

CITY COUNCIL AGENDA ITEM

CITY OF SHORELINE, WASHINGTON

AGENDA TITLE: Approval of Grant Requests from the Dale Turner YMCA in the Amount of \$15,000 and from the Shoreline PTA Council in the Amount of \$15,000 from the COVID-19 Community Emergency Response Grant Program

DEPARTMENT: Community Services Division

PRESENTED BY: Colleen Kelly, Community Services Manager

ACTION: ☐ Ordinance ☐ Resolution ☒ Motion
 ☐ Discussion ☐ Public Hearing

PROBLEM/ISSUE STATEMENT:

The COVID-19 pandemic has increased the need for basic human services for Shoreline residents. This need may increase even further in the weeks and months ahead as the full economic impact of this emergency is felt as a result of business closures, layoffs, and people contracting or being exposed to the disease. Human service providers are struggling with the impacts of the pandemic in their own organizations and may have limited resources and capacity to respond to an increasing demand for services.

On March 30, 2020, the City Council adopted Emergency Public Health Resolution No. 457 Establishing the COVID-19 Community Emergency Response Grant Program in the amount of \$100,000. On April 6, 2020, the Council appropriated an additional \$50,000 to that Fund bringing the total to \$150,000. The purpose of this Grant Program is to help ensure that every Shoreline resident is able to meet their basic needs, including food, essential personal items, temporary shelter, or other emergency aid during the COVID-19 Health Emergency.

Resolution No. 457 requires Council approval for grant requests above \$5,000. Tonight, staff is presenting two grant requests for Council consideration: the Dale Turner YMCA is requesting \$15,000, and the Shoreline PTA Council is requesting \$15,000. Council is being asked to review and consider the funding requests for approval.

As per Council Rules of Procedure, Section 6.1.B, that provide that during a Regular Meeting an Action Item that is before the City Council for the first time and is not part of the consent agenda, public comment for that item will follow the staff report but precede Council review. Council should allow for Public Comment following the staff report. The same rules for Public Comment provided as part of the Council's Regular Meeting Agenda apply.

RESOURCE/FINANCIAL IMPACT:

As of this writing, \$113,500 of the total \$150,000 allocated for the COVID-19 Community Emergency Response Grant Program has been awarded. Approval of the two requests before the Council tonight would leave a balance of \$6,500 for future grants.

RECOMMENDATION

Staff recommends approval of the grant requests to the COVID-19 Community Emergency Response Grant Program from the Dale Turner YMCA in the amount of \$15,000 and from the Shoreline PTA Council in the amount of \$15,000.

Approved By: City Manager ***DT*** City Attorney ***JA-T***

BACKGROUND

On March 4, 2020, the Shoreline City Manager enacted a Local Declaration of Public Health Emergency related to the Novel Coronavirus (COVID-19), which was subsequently ratified by City Council on March 16, 2020. Since that time, the City has been promoting and following guidance from the State and Public Health – Seattle and King County regarding COVID-19. As Council is aware, those directives now include a “Stay Home, Stay Healthy” order issued by Governor Inslee.

Since the arrival of COVID-19 in Washington State, there have been an escalating array of public health directives resulting in very complex challenges for communities across the state, and now across the country. On March 30, 2020, the City Council adopted Emergency Public Health Resolution No. 457 Establishing the COVID-19 Community Emergency Response Grant Program in the amount of \$100,000. The purpose of this Emergency Resolution is to help ensure that every Shoreline resident is able to meet their basic needs including food, essential personal items, temporary shelter, or other emergency aid during the COVID-19 Health Emergency. Resolution No. 457 requires Council approval of any grant requests above \$5,000. The staff report for Resolution No. 457 is available here:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2020/staffreport033020-8b.pdf>.

By motion on April 6, 2020 the Council appropriated an additional \$50,000 to the COVID-19 Community Emergency Response Grant Program bringing the total to \$150,000. That discussion can be reviewed by watching the April 6, 2020 Council Meeting here: <http://www.shorelinewa.gov/government/council-meetings>.

Applications for the grant program were made available on the afternoon of Wednesday, April 1, 2020. Below is a list of activity as of this writing:

- Total Number of Applications Submitted: 20
- Total Funding Requested to Date: \$177,000
- Total Funding Approved to Date: \$113,500
- Requests Pending Council Consideration: \$30,000

The following table presents the approved requests to the grant program, including the organization name, funds awarded, and how the funds will be used.

Organization	Funds Awarded	Purpose
Turning Point	\$5,000	Family Gift Cards
Mongolian Youth Association	\$5,000	Make and Distribute Masks/ Provide Community Education
Center for Human Services	\$20,000	General Operations
Sound Generations	\$50,000	Shoreline/Lake Forest Park Senior Center General Operations

Shoreline Community Care	\$5,000	Emergency Food
Hunger Intervention Program	\$5,000	Weekend Food Delivery
Lake City Partners	\$5,000	Hotel Vouchers for especially vulnerable homeless individuals in Shoreline
PTSA Council	\$5,000	Flexible financial assistance for school district families (gift card program)
Multi-Media Resources and Training Institute	\$5,000	COVID-19 community education and information for the Ethiopian and Eritrean Communities in Shoreline
Ronald United Methodist Church	\$3,500	Support for resources needed to continue providing shelter services
Lake City Partners	\$5,000	Second request to expand the number of individuals served

DISCUSSION

Tonight, staff is presenting two grant requests for Council consideration: Dale Turner YMCA is requesting \$15,000 (Attachments A and A-1), and the Shoreline PTA Council is requesting \$15,000 (Attachment B). Council is being asked to review and consider the funding requests for approval.

Dale Turner YMCA Grant Request

Beginning March 23rd, the Dale Turner YMCA been providing no-cost childcare/camp for youth (5-12 years) whose parents are first responders and low-cost childcare/camp for other children. The grant application requests funding to support that effort at the Dale Turner YMCA and Ridgecrest Elementary School locations. Youth are served a breakfast, lunch, and snacks while attending the childcare program. Together, the two sites have capacity to serve 72 children, though neither site is at capacity at this time.

In addition to the low cost/no-cost childcare, the YMCA is providing 100 brown bag sack meals a week on Thursdays, which are distributed to Shoreline community members at the Ronald United Methodist Church. Remaining meals are delivered to the United We Stand Encampment. The YMCA also provides 75 brown bag sack meals to Compass Housing and 25 for the Shoreline Veterans Center each weekday.

In response to staff questions, the YMCA submitted a supplemental page which is included in this report as Attachment A-1. In a follow-up call with the applicant, staff was advised that it costs about \$12,000 per week to run the camps. The YMCA is tracking other funding support opportunities and has and will to continue to apply for additional support. It is unclear how long this service will remain available, though the current best guess is that it will continue at least through June.

Staff recommends Council approve the request for \$15,000.

Shoreline PTA Council Grant Request

As noted in the application materials, the Shoreline PTA Council mobilized quickly after the school closure announcement in an effort to provide needed resources to struggling families. As the closure has continued, so has the need for this assistance. Working through each school's Family Advocate(s) ensures that those families most in need are prioritized for this flexible financial assistance. The City Manager already approved a request for \$5,000 for this purpose.

Staff recommends Council approve this additional request for \$15,000 to ensure that more families can be supported and that the support may be extended over a longer period of time.

Addressing Potential to Further Increase Grant Program Allocation

Staff does not recommend adding funds to this grant program, currently approved at \$150,000, at this time. It appears that the Council has achieved its desired goals of providing both rapid and flexible funding support to meet the most urgent needs related to the COVID-19 crisis, and as of this writing, a small amount of funds remain available to allocate. Staff recommends that, through the time the City remains under the Emergency Order, any emergency requests beyond those that can be supported with remaining funds be brought to the Council for consideration.

RESOURCE/FINANCIAL IMPACT

As of this writing, \$113,500 of the total \$150,000 allocated for the COVID-19 Community Emergency Response Grant Program has been awarded. Approval of the two requests before the Council tonight would leave a balance of \$6,500 for future grants.

RECOMMENDATION

Staff recommends approval of the grant requests to the COVID-19 Community Emergency Response Grant Program from the Dale Turner YMCA in the amount of \$15,000 and from the Shoreline PTA Council in the amount of \$15,000.

ATTACHMENTS

Attachment A: Dale Turner YMCA Grant Request Application
Attachment A-1: Dale Turner YMCA Supplemental Information
Attachment B: Shoreline PTA Council Grant Request Application



City of Shoreline COVID Emergency Community Response Fund Application

Overview

The Shoreline City Council has established an emergency response fund in order to provide rapid and flexible access to resources for eligible organizations providing emergency services to Shoreline residents. [Emergency Resolution 457](#) provides for an initial fund balance of \$100,000. Eligible funding requests up to and including \$5000 may be approved within 24 hours. Requests for larger amounts will require Council approval so will take longer. As with all resources during this time, it is important to be mindful of what is really needed. Please request funds for specific needs that are known. If you find that additional resources are needed, you may make an additional application. The City requests that upon expenditure of the funds, each organization provide a brief summary confirming how funds were used and indicating the number of residents served.

To be considered for funding, applicants must:

- Be in or close to Shoreline and ensure that substantially all of the funds provided will assist Shoreline residents
- Be a registered 501(c)3 or faith-based organization
- Submit with the application a fully completed, current W-9 which is the October 2018 version available here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

Application Information

Name of Organization:

Check One: 501(c)3 ☒ Faith-based Organization ☐

Contact Name, Email and Phone:

Contact Address (where approved checks will be mailed):

Amount of Funds Requested:

Public Purpose/Description of How Funds will be used: *(If you need more space, please use an attachment.)*

Check all that apply to the purpose described: ☒ Preservation of Public Health ☒ Promotion of Public Welfare

Brief Statement Explaining Current Resource Gap: *(650 character limit. If you need more space, please use an attachment.)*

Please see attachment.

By signing this application, the undersigned attests that they have the authority to execute this application on behalf of the Organization named above and that substantially all of the funding will be used for providing emergency aid to residents of the City of Shoreline, Washington pursuant to the terms and conditions attached hereto.

Signature: 

Printed Name Loria B. Yeadon

Date: 04/06/20

NAME OF ORGANIZATION:

YMCA of Greater Seattle / Dale Turner YMCA location

Attachment A

Terms and Conditions

In consideration of receiving the grant funds, the Organization shall comply with the following terms and conditions:

1. All or substantially all of the grant funds provided to the Organization shall be used for providing emergency aid to residents of the City of Shoreline, Washington. As soon as reasonably practicable after expenditure of the grant funds, the Organization shall provide a brief summary to the City confirming how the grant funds were used and indicating the number of Shoreline residents served.
2. In utilizing the grant funds, the Organization agrees that it shall comply with all applicable Federal and Washington State civil rights laws and shall not discriminate on the basis of race, color, national origin, age, disability, sex, creed, gender, gender expression or identify, sexual orientation, martial state, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.
3. The Organization shall defend, indemnify and hold the City, its elected officials and officers, employees, representatives, agents, and volunteers harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the services provided by the grant funding to the extent of the Organization's negligence. The Organization waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive termination of the services provided by the grant funding.
4. The Organization shall make a reasonable effort to acknowledge the City's funding of its services, such as on social media webpage postings.
5. Any dispute between the City and the Organization involving these terms and conditions shall be construed and enforced in accordance with the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be King County Superior Court.
6. The Organization acknowledges that the City is a public agency subject to Washington's Public Records Act, chapter 42.56 RCW, and that all documents produced by the Organization in connection with the services rendered may be deemed a public record as defined in the Public Records Act and that if the City receives a public records request, unless a statute exempts disclosure, the City must disclose the record to the requestor.
7. Any provision or part of these terms and conditions held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Organization, who agree that these terms and conditions shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
8. The Organization's application and these terms and conditions are the final agreement between the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes in the agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendment.

FOR INTERNAL USE ONLY

Date Received _____

Reviewed by: _____

Date: _____

Approved by: _____

Date: _____

Org Key/GL: 2400011-5485 JL: NG701100 Task Numbers: _____ 9112 (Reimbursable) _____ 9001 (Not Reimbursable)

Supporting narrative to City of Shoreline COVID Emergency Community Response Fund

Mission statement:

Building a community where all people, especially the young, are encouraged to develop their fullest potential in spirit, mind and body.

Brief Statement Explaining Current Resource Gap:

YMCA of Greater Seattle (Y) is seeking emergency response funding to meet Shoreline and King County's public health mandate for COVID-19 response at Shoreline's Dale Turner YMCA. We have transformed 13 branches throughout King County to provide no-cost childcare for youth (5-12 years) whose parents are first responders or considered essential employees. .

Youth are served a breakfast, lunch and snacks while attending the child care program. Between two locations (Dale Turner YMCA and Ridgecrest Elementary), we have capacity to serve 72 youth each weekday while meeting public health requirement of social distancing. We are planning to provide meals to our child care branches until schools return to normal operations and reopen to students.

In addition to the child care program, the Dale Turner Y is part of the Y's Hunger Initiatives program, a coalition of trusted, local community partners working together to end food insecurity. Each Thursday, 100 brown bag sack meals are distributed to Shoreline community members at the Ronald United Methodist Church (17839 Aurora Ave N). Remaining meals are delivered to the United We Stand Shelter. We provide brown bag sack meals to our community partners Compass Housing on weekdays (M-F) at Ronald Commons (70 per day) and the Shoreline Veterans Center (25 per day) as demand in Shoreline increases.

The Y's unfunded response provides Shoreline the capacity to keep its first responders and healthcare providers in their work shifts, by alleviating the stress of finding and maintaining a safe place for their children while school is not in service. The hunger alleviation and brown bag program also promotes public welfare by providing direct meal service to residents who are financially and socially vulnerable from isolation requirements.

Please do not hesitate to contact Carolan Cross, Executive Director of the Dale Turner YMCA for additional information regarding the details of this request.

Carolan Cross, Executive Director, Dale Turner YMCA
D 206-569-7002
E ccross@seattleyymca.org



YMCA OF GREATER SEATTLE COVID – 19 COMMUNITY RESPONSE

Our Mission

Building a community where all people, especially the young, are encouraged to develop their fullest potential in spirit, mind, and body.

Equity Statement

The Y actively promotes a culture free from bias and injustice. We are dedicated to removing institutional and systemic barriers that result in oppression and racism. We will be accountable to marginalized communities for creating equitable and sustainable environments where social justice is woven into every facet of our programs, and by caring for our communities in a culturally versatile and respectful manner.

Our Response

The YMCA of Greater Seattle has pivoted from our traditional programming to respond to the current needs of our community. We realize that in these uncertain times, we must remain nimble to meet the immediate challenges and those that lie ahead us. We also realize that this pandemic event will change multiple systems as we rebound and re-enter new normalcy. We are preparing to be a leader in reimagining and redesigning systems during this time of immediate crisis through collaborate partnerships and building stronger coalitions. It will require all sectors of our community to band together.

Essential Child Care

In light of the growing COVID-19 outbreak, the Y converted 12 of its branches in King County into Child Care Break Camps, providing free and low-cost child care and meal services to first responders, essential workers, and vulnerable families. Because of their size (over 40,000 sq ft), our branches have more than adequate square footage needed to realize the social distancing protocols required to keep groups of 10 children and staff at each site separated from one another and as safe as possible. We are able to staff the camps with diverse, experienced staff who are already familiar with local cultural communities. We need approximately \$750,000 - \$850,000 for the these sites to continue to run between April – August (total capacity: 72).

“Break Camps” in the City of Shoreline

Dale Turner Y Break Camp Cost per week	Cost (\$)		Ridgecrest Elementary Break Camp Cost per week	Cost (\$)
Staffing	\$7,875		Staffing	\$2,800
Facility & Supply Costs	\$1,775		Facility & Supply Costs	\$ 200
Total	\$9,650		Total	\$3,000
Average attendance/week	34 kids		Average attendance / week	8 kids

**Hunger Alleviation Sites**

Ronald United Methodist Church Cost per week	Cost (\$)		Compass Housing Sites Cost per week	Cost (\$)
Staffing	\$550.00		Staffing	\$3,450.00
Food cost	\$262.50		Food cost	\$1,507.50
Total	\$812.50		Total	\$4,957.50
Meals/week	100 meals		Meals / week	861 meals



City of Shoreline COVID Emergency Community Response Fund Application

Overview

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To be considered for funding, applicants must:

- Be in or close to Shoreline and ensure that substantially all of the funds provided will assist Shoreline residents
- Be a registered 501(c)3 or faith-based organization
- Submit with the application a fully completed, current W-9 which is the October 2018 version available here: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

Application Information

Name of Organization: Shoreline PTA Council 6.12

Check One: 501(c)3 ☒ Faith-based Organization ☐

Contact Name, Email and Phone: Silje Sodal & Amy Reed, Co-Presidents (shorelineptapres@gmail.com; 206-550-5626)

Contact Address (where approved checks will be mailed): P.O. Box 55832 Shoreline, WA 98155

Amount of Funds Requested: \$20,000 (\$5,000 in immediate funds; \$15,000 for City Council consideration)

Public Purpose/Description of How Funds will be used: *(If you need more space, please use an attachment.)*

Our request is for funding to provide Shoreline School District students and families in need with flexible spending support. (see attached for more)

Check all that apply to the purpose described: ☐ Preservation of Public Health ☒ Promotion of Public Welfare

Brief Statement Explaining Current Resource Gap: *(650 character limit. If you need more space, please use an attachment.)*

Shoreline PTA Council has been working closely with the Shoreline School District and its Department of Equity and Family Engagement to ensure that all students and families have access to basic needs during this epidemic. As soon as the school district closure was announced, Council mobilized action to support the most impacted families. We held a food and gas/grocery gift card drive in early March and distributed these resources to over 200 families, 54 of which were home deliveries. (see attached for more)

By signing this application, the undersigned attests that they have the authority to execute this application on behalf of the Organization named above and that substantially all of the funding will be used for providing emergency aid to residents of the City of Shoreline, Washington pursuant to the terms and conditions attached hereto.

Signature: 

Printed Name

Silje Sodal

Date:

4/8/20

NAME OF ORGANIZATION: Shoreline PTA Council 6.12

Terms and Conditions

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2. In utilizing the grant funds, the Organization agrees that it shall comply with all applicable Federal and Washington State civil rights laws and shall not discriminate on the basis of race, color, national origin, age, disability, sex, creed, gender, gender expression or identify, sexual orientation, martial state, religion, honorably discharged veteran or military status, or the use of a trained dog guide or service animal by a person with a disability.
3. The Organization shall defend, indemnify and hold the City, its elected officials and officers, employees, representatives, agents, and volunteers harmless from any and all liabilities, claims, damages, costs or expenses (including reasonable attorneys' fees) arising from or relating to the services provided by the grant funding to the extent of the Organization's negligence. The Organization waives, with respect to the City, its immunity under industrial insurance, Title 51 RCW. This waiver has been mutually negotiated by the parties. This indemnification shall survive termination of the services provided by the grant funding.
4. The Organization shall make a reasonable effort to acknowledge the City's funding of its services, such as on social media webpage postings.
5. Any dispute between the City and the Organization involving these terms and conditions shall be construed and enforced in accordance with the laws of the State of Washington. Venue of any suit between the parties arising out of this Agreement shall be King County Superior Court.
6. The Organization acknowledges that the City is a public agency subject to Washington's Public Records Act, chapter 42.56 RCW, and that all documents produced by the Organization in connection with the services rendered may be deemed a public record as defined in the Public Records Act and that if the City receives a public records request, unless a statute exempts disclosure, the City must disclose the record to the requestor.
7. Any provision or part of these terms and conditions held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon the City and the Organization, who agree that these terms and conditions shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.
8. The Organization's application and these terms and conditions are the final agreement between the parties hereto and no other agreements, oral or otherwise, regarding the subject matter of this agreement, shall be deemed to exist or bind any of the parties hereto. Either party may request changes in the agreement. Proposed changes which are mutually agreed upon shall be incorporated by written amendment.

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Date: _____

Org Key/GL: 2400011-5485 JL: NG701100 Task Numbers: 9112 (Reimbursable) 9001 (Not Reimbursable)

Flexible Spending Support for Families in Need

Our request is for funding to provide Shoreline School District students and families in need with flexible spending support. Through a partnership between Council and the District, each school's Family Advocate identifies vulnerable students and families, and the lead Family Advocate then has a process for equitably distributing those funds. This has proven to be an extremely efficient, direct and impactful way to support our students and families during this challenging time.

Background

Shoreline PTA Council has been working closely with the Shoreline School District and its Department of Equity and Family Engagement to ensure that all students and families have access to basic needs during this epidemic. As soon as the school district closure was announced, Council mobilized action to support the most impacted families. We held a food and gas/grocery gift card drive in early March and distributed these resources to over 200 families, 54 of which were home deliveries.

When the "stay-at-home" order was issued, we devised a solution to continue to be able to offer support to District families. In partnership with Embrace Shoreline Schools and KinderKonnection, financial contributions can now be made online and used to purchase gift cards that ensure flexible spending support for families, whether they are needing paper goods, household items, gas or groceries. Council works closely with the District's Family Advocates, and it is they who both identify those in need and distribute support as needed.

Over \$20,000 has been collected in flexible spending support and Council continues to reach out to the community and other partners for donations, but the need is increasing substantially. Families have generally received \$50-\$75 each, and at this point with a list of over 250 and growing, families have received this amount only once or in some cases twice. We would like to be able to continue to provide this support to families but will need substantial, ongoing funding to be able to do so, particularly as the number of families experiencing economic hardship grows.

Shoreline PTA Council respectfully requests \$5,000 in immediate funds and \$15,000 to be considered during City Council discussions later in April. This would ensure that at least 100 families receive critical support in the interim.

Thank you for your consideration!