

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Discussing 2020 City Sponsored Summer Events and Programs		
<b>DEPARTMENT:</b>	Parks, Recreation and Cultural Services		
<b>PRESENTED BY:</b>	Eric Friedli, PRCS Director		
<b>ACTION:</b>	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion
	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

**PROBLEM/ISSUE STATEMENT:**

On March 23, 2020, Washington State Governor Jay Inslee issued his “Stay Home, Stay Healthy” Proclamation 20-25, which prohibits people from leaving their homes except for essential activities and prohibits all but essential businesses from operating. This Proclamation was effective until April 6, 2020. On April 2, 2020, the Governor extended the “Stay Home, Stay Healthy” Proclamation to May 4, 2020 (see Proclamation 20-25.1). On May 1, 2020, the Governor announced his intention to extend the “Stay Home, Stay Healthy” Proclamation to May 31, 2020.

Last week the City announced that summer camps and special events sponsored or permitted by the City would be cancelled through the end of August 2020. Many of these events will be replaced with other types of activities that can implemented while still meeting whatever health and safety guidelines are in place at the time. Staff are developing plans to offer a reduced number of camp opportunities consistent with health and safety guidelines.

The purpose of this discussion is to update the City Council on the evolving plans for summer events and programs, including City sponsored summer camps, and to give the Council the opportunity to offer ideas or direction.

**RESOURCE/FINANCIAL IMPACT:**

Financial impacts associated with the change in summer events and programs and will be reported at a future date.

**RECOMMENDATION**

There is no action needed by the City Council at this time regarding the 2020 City sponsored summer events and programs. Staff recommends that Council discuss 2020 summer events and programs and provide staff direction or ideas on these activities.

Approved By:            City Manager **DT**    City Attorney **MK**

## **BACKGROUND**

On March 23, 2020, Washington State Governor Jay Inslee issued his “Stay Home, Stay Healthy” Proclamation 20-25, which prohibits people from leaving their homes except for essential activities and prohibits all but essential businesses from operating. This Proclamation was effective until April 6, 2020. On April 2, 2020, the Governor extended the “Stay Home, Stay Healthy” Proclamation to May 4, 2020 (see Proclamation 20-25.1). On May 1, 2020, the Governor announced his intention to extend the “Stay Home, Stay Healthy” Proclamation to May 31, 2020. All the Governor’s Proclamations can be reviewed at the following link: <https://www.governor.wa.gov/office-governor/official-actions/proclamations>.

Also on May 1, 2020, the Governor announced a 4-Phase approach to “reopening” businesses and modifying social distancing measures for the State of Washington. Details on the timing for moving from one Phase to the next are not available. The limitations on gatherings, including recreational activities, of more than five (5) people outside a household continues in Phases 1 and 2. Gatherings, including outdoor group recreation and sports activities, of up to 50 people are allowed starting in Phase 3. Recreation facilities are allowed to open in Phase 3 at up to 50% capacity. Phase 4 removes all restrictions. More information on the State’s phased approach to reopening can be found at the following link: <https://coronavirus.wa.gov/what-you-need-know/whats-open-and-closed>.

The City has been managing Shoreline’s parks and recreation system to be consistent with the Governor’s Stay Home, Stay Healthy Proclamations, the Centers for Disease Control (CDC) guidelines and best management practices set forth by the National Recreation and Parks Association.

The following specific actions have been taken regarding the City’s parks and recreation system:

- March 5: Spartan and Richmond Highlands Recreation Centers and the Shoreline Pool were closed; spring/summer program registration was ended.
- March 16: Outdoor park programs, rentals, and permits were cancelled until further notice; outdoors park restroom cleaning was increased to twice a day.
- March 21: Active recreation areas were closed, including the skate park, picnic shelters, basketball and tennis courts and pick-up games; picnics and other large gatherings were not permitted.
- March 30: Vehicle access to Saltwater Park was closed.

All those conditions remain unchanged. Parks maintenance staff are working on a reduced schedule focused on trash and litter removals, maintaining closure and COVID-19 informational signs, and responding to emergency situations. Recreation staff have been focused on communicating with program participants in the City’s Teen and Specialized Recreation Programs, providing staff support for the showers and food banks distribution program at the Spartan Recreation Center, and planning for modified summer camp and event opportunities.

### **Events Cancelled**

Last week the City announced that special events sponsored or permitted by the City would be cancelled through the end of August 2020 (Table 1). Many of these events will be replaced with on-line or other types of activities that can be implemented while still meeting whatever health and safety guidelines are in place at the time. Staff have brainstormed new ideas for events and activities that may be offered as a way of maintaining community engagement. Tonight's Council presentation will highlight some of those ideas.

*Table 1: Key Special Events - Summer 2020*

Dates	Event
July 7 – August 11, Tuesdays	Noon Concerts
July 7 – July 28, Tuesdays	Karaoke in the Park
July 15	Swingin' Summer Eve
August	Outdoor Theater at City Hall
August 15	Celebrate Shoreline Festival
August 16	Sandcastle Contest (RBNA)
July – August, Wednesdays	Evening Concerts (Arts Council)
Various Dates Throughout Summer	Movie Nights, Ice Cream Social, Water Play, Etc.

### **Summer Camps Cancelled**

Last week the City announced that summer camps would be cancelled for the summer of 2020 (Table 2). Staff are developing plans to offer a reduced number of camp opportunities consistent with health and safety guidelines that are in place.

*Table 2: Planned 2020 Summer Camp Enrollment*

Camp Start Date	# Enrolled	# on Waitlist	# of Camps	Average Enrollment Per Camp
06/22/2020	151	39	8	19
06/23/2020	65	2	3	22
06/29/2020	236	29	16	15
07/06/2020	296	42	19	16
07/13/2020	322	40	19	17
07/20/2020	297	41	19	16
07/27/2020	353	62	24	15
08/03/2020	325	39	21	15
08/10/2020	237	68	13	18
08/17/2020	240	48	13	18
08/24/2020	82	0	8	10
<b>Grand Total</b>	<b>2604</b>	<b>410</b>	<b>162</b>	<b>16</b>
<b>Contracted Camps</b>	<b>747</b>	<b>19</b>	<b>73</b>	<b>10</b>
<b>City run Camps</b>	<b>1857</b>	<b>391</b>	<b>89</b>	<b>16</b>

NOTE: These numbers represent 775 unique registrants and 583 unique Parks & Recreation Registration accounts.

Since the decision was announced to cancel planned events and summer camp opportunities, staff have been communicating with event vendors and people who had enrolled for summer camps about the cancellation.

## **DISCUSSION**

Staff are approaching the summer of 2020 by looking at ways to serve the community needs in different ways. Recreation and Community Services staff are developing plans for events that can leverage support from the Neighborhood Associations and provide a safe and fun mix of activities to help maintain Shoreline's sense of community. Recreation program staff have developed a model for offering summer camps consistent with health guidelines and following best management practices while providing service to as many youth and families as possible.

### **Reimagining Events and Activities**

Planning for a re-imagined slate of summer events is in early stages. Staff anticipate maintaining an emphasis on Celebrate Shoreline – especially given this is Shoreline's 25<sup>th</sup> anniversary of incorporation. Emphasis is being placed on activities centered close to home or in people's walkable neighborhood. On-line activities will be one component, but it is important to have that be just one component of a more comprehensive strategy for getting people engaged with the community.

Staff are also looking at opportunities to leverage what other organizations might plan, such as the King County Library System, the Historical Museum, and the Arts Council.

A very preliminary list of ideas includes:

- Micro-neighborhood concerts
- Neighborhood color identity celebration – day to wear color of your neighborhood
- On-line video concerts
- Sidewalk/street chalk art
- Shared art panels in neighborhoods or parks
- Painted rocks scavenger hunt and photo competition
- Virtual Scavenger hunt
- 'Can Castle' event – build in front of house, pick-up food for food bank
- Document your COVID-19 experience through art

Staff will develop a schedule for events that may highlight the Summer Solstice, 4<sup>th</sup> of July, and/or traditional Celebrate Shoreline week, which is August 10<sup>th</sup> through the 16<sup>th</sup>.

### **Redesigned Summer Camp Structure**

Staff have developed a flexible model for operating summer camps. Staff plan to have the final camp structure and descriptions in place by mid-May and open registration by June 1<sup>st</sup>. Camps would run from June 22<sup>nd</sup> through August 21<sup>st</sup>.

The key parameters of summer camp will include:

- Groups of eight (8) campers with two (2) staff,
- Each camp group assigned the same space each day,
- Each group is assigned a restroom,
- Group activities are only allowed when social distancing can be maintained,
- The number of camper groups will depend on space availability, and
- Staggered camp start times.

The final camp structure and operations will depend on CDC Guidelines. Parameters used in program development per CDC guidelines as of April 21<sup>st</sup> include:

- Groups of less than 10,
- Minimized interactions with different people,
- Wearing of Personal Protective Equipment (PPE), such as face masks,
- Temperature checks,
- Physical distancing of 6-10 feet for low impact activities and 20 feet for high impact activities,
- Increased level and frequency of custodial services,
- No vehicle use,
- Physical distancing outside of a camp's main group, and
- Restroom management practices, such as controlling the number of campers in shared restroom space, controlling access to which restroom a group uses, etc.

### **RESOURCE/FINANCIAL IMPACT**

Financial impacts associated with the change in summer events and programs and will be reported at a future date.

### **RECOMMENDATION**

There is no action needed by the City Council at this time regarding the 2020 City sponsored summer events and programs. Staff recommends that Council discuss 2020 summer events and programs and provide staff direction or ideas on these activities.