

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Public Hearing and Discussion of Ordinance No. 865: Amending the City of Shoreline Commute Trip Reduction Plan
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Nytasha Walters, Transportation Services Manager
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

In 2006, the Washington State Legislature passed the Commute Trip Reduction (CTR) Efficiency Act updating the 1991 Commute Trip Reduction Law, which requires local governments in those counties experiencing the greatest automobile-related air pollution and traffic congestion to develop and implement plans to reduce single-occupant vehicle trips. The City of Shoreline adopted a CTR Plan in 2008. Per State law, local CTR plans must be updated at least once every four years in order to establish any new four-year targets and program strategies.

In June 2018, the state CTR Board adopted a draft Strategic Plan and because no major changes were made to the state’s CTR Program, the CTR Board took action to exempt local jurisdictions from plan updates for the 2019-2023 cycle. The current Shoreline CTR Plan has an effective period through the 2015-2019 cycle. Staff would like to utilize the state CTR Board exemption by extending the City’s current CTR Plan for the 2019-2023 cycle without any additional updates, allowing a thorough review of the plan’s targets and program strategies over the next few years as staff updates the Transportation Master Plan. Tonight’s public hearing is an opportunity for public comment on the City’s CTR Plan prior to Council action to adopt proposed Ordinance No. 865, which is scheduled for action on September 30, 2019.

**RESOURCE/FINANCIAL IMPACT:**

There is no financial impact associated with tonight’s action.

**RECOMMENDATION**

Staff recommends that Council hold the public hearing to receive comments on proposed Ordinance No. 865 which amends the City of Shoreline current CTR Plan to cover the 2019-2023 planning period. Council is scheduled to adopt proposed Ordinance No. 865 amending the City’s CTR Plan on September 30, 2019.

Approved By:            City Manager **DT**    City Attorney **MK**

## **BACKGROUND**

In 2006, the Washington State Legislature passed the Commute Trip Reduction (CTR) Efficiency Act updating the 1991 Commute Trip Reduction Law, which requires local governments in those counties experiencing the greatest automobile-related air pollution and traffic congestion to develop and implement plans to reduce single-occupant vehicle trips. The City of Shoreline is located within the affected urban growth area and is required to have a CTR Plan.

The City of Shoreline CTR Plan was adopted in 2008 and incorporated by reference into the City's Municipal Code (SMC 14.10.020.). It is an aggregation of City-adopted goals and policies, facility and service improvements, and marketing strategies about how the City will help make progress for reducing drive alone trips and vehicle miles traveled. The financial impacts of the Plan are also addressed. The Plan helps to support the achievement of the City of Shoreline's vision and the goals of its Comprehensive Plan.

Per State law, local CTR plans must be updated at least once every four years in order to establish any new four-year targets and program strategies. The City of Shoreline CTR Plan was last updated in September 2017 by Ordinance No. 787, which amended the 2008 CTR Plan with the 2015-2019 CTR Implementation Plan Update. That staff report can be viewed at the following link:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2017/staffreport091117-7c.pdf>.

The 2008 CTR Plan had been previously updated by Ordinances Nos. 526 and 658.

In June 2018, the CTR Board adopted a draft Strategic Plan with no major changes made to the CTR program. Because no major changes were made to the CTR program, in July 2018 the CTR Board issued a memorandum exempting CTR jurisdictions from CTR Plan update requirements for the 2019-2023 cycle. This allows jurisdictions to defer updating CTR Plans until June 2023.

## **DISCUSSION**

As proposed by Ordinance No. 865, staff recommends deferring updates to the City of Shoreline CTR Plan at this time and taking advantage of the CTR Board time deferment by amending the current CTR Plan to cover the 2019-2023 planning period. To do this, an ordinance to extend the plan effective date must be adopted.

Over the next few years, staff will be updating the Transportation Master Plan (TMP), which was last updated in 2011, and as part of this effort, a thorough review of the current CTR Plan will be made. This review will evaluate the program goals, targets, successes, challenges, and program strategies. While staff realizes that portions of the current CTR Plan are outdated, aligning a major update of the CTR Plan with the TMP update will allow the CTR Plan to include the most recent vision and policies. The City did not budget for a major CTR Plan update this year, and so staff recommends updating the CTR plan along with the TMP, beginning in 2020. If staff were to proceed with plan updates this year, those updates would be temporary and incomplete. Utilizing the CTR Board exemption makes implementation and financial sense.

The City contracts with King County to help implement the Washington State CTR Program on behalf of Shoreline. A temporary contract extension is in place until fall 2019 when King County will have a contract available for the 2019-2021 biennium. King County assists the City with its plan updates, as well as providing technical assistance and promotional materials to the six CTR site in Shoreline, administering surveys, and submitting annual reports. King County has undergone staffing changes and currently has temporary staff in the support role for this contract. Deferring a plan update at this time would also benefit the City by waiting to work with the County's new Shoreline representative on a detailed plan and performance review over the next few years.

**Public Hearing and Proposed Council Adoption**

Tonight's public hearing is an opportunity for the public to provide comment on the City's CTR Plan prior to Council action to adopt proposed Ordinance No. 865, which is currently scheduled for September 30, 2019. Following tonight's public hearing, Council may discuss proposed Ordinance No. 865 and ask questions of staff about the plan update.

**COUNCIL GOAL(S) ADDRESSED**

This program is related to Council Goal 2: Improve Shoreline's infrastructure to continue the delivery of highly-valued public services. The major goals for the CTR program are to improve transportation system efficiency, conserve energy, and improve air quality.

**RESOURCE/FINANCIAL IMPACT**

There is no financial impact associated with tonight's action.

**RECOMMENDATION**

Staff recommends that Council hold the public hearing to receive comments on proposed Ordinance No. 865 which amends the City of Shoreline current CTR Plan to cover the 2019-2023 planning period. Council is scheduled to adopt proposed Ordinance No. 865 amending the City's CTR Plan on September 30, 2019.

**ATTACHMENTS**

Attachments A: Proposed Ordinance No. 865

**ORDINANCE NO. 865**

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, AMENDING THE CITY OF SHORELINE COMMUTE TRIP REDUCTION PLAN, AS SET FORTH IN SECTION 14.10.020 OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, RCW 70.94.527 requires the City of Shoreline to adopt a commute trip reduction plan (“CTR Plan”); and

WHEREAS, with the adoption of Ordinance No. 787, the City adopted its CTR Plan for the 2015-2019 planning period; and

WHEREAS, on June 22, 2018 the Washington State Commute Trip Reduction Board (CTR Board) adopted a strategic plan, entitled *Expanding Travel Options: Faster, Smarter and More Affordable*; and

WHEREAS, because there were no major changes being made to the State’s CTR Program at that time, the CTR Board took action to exempt jurisdictions from local/regional plan updates for the 2019-2023 cycle, permitting jurisdictions to defer updates until June 2023 if they so desired, despite RCW 70.94.527’s requirement that the City is to update its CTR Plan every four years; and

WHEREAS, the CTR Plan currently incorporated by reference within SMC 14.10.020 provides for a planning period ending 2019; and

WHEREAS, an amendment is needed to reflect the deferral of updates to 2023 as authorized by the Washington State CTR Board;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Amendment to SMC 14.10.020.** SMC 14.10.020 City of Shoreline CTR Plan, dated August 25, 2008, as amended by Ordinance Nos. 526, 658, and 787, is amended to cover the 2019-2023 planning period.

**Section 2. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

**Section 3. Severability.** Should any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance or its application to any person or situation be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any person or situation.

**Section 4. Publication and Effective Date.** A summary of this Ordinance consisting of the title shall be published in the official newspaper. This Ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON SEPTEMBER 30, 2019

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Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Jessica Simulcik Smith  
City Clerk

\_\_\_\_\_  
Margaret King  
City Attorney

Date of Publication: \_\_\_\_\_, 2019  
Effective Date: \_\_\_\_\_, 2019