

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorize the City Manager to Purchase a Backhoe Loader in the Amount of \$120,753.38
DEPARTMENT:	Administrative Services Department
PRESENTED BY:	Sara Lane, Administrative Services Director Dan Johnson, Fleet & Facilities Manager
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

City Council at their November 19, 2018 meeting approved the 2019-2020 Biennial Budget. The 2019 Budget included the purchase of a Backhoe Loader for the Public Works Street Operations Division. Staff is requesting City Council approval to purchase a Caterpillar Model: 420F2 HRC Backhoe Loader estimated to cost \$120,753.38 including Washington State Sales Taxes.

The City’s purchasing policies require City Council authorization for equipment purchases in excess of \$100,000. Staff will be utilizing the existing cooperative purchasing agreement (#00410) with the State of Washington Department of Enterprise Services (DES) to purchase the Caterpillar Backhoe Loader because this purchasing and equipment option provides the best value for the City.

The Caterpillar Backhoe Loader will be purchased from NC Machinery which is an equipment vendor identified on the Washington State DES vendor list. The Backhoe Loader will be used by Public Works Street Operations Division to load and unload materials from trucks and trailers and perform excavation work at various job sites. With the creation of a Right of Way (ROW) Landscape Maintenance Program, the Backhoe Loader will provide the capability needed to support the new Street ROW Program.

RESOURCE/FINANCIAL IMPACT:

The 2019-2020 Budget includes funding to purchase and upfit the Backhoe Loader totaling \$125,000. Once the Backhoe Loader is purchased for an amount of \$120,753.38, City decals and other safety accessories will be installed with the remaining \$4,246.62 budget balance.

RECOMMENDATION

Staff recommends that Council authorize the City Manager to purchase the Caterpillar Model: 420F2 HRC Backhoe Loader in the Amount of \$120,753.38.

Approved By: City Manager **DT** City Attorney **MK**