

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Resolution No. 473 – Establishing the 2021 Wastewater Rate Schedule
<b>DEPARTMENT:</b>	Public Works
<b>PRESENTED BY:</b>	Randy Witt, Public Works Director
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

The assumption of the Ronald Wastewater District (RWD) is set for April 30, 2021, and the City is required to develop and implement a schedule for the wastewater utility fees. Using the existing permitting fees and service charges as established by RWD, staff developed the 2021 Wastewater Rate Schedule in the format of the City fee table. Proposed Resolution No. 473 (Attachment A) establishes the 2021 Wastewater Rate Schedule (Exhibit A) that will be in effect at assumption.

At the April 5, 2021 City Council meeting, Council discussed proposed Resolution No. 473 and directed staff to bring the Resolution back to Council for adoption. Since that discussion, the RWD Board had a discussion on modifying certain charges in their rate table at its April 13, 2021 meeting. Action on those proposed changes is scheduled for the April 27, 2021 Board meeting. To have the City wastewater rate schedule consistent with the RWD rate table in effect at assumption, staff proposes modifying Resolution 473 to authorize the City Manager to amend the adopted rate schedule with any adjustments that are adopted by the RWD Board prior to the completion of the assumption on April 30, 2021.

Tonight, Council is scheduled to take action on proposed Resolution No. 473 as amended (Attachment A - Amended).

**RESOURCE/FINANCIAL IMPACT:**

There is no financial impact associated with tonight’s discussion. All rates being proposed are the same as currently collected by RWD.

**RECOMMENDATION**

Staff recommends that the City Council adopt proposed Resolution No. 473 as amended and provided in the staff report as Attachment A-Amended, which establishes the 2021 Wastewater Rate Schedule.

Approved By:            City Manager **DT**    City Attorney **MK**

## **BACKGROUND**

In 2002, the City and the Ronald Wastewater District (RWD), a special purpose district that provides wastewater services, entered into an Interlocal Operating Agreement to unify wastewater services with City operations. The Agreement and state law outline the assumption process between the City and RWD.

The assumption of RWD requires that the City of Shoreline develop and implement a schedule for the wastewater utility rates. Using the existing permitting fees and service charges as established by RWD, staff developed the 2021 Wastewater Rate Schedule in the format of the City fee table.

## **DISUSSION**

Due to recent changes amending Shoreline Municipal Code (SMC) Chapter 3.01 and adopting Ordinance No. 920 to allow for the adoption of the Fee/Rate Schedule by Resolution of the City Council, proposed Resolution No. 473 (Attachment A) has been created to establish the 2021 Wastewater Rate Schedule (Exhibit A) at the time of RWD assumption on April 30, 2021.

The 2021 Wastewater Rate Schedule includes all permitting fees and service charges as established by RWD via [Resolution 20-13](#) and the District's December 2020 [Developer Extension Manual](#). Staff is proposing no changes to the rates or rate structure as established by RWD. The City's 6% Utility Tax as referenced in SMC 3.32 is included in the permitting fees and services charges listed in the table. The Utility Tax will be transferred from the Wastewater Fund to the General Fund, in the same manner that the Surface Water Fund Utility Tax is currently transferred.

At the April 5, 2021 City Council meeting, Council discussed proposed Resolution No. 473 and directed staff to bring this item back on the Council's consent calendar tonight for potential adoption. Additionally, staff has corrected the fee table to include the administrative costs for developer extensions, which was also discussed at the April 5<sup>th</sup> meeting. The staff report for the April 5<sup>th</sup> Council discussion can be found at the following link:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2021/staffreport040521-9b.pdf>.

Since that discussion, the RWD Board had a discussion on modifying certain charges in their rate table at its April 13, 2021 meeting. Action on those proposed changes is scheduled for the April 27, 2021 Board meeting. To have the City Wastewater Rate Schedule consistent with the RWD rate table in effect at assumption, staff proposes modifying Resolution 473 to authorize the City Manager to amend the adopted rate schedule with any adjustments that are adopted by the RWD Board prior to the completion of the assumption on April 30, 2021. A proposed new Section 2 added to Resolution 473 (Attachment A - Amended) provides this authorization.

### **COUNCIL GOAL(S) ADDRESSED**

Proposed Resolution No. 473 supports Council Goal 2, “Continue to deliver highly-valued public services through management of the City’s infrastructure and stewardship of the natural environment,” and specifically Action Step 14 under this goal: “Complete the assumption of the Ronald Wastewater District in collaboration with the District”.

### **RESOURCE/FINANCIAL IMPACT**

There is no financial impact associated with tonight’s discussion. All rates being proposed are the same as currently collected by RWD.

### **RECOMMENDATION**

Staff recommends that the City Council adopt proposed Resolution No. 473 as amended and provided in the staff report as Attachment A-Amended, which establishes the 2021 Wastewater Rate Schedule.

### **ATTACHMENTS**

Attachment A – Proposed Resolution No. 473 as Presented on April 5, 2021  
Attachment A – Amended – Proposed Resolution No. 473 (for Council Action)  
Attachment A, Exhibit A - 2021 Wastewater Rate Schedule

**RESOLUTION NO. 473**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON ESTABLISHING THE 2021 RATE SCHEDULE FOR RATES, CHARGES, AND FEES PURSUANT TO CHAPTER 13.05 WASTEWATER UTILITY OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington, and is authorized by state law, including Chapter 35.91 RCW Municipal Water and Sewer Facilities Act and Chapter 35.92 RCW Municipal Utilities, to operate a wastewater utility; and

WHEREAS, effective at 12:01 a.m. on April 30, 2021, the City shall assume the jurisdiction and ownership of the Ronald Wastewater District as provided in Chapter 35.13A RCW;

WHEREAS, on December 17, 2019, the Board of Commissioners of the Ronald Wastewater District adopted permit, inspection, and connection fees; on November 17, 2020, the Board of Commissioners adopted the service rate schedule, effective January 1, 2021; and on January 5, 2021, the Board of Commissioners adopted an increase to the developer extension application fee; and

WHEREAS, the Shoreline Municipal Code (SMC) Section 13.05.100 states that rates, charges, and fees for wastewater services shall be established by resolution of the City Council as provided in SMC Chapter 3.01 Fee Schedule; and

WHEREAS, the City desires to utilize the rates, charges, and fees adopted by the Board of Commissioners of the Ronald Wastewater District as the City's Wastewater Utility's rates, charges, and fees at the time of assumption;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1. Adoption of Rate Schedule.** The Rate Schedule for Fees, Rates, Costs, and Charges for Wastewater Services as set forth in Exhibit A to this Resolution is adopted as the 2021 Rate Schedule.

**Section 2. Effective Date.** This Resolution shall take effect and be in full force immediately upon passage by the City Council.

**ADOPTED BY THE CITY COUNCIL ON APRIL 19, 2021.**

\_\_\_\_\_  
Mayor Will Hall

**ATTEST:**

\_\_\_\_\_  
Jessica Simulcik Smith, City Clerk

**RESOLUTION NO. 473**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON ESTABLISHING THE 2021 RATE SCHEDULE FOR RATES, CHARGES, AND FEES PURSUANT TO CHAPTER 13.05 WASTEWATER UTILITY OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington, and is authorized by state law, including Chapter 35.91 RCW Municipal Water and Sewer Facilities Act and Chapter 35.92 RCW Municipal Utilities, to operate a wastewater utility; and

WHEREAS, effective at 12:01 a.m. on April 30, 2021, the City shall assume the jurisdiction and ownership of the Ronald Wastewater District as provided in Chapter 35.13A RCW;

WHEREAS, on December 17, 2019, the Board of Commissioners of the Ronald Wastewater District adopted permit, inspection, and connection fees; on November 17, 2020, the Board of Commissioners adopted the service rate schedule, effective January 1, 2021; and on January 5, 2021, the Board of Commissioners adopted an increase to the developer extension application fee; and

WHEREAS, the Shoreline Municipal Code (SMC) Section 13.05.100 states that rates, charges, and fees for wastewater services shall be established by resolution of the City Council as provided in SMC Chapter 3.01 Fee Schedule; and

WHEREAS, the City desires to utilize the rates, charges, and fees adopted by the Board of Commissioners of the Ronald Wastewater District as the City's Wastewater Utility's rates, charges, and fees at the time of assumption;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1. Adoption of Rate Schedule.** The Rate Schedule for Fees, Rates, Costs, and Charges for Wastewater Services as set forth in Exhibit A to this Resolution is adopted as the 2021 Rate Schedule.

**Section 2. City Manager Authorized to Amend Rate Schedule.** Should the Board of the Ronald Wastewater District modify any rates or fees prior to the City's formal and final assumption of the District, the Council hereby authorizes the City Manager to amend the Rate Schedule to adopt, adjust, or incorporate those modified rates or fees.

**Section 3. Effective Date.** This Resolution shall take effect and be in full force immediately upon passage by the City Council.

**ADOPTED BY THE CITY COUNCIL ON APRIL 19, 2021.**

Mayor Will Hall

**ATTEST:**

---

Jessica Simulcik Smith, City Clerk

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Exhibit A

	<b>Type of Permit Application/Fee</b>	<b>2021</b>
<b>A. Side Sewers - Permits and Applications</b>		
<b>Single Family:</b>		
	New Connection	\$300.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
	No Notification Penalty Fee	\$150.00
	Single-Family Pump	\$300.00
<b>Multi-Family Residence:</b>		
	First Connection	\$300.00
	Each Additional Connection per Building	\$100.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
	No Notification Penalty Fee	\$150.00
<b>Commercial Building:</b>		
	One Business Entity, First Connection	\$300.00
	Each Additional Connection per Building	\$100.00
	Each Surfaced Clean-Out	\$50.00
	Repairs or Replacement of Existing Side Sewers	\$150.00
	Capping-Off of Side Sewer	\$150.00
	Renewal	\$25.00
<b>B. Rework Main/Grafting Saddle</b>		\$300.00
<b>C. Surcharges</b>		
	Industrial Waste Surcharge	See Section G
	Additional surcharges may be imposed on any account type or area based on the additional cost of serving those properties beyond costs generally incurred for properties served by the public wastewater system	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-08
	Additional Inspection (1) during normal working hours	\$75.00
	Overtime Inspection other than normal working hours	\$400.00

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Exhibit A

<b>D. Flushing Permit</b>		
	Flushing not to exceed 20,000 gallons or 2,674 cubic feet of water	\$200 (Includes City Fee \$150 + Treatment Charge \$50)
	Flushing not to exceed 50,000 gallons or 6,684 cubic feet of water	\$285 (Includes City Fee \$150 + Treatment Charge \$135)
<b>E. Special Permits</b>		
<p>The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.</p>		
<b>F. Review Fees</b>		
	Certificate of Sewer Availability	\$150.00
	Single-Family Pump	\$350.00
	Developer Extension Application	\$750.00
	Developer Extension Application for a Pump Station (Additional Fee)	\$750.00
	Developer Extension	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs
	Apartment/Multi-Family Plan Review	\$350.00
<b>G. Industrial Discharge Permit</b>		
	Permit Issuance Fee	\$200.00
	Industrial Waste Surcharge	As Determined by King County
	Monthly Inspection, Monitoring and Treatment Fee	\$150.00
	No Notification Penalty Fee	\$150.00
<b>H. Sewer Service Charges*</b>		
<b>Per Month, Billed Bi-Monthly Residential:</b>		
1 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - Edmonds	\$28.87 Per Unit
	Total	\$45.50 Per Unit
1S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - Edmonds	\$14.43 Per Unit
	Total	\$22.75 Per Unit



City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Exhibit A

2 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$64.00 Per Unit
2S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - King County	\$23.68 Per Unit
	Total	\$32.00 Per Unit
3 - Single Family Thru Four Plex; ATL, No Pump on Property	City	\$84.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$131.53 Per Unit
4 - Single Family Thru Four Plex; ATL, \$1.00 Credit - Single Pump	City	\$83.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$130.53 Per Unit
5 - Single Family Thru Four Plex; ATL \$2.00 Credit - Pump Serves 2 Properties	City	\$82.16 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$129.53 Per Unit
<b>Per Month, Billed Monthly Residential:</b>		
6 - Single Family Thru Four Plex	City	\$16.63 Per Unit
	Treatment - King County	\$47.37 Per Unit
	Total	\$64.00 Per Unit
6S- Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32 Per Unit
	Treatment - King County	\$23.68 Per Unit
	Total	\$32.00 Per Unit
<b>Monthly Commercial:</b>		
100 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$16.63 Per Unit or RCE; Whichever is Higher
	Treatment – Edmonds	\$28.87 RCE (1 RCE Min)
	Treatment – King County	\$47.37 RCE (1 RCE Min)
200 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$16.63 Per Unit or RCE; Whichever is Higher
	Treatment - Edmonds	\$28.87 RCE (1 RCE Min)
	Treatment - King County	\$47.37 RCE (1 RCE Min)

City of Shoreline  
RATE SCHEDULE – Wastewater Utility

Exhibit A

<b>Monthly Special Billings:</b>		
300 - Trailer/Mobile Home Parks & Apt	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing-RCE
	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing- MLT Provides Unit
<b>J. General Facility Charge</b>		
	SFR and Low-Density Development (4 units or less)	\$1,257
	High Density Development (5 units and up)	\$2,506
	Commercial-Based Upon Fixture Count Calculation	King County Wastewater Treatment Division Formula
<b>K. Treatment Facility Charge</b>		
	Edmonds Wastewater Treatment Plant Charge	\$1,222.00 per dwelling or fixture unit
<b>L. Local Facility Charge</b>		\$29,088.29
<b>M. Administrative Fees</b>		
	Account Set Up, Owner, or Tenant Change	\$10.00
	Duplicate Billing Fee	\$2.00
	Escrow Closing Request	\$25.00
	Lien	\$215.00
	Late Charge	10%
	Refund Request Fee	\$10.00
<p><i>6% Utility Tax is included in the service charges and permitting fees. It is not applicable to capital charges, such as General Facility, Treatment Facility and Local Facility Charges.</i></p>		