

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

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|----------------------|---|
| <b>AGENDA TITLE:</b> | Authorizing the City Manager to Execute a Contract with Madden Manufacturing to Purchase a Portland Loo Single Occupant Public Toilet in the Amount of \$115,607 to Replace the Echo Lake Park Restroom |
| <b>DEPARTMENT:</b>   | Administrative Services   |
| <b>PRESENTED BY:</b> | Sara Lane, Administrative Services Director<br>Dan Johnson, Fleet & Facilities Manager  |
| <b>ACTION:</b>       | <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion<br><input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing        |

**PROBLEM/ISSUE STATEMENT:**

The existing restroom facility at Echo Lake Park has been closed due to fire damage. Staff is requesting that the City Council authorize the City Manager to purchase a modular single occupant public toilet for the park in the amount of \$115,607 to replace the fire-damaged restroom.

The City's purchasing policies require City Council authorization for equipment purchases in excess of \$100,000. The modular single occupant public toilet which is known as a Portland Loo is manufactured by Madden Manufacturing. The Portland Loo was selected through a sole source purchasing and advertisement process due its unique features for Echo Lake Park. These characteristics include its size and its semi private and ventilated louvered stainless-steel wall construction.

**RESOURCE/FINANCIAL IMPACT:**

The purchase of the Portland Loo at \$115,607 along with other improvements is within the total project budget of \$195,793. Other improvements include site preparation, and electrical and plumbing improvements.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manager to purchase the Portland Loo modular single occupant public toilet in the amount of \$115,607 for Echo Lake Park.

Approved By:            City Manager **DT**    City Attorney **MK**

## **BACKGROUND**

The existing restroom facility at Echo Lake Park has experienced severe societal issues, including vandalism and criminal activity. The restroom has also been closed due to fire damage. Staff believes that this is partly due to its current site configuration and location at the back of the park.

Staff is requesting that the City Council authorize the City Manager to purchase a modular single occupant public toilet for the park in the amount of \$115,607 to replace the fire-damaged restroom. In addition to the purchase of this modular single use restroom, the scope of work of this project includes site preparation and electrical and plumbing improvements.

The Council already approved the budget authorization for this restroom replacement at their April 22, 2019 meeting. This was accomplished through an amendment to the 2019-2020 Biennial Budget. The staff report for this Council action can be found at the following link:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport042219-7c.pdf>.

## **DISCUSSION**

The City's purchasing policies require City Council authorization for equipment purchases in excess of \$100,000. Staff advertised the City's intent to purchase a Portland Loo in the Daily Journal of Commerce from June 4, 2019 to June 21, 2019. In accordance with Shoreline Municipal Code Section 2.60.050(B)(5), staff complied with sole source procurement requirements to move forward with this purchase. The advertisement requested counter offers from any vendors in proposing an alternate to the structure. No vendors requested required specifications and no counter offers were received.

Based on the advertisement process, Madden Manufacturing was selected as the sole vendor for Stainless Steel Modular restrooms. Madden Manufacturing has designed and constructed the Portland Loo for single person use and is the patent holder and sole manufacturer of the Portland Loo. There are no other modular restrooms that fit the available footprint for this Park.

The two main reasons that the Portland Loo was selected as the modular restroom of choice is due to its size and semi-private and ventilated louvered stainless-steel wall construction. The size of the Portland Loo, at 5 feet 5 inches wide by 9 feet long, allows it to be placed on the street right-of-way without interfering with power transmission clearances. It is the only pre-manufactured modular restroom that can fit its needed location. Its louvered wall panels ventilate the restroom at ambient temperatures in a semi private setting that can be monitored by Shoreline Police in the selected new location.

### **RESOURCE/FINANCIAL IMPACT**

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### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to purchase the Portland Loo modular single occupant public toilet in the amount of \$115,607 for Echo Lake Park.