

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

**AGENDA TITLE:** Discussing Ordinance No. 886 - Amending the 2019-2020 Biennial Budget (Ordinance Nos. 841, 852, 854, 855, 861, 872 & 883)  
**DEPARTMENT:** Administrative Services  
**PRESENTED BY:** Sara Lane, Administrative Services Director  
Rick Kirkwood, Budget Supervisor  
**ACTION:**        ☐ Ordinance        ☐ Resolution        ☐ Motion  
                 ☒ Discussion        ☐ Public Hearing

**PROBLEM/ISSUE STATEMENT:**

During the first quarter of 2020, staff identified several operating programs and capital projects that require additional funding due to unanticipated needs that were unknown in November 2019 when the 2019-2020 mid-biennial review was conducted and the mid-biennium budget modification was adopted by the City Council through Ordinance No. 872. Staff is requesting that the 2019-2020 biennial budget be amended to provide funding for these programs and projects. Proposed Ordinance No. 886 (Attachment A) provides for this amendment.

Tonight, Council is scheduled to discuss proposed Ordinance No. 886. This Ordinance is scheduled to be brought back to Council on May 4, 2020 for adoption.

**FINANCIAL IMPACT:**

Adoption of proposed Ordinance No. 886 impacts appropriations, as adopted through Ordinance No. 883, and resources, as follows:

- Amends 2019-2020 biennium appropriations for operating and capital expenditures totaling \$2,656,308, as follows:
  - Various programs in the General Fund by +\$2,846,468
  - Street Operations program in the Street Fund by (\$34,000)
  - Limited Tax GO Bond 2020 Fund by (\$1,277,734)
  - PROS Plan Implementation project in the General Capital Fund by \$200,000
  - Purchase of equipment from the Wastewater Utility Fund by \$887,574
  - Purchase of equipment in the Equipment Replacement Fund by \$34,000
- Amends 2019-2020 biennium appropriations for transfers out totaling \$305,724, as follows:
  - General Fund to the:
    - Street Fund by +\$28,000
    - Limited Tax GO Bond 2020 Fund by +\$382,666
    - General Capital Fund by +\$1,885,729
    - Equipment Replacement Fund by (\$28,000)
  - Street Fund to the Equipment Replacement Fund by \$62,000

- General Capital Fund to the
  - General Fund by (\$564,271)
  - Limited Tax GO Bond 2020 Fund by (\$1,460,400)
- Amends revenues totaling \$2,608,237, as follows:
  - +\$5,631,063 in the General Fund, comprised of \$3,086,235 in ongoing revenue, \$2,450,000 from the sale of the former Police Station, \$828 from a donation, and \$94,000 from a grant
  - (\$200,000) in the Limited Tax GO Bond 2020 Fund from bond proceeds
  - (\$3,710,400) in the General Capital Fund, comprised of (\$1,260,400) of ongoing revenue and (\$2,450,000) from the sale of the former Police Station
  - +\$887,574 in the Wastewater Utility Fund from the Ronald Wastewater District
- Amends transfers in totaling \$305,724, as follows:
  - General Fund from the General Capital Fund by (\$564,271)
  - Street Fund from the General Fund by +\$28,000
  - Limited Tax GO Bond Fund from the
    - General Fund by +\$382,666
    - General Capital Fund by (\$1,460,400)
  - General Capital Fund from the General Fund by +\$1,885,729
  - Equipment Replacement Fund from the
    - General Fund by (\$28,000)
    - Street Fund by +\$62,000
- Uses available fund balance totaling \$48,071, as follows:
  - General Fund: \$48,071

The net impact of proposed Ordinance No. 886 is an increase in 2019-2020 appropriations totaling \$2,656,308, revenues totaling \$2,608,237, interfund transfers totaling \$305,724, and use of fund balance for the General Fund totaling \$48,071.

The following table summarizes the impact of this budget amendment and the resulting 2019-2020 appropriation for each of the affected funds.

<b>Fund</b>	<b>2019-2020 Current Budget (A)</b>	<b>Budget Amendment (B)</b>	<b>Amended 2019-2020 Budget (C) (A + B)</b>
General Fund	\$100,649,715	\$5,114,863	\$105,764,578
Street Fund	4,175,214	\$28,000	4,203,214
Limited Tax GO Bond 2020 Fund	1,660,400	(\$1,277,734)	382,666
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Wastewater Utility Fund	4,934,554	887,574	5,822,128
Equipment Replacement Fund	1,310,501	34,000	1,344,501
All Other Funds	69,725,460	\$0	69,725,460
<b>Total</b>	<b>\$217,456,487</b>	<b>\$2,962,032</b>	<b>\$220,418,519</b>

The 2018 ending fund balance for the General Fund totals \$17.814 million. In the 2019-2020 Biennial Budget, the City has planned to use some of these reserves, as follows:

- Committed for the General Fund Operating Reserve (\$3.000 million for the cash flow reserve and \$1.145 million appropriated for the Budget Contingency and Insurance Reserve);
- Assigned (\$4.284 million appropriated) for one-time outlays and to provide resources to other funds (e.g., contributions to Public Arts Fund and capital projects); and,
- Designated per the adopted budget (\$4.000 million) for future improvements for the City's Maintenance Facility.

The table below shows the impact of the above and additional uses for this budget amendment:

<b>Intended Use of General Fund Reserves</b>	<b>Actual</b>
General Fund 2019 Beginning Fund Balance	\$17.814M
Less Required General Fund Operating Reserve:	
Cash Flow Reserve	3.000M
Budget (Operating) Contingency	0.890M
Insurance Reserve	0.255M
Less Assigned for One-Time Outlays through 2019-2020 Biennial Budget Adoption	4.285M
Less Use for 2018 Carryovers	1.061M
Less Use for 2019 Amendment	0.220M
Less Use for June 2019 Amendment for CMF	1.112M
Less Use for 2019 Mid-Biennium Amendment	0.701M
Less Use/(Provision) for April 2020 Amendment	0.048M
Less Designated for City Maintenance Facility	4.888M
<b>Unassigned and Undesignated General Fund Fund Balance</b>	<b>\$1.354M</b>
<b>Revenue Stabilization Fund</b>	<b>\$5.465M</b>

It is important to note that the above table does not reflect the projected 2020 ending fund balance accounting for all revenues and expenditures during the 2019-2020 biennium. Also, this amendment does not include adjustments to revenues and/or expenditures that may occur as a result of the economic impacts of the COVID-19 Health Emergency. Staff is continuing to analyze the potential impact of the pandemic on the 2019-2020 Adopted Budget.

### **RECOMMENDATION**

No action is required by the City Council regarding Ordinance No. 886, amending the 2019-2020 Biennial Budget. This meeting will provide an opportunity for the City Council to ask specific questions and provide staff direction. Proposed Ordinance No. 886 is scheduled to be brought back to Council for adoption on May 4, 2020.

Approved By:           City Manager **DT**   City Attorney **JA-T**

## **INTRODUCTION**

During the first quarter of 2020, staff identified several operating programs and capital projects that require additional funding due to unanticipated needs that were unknown in November 2019 when the 2019-2020 mid-biennial review was conducted and the mid-biennium budget modification was adopted by the City Council through Ordinance No. 872. Staff is requesting that the 2019-2020 biennial budget be amended to provide funding for these programs and projects. Proposed Ordinance No. 886 (Attachment A) provides for this amendment.

## **DISCUSSION**

### **Amendments Impacting Multiple Funds:**

Acquisition, Operation, and Debt Service for Storage Court: In August 2018, the City Council adopted Ordinance No. 829 delegating authority to issue Limited Term General Obligation (LTGO) Bond Anticipation Notes (BAN) to acquire properties for the Parks, Recreation and Open Space (PROS) Plan. An amendment of the 2019-2020 biennial budget re-appropriated 2018 budget to acquire the Storage Court property in the Community & Aquatics Center project in the General Capital Fund, which was to be funded by BAN proceeds. The LTGO BAN was intended to provide short-term financing that would be retired by the issuance of Unlimited Tax General Obligation Debt assuming the passage of Proposition 1 by Shoreline voters. Proposition 1 did not receive the required 60% "Yes" vote to pass. On January 6, 2020, the City Council affirmed its commitment to moving forward with the acquisition of property for a future Community and Aquatics Center. This amendment adjusts the budget to reflect accurate accounting for this and other PROS Plan implementation purchases.

The \$24.8 million of authority allocated to the Community & Aquatics Center in the General Capital Fund was transferred by the City Manager in the first quarter of 2020 to the PROS Plan Implementation project to accurately budget and account for acquisition of property for the PROS Plan. No City Council action is needed as State law allows budget adjustments to be done administratively and approved by the City Manager.

The 2019-2020 Biennial Budget also recognizes that revenue from the operation of the Shoreline Storage will be deposited into the General Capital Fund and then transferred to the 2018 Ltd. General Obligation Bond Fund to cover debt service payments for the LTGO BAN, in an amount not to exceed \$1,460,400 for the biennium. The budget does not include any revenue and expenditures for the operation of Shoreline Storage. Since acquiring the property staff have determined that revenue and expenditures for the operation of Shoreline Storage and debt service transfer would be better recognized in the General Fund; thereby necessitating an amendment to increase revenue and appropriations in the General Fund and decrease revenue and appropriations in the General Capital Fund. Staff will utilize a managerial sub-fund of the General Fund to account for the operations of Shoreline Storage with the intent to ensure that any "net income" is reserved for future reduction of the principal balance on the BAN.

Additionally, since the LTGO BAN was not issued in 2018 but has been in 2020, the name of 2018 Ltd. General Obligation Bond Fund, referred to in the Ordinance as

Limited Tax GO Bond 2018, has been changed to 2020 Ltd. General Obligation Bond Fund, referred to in the Ordinance as Limited Tax GO Bond 2020. This fund will reflect that a transfer in from the General Fund will cover the debt service payments. The budget also currently anticipated the deposit of \$200,000 of bond proceeds in this fund to cover costs associated with bond issuance. These costs will be covered by the General Capital Fund; thereby necessitating the decrease in one-time revenue and appropriation in this fund and increase in one-time revenue and appropriation in the PROS Plan Implementation project in the General Capital Fund.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	City Manager's Office / Shoreline Storage Admin Key	Debt Service Transfer to Fund 212	\$382,666	\$382,666
	City Manager's Office / Shoreline Storage Operations	Operating Revenue and Expenditures	\$2,617,334	\$2,617,334
<b>Total General Fund</b>			<b>\$3,000,000</b>	<b>\$3,000,000</b>
<b>Limited Tax GO Bond 2020 Fund</b>				
	LTGO Bond 2020 Admin Key	Prof. Svcs. Per Ord. No. 834	(\$200,000)	(\$200,000)
	LTGO Bond 2020 Admin Key	Debt Service Interest Payments as budgeted	(\$1,460,400)	(\$1,460,400)
	LTGO Bond 2020 Admin Key	Debt Service Interest Payments (Actual)	\$382,666	\$382,666
<b>Total Limited Tax GO Bond 2020 Fund</b>			<b>(\$1,277,734)</b>	<b>(\$1,277,734)</b>
<b>General Capital Fund</b>				
	General Capital Fund Admin Key	Debt Service Transfer to Fund 212	(\$1,460,400)	(\$1,460,400)
	PROS Plan Implementation	Bond Issuance Costs	\$200,000	\$200,000
<b>Total General Capital Fund</b>			<b>(\$1,260,400)</b>	<b>(\$1,260,400)</b>

Side Arm or Boom Mower Attachment for Street Operations:

Historically, the Streets section rents a tractor with a slope or boom mowing attachment on an annual basis. This equipment is used to mow roadside vegetation within the public rights-of-way. This work activity ensures the safe use and operation of the right-of-way for pedestrians, bicyclists and vehicles alike by removing encroaching vegetation.

In 2019, Staff was informed by the only local supplier renting this equipment that they would no longer be providing rental services beginning 2020. Since becoming aware of this situation, staff has been exploring different options to find a way continue providing this essential safety service. The purchase of a new tractor outfitted with a slope or boom mowing attachment costs somewhere between \$130,000 and \$150,000 depending on the accessories.

Fortunately, a more viable and economical option is available. The City already owns a New Holland tractor as part of the Parks fleet. This vehicle can be repurposed and outfitted to function as a roadside mower and used for the benefit of both Parks Operations and Street Operations programs. The repurposing of this vehicle represents a cost savings of between \$75,000 and \$90,000 versus buying a new tractor. The roadside mowing attachment and installation of this equipment on the repurposed New Holland tractor is estimated to cost \$58,100. Further, having this equipment available year-round, rather than a short 4-6-week rental period provides greater flexibility for staff

to accomplish more of this work 'off-season' as well as during the high vegetation growing season.

Staff identified funding for the acquisition and installation of the side arm or boom mower attachment from two sources. First, the Street Operations program has an appropriation of \$31,000 in 2020 to rent a slope or boom mower which is the same amount of funding used in 2019 for this purpose. Second, staff has determined that the two snow blowing attachments for the Grounds Maintenance mowers requested during the 2019 mid-biennium budget modification is not necessary since the Bobcat ToolCat acquired as part of the snow response package has exceeded expectations and can also be used to snow plow the Interurban Trail; therefore, staff recommends reallocating the \$28,000 appropriation for that equipment to cover the balance needed to acquire and install the side arm or boom mower attachment. Ongoing funding for replacement reserves will be offset by a reduction in the ongoing slope or boom mower rental budget.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	Parks, Recreation & Cultural Services / Parks Landscape	Ord. No. 872: Snow Response Amendment - GF Portion: Transfer to Equipment Replacement Fund for purchase of Groundmaster 4010 and Groundmaster 3280 snow blower attachments.	(\$28,000)	
	General Fund Admin Key	Transfer out to Street Fund as subsidy for transfer to Equipment Replacement Fund to purchase side arm or boom mower attachment.	\$28,000	
<b>Total General Fund</b>			<b>\$0</b>	<b>\$0</b>
<b>Streets</b>				
	Street Fund Admin Key	Transfer in from General Fund as subsidy for Transfer to Equipment Replacement Fund to purchase side arm or boom mower attachment.		\$28,000
	Street Operations	Mower Rental & Other	(\$34,000)	
	Street Fund Admin Key	Transfer out to Equipment Replacement Fund to purchase side arm or boom mower attachment.	\$62,000	
<b>Total Streets Fund</b>			<b>\$28,000</b>	<b>\$28,000</b>

<b>Equipment Replacement Fund</b>				
	Equipment Replacement	Ord. No. 872: Snow Response Amendment - Equipment Acquisition: 2020 Transfer from General Fund to Equipment Replacement Fund to purchase Groundmaster 4010 and Groundmaster 3280 snow blower attachments.		(\$28,000)
	Equipment Replacement	Ord. No. 872: Snow Response Amendment - Equipment Acquisition: 2020 purchase of Groundmaster 4010 and Groundmaster 3280 snow blower attachments.	(\$28,000)	
	Equipment Replacement	Transfer in from Street Fund to purchase side arm or boom mower attachment.		\$62,000
	Equipment Replacement	2020 purchase of side arm or boom mower attachment.	\$62,000	
<b>Total Equipment Replacement Fund</b>			<b>\$34,000</b>	<b>\$34,000</b>

Interfund Loan to the General Capital Fund from the General Fund and Sale of the Former Police Station: On April 30, 2018, the City Council approved Resolution No. 427 extending an interfund loan from the General Fund to the General Capital Fund in the amount of \$2.1 million for the timeframe of May 1, 2018, through April 30, 2019, to ensure adequate cash flow in the Capital Improvement Plan (CIP) pending the sale of the former police station property on N 185<sup>th</sup> Street. On March 25, 2019, the City Council approved Resolution No. 435 extending the interfund loan through July 31, 2020. As required by state law, the borrowing fund must pay interest to the lending fund. On April 22, 2019, the City Council adopted Ordinance No. 855, which recognized that the appraisal of the former Police Station property increased by \$631,211 that would cover appropriations for the additional interest expense from this extension, estimated to be approximately \$66,940, and the transfer of \$564,271 in proceeds from the sale of the former Police Station property that is not needed to cover costs of the Police Station at City Hall project from the General Capital Fund to the General Fund to be held in reserve for other capital project support.

Currently, the Police Station is under contract for sale with a close date tied to the issuance of permits but not later than December 11, 2020. Since the sale of the former Police Station is not anticipated to close prior to expiration of the interfund loan

extended by Resolution No. 435, the City Manager recommends that, rather than bring another Resolution to the City Council to further extend the interfund loan that would thereby generate additional interest expense for the General Capital Fund, the budget be amended to:

- Eliminate the \$564,271 transfer from the General Capital Fund to the General Fund;
- Deposit the full \$2.45 million of proceeds from the sale of the former Police Station property in the General Fund; and,
- Have the General Fund transfer \$1,885,729 from the General Fund to the General Capital Fund to cover the project's expenses related to the 2018 Interfund Loan and interest expense charged to the General Capital Fund.

This amendment recognizes the shift in resources and appropriations to reflect the recommended accounting treatment and alleviate the need to continue to extend the interfund loan from the General Fund to the General Capital Fund.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	General Fund Admin Key	Transfer of proceeds from sale of Police Station not needed to fund the Police Station at City Hall project	\$0	(\$564,271)
	General Fund Admin Key	Proceeds from Sale of Current Police Station	\$0	\$2,450,000
	General Fund Admin Key	Transfer from the General Fund to the General Capital Fund for the Police Station at City Hall project	\$1,885,729	\$0
<b>Total General Fund</b>			<b>\$1,885,729</b>	<b>\$1,885,729</b>
<b>General Capital Fund</b>				
	General Capital Fund Admin Key	Transfer of Proceeds from Sale of Police Station not needed to fund the project	(\$564,271)	\$0
	Police Station at City Hall	Transfer from the General Fund to the General Capital Fund for the Police Station at City Hall project	\$0	\$1,885,729
	Police Station at City Hall	Sale of Current Police Station	\$0	(\$2,450,000)
<b>Total General Capital Fund</b>			<b>(\$564,271)</b>	<b>(\$564,271)</b>

### Amendments Impacting the General Fund:

Gay Straight Alliance – Shoreline Public Schools Donation: A donation in the amount of \$827.87 was received from the Gay Straight Alliance. An increase to the budget is necessary to expend those funds on events and activities to support teen programs.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				



	Parks, Recreation & Cultural Services / Teen & Youth Development Program	Gay Straight Alliance – Shoreline Public Schools Donation	\$828	\$828
<b>Total General Fund</b>			<b>\$828</b>	<b>\$828</b>

**Building & Inspections Credit Card Fees:** An increase to the budget in the amount of \$48,071 for permit credit card fees is necessary to cover the actual cost that exceeded \$58,000 allocated for the transaction fee charges.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	Planning & Community Development / Building & Inspections	Permit Credit Card Fees	\$48,071	\$0
<b>Total General Fund</b>			<b>\$48,071</b>	<b>\$0</b>

**Housing Action Plan Commerce Grant:** The City received a Washington State Department of Commerce Growth Management Services Grant to fund creation of a Housing Action Plan for Shoreline. On December 9, 2019, Council authorized the City Manager to execute an interagency agreement with Commerce for the grant in the amount of \$94,000. The staff report can be found here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport120919-7d.pdf>. On February 24, 2020, Council authorized the City Manager to execute a contract with Community Attributes, Inc. to create the Housing Action Plan. The staff report can be found here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/Packets/2020/Package022420.pdf>. This amendment recognizes the additional grant revenue and appropriations to fund the professional services performed by Community Attributes, Inc.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	Planning & Community Development / City Planning	Housing Action Plan Commerce Grant	\$94,000	\$94,000
<b>Total General Fund</b>			<b>\$94,000</b>	<b>\$94,000</b>

**Affordable and Supportive Housing State Shared Sales Tax:** On October 28, 2019, the City Council adopted Resolution No. 448 and Ordinance No. 869 to impose the Affordable and Supportive Housing State Shared Tax authorized by Substitute House Bill (SHB) 1406 and Revised Code of Washington (RCW) 82.14.540. Links to the staff reports can be found here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport102819-8a.pdf> and <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport102819-8b.pdf>. As required by RCW 82.14.540, the Department of Revenue has calculated a maximum capacity (cap) of \$86,235.08. Under the Declaration of Public Health Emergency ratified by the City Council through adoption of Resolution No. 454 on March 16, 2020, the City Manager authorized a contract with Hopelink to provide direct rental assistance to Shoreline residents at or below 60% of the Area Median Income. A link to the staff report can be found here:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2020/staffreport031620-7d.pdf> This amendment recognizes the additional tax revenue and appropriations to fund the professional services provided by Hopelink.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>General Fund</b>				
	Community Services Department / Human Services	Affordable and Supportive Housing State Shared Tax	\$86,235	\$86,235
<b>Total General Fund</b>			<b>\$86,235</b>	<b>\$86,235</b>

### **Amendments Impacting the Wastewater Utility Fund:**

Acquisition of Wastewater Vehicles: The Ronald Wastewater District Board of Commissioners, at its February 18, 2020 Board meeting, approved the purchase of three vehicles: an Eductor truck; closed circuit television (CCTV) van and video inspection and recording equipment; and an inspector's van. The purchase approval was granted via Board motion and a 5-0 affirmative vote.

The vehicles approved for purchase are replacing a 2002 Eductor truck; 2005 CCTV van and video inspection and recording equipment; and a 2003 ¼ ton pickup truck. The estimated cost to procure and upfit the replacement vehicles are:

Vehicle	Estimated Cost
Eductor Truck	\$486,898
CCTV Van and Camera Equipment	\$360,281
Inspector's Van	\$40,395
<b>Total</b>	<b>\$887,574</b>

This amendment recognizes the additional reimbursement from RWD and appropriations to purchase these vehicles.

Fund	Dept / Program	Project / Item	Appropriation	Resources
<b>Wastewater Utility Fund</b>				
	WW Admin Key	Acquisition of vehicles	\$887,574	\$887,574
<b>Total Wastewater Utility Fund</b>			<b>\$887,574</b>	<b>\$887,574</b>

### **ALTERNATIVES ANALYZED**

#### Alternative 1: Take no action

If the City Council chooses to not approve proposed Ordinance No. 886, either the expenditures or projects discussed in this staff report will not be completed without adversely impacting existing 2019-2020 appropriations. In the case of capital projects, there would not be sufficient budget authority to complete the projects. Staff would need to reevaluate the projects and determine which projects could be moved forward. In addition, the identified amendments to the fee schedule will not be adopted.

#### Alternative 2: Approve Ordinance No. 886 (Recommended)

Approval of proposed Ordinance No. 886 will provide the budget authority and avoid adversely impacting existing 2019-2020 Biennium Budget's appropriations. In addition,

this amendment will result in accurately reflecting the anticipated expenditures in the City's funds.

### **FINANCIAL IMPACT**

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The table below shows the impact of the above and additional uses for this budget amendment:

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Less Use for 2019 Amendment	0.220M
Less Use for June 2019 Amendment for CMF	1.112M
Less Use for 2019 Mid-Biennium Amendment	0.701M
Less Use/(Provision) for April 2020 Amendment	0.048M
Less Designated for City Maintenance Facility	4.888M

<b>Intended Use of General Fund Reserves</b>	<b>Actual</b>
<b>Unassigned and Undesignated General Fund Fund Balance</b>	<b>\$1.354M</b>
<b>Revenue Stabilization Fund</b>	<b>\$5.465M</b>

It is important to note that the above table does not reflect the projected 2020 ending fund balance accounting for all revenues and expenditures during the 2019-2020 biennium.

### **RECOMMENDATION**

No action is required by the City Council regarding Ordinance No. 886, amending the 2019-2020 Biennial Budget. This meeting will provide an opportunity for the City Council to ask specific questions and provide staff direction. Proposed Ordinance No. 886 is scheduled to be brought back to Council for adoption on May 4, 2020.

### **ATTACHMENTS**

Attachment A: Proposed Ordinance No. 886

**ORDINANCE NO. 886****AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON,  
AMENDING THE 2019-2020 FINAL BIENNIAL BUDGET.**

WHEREAS, the 2019-2020 Final Biennial Budget was adopted by Ordinance No. 841 and subsequently amended by Ordinance Nos. 852, 854, 855, 861, 872 and 883; and

WHEREAS, additional needs that were unknown at the time the 2019-2020 Final Biennial Budget, as amended, was adopted have occurred; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget and, therefore, the 2019-2020 Final Budget, as amended, needs to be amended to reflect the increases and decreases to the City's funds; and

WHEREAS, the City Council finds that the proposed adjustments to the Biennial Budget for 2019-2020 reflect revenues and expenditures that are intended to ensure the provision of vital municipal services at acceptable levels; and

WHEREAS, with this Ordinance, the City intends to amend the 2019-2020 Final Budget, as adopted by Ordinance No. 841 and amended by Ordinance Nos. 852, 854, 855, 861, 872, and 883;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE,  
WASHINGTON DO ORDAIN AS FOLLOWS:**

**Section 1. Amendment – 2019-2020 Final Budget.** The City hereby amends the 2019-2020 Final Budget by increasing or decreasing appropriations, as follows:

<b>Fund</b>	<b>Current Appropriation</b>	<b>Revised Appropriation</b>
General Fund	<del>\$100,649,715</del>	<b><u>\$105,764,578</u></b>
Street Fund	<del>4,175,214</del>	<b><u>4,203,214</u></b>
Code Abatement Fund	200,000	200,000
State Drug Enforcement Forfeiture Fund	46,718	46,718
Public Arts Fund	272,217	272,217
Federal Drug Enforcement Forfeiture Fund	26,000	26,000
Property Tax Equalization Fund	0	0
Federal Criminal Forfeiture Fund	0	0
Transportation Impact Fees Fund	486,000	486,000
Park Impact Fees Fund	175,000	175,000
Revenue Stabilization Fund	0	0
Unltd Tax GO Bond 2006	3,389,937	3,389,937
Limited Tax GO Bond 2009	3,320,072	3,320,072

<b>Fund</b>	<b>Current Appropriation</b>	<b>Revised Appropriation</b>
Limited Tax GO Bond 2018 <del>20</del>	1,660,400	<u>382,666</u>
Limited Tax GO Bond 2013	519,771	519,771
General Capital Fund	35,000,643	<u>33,175,972</u>
City Facility-Major Maintenance Fund	703,936	703,936
Roads Capital Fund	39,507,706	39,507,706
Surface Water Utility Fund	19,936,886	19,936,886
Wastewater Utility Fund	4,934,554	<u>5,822,128</u>
Vehicle Operations/Maintenance Fund	1,106,217	1,106,217
Equipment Replacement Fund	1,310,501	<u>1,344,501</u>
Unemployment Fund	35,000	35,000
<b>Total Funds</b>	<b>\$217,456,487</b>	<b><u>\$220,418,519</u></b>

**Section 2. Corrections by City Clerk or Code Reviser.** Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

**Section 3. Severability.** Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

**Section 4. Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. The ordinance shall take effect and be in full force five days after passage and publication.

**PASSED BY THE CITY COUNCIL ON MAY 4, 2020**

\_\_\_\_\_  
Mayor Will Hall

**ATTEST:**

**APPROVED AS TO FORM:**

Jessica Simulcik Smith  
City Clerk

Margaret King  
City Attorney

Publication Date:       , 2020  
Effective Date:       , 2020