

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

Monday, April 12, 2021
7:00 p.m.

Held Remotely via Zoom

PRESENT: Mayor Hall, Deputy Mayor Scully, Councilmembers McConnell, McGlashan, Chang, and Roberts

ABSENT: Councilmember Robertson

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Hall who presided.

2. ROLL CALL

Upon roll call by the City Clerk, all Councilmembers were present with the exception of Councilmember Robertson.

Councilmember McGlashan moved to excuse Councilmember Robertson for personal reasons. The motion was seconded by Councilmember McConnell and approved by unanimous consent.

(a) Proclamation of Volunteer Appreciation Week

Mayor Hall expressed gratitude for the new ways people have found to volunteer in their communities during the pandemic and spoke to the importance of volunteerism.

3. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

4. REPORT OF CITY MANAGER

Debbie Tarry, City Manager, provided an update on the COVID-19 pandemic and reported on various City meetings, projects and events.

5. COUNCIL REPORTS

Councilmember McConnell spoke to the value of the National League of Cities Transportation and Infrastructure Services Committee and shared details on her involvement on the committee.

Mayor Hall said funding for the non-motorized bridge project is in both the State House and Senate proposed budgets but is dependent on securing the related funding package.

Mayor Hall encouraged everyone to continue practicing health precautions during the pandemic even as vaccinations become more available.

6. PUBLIC COMMENT

Edgar Sioson, Shoreline resident, spoke in support of not requiring parking minimums for new development. He said he supports the upzone in his neighborhood and spoke to the value of prioritizing non-motorized transportation and stricter parking enforcement.

Dicky Leonardo, Shoreline resident, said he is concerned that the park near the Enhanced Shelter will have an increase in people experiencing homelessness sleeping there and asked what his recourse as a resident is to ensure the safety of the park for all who use it.

Jackie Kurlle, Shoreline resident, emphasized that she supports helping the homeless population, but has concerns about the administration of the Enhanced Shelter and asked that the City actively support successful shelter operations for the residents and the community.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Scully and seconded by Councilmember Chang and unanimously carried, 6-0, the following Consent Calendar items were approved:

(a) Approval of Minutes of Regular Meeting of March 29, 2021

(b) Approval of Expenses and Payroll as of March 26, 2021 in the Amount of \$2,710,344.69

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
02/21/21-03/06/21	3/12/2021	95872-96079	17238-17245	82013-82018	\$727,126.90
					<u>\$727,126.90</u>

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
3/24/2021	1174	\$622,808.78
3/24/2021	1175	\$1,282.02
		<u>\$624,090.80</u>

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
3/10/2021	81918	81945	\$277,323.88
3/10/2021	81946	81947	\$774.84
3/10/2021	81948	81954	\$8,087.35
3/10/2021	81955	81981	\$483,325.48
3/10/2021	81560	81560	(\$204.00)
3/10/2021	81982	81982	\$204.00
3/17/2021	81983	81993	\$160,362.30
3/17/2021	81994	81998	\$64,563.28
3/17/2021	81999	82011	\$49,222.15
3/17/2021	78591	78591	(\$1,149.88)
3/17/2021	82012	82012	\$1,149.88
3/21/2021	82019	82019	\$406.88
3/21/2021	82020	82021	\$45,543.44
3/23/2021	82022	82039	\$123,698.18
3/23/2021	82040	82057	\$123,968.44
3/23/2021	82058	82068	\$21,850.77
			<u>\$1,359,126.99</u>

(c) Adoption of the 2021-2023 City Council Goals and Work Plan

(d) Adoption of the Community Development Block Grant Round Three Funding from the Coronavirus Aid, Relief, and Economic Security Act and Authorizing the City Manager to Execute Contracts to Implement Approved Programs and Projects

(e) Authorize the City Manager to Execute an Agreement with David Evans and Associates for Wastewater Engineering Services in the amount of \$2,273,700

(f) Authorize the City Manager to Execute a Ridgcrest Park Property Exchange and Mitigation Agreement with Sound Transit

8. ACTION ITEMS

- (a) Action on Ordinance No. 928 – Repealing Ordinance No. 780, SMC Chapter 13.05 Wastewater Utility, and Replacing it With a New SMC Chapter 13.05

Randy Witt, Public Works Director, delivered the staff presentation. Mr. Witt summarized prior discussion of the Ordinance and reflected that, in response to Council direction regarding the late charges associated with wastewater fees, a Late Charge section has been added to proposed language for Shoreline Municipal Code Chapter 13.05.130, and shared the details of the policy.

Councilmember Chang moved to adopt Ordinance No. 928, repealing Ordinance No. 780, SMC Chapter 13.05 Wastewater Utility, and replacing it with a new SMC Chapter 13.05. The motion was seconded by Councilmember McConnell.

The motion passed unanimously, 6-0.

- (b) Action on Resolution No. 474 - Repealing Resolution No. 417 Regarding Wastewater Financial Policies

Randy Witt, Public Works Director, delivered the staff presentation. He reviewed the intent of Resolution No. 474, allowing the Administrative Services Director to exercise the rule-making authority granted in Ordinance No. 928 under the proposed SMC Chapter 13.05.090. He stated that no changes had been made since the Council discussion.

Councilmember Chang moved to adopt Resolution No. 474, repealing Resolution No. 417 regarding Wastewater Financial Policies. The motion was seconded by Councilmember McGlashan.

The motion passed unanimously, 6-0.

9. STUDY ITEMS

- (a) Discussion of Ordinance No. 929 - Amending Certain Sections of the Shoreline Municipal Code (SMC) Title 20, Including Establishing a New Section, SMC 20.40.355, Setting Forth Regulations for Enhanced Shelters in the Mixed Business Zone, and Replacing Interim Regulations

Steve Szafran, Senior Planner, delivered the staff presentation. Mr. Szafran reviewed the process by which an Enhanced Shelter was sited at 165th and Aurora Avenue North. He shared a vicinity map and current zoning designations and said Council will be discussing a potential rezone of this site in an upcoming meeting.

Mr. Szafran shared details of the interim regulations established by Ordinance Nos. 906 and 913 and said tonight's proposed amendments to the SMC would adopt permanent regulations concurrently with the proposed rezone of the site to Mixed Business (MB). He reviewed the new use definition for Enhanced Shelters; said it would be added to the Temporary Lodging section of the Residential Use Table and added as a permitted use subject to index criteria in the MB zone; and he outlined the proposed index criteria. He displayed a map of potentially eligible parcels in Shoreline and pointed out parcels that would not meet the criteria.

Councilmember Chang asked if the Oaks site would have to conform to any additions to the index criteria. Margaret King, City Attorney, confirmed that the existing Enhanced Shelter is vested under temporary regulations and the permanent regulations would only apply to future Enhanced Shelters. There was discussion around the question if the location was developed into permanent supportive housing, would the new facility have to conform to any updated criteria. Ms. King said more research would be required.

Councilmember Chang said she is interested in adding a provision establishing a required distance from schools and asked if that had been considered. Mr. Szafran said there has not been discussion on this, but he would create a proposed amendment. Discussion continued with Deputy Mayor Scully stating he would not support such a requirement, but Councilmember McConnell said she would be interested in considering this further. Mayor Hall said he would not want to make the Oaks site nonconforming. Councilmember Chang said her suggested distance requirement would not make the Oaks site nonconforming and commented that her concern is that other enhanced shelters have had issues with drug dealing nearby.

Councilmember Chang would like to consider including a coordination plan with the Fire Department in addition to the one required for police response. Deputy Mayor Scully expressed support for this as long as the language is not prohibitive, and Councilmember Roberts agreed.

In response to the public comment submitted earlier in the meeting, Deputy Mayor Scully said he has visited many parks during the pandemic, and he understands the importance of being able to use the parks for the purpose to which it exists. He said that should be addressed by directing people to shelter space and enforcing no camping in parks.

Deputy Mayor Scully expressed support for the criteria as written. In considering additions, he said he does not want to make it so difficult to operate a shelter that they could be driven out of business. He is delighted that the Enhanced Shelter is now operational.

Councilmember Roberts said he would like to add an amendment to SMC 20.40.355(a) changing “it shall be operated by a State, County, or City government; to “it shall be operated by a public agency”. Mayor Hall agreed with this change, stating that there is tremendous worth in recognizing that sovereign Indian nations are governmental agencies.

Councilmember McConnell voiced support for the proposed index criteria and appreciation for the guardrails it adds.

There was discussion on the maximum occupancy established in the regulations and Ms. Tarry confirmed that the current agreement with the Shelter operator is at 60 occupants. Mayor Hall said that setting a cap on the number of residents is a great idea, and the number established seems reasonable. Mayor Hall expressed appreciation for the work of the staff and the Planning Commission on designing the permanent regulations and expressed support for the provisions brought forward by staff.

It was suggested that Councilmembers submit proposed amendments by Monday, April 19, 2021.

- (b) Discussion of Ordinance No. 922 - 2021-2022 Biennial Budget Amendment - Amending Ord. No. 903 for Uncompleted 2019-2020 Operating and Capital Projects by Increasing Appropriations in Certain Funds (2020-to-2021 Carryover)

Rick Kirkwood, Budget and Tax Manager, delivered the staff presentation. Mr. Kirkwood explained how proposed Ordinance No. 922 would impact of the 2020-to-2021 Carryover requests on the 2021-to-2022 Biennial Budget. He reviewed the details of the amendment and displayed a table of the intended uses of General Fund Reserves. He stated that Ordinance No. 922 would amend the unassigned and undesignated beginning fund balance to \$11.482 Million.

Upon request, Mr. Kirkwood provided details on the revenues both set aside and appropriated for the City Maintenance Facility.

Councilmember Roberts asked if the Ronald Wastewater District's (RWD) reserve policy was similar to that proposed in this Ordinance and if 20 percent is the right amount of required reserves for utility funds. Mr. Kirkwood said this is a question that will be asked as the City moves forward with the Wastewater Master Plan but it is consistent with the Surface Water Fund. Sara Lane, Administrative Services Director, added that while RWD did not have a written policy, the District ensured there were adequate operating funds. Councilmember Roberts asked how long it will take to get to 20 percent in reserves, and Ms. Lane said the target is achievable.

Councilmember McConnell left the meeting at 8:03 p.m.

It was agreed that Ordinance No. 922 would return as a Consent Item.

- (c) Discussion of Ordinance No. 923 - 2021-2022 Biennial Budget Amendment – Amending Ord. No. 922 by Increasing Appropriations in Certain Funds (2021-2022 Biennial Budget Amendment)

Rick Kirkwood, Budget and Tax Manager, delivered the staff presentation. Mr. Kirkwood explained how proposed Ordinance No. 923 would impact expenditures and resources of the 2021-to-2022 Biennial Budget and includes amendments to establish the full appropriation level upon assumption of the Ronald Wastewater District. He displayed a table the intended uses of General Fund Reserves. He stated that Ordinance No. 923 would amend the unassigned and undesignated beginning fund balance to \$11.362 Million. He said this budget amendment includes the amendment to the City's financial policies and displayed the language establishing the Wastewater Utility fund reserve policy.

It was agreed that Ordinance No. 923 would return as a Consent Item.

10. ADJOURNMENT

At 8:13 p.m., Mayor Hall declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk