

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Authorizing the City Manager to Purchase Two Commercial Mowers in the Amount of \$136,982 for the Public Works Grounds Maintenance Crew
<b>DEPARTMENT:</b>	Administrative Services
<b>PRESENTED BY:</b>	Sara Lane, Administrative Services Director Dan Johnson, Fleet and Facilities Manager
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Staff is requesting that the City Council authorize the City Manager to purchase two commercial mowers from Western Equipment in the amount of \$136,982 for the new Public Works Grounds Maintenance Crew. The two mowers requested for purchase are a Groundmaster Model 3280D (\$33,602) and a Groundmaster Model 4010 (\$103,380). The City's purchasing policies require City Council authorization for equipment purchases more than \$100,000. Staff will be utilizing the existing cooperative purchasing agreement (#10212) with the Washington State Department of Enterprise Services (DES) to purchase the two mowers from Western Equipment.

**RESOURCE/FINANCIAL IMPACT:**

The 2019-2020 Budget includes one-time funding to purchase the Groundmaster 3280D for \$33,602 and ongoing funding in the amount of \$20,620 annually to finance-to-own the Groundmaster 4010 for a total of \$103,380 over five years.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manager to purchase the two commercial mowers from Western Equipment for a total price of \$136,982.

Approved By:            City Manager \_\_\_\_\_ City Attorney \_\_\_\_\_

## **BACKGROUND**

During the 2019-2020 budget deliberations, the City Council authorized the formation of a new Landscape and Grounds Maintenance work group within the Public Works Department. The new work group is responsible to maintain grounds and landscape vegetation within designated public rights-of-way, recreational parks and other City facilities that were previously maintained under contract. Council's authorization was granted to improve the quality of landscape maintenance services throughout the City, increase managerial flexibility to direct work crews, and more quickly respond to emergent vegetation issues. The work group was also formed in response to State Law changes that increased prevailing wages paid to landscape workers, which have since been revised and reduced.

Council's authorization of the new in-house maintenance program also authorized the acquisition of capital equipment necessary to provide in-house grounds and landscape maintenance services. The Fleet and Facilities Division within the Administrative Services Department has provided support to the Public Works Department by identifying, pricing and purchasing of fleet equipment for the new program. Several pickups and trailers have already been purchased and upfitted and placed into service. Now, two commercial mowers are needed to implement the in-house ground and landscape maintenance program Council authorized.

## **DISCUSSION**

Staff is requesting that the City Council authorize the City Manager to purchase two commercial mowers from Western Equipment in the amount of \$136,982 for the landscape maintenance program. The two mowers requested for purchase are a Groundmaster Model 3280D and a Groundmaster Model 4010. Both mowers have an estimated life of 8-10 years depending on their use and maintenance.

The Groundmaster 3280D mower includes 4-wheel drive and a 24.8 diesel horse power engine. This mower will allow crews to maneuver and mow around tight areas such as trees, poles, signs, trash receptacles and other protruding objects. The price to purchase this mower totals \$33,602 including Washington State sales taxes.

The Groundmaster 4010 mower includes a cab and a 54-diesel horse power engine. The mower is 'T4 compliant', which meets strict exhaust emissions requirements. This mower will allow crews to mow open areas of vegetation such as the Interurban Trail greenbelt north of 175<sup>th</sup> Street and parks throughout the City. The price to purchase this mower totals \$103,380 including Washington State sales taxes. However, this mower will be purchased through a finance option plan provided by Western Equipment. The monthly cost for this mower will be \$1,723 for a 60-month contract term, or \$20,620 annually.

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### **RECOMMENDATION**

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