

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

Monday, November 26, 2018
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Hall, Deputy Mayor Salomon, Councilmembers McGlashan, Scully, Chang, and Roberts

ABSENT: Councilmember McConnell

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Hall who presided.

2. FLAG SALUTE/ROLL CALL

Mayor Hall led the flag salute. Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember McConnell.

Deputy Mayor Salomon moved to excuse Councilmember McConnell for personal reasons. The motion was seconded by Councilmember Scully, and passed unanimously, 6-0.

3. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided reports and updates on various City meetings, projects and events.

Mayor Hall and Logan Barr from the Association of Washington Cities presented Representative Cindy Ryu with the Association of Washington Cities' City Champion Award. Mayor Hall said Representative Ryu was a leader in preserving and helping fund the Public Works Trust Fund, which is vital for local infrastructure projects.

4. PUBLIC COMMENT

There were no members from the public wishing to address the Council.

5. COUNCIL REPORTS

Councilmember Scully said he recently attended the Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Partners meeting and learned that salmon return numbers were decreased to a surprisingly significant extent. He said while the news is disappointing, he is looking forward to learning how Shoreline can be of support.

6. APPROVAL OF THE AGENDA

At Councilmember Scully's request, Consent Item 7d was moved to Action Item 8a. The agenda as amended was approved by unanimous consent.

7. CONSENT CALENDAR

Upon motion by Councilmember Roberts and seconded by Councilmember Chang and unanimously carried 6-0, the following Consent Calendar items were approved:

(a) Approving Minutes of Regular Meeting of October 15, 2018

(b) Approving Expenses and Payroll as of November 9, 2018 in the Amount of \$4,976,096.45

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
Prior period check voided/reissued			15813/15932		\$0.00
9/23/18-10/06/18	10/12/2018	80890-81133	15933-15954	72032-72037	\$668,346.09
10/07/18-10/20/18	10/26/2018	81134-81380	15955-15973	72164-72171	\$855,443.63
					<u>\$1,523,789.72</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
10/25/2018	1139	\$6,858.65
		<u>\$6,858.65</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
10/10/2018	71840	71878	\$876.90
10/10/2018	71879	71879	\$3,173.41
10/10/2018	71880	71904	\$156,887.11
10/10/2018	71905	71915	\$53,497.47
10/10/2018	71916	71927	\$20,053.44
10/16/2018	68290	68290	(\$251.26)
10/17/2018	71928	71949	\$414,313.47
10/17/2018	71950	71972	\$186,118.92
10/17/2018	71973	71988	\$8,738.26
10/17/2018	71989	72028	\$294,170.17
10/18/2018	72029	72029	\$1,521.19
10/18/2018	72030	72031	\$59,849.08
10/23/2018	64243	64243	(\$650.00)

10/23/2018	72038	72038	\$650.00
10/24/2018	72039	72052	\$17,543.05
10/24/2018	72053	72076	\$1,033,904.59
10/24/2018	72077	72082	\$662.65
10/24/2018	72083	72109	\$239,356.59
10/30/2018	72110	72110	\$77,600.07
10/31/2018	72111	72129	\$153,025.27
10/31/2018	72130	72153	\$51,834.26
10/31/2018	72154	72162	\$319,572.86
10/31/2018	62608	62608	(\$40.00)
10/31/2018	62665	62665	(\$5.00)
10/31/2018	62804	62805	(\$1.25)
10/31/2018	62813	62813	(\$0.60)
10/31/2018	62819	62819	(\$45.50)
10/31/2018	64462	64462	(\$12.00)
10/31/2018	64482	64482	(\$6.50)
10/31/2018	64485	64485	(\$6.50)
10/31/2018	64488	64488	(\$7.00)
10/31/2018	64491	64491	(\$6.50)
10/31/2018	64635	64635	(\$34.40)
10/31/2018	65058	65058	(\$12.50)
10/31/2018	72163	72163	\$369.24
11/8/2018	72172	72203	\$330,053.57
11/8/2018	72204	72207	\$480.00
11/8/2018	72208	72224	\$21,959.93
11/8/2018	72058	72058	(\$635.10)
11/8/2018	72225	72231	\$950.69
			<u>\$3,445,448.08</u>

- (c) Authorizing the City Manager to Enter into an Agreement with Seattle City Light for Master Pole Attachment
- (d) Authorizing the City Manager to Enter into an Agreement Amendment with Yakima County Department of Corrections for Inmate Housing
- (e) Authorizing the City Manager to Enter into an Interlocal Agreement Addendum with SCORE
- (f) Authorizing the City Manager to Execute Amendment No. 4 to the Blueline Group, LLC Contract for On-Call Development Review Support
- (g) Adopting Ordinance No. 846 – Final 2018 Budget Amendment

8. ACTION ITEMS

- (a) Authorizing the City Manager to Execute an Interlocal Agreement with the King County Office of Public Defense for Indigency Screening Services for 2019-2020

Councilmember Scully moved to authorize the City Manager to Execute an Interlocal Agreement with the King County Office of Public Defense for Indigency Screening Services for 2019-2020. Councilmember McGlashan seconded the motion.

Mayor Hall said this item was moved from the Consent Calendar to an Action Item to correct an error in the agenda title on the agenda.

The motion passed unanimously, 6-0.

9. STUDY ITEMS

- (a) Discussing Resolution No. 432 – Repealing Res. No. 423 in its Entirety and Adopting a New Recreation Program Refund Policy and Procedures

Mary Reidy, Recreation Superintendent, delivered the staff presentation. Ms. Reidy told Council that since the Staff Report was published the decision had been made that the existing Policy would be amended instead of repealing and replacing the Resolution. Ms. Reidy reviewed the history of the formal refund policy from the inception in 2016. She said the current amendments include changes to camp registration management, allow for situational concession permit refunds, and clarify definitions. Ms. Reidy shared the proposed Camp policy changes, which focus on creating standard refund request deadlines for all June-August activities with ‘Camp’ in the title, creating refund request deadlines for non-summer Camps, and clarifying circumstantial refund eligibility. She explained the new definitions and detailed the added provision for concession permit refund requests up to 30 days prior to scheduled use. She concluded that staff recommends adoption of the amendments to Resolution No. 432 as part of the City’s continual process improvement.

Councilmember Chang asked for clarification on what was updated in Section 5.3.4, and Ms. Reidy explained that the changes extend the policy to include all camp offerings. Councilmember Chang commented that the timeline of the cancellation policy was very generous. Ms. Reidy agreed, but explained that since adding the cancellation policy was a great leap for the summer of 2018, the City is intentionally introducing policy shifts slowly to allow residents time to adjust. She added that staff will be working on a proposal for clarifying business practices and said once the information around deposits and payment plans were well-communicated, the deadlines could be shortened. Councilmember Chang asked if waitlists are maintained, and Ms. Reidy confirmed that there is high demand for all camps and cancelled camp enrollments are re-filled from waitlists.

Councilmember Roberts asked why the terminology ‘June-August Camps’ was used when many camps are only one week during the summer months. Ms. Reidy said the intent was to note that the Camps occur sometime during those months, not to imply they run the extent of those months. Councilmember Roberts encouraged staff to revisit the language for clarity before adoption.

Mayor Hall said he does not think this change to language is critical, explaining that the intent is understood since this policy is communicated at time of registration, which Ms. Reidy confirmed.

Councilmember Scully suggested that the wording in Section 5.12 be changed from ‘cited as’ to ‘without a diagnosis of’.

Mayor Hall asked staff to review the wording for clarity and Council agreed the changes should be submitted as part of the final Ordinance.

Councilmember McGlashan asked if the specified proration was per day, or per Camp and suggested it may need to be defined. Ms. Reidy explained the guidelines.

(b) Discussing 2019 State Legislative Priorities

Jim Hammond, Intergovernmental Program Manager, delivered the staff presentation. Mr. Hammond said he was happy to be working with an excellent team of lobbyists, Kathleen Collins and Debora Munguia, in Olympia on the State Legislative Agenda. He described Ms. Collins' expertise and long-term involvement working on city issues and shared highlights of Ms. Munguia's resume, including her over 30 years of experience working on private and public legislative issues.

Mr. Hammond made it clear that the legislative priorities are very important to staff. He said clearly defined priorities eliminate ambiguity, helping staff evaluate opportunities, respond to legislation, and find fellow stakeholders in a dynamic environment. He outlined the 2019 legislative environment and explained that the recent elections expanded the majority, which may ease the prospect of deadlock on specific issues. He explained the upcoming biennial budget work and said that there are demands on the State Operating Budget that are projected to exceed current revenues. He stated the Governor is weighing revenue options and may propose additional options as part of his budget. Mr. Hammond presented a high-level overview of the legislative priorities: local government financial sustainability and flexibility; State investments in support of affordable housing, behavioral health, and homelessness; condominium liability reform; economic development and maintaining a robust infrastructure plan; and collaborating on culvert system updates to eliminate fish blocks.

He revealed the City's project and funding interest list, which includes advocating for funding for transportation packages with the priorities being the N. 145th Street Corridor/I-5 Exchange and the N. 148th Street bicycle/pedestrian bridge; and discussion of plans for the Fircrest surplus property.

He shared the upcoming dates of importance, which include the Association of Washington Cities (AWC) Mayors gathering, a City Legislative Action Day, and a City lobbying day.

Councilmember Scully said he hopes common liability is a priority, as the recent Shoreline up-zones could negatively impact access to home ownership. Mr. Hammond said AWC shared that priority.

Councilmember Scully urged caution on listing culverts as a City priority, commenting that while he recognizes the need for funding for Shoreline to fix its culverts, the resources may be needed more in another jurisdiction. He deferred to the expertise of outside specialists and said he would not want to throw a monkey wrench in their work. He said he would hesitate to vote on specific requests but would rather just say the culverts need to be fixed in the most scientific and

rational way. Mr. Hammond clarified that his understanding is that the ask is to involve the City in the decision-making process while remaining sensitive to the highest identified need as prioritized statewide.

Councilmember Scully said he feels the Council needs the opportunity to discuss the possibilities for the Fircrest property, stating that he is not in agreement with some of the ideas that he has heard mentioned. He asked that staff not commit the City to any particular type of project before Council has the opportunity to consider it.

Deputy Mayor Salomon said he agrees with Councilmember Scully on the importance of legislation around condominium liability. He also spoke to salmon recovery, drawing attention to the ruling saying the State needs to reverse some of the blockages in streams. He asked if the decision requires individual cities to be part of the solution. Mr. Hammond replied that the decision affects the state solely, but there is an understanding that involving cities will facilitate comprehensive decision-making.

Councilmember Roberts said the AWC language around culverts is key, as it explains the need for the State to develop a systemwide approach, focusing watershed by watershed and creek by creek.

Councilmember Roberts asked if the City had considered the message it was sending by including the specific priorities of the N. 145th Street Corridor/I-5 Exchange and the N. 148th Street Bicycle/Pedestrian Bridge; and discussions of plans for the Fircrest surplus property and any potential development. He suggested that the Shoreline-specific project interests as listed on the Legislative Priorities draft is not as much a policy statement as it is an internal reminder of priorities. Mayor Hall confirmed that the document would be used for staff, but not as a communications tool. Mr. Hammond said that, with Council direction, he is happy to create policy-specific leave-behinds that eliminate the operating instructions. Councilmember Roberts said one-page statements of priorities were the standard.

Councilmember Chang asserted that the N. 145th Street Corridor/I-5 Exchange is an imperative need and she feels the language could be even stronger. Mayor Hall asked Mr. Hammond to include examples of leave-behinds from previous sessions when the packet comes back to Council. He referenced a four-page handout on the topic of 145th Street that was used last year and said that seeing those documents will give Councilmember Chang a good frame of reference for the type of information provided to legislators.

Councilmember Scully described the emphasis behind the City's priorities as follows: N. 145th Street Corridor/I-5 Exchange is the top priority and the hardest ask; N. 148th Bicycle/Pedestrian Bridge is a hard ask that may be easier to accomplish; and the Fircrest Surplus Property is a discussion item.

Councilmember Roberts suggested asking the State to add the exemption of non-prescription medication and hygiene products from the sales tax. He explained that these taxes hurt seniors, parents, and women most, and said adding the exemption would make the sales tax more progressive.

Mayor Hall reminded Council that this was the opportunity to discuss suggestions and to give consensus direction to staff, resulting in determining if the priorities would return for further conversation, or move forward as a consent item.

Councilmember Scully agreed with the goal behind Councilmember Roberts' suggestion, but wondered if it fit within the rubric of the City's goals. He said he was hesitant to overload staff with priorities that are not City-specific but was open to conversation. Mr. Hammond answered that by adding a topic to the priority list it would give staff the direction to stay abreast of the issue. He said at the very least the City could give direction to the Lobby team to track action around the targeted issues and inform Council of any activity.

Mayor Hall said he appreciated Councilmember Roberts' suggestion, but said he is not sure it is an important priority for the City. He then noted there was nothing about the environment in the list of priorities and wondered if the Shoreline community would want Council to ask legislators to pay attention to the environment. He suggested the concerns about climate change, the slow progress toward the Federal Recovery Plans for salmon returns, the diminishing number of Orca population, and stormwater and tree issues.

Deputy Mayor Salomon said it is helpful for cities to articulate concern for the environment and that as a future State Senator he will be interested in working on such issues.

Councilmember Chang asked how long of a list of priorities would be appropriate. Mr. Hammond explained that it is helpful to think of them in tiers of where you are pushing the hardest and where you are monitoring. He said the idea of stating values, as in environmental protection, was intriguing and said he would research and return to Council with a recommendation.

Councilmember McGlashan wondered if the condominium liability issue could be brought closer to the forefront. He said it is very important for Shoreline considering the recent rezones, and he offered that if something is not done, apartments and townhomes will be the only affordable options for first time homebuyers and for those who are downsizing. Mayor Hall pointed out that the bulleted stand-alone list of priorities does draw focus to this issue.

Mayor Hall asked for additional comments on the suggestions for the addition of non-prescription drug/hygiene sales tax and environmental concerns to the legislative priorities. Hearing none, he recognized that Council did not seem to overwhelmingly support nor oppose the issues as priorities. Councilmember McGlashan said he would support the addition of the acknowledgement of environmental protection to the priorities, and said it felt strange to not have environmental concerns outside of culverts included in the list. He said the non-prescription drug/hygiene sales tax issue, while important, did not feel City-oriented to him.

Mayor Hall asked staff to create wording for the requested adjustments and schedule time for Council review.

10. ADJOURNMENT

At 7:56 p.m., Mayor Hall declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk

DRAFT