 14 park restrooms (Nov. & Dec. 2018)	\$8,367							
Subtotal	\$16,989							
Amended 2018 VFS Contract	\$202,390							
2018 VFS Initial Contract	\$185,401							
Increase to add Spartan Recreation Center and 14 park restrooms	\$119,130							
Amended 2019 VFS Contract*	\$304,531							

<sup>\*</sup>Subject to prevailing wage increase in 2019

## **RECOMMENDATION**

Staff recommends that the City Council authorize the City Manager to increase the janitorial services contract with Varsity Facility Services (Contract No. 8658) to clean the Spartan Recreation Center and 14 park restrooms in the amount of \$16,989 in 2018, for a total contract amount of \$202,390, and \$119,130 in 2019, for a total contract amount of \$304,531.

# **ATTACHMENTS**

Attachment A – Janitorial Tasks for Spartan Recreation Center and 14 Park Restrooms

## **Spartan Recreation Center**

25,000 Sq. Ft (Location #E on Map)

#### **EXHIBIT A**

202 NE 185th ST

		000 Sq. Ft (Location #E on Map) 202 NE 185th ST							
		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
1	13	Clean front lobby/office area to include:					992	PER	
Α.	Г	Dust, wipe, spot clean and remove finger prints including:	Х	Х	Х	Х	Х	Х	Х
	a.	Furniture	Х	Х	Х	Х	Х	Х	Х
	-	Interior glass (front doors)	Х	х	х	х	х	х	Х
_	-		X	X	X	X	X	X	X
_	c.	Window sills	_			_	_	_	_
	d.	Horizontal surfaces and moldings within reach	Х	Х	X	Х	Х	Х	X
	e.	Cobweb removal	Х	Х	Х	Х	Х	Х	Х
В.	П	Empty trash including:	Х	Х	Х	Х	Х	Х	Х
	a	Empty all trash bins and small recycle containers	Х	Х	X	Х	Х	Х	Х
_	-	Replace liners in all trash bins and small recycle containers	×	х	X	Х	х	х	Х
_	-		X	X	X	X	X	X	X
_	-	Pick-up loose debris from behind couches, under tables, chairs, etc.		_	-	_	-		_
_	d.	Dispose all trash to outside dumpster	X	Х	Х	Х	Х	Х	Х
C.		Thoroughly vacuum all carpeted areas	Х	Х	X	Х	Х	Х	X
D.		Spot clean carpet	Х	Х	Х	Х	Х	Х	Х
E.		Clean interior and exterior windows			Х				
2	6150	Clean entry of building to include:	1	F-SOPRI	- 1999	1988	1490	V-910	
	573		х	х	х	х	х	х	X
Α.	L	Sweep within 10 feet of main (south side) entrance		-	-	_	_		_
В.	$\vdash$	Remove trash from outside trash bins and dispose in dumpster	Х	Х	X	X	Х	Х	X
C.		Stock and monitor all janitorial supplies	Χ -	Х	Х	Х	X	Х	Х
	13	Clean restrooms and locker rooms to include:		22		200	1	1320	
3	53	inventory - 2 family restrooms, 1 women's restroom, 1 men's restroom, 1 men's		1300	1763	17.00		1002	13640
		locker room, 1 women's locker room	<b>B</b> 2.	Delta N	288	Here	12200	GPEN.	1900
A.							o		
		Clean and sanitize all toilets, urinals, tile walls, floors, sinks and baseboards	_ X	Х	X	X	Х	X	X
В.		Wipe down surface of stall doors	Х	Х	Х	Х	Х	Х	Х
C.		Plunge and flush toilets	Х	Х	Х	Х	Х	Х	Х
=	Н	Clean chrome, mirrors, mirror frames, metal work and dispensers, counters and							
D.		doors	х	х	X	Х	х	Х	X
Ę.	Н	Fill all paper products: paper towels, toilet paper, seat covers	х	х	Х	Х	х	х	х
_	-		X	X	X	X	X	X	X
F.	_	Fill all soap dispensers	-	-	-	_	_		-
G.		Sweep and wet mop floors with disinfectant cleaner	Х	Х	X	X	X	Х	X
H.		Wipe diaper changing tables with disinfectant cleaner	Х	Х	X	X	Х	Ϋ́	X
1	-	the table to the table							
1.		Wash and disinfect showers in locker rooms	X	X	X	X	X	X	X
160	H		X	X	X	X	X	X	X
		From a centralized location, pick up and empty trash and recycling from small bins				X	X	X	X
J.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose	x	X	x				
J.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster							
J.	4.5	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:	x	х	X	х	x	X	×
J.	4.5	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall	x	X	x	X	x	x	×
J. 4 A.	4.5	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:	x	х	X	X X X	x	X X X	×
J. 4 A.	6.5	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall	x	X	x	X	x	x	×
J. 4 A. B.	9.3	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner	x x x	X X X	X X X	X X X	X X X	X X X	x x x
J. 4 A. B. C.	100	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X
J. 4 A. B. C. D.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X
J. 4 A. B. C. D. E.	9.0	From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows	X X X X	X X X X	X X X X	X X X X	X X X X	X X X X	X X
J. 4 A. B. C. D.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:	X X X X X	X X X X X	X X X X X X	X X X X X	X X X X X	X X X X X	X X X X X
J. 4 A. C. D. F.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows	X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X
J. 4 A. B. C. D. F. 5		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:	X X X X X	X X X X X	X X X X X X	X X X X X	X X X X X	X X X X X	X X X X
J. 4 A. B. C. D. F. 5 A. B.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X X	X X X X X
J. 4 A. B. C. D. F. 5 A. B. C.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture	x x x x x x x x x x x x x x x x x x x	x x x x x x x x	x	x x x x x x x x	x x x x x x x x	X X X X X X X	x
J. 4 A. B. C. D. E. F. 5 A. B. C.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner	x x x x x x x	x x x x x x	x	X X X X X X	X X X X X X	X X X X X X	x
J. 4 A. B. C. D. F. 5 A. B. C. D.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found	x x x x x x x x x	x x x x x x x x x	x	x x x x x x x x x	x x x x x x x x x	x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. 5 A. B. C. D. E.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints from display case windows	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. F. S. A. B. C. D. F. F.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints from display case windows  Wipe down tables in the lobby area	x x x x x x x x x	x x x x x x x x x	x	x x x x x x x x x	x x x x x x x x x	x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. F. S. A. B. C. D. F. F.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. E. F. C. D. E. F. 6		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints from display case windows  Wipe down tables in the lobby area	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. F. 5 A. B. C. D. F. 6		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. E. S. A. B. C. D. E. F. 6 A. B. B. B. B. B.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture	x	x	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. E. F. A. B. C. F. 6 A. B. B. B.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. F. 5 A. B. C. F. 6 A. B. C. C. C. C. B. C.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x
J. 4 A. B. C. D. F. 5 A. B. C. F. 6 A. B. C. C. C. C. B. C.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and	x	x	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x
J. 4 A. B. C. F. 5 A. B. C. D. E. F. 6 A. B. C. D. D. D.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x
J. 4 A. B. C. D. E. S. A. B. C. D. E. F. G. A. B. C. D. T. T. C. T.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)  Clean Cascade and Olympic Rooms to include:	x	X	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	X	x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. 5 A. B. C. D. 6 A. B. C. T. A. B. C. 7		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to Include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)  Clean Cascade and Olympic Rooms to include:  Sweep floors	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. A. B. C. D. E. F. 6 A. B. C. D. T. A. B. B. C. D. T. A. B.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)  Clean Cascade and Olympic Rooms to include:	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. E. F. 6 A. B. C. D. T. A. B. C. D. B. B. C. D. B.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to Include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)  Clean Cascade and Olympic Rooms to include:  Sweep floors	x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x
J. 4 A. B. C. D. E. F. G. A. B. C. D. C. D.		From a centralized location, pick up and empty trash and recycling from small bins (including sanitary disposal in women's restrooms and locker room) and dispose in dumpster  Clean Dance Room and Gymnastics Room to include:  Sweep floors including under chairs and along wall  Remove clothing, books, etc. and put in lost and found  Wet mop floors with cleaner  Wipe down door handles  Clean finger prints off mirrors  Clean finger prints off interior windows and door windows  Clean display case and lobby area to Include:  Vacuum carpet - including area behind and carpet underneath furniture  Sweep the floors  Wet mop tile floors with cleaner  Remove clothing, books and any personal items left behind - put in lost and found  Clean fingerprints from display case windows  Wipe down tables in the lobby area  Clean hallway to Cascade and Olympic Rooms to include:  Vacuum carpet, including area behind and carpet underneath furniture  Reposition furniture to original location including reception area chairs  Remove clothing, books and any personal items left behind - put in lost and found Clean fingerprints off of interior windows (window to Gymnasium, Cascade and Olympic room)  Clean Cascade and Olympic Rooms to include:  Sweep floors  Wipe counter tops	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x	x x x x x x x x x x x x x x x x x x x

# Attachment A

F.		Remove trash and recycling from small bins and dispose in dumpster	Х	Х	Х	Х	Х	Х	Х
G.		Wipe down trash bin covers	Х	Х	Х	Х	Х	Х	Х
8		Clean kitchen to include:	6.3				126	25	SER
A.		Wipe counter tops	Х	Х	Х	Х	Х	Х	Х
В.		Sweep Floor	Х	Х	Х	Х	Х	Х	Х
C.		Wet mop floor with cleaner	Х	Х	Х	Х	Х	Х	Х
D.		Fill paper towel dispenser	Х	Х	Х	Х	X	Х	Х
E,		Fill soap dispenser	Х	х	х	х	х	х	х
F.		Turn off and unplug coffee makers, toaster, etc. left on after hours in the kitchen area as a safety precaution	х	х	х	х	х	х	х
		Clean gymnasium to include:		1,12	1330		100 m	410	CHUS
A.		Sweep floor - including under chairs along wall	Х	Х	Х	Х	Х	Х	Х
В.		Remove clothing and personal items left behind - put items in lost and found bin located next to Coke machine in main hallway.	х	х	х	х	х	х	х
c.		Remove trash including plastic bottles, food wrappers, etc. and place in trash	х	х	х	×	х	х	х
D.		Wet mop entire floor with cleaner (Sundays only)							X
10	ţ.,	Clean weight/fitness rooms to include:			- 192 V S	X			X
A.		Wipe down all equipment with cleaner				Х			Х
В.		Vacuum floor				Х			X
C.		Sweep tile floor area	-			Х			Х
D.		Wipe down mats in stretching room				Х	1		Х
11		Specialty Cleaning		Trans.	2115	5325	2112		The same
a.		Clean, strip and wax resilient floors (mandatory 4 coats of wax)			On	ce Per	Year		
b.		Scrub resilient floors (mandatory 2 new coats of wax)			Three 1	Times P	er Yea	ır	4
c.		Shampoo carpets			On	ce Per	Year		
d.		Bonneted shampoo carpet cleaning			Two T	imes P	er Yea	r	
e.		Scrub and polish thresholds			Jan/A	Apr/Jur	n/Sept		
f.		Clean HVAC vents/grills			Jan/	Apr/Jur	ı/Sept		

Janitorial work shall begin after facility has closed. Any changes to the schedule to be approved by the City.

#### EXHIBIT A

Echo Lake Park Restroom

164 sq. ft. (Location #F on Map)

19915 Ashworth Ave N

		164 sq. π. (Location #F on Map)			1371				
	_	Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
	10	Dust, wipe, spot clean and remove finger prints to include:	1000	197		Line	300	No.	A COL
	a.	Cobweb removal	Х	X	X	X	Х	X	Х
	b.	Doors (interior and exterior)	Х	X	Х	Х	Х	Х	Х
	c.	Interior walls	Х	Х	Х	X	Х	Х	X
Ý.	E	Empty garbage to include:	一色级			是是	150	200	
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	_ X	х	х	х	х	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin Maintenance Facility.	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	x	х	х	х	х	х
3		Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor					100		
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	X	Х	X	X	X	Х	X
	b.	Plunge and flush toilets. Check faucet and floor drains	X	Х	Х	X	X	X	X
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	X	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	X	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	Х	X	Х	X
4	X.	Clean floors to include:			1		No.		200
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	x
	b.	Damp mop with a LEED cleaner	Х	Х	Х	Х	Х	Х	X
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	Х
S	1.5	Clean chrome fixtures with LEED cleaner to include:	ALL S	ASP 100	1.000	4983			3
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	Х	Х
		Clean drinking fountain	Х	X	·X	Х	Х	Х	X
6		Sweep within 10 feet of each entrance and remove trash from outside trash cans	×	*	×	×	X	×	×
77		Clean all interior windows (celling windows)	tox.	100	X	X	1	I X	EX.
8	165	Remove and replace red Sharp's container inside restroom and store safely in "chase area" until proper pick up is arranged	X	×	X	X.	X	X.	
9		Clean out "chase area" (mechanical room), includes sweeping, mopping and removing cobwebs			h	/onth	ly.		

#### **Hillwood Park Restroom**

260 Sq. Ft (Location #G on Map)

### EXHIBIT A 18717 3rd Ave NW

		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
1		Dust, wipe, spot clean and remove finger prints to include:		1		399		37	
	a.	Cobweb removal	Х	Х	Х	Х	Ϋ́	Х	Х
	b.	Doors (interior and exterior)	Х	Х	Х	Х	Х	Х	Х
	c.	Interior walls	Х	Х	Х	Х	Х	Х	Х
2	1 1	Empty garbage to include:	V (0.4)	3		5344	Well.		-
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	х	х	X	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d,	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	·x	×	x	x	x	x
3	E POST	Clean restrooms to include: Note: Use LEED disinfectant to clean toilets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	Х	X	Х	Х	Х	Х	Х
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	Х	Х	Х	Х	Х	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	Х	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	Х	Х	Х	Х
4	18	Clean floors to include:	1000		物情	78	100	的問題	10/3
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	Х	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	X
5	3	Clean chrome fixtures with LEED cleaner to include:	医前位		388			學問	
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	Х	Х
	b.	Clean drinking fountain	Х	Х	Х	X	Х	X	Х
6	THE PERSON	Sweep within 10 feet of each entrance and remove trash from outside trash cans	X		×	X	X	X	×
7	週	Clean all interior windows (celling windows)	X	LX.	X	X	1.XX	1.8	X
8		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs			ħ	onth	у		

Cleaning must be completed between 4:00 a.m. and 8:00 a.m.

#### Frequency:

March 1- November 30: 7 days per week (Sun through Sat)

December 1 - February 28: Restroom Closed

### Kayu Kayu Ac Park Restroom 260 sq. ft. (Location #H on Map)

19911 Richmond Beach Dr

		260 sq. π. (Location #H on Map)		_	_	MIIOH	_		
_	_	Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
	逐	Dust, wipe, spot clean and remove finger prints to include:	1300	2.400	1.70.0	200			1000
	a.	Cobweb removal	Х	X	Х	Х	Х	X	Х
	b.	Doors (interior and exterior)	Х	Х	Х	Х	X	Х	Х
	c.	Interior walls	Х	Х	Х	Х	Х	Х	Х
2	溫	Empty garbage to include:	200				(Ubis		THE REAL PROPERTY.
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	X	X	х	Х	Х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	Х	х	х	х	х	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	X	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	x	x	х	х	х	х	х
3		Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	Х	Х	Х	X	X	Х	X
	b.	Plunge and flush toilets. Check faucet and floor drains	X	X	X	X	Х	X	X
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	X	Х	Х	Х	Х	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	Х	Х	X	Х
4	麵	Clean floors to include:	Bala.	要在				那分	
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	Х	Х	Х	Х
	C.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	Х
5	魔	Clean chrome fixtures with LEED cleaner to include:							1
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	- X	Х	Х
	$\overline{}$	Clean drinking fountain	Х	Х	Х	Х	Х	Х	Х
6	Mile E	Sweep within 10 feet of each entrance and remove trash from outside trash cans	X.	* X	×	×		X	
7		Clean all Interior windows (celling windows)	X	X	X	X	TX.	X	TX.
8		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs			ń	/onth	ly nemi		

## Hamlin Park Upper Restroom 435 sq. ft. (Location #I on Map)

### EXHIBIT A 16006 15th Ave NE

		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
1	1	Dust, wipe, spot clean and remove finger prints to include:	200	認思	語語		۲.		
	a.	Cobweb removal	Х	Х	Х	Х	Х	Х	Х
	b.	Doors (interior and exterior)	Х	Х	Х	Х	Х	Х	Х
	c.	Interior walls	Х	Х	Х	X	Х	Х	Х
Ū	A.S.	Empty garbage to include:					***		
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	х	х	х	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	x	х	х	x	х	х
3	9997	Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor			P				
	a.	Sanitize all tollets, urinals, tile walls, floors and wash basins, etc.	X	Х	Х	X	X	X	X
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	Х	X	Х	X	X	X
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	Х	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	х	Х	Х	X	Х	Х
4	_	Clean floors to include:	1300	123	100	No.	Dan		
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	Х	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	X	Х	Х	Х
2	韓	Clean chrome fixtures with LEED cleaner to include:		250		44	100	A STATE OF	
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	Х	Х
	b.	Clean drinking fountain	Х	Х	Х	Х	X	Х	Х
6	1989	Sweep within 10 feet of each entrance and remove trash from outside.	×	×	×	X	×	×	X
7	31	Clean all interior windows (ceiling windows)	X	×	X	X	X	X	X
8		Clean out "chase area" (mechanical room), includes sweeping, mopping and removing conwebs			n	/onth	lγ		

# **Hamlin Park Lower Restroom**

16006 15th AVE NE

		435 sq. ft. (Location #J on Map)	16006 15th AVE NE						
		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
	<b>E</b> 団	Dust, wipe, spot clean and remove finger prints to include:	STALL.	17.0			74,59	79.00	1850
	a.	Cobweb removal	Х	Х	Х	Х	Х	Х	Х
	b.	Doors (interior and exterior)	Х	Х	X	Х	X	Х	Х
	c.	Interior walls	Х	Х	X	Х	Х	Х	Х
2	語	Empty garbage to include:				951.0	11000	t a	
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	X	х	х	X.	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	x	х	x	x	x	x
3	NO.	Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	X	Х	Х	X	X	X	X
	b.	Plunge and flush toilets. Check faucet and floor drains	X	Х	Х	X	X	X	X
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	×	х	×	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	Х	X	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	X	Х	X	X
4	100	Clean floors to include:	100		*	1	8		
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	X	Х	X	X	X
	c.	Squeegee floors dry after mopping	Х	Х	X	X	Х	X	X.
5	120	Clean chrome fixtures with LEED cleaner to include:			10 Hall	250	UNA	11	LEXE
	a.	Remove all foreign objects from drinking fountain	Х	Х	X	Х	X	X	X
	b.	Clean drinking fountain	Х	Х	Х	X	Х	Х	X
6		Sweep within 10 feet of each entrance and remove trash from outside trash cans		×	X	X	X		X
7	at Sent List	Clean all interior windows (ceiling windows)  Clean out "chase area" (mechanical coom); Includes sweeping, mopping and removing coowebs	X	X	x	X //onth	l X	i X	) X+

# **Shoreview Park Upper Restroom**

#### **EXHIBIT A**

900 NW Innis Arden Way

		Cleaning Tasks	Mon	Tues	Wed	Thu	FrI	Sat	Sun
16	: 23	Dust, wipe, spot clean and remove finger prints to include:	L ABERT	( Mari	1263		FEE	[-2001]	-
18.	3	Cobweb removal	х	Х	х	Х	Х	Х	х
_	-	Doors (interior and exterior)	X	X	X	X	Х	х	X
	$\overline{}$	Interior walls	X	X	X	X	х	х	х
¥ 1	_	Empty garbage to include:	1000	1504	1323		CTARLES .	18.84	1532
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	х	х	х	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	x	x	x	х	x	x	x
3		Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor			107		1000		地
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	X	X	X	X	X	X	X
	b.	Plunge and flush toilets. Check faucet and floor drains	X	X	X	Х	X	Х	X
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	×	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	X	Х	X	X	X
	e.	Remove all foreign objects from toilets and sinks	Х	Х	X	X	X	X	X
4	120	Clean floors to include:		1500		1992		THE	E STIRS
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	Х	X	X	X
	c.	Squeegee floors dry after mopping	Х	Х	X	X	_ X	X	X
5		Clean chrome fixtures with LEED cleaner to include:	中的特殊	100	183	學的	1	380	
	a.	Remove all foreign objects from drinking fountain	Х	X	X	X	X	X	X
	b.	Clean drinking fountain	Х	X	X	X	X	X	X
6	1983	Sweep within 10 feet of each entrance and remove trash from outside trash cans	×	X	X	x	×	×	×
7	H	Clean all Interior windows (celling windows)	X	X.	X	X		X	XE
8	i j	Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs				vionti	ly		

EXHIBIT A Attachment A

# Shoreview Park Lower Restroom 515 sq. ft. (Location #L on Map)

(Location #L on Map) 900 NW Innis Arden Way

		515 sq. π. (Location #L on Map)		-		11113			
		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
		Dust, wipe, spot clean and remove finger prints to include:	5000	THE REAL PROPERTY.	1	0.55	1	0 0	A ST
	a.	Cobweb removal	Х	Х	Х	X	Х	Х	X
	b.	Doors (interior and exterior)	Х	Х	X	Х	Х	Х	Х
	c.	Interior walls	Х	Х	Х	Х	Х	Х	Х
2		Empty garbage to include:			100	ALEXE.	3.00		
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	х	х	x	х	X.
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	х	x	x	x	x	x
3	STATE OF	Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	х	х	х	х	х	х	х
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	Х	Х	Х	Х	Х	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	X	X	Х	X
	ļ	Remove all foreign objects from toilets and sinks	Х	Х	Х	X	Х	Х	X
4	藤	Clean floors to include:		V.	2300	100			
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	X	Х	Х	Х	X	X	Х
	c.	Squeegee floors dry after mopping	Х	Х	X	X	Х	X	X
5		Clean chrome focures with LEED cleaner to include:				TO S	188		
	a.	Remove all foreign objects from drinking fountain	Х	Х	X	X	Х	Х	X
	b.	Clean drinking fountain	Х	Х	Х	X	X	X	X
6		Sweep within 10 feet of each entrance and remove trash from dutside trash cans	- X-	x	1	N.	X	×.	×
7		Clean all interior windows (ceiling windows)	*	X.	X	X	X	T.	X
8		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs			1	/(poth	ly .		20 20 20 20

#### **Paramount Park Restroom**

(Location #M on Map) 525 sq. ft.

## **EXHIBIT A**

835 NE 155th Street Fri Sat Mon Tues Wed Thu Sun **Cleaning Tasks** Dust, wipe, spot clean and remove finger prints to include: Х Х Х Х Х Х Χ Cobweb removal х х х х Х Х b. Doors (interior and exterior) Χ х Χ Χ X X Х Х c. Interior walls Empty garbage to include: Empty all garbage cans once they are half-full or sooner if unpleasant Х Х Х Х Х Χ Х Provide/replace trash can liners - replace also when they become stained, Х Х Х Х Χ b. Χ Х soiled or torn Remove all garbage from site and haul and dump trash at designated Χ Х Χ Χ Х Χ Χ City's dumpsters located at Hamlin Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism X Х Χ Х Х Х and repair needs inside and outside of the restrooms Clean restrooms to include: Note: Use LEED disinfectant to clean toilets, sinks and floor Х Х X a. Sanitize all toilets, urinals, tile walls, floors and wash basins, etc. Х Х X X X Х X Х Х Х b. Plunge and flush toilets. Check faucet and floor drains Х Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity Х Х Х Χ Х X Х counters, doors, etc. d. Fill all paper towel dispensers and toilet tissue holders Х Х Х X X Х Х Х Х Х X Х X e. Remove all foreign objects from toilets and sinks Sweep floors before mopping and use a dust pan to remove and properly Х Χ X Х Χ Х Х dispose of sweepings in the trash Х Х Х Х Х Х Х b. Damp mop with a cleaner Х Х Х Х Х Х Х c. Squeegee floors dry after mopping Clean chrome fixtures with LEED cleaner to Include: Х Χ Х Χ X X X a. Remove all foreign objects from drinking fountain Х Х Х Х Х b. Clean drinking fountain Sweep within 10 feet of each entrance and remove trash from outside Clean all Interior windows (celling windows) Clean out "chase area" (mechanical room); includes sweeping, mopping Monthly and removing cobwebs

Attachment A

# Richmond Beach Saltwater Park Lower Restroom 505 sq. ft. (Location #N on Map)

202 NW 190th Street

		505 sq. ft. (Location #N on Map) 202 NW 190th Street							$\overline{}$
		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
1	1.10	Dust, wipe, spot clean and remove finger prints to include:	の語		の性質	1923		1000	A.P
	a.	Cobweb removal	Х	X	X	Х	Х	X	Х
	b.	Doors (interior and exterior)	Х	Х	Х	Х	X	Х	Х
	c.	Interior walls	Х	X	Х	Х	Х	Х	Х
2	239	Empty garbage to include:			128,000		gold)		Wall.
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	Х	X	х	х	Х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	X	X	х	X	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	Х	х	х	X	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	x	x	x	x	x	x	×
3		Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor							
_	_	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	X	X	X	X	X	X	X
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	Х	Х	X	Х	Х	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	X	Х	Х	X	X	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	-X	Х	_X	Х
4		Clean floors to include:		JAN SHIP			1000	100	
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	X	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	Х
5	1	Clean throme fixtures with LEED cleaner to include:	1000				SALE	To allow	RE
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	X	Х	Х
	b.	Clean drinking fountain	Х	Х	Х	Х	Х	Х	Х
6	3638	Sweep within 10 feet of each entrance and remove trash from outside trash cans.		Z	×	X	×		X
7	訓	Clean all interior windows (celling windows).	X	設惠	X	X	X.	X.	4 25
8		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing convebs				/onth	<b>V</b>		

# Richmond Beach Saltwater Park Upper Restroom 505 sq. ft. (Location #O on Map)

EXHIBIT A 202 NW 190th Street

		Classics Techs	100	T	18toci	Thu	Fel	Cat	C.u.
	100	Cleaning Tasks	Mon	Tues	Wed	inu	Fri	Sat	Sun
1.	1.18	Dust, wipe, spot clean and remove finger prints to include:	E OFFICE	FARS	20000	1000		6 4 2 4 6 6	VR-273
_	-	Cobweb removal	X	X	X	X	X	X	X
	_	Doors (interior and exterior)	Х	Х	X	Х	X	X	Х
2.027	C.	Interior walls	Х	Х	Х	Х	Х	Х	Х
2	- 76	Empty garbage to include:		1000	1955	315	500	37.5	-1000
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	Х	х	Х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	Х	x	х	х	х	х
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	х	х	х	х	х	×	х
3	Selection of the last of the l	Clean restrooms to include: Note: Use LEED disinfectant to clean toilets, sinks and floor				0.00		TALK THE PARTY	
0	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	Х	Х	Х	Х	Х	Х	Х
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	X	Х	Х	Х	Х	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	Х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	Х	Х	Х
	e.	Remove all foreign objects from toilets and sinks	х	Х	Х	Х	Х	Х	Х
4	135	Clean floors to include:	11500	1000	-0410	1	150	E (155)	1
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	х	X	Х	Х	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	Х
5	150	Clean chrome fixtures with LEED cleaner to include:	-		4		- 1127	1394	- 185
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	Х	Х
		Clean drinking fountain	Х	Х	х	Х	х	Х	Х
6	の情報	Sweep within 10 feet of each entrance and remove trash from outside trash cans	×	X	×	X	×	×	X
7		Clean all Interior windows (celling windows).	X.	X	X	x	X		X
8		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs			n	ionth			

EXHIBIT Attachment A

Monthly

## **Richmond Highlands Park Restroom**

16544 Fremont Ave N (Location #P on Map) 361 sq. ft. Mon Tues Wed Thu Fri Sat Sun **Cleaning Tasks** Dust, wipe, spot clean and remove finger prints to include: X Х Х Х Х Х Χ Cobweb removal Х Х Х Х X Х Χ b. Doors (interior and exterior) X X Х Х Х X Х c. Interior walls Empty garbage to include: Empty all garbage cans once they are half-full or sooner if unpleasant X Χ Χ Χ Х Χ Χ Provide/replace trash can liners - replace also when they become stained, Χ Χ X Χ Χ X Х b. soiled or torn Remove all garbage from site and haul and dump trash at designated X Х Х Χ Χ X Χ City's dumpsters located at Hamlin Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism X X Χ Χ X Х X and repair needs inside and outside of the restrooms Clean restrooms to include: Note: Use LEED disinfectant to clean toilets, sinks and floor Х X a. Sanitize all toilets, urinals, tile walls, floors and wash basins, etc. Х Х X X X Х X X Х X X Х b. Plunge and flush tollets. Check faucet and floor drains Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity Х Χ Х Χ Х X Х counters, doors, etc. Х X Х X d. Fill all paper towel dispensers and toilet tissue holders X X X Х X X Х Х X X e. Remove all foreign objects from toilets and sinks 4 Clean floors to include: Sweep floors before mopping and use a dust pan to remove and properly Х Х X Х X Х X a. dispose of sweepings in the trash X Χ X X Х Χ b. Damp mop with a cleaner х Х Х X Х Х Х c. Squeegee floors dry after mopping Clean chrome fixtures with LEED cleaner to include: X Х Х a. Remove all foreign objects from drinking fountain Х X Х Х X Х X Х b. Clean drinking fountain Sweep within 10 feet of each entrance and remove trash from outside

Cleaning must be completed between 4:00 a.m. and 8:00 a.m.

Clean out "chase area" (mechanical room); includes sweeping, mopping

trash cans

Clean all interior windows (ceiling windows)

and removing cobwebs

#### Shoreline Park Restroom

(Location #Q on Map) 500 sq. ft.

#### **EXHIBIT A**

19030 1st Avenue NE Mon Tues Wed Thu Fri Sat Sun Cleaning Tasks Dust, wipe, spot clean and remove finger prints to include: Х х x Х Х Х Х Cobweb removal х х х Х Х Х Х b. Doors (interior and exterior) Х Х Х X Х Х c. Interior walls Х Empty garbage to Include: Empty all garbage cans once they are half-full or sooner if unpleasant Х X Χ X Χ Х Χ Provide/replace trash can liners - replace also when they become stained, Х Х Х Χ Χ Χ Χ soiled or torn Remove all garbage from site and haul and dump trash at designated Х Χ Χ Χ Χ Х Х City's dumpsters located at Hamlin Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism Χ Х Χ Х Χ X Х and repair needs inside and outside of the restrooms Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor Х X Х X X X X a. Sanitize all toilets, urinals, tile walls, floors and wash basins, etc. X X X Х X Х Х b. Plunge and flush toilets. Check faucet and floor drains Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity Х Х Х Х Х Х Х counters, doors, etc. х х х х Χ Х d. Fill all paper towel dispensers and toilet tissue holders X Х Х Х Х Х Х e. Remove all foreign objects from toilets and sinks Х Clean floors to include: Sweep floors before mopping and use a dust pan to remove and properly Х Х Х Х Х Х Х dispose of sweepings in the trash Х X X b. Damp mop with a cleaner Х Х X Х X X Х Х Х Х Х c. Squeegee floors dry after mopping Clean chrome fixtures with LEED cleaner to include: Х Х Х X Х X X a. Remove all foreign objects from drinking fountain Х X X Χ X X X b. Clean drinking fountain Sweep within 10 feet of each entrance and remove trash from outside Clean all interior windows (ceiling windows) Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs

EXHIBIT Attachment A

#### **Twin Ponds Park Restroom**

380 sq. ft. (Location #R on Map)

15401 1st Ave NE

		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
1	133	Dust, wipe, spot clean and remove finger prints to include:	6.00	MPR	CHON	L. Con	- 100 M		CASTON.
	a.	Cobweb removal	Х	Х	Х	Х	Х	Х	Х
	b.	Doors (interior and exterior)	Х	Х	Х	Х	Х	Х	Х
	c.	Interior walls	Х	Х	X	Х	Х	Х	- X
2	3	Empty garbage to include:		2000	1				
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	х
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	х	х	х	х	х	x
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	x	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	x	x	x	x	х	х	x
3	関語	Clean restrooms to include: Note: Use LEED disinfectant to clean toilets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	Х	Х	X	X	X	Х	X
	b.	Plunge and flush toilets. Check faucet and floor drains	X	Х	Х	X	Х	Х	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	Х	Х	Х	Х	Х
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	Х	Х	Х	Х
4		Clean Roors to include:			遊り	基語		2000	
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	X	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	X	Х
5	di.	Clean chrome fixtures with LEED cleaner to include:			V				3 0
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	Х	Х
	-	Clean drinking fountain	Х	Х	X	Х	Х	Х	X
5	発展が	Sweep within 10 feet of each entrance and remove trash from outside a trash cans		X	×	x	×	×	X
7	捆	Clean all interior windows (ceiling windows)	X	EX.	X	X	EX.	製造	
8	報報	Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs			'n	/onth	N,	70	

## **Cromwell Park Restroom**

220 sq. ft. (Location #S on Map)

# **EXHIBIT A**

18035 Meridian Ave N

		Cleaning Tasks	Mon	Tues	Wed	Thu	Fri	Sat	Sun
	温	Dust, wipe, spot clean and remove finger prints to include:			2110		L.		
	a.	Cobweb removal	Х	Х	Х	Х	Х	Х	X
	b.	Doors (interior and exterior)	Х	Х	Х	Х	Х	X	X
	c.	Interior walls	Х	Х	Х	Х	Х	Х	X
2	漫	Empty garbage to include:			- 1998				26
	a.	Empty all garbage cans once they are half-full or sooner if unpleasant odor	х	х	х	х	х	х	×
	b.	Provide/replace trash can liners - replace also when they become stained, soiled or torn	х	Х	х	Х	х	х	x
	c.	Remove all garbage from site and haul and dump trash at designated City's dumpsters located at Hamlin	х	х	х	х	х	х	х
	d.	Verify restroom is free of graffiti and garbage cans are free of dents and graffiti. Janitors are to notify City Facilities daily of any graffiti, vandalism and repair needs inside and outside of the restrooms	x	x	х	x	х	х	x
3	を記述	Clean restrooms to include: Note: Use LEED disinfectant to clean tollets, sinks and floor							
	a.	Sanitize all toilets, urinals, tile walls, floors and wash basins, etc.	Х	Х	Х	Х	X	Х	X
	b.	Plunge and flush toilets. Check faucet and floor drains	Х	Х	Х	Х	Х	X	Х
	c.	Clean chrome, mirrors, mirror frames, metal work and dispensers, vanity counters, doors, etc.	х	х	х	х	х	Х	х
	d.	Fill all paper towel dispensers and toilet tissue holders	Х	Х	X	Х	Х	X	X
	e.	Remove all foreign objects from toilets and sinks	Х	Х	Х	Х	Х	X	Х
4	鬸	Clean floors to include:	四部	200	4			4	795
	a.	Sweep floors before mopping and use a dust pan to remove and properly dispose of sweepings in the trash	х	х	Х	х	х	х	х
	b.	Damp mop with a cleaner	Х	Х	Х	Х	Х	Х	Х
	c.	Squeegee floors dry after mopping	Х	Х	Х	Х	Х	Х	Х
5		Clean chrome fixtures with LEED cleaner to include:		1300	THE		Section 1	31854	1830
	a.	Remove all foreign objects from drinking fountain	Х	Х	Х	Х	Х	X	X.
*	_	Clean drinking fountain	Х	Х	Х	Х	Х	Х	Х
6	100 miles	Sweep within 10 feet of each entrance and remove trash from outside brash cans	×	×	X	×	X		×
7		Clean all interior windows (celling windows)	1	1			X	X	W.E
		Clean out "chase area" (mechanical room); includes sweeping, mopping and removing cobwebs		2		fonth.	Y		