

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Discussion of the Proposed 2021-2022 Biennial Budget - Department Presentations and Discussion of the 2021-2026 Capital Improvement Plan		
<b>DEPARTMENT:</b>	Administrative Services Department		
<b>PRESENTED BY:</b>	Sara Lane, Administrative Services Director Rick Kirkwood, Budget and Tax Manager		
<b>ACTION:</b>	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion
	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

**PROBLEM/ISSUE STATEMENT:**

The City Manager presented the 2021-2022 Proposed Biennial Budget to the City Council on October 12, 2020 and department presentations began on October 19. Tonight's agenda continues the department presentations, including review of the Public Works Department's budget, the 2021-2026 Capital Improvement Plan (CIP), the Surface Water Utility and Wastewater Utility budgets, and a brief discussion of budgets for other funds.

Tonight, staff from the Public Works and the Administrative Services departments will be available to answer the City Council's questions. The focus of the departmental presentations will be on any significant changes between the department's current budget and the proposed 2021-2022 biennial budget. Tonight's review schedule and corresponding pages in the budget document are listed below:

<b><u>Budget</u></b>	<b><u>Budget Pages</u></b>
Public Works Department	229 – 241
Surface Water Utility Fund	245 – 248; 279; 389 – 414
Wastewater Utility Fund	249 – 251; 280
2021-2026 Capital Improvement Plan	299 – 414
Other Funds	259 – 283

Future budget discussions will be held on November 2, 9 and 16, 2020. Public hearings on Proposed Ordinance No. 902 regarding the 2021 regular and excess property tax levies and Ordinance No. 903 regarding the proposed biennial budget and CIP will be held on November 2<sup>nd</sup>, and on the 2021-2022 Proposed Biennial Budget on November 9<sup>th</sup>. Adoption of proposed Ordinance Nos. 902 and 903 are scheduled for November 16, 2020.

**RESOURCE/FINANCIAL IMPACT:**

The 2021-2022 Proposed Biennial Budget totals \$232.358 million, is balanced and includes adequate reserve levels to meet all adopted budget policies. The 2021-2022 capital budget reflects the 2021-2022 Capital Improvement Program projects proposed in the 2021-2026 Capital Improvement Plan (CIP). The 2021-2026 CIP, including surface water projects totals \$246.205 million, while the 2021-2022 Capital Improvement Program budget, including surface water projects, totals \$77.278 million.

**RECOMMENDATION**

No action is required by the City Council. Department presentations will be for informational purposes and provide an opportunity for the City Council to ask specific questions regarding proposed department budgets.

Approved By:           City Manager **DT**   City Attorney **MK**