

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Authorizing the City Manager to Execute a Professional Services Contract with Public Service and Enforcement LLC in the Amount of \$128,475 for Leash Law Enforcement Services in City Parks

**DEPARTMENT:** Parks, Recreation & Cultural Services

**PRESENTED BY:** Kirk Peterson, Parks Superintendent

**ACTION:**        ☐ Ordinance        ☐ Resolution        ☒ Motion  
                 ☐ Discussion        ☐ Public Hearing

**PROBLEM/ISSUE STATEMENT:**

The City of Shoreline seeks to operate its parks in a safe environment for park patrons. One of the most frequent complaints in the City's park system is dogs being allowed to run off-leash outside of designated off-leash areas. To address this complaint the City has contracted for the enforcement of City leash laws, as identified in Shoreline Municipal Code (SMC) 8.12.280 - Pets in City Park Facilities.

Tonight, staff is seeking Council authorization for the City Manager to enter into a contract with Public Services and Enforcement LCC, which is a sole proprietorship of Sergeant Kris Meyer. The proposed contract with Public Service and Enforcement LLC is for \$25,695 annually and allows for renewal for up to four years, for a total contract amount of \$128,475.

**RESOURCE/FINANCIAL IMPACT:**

The proposed cost of the contract with Public Service and Enforcement LLC is \$25,695 annually and allows for renewal for up to four years, for a total contract amount of \$128,475. This is based on an hourly rate of \$45.00 per hour, with a total of 571 hours per year. There is no inflator rate associated with this contract for the potential renewal years. This annual amount is budgeted in the Parks, Recreation and Cultural Services budget.

**RECOMMENDATION**

Staff recommends that Council authorize the City Manager to enter into a contract with Public Service and Enforcement LCC for leash law enforcement in City parks in the amount of \$128,475 for a total of five years.

Approved By:        City Manager **DT**    City Attorney **MK**

## **BACKGROUND**

The City of Shoreline operates 34 parks, two recreation centers, the Interurban Trail and Kruckeberg Botanic Garden. There is a total 413 acres of park land that is maintained through both in-house staff as well as several contracted professional services. It is the goal of the City to provide a safe, user friendly environment for all park patrons.

The Shoreline Municipal Code states that dogs, pets, and domestic animals (except service animals) are not permitted on designated beaches, picnic areas, tennis courts, or play areas (SMC 8.12.280(A)). Dogs, pets or domestic animals must also be kept on a leash no greater than 15 feet in length and under control at all times (SMC 8.12.280(B)). One of the most common concerns expressed by park patrons is off-leash dogs in the City's parks and the removal of pet waste. The City does offer two permanent off-leash dog parks (Eastside Off-Leash Area and Shoreview Off-Leash Area) and one seasonal off-leash park (Richmond Beach Saltwater Park).

The Parks, Recreation and Cultural Services (PRCS) Department has previously contracted with Public Service and Enforcement LLC to enforce animal related violations on park property. In 2018, Public Service and Enforcement issued 57 citations, 241 warnings, had 1,381 park patron discussions. In 2019, Public Service and Enforcement issued 33 citations, 525 warnings, had 2,402 park patron discussions. As the cost of a citation is just \$25, it is often as effective to issue a formal warning or have a discussion with the park patron. Just letting them know that they could get a citation is an effective, although likely temporary, deterrent for most people.

## **DISCUSSION**

The PRCS Department would like to continue to contract with Public Service and Enforcement LLC to enforce animal related violations on park property. The services offered by Public Services and Enforcement LCC are uncommon as it is difficult to find a commissioned private sector business to enforce park ordinances.

Public Services and Enforcement LCC is a sole proprietorship and is owned by Sergeant Kris Meyer. Sergeant Meyer was formerly a Sergeant with the King County Animal Control Department and has retired from that post. Sergeant Meyer is a commissioned officer and is authorized to issue citations on behalf of the City of Shoreline.

Based upon pricing, availability, quality and experience, the City Manager has provided a Request for Proposals Waiver to select Public Services and Enforcement LCC. The proposed contract with Public Service and Enforcement LLC is for \$25,695 annually and allows for renewal for up to four years, for a total contract amount of \$128,475.

## **RESOURCE/FINANCIAL IMPACT**

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years. This annual amount is budgeted in the Parks, Recreation and Cultural Services budget.

### **RECOMMENDATION**

Staff recommends that Council authorize the City Manager to enter into a contract with Public Service and Enforcement LCC for leash law enforcement in City parks in the amount of \$128,475 for a total of five years.

### **ATTACHMENTS**

Attachment A: Public Services and Enforcement LCC Contract #9625 Scope of Work

EXHIBIT A  
SCOPE OF WORK

Contract Number: 9625

Contract Title: Enforcement of Leash Law Ordinance in City of  
Shoreline Parks

**Scope of Work:**

The City of Shoreline (hereafter referred to as the “City”) seeks to enter into agreement with Public Service and Enforcement LLC (hereafter referred to as the “Contractor”) for the enforcement of City of Shoreline Park Ordinance No. 9625.

Public Service and Enforcement LLC (Consultant) shall enforce the City of Shoreline’s regulations pertaining to domestic animals in City parks. Regulations are set forth in the following provisions of the Shoreline Municipal Code:

SMC 8.12.280 Pets in city park facilities

SMC 8.12.290 Disturbances by animals prohibited

The City’s Parks Superintendent, or designee, shall provide Consultant with a schedule for enforcement activities at City parks needing enforcement services.

Services will be provided at the rate of \$45.00 per hour.

Consultant shall submit a monthly invoice to the City. The invoice shall detail the following:

- Total hours worked
- Hours worked per park location by date
- Number of warnings issued to park users-by location, date, and SMC violation

Number of citations issued to park users – by location, date, penalty, and SMC violation.