

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Public Hearing and Discussion on the Reprogramming of 2021 Community Development Block Grant Funding
<b>DEPARTMENT:</b>	Community Services Division
<b>PRESENTED BY:</b>	Bethany Wolbrecht-Dunn, Community Services Manager
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

In 2019, the Council approved two Community Development Block Grant (CDBG) Capital projects through a supplemental request for proposals to allocate unused CDBG funds. A component of one of those projects, a leak repair at Compass Housing Alliance's Ronald Commons affordable housing development, now requires additional funding to resolve the complex water leak safely and properly.

Each year, the Council reviews and approves the slate of CDBG projects. After a required Public Hearing on September 14, 2020, the Council approved Sound Generations' Minor Home Repair Project and held \$71,885 in contingency. It is proposed that Council approve the allocation of that contingency to the leak repair project to fully fund the repairs; any remaining unused funds will be available for future CDBG projects.

Tonight, Council is scheduled to hold a required Public Hearing on the use of these reprogrammed CDBG funds and discuss this proposal. Potential action on the allocation of these funds is currently scheduled for June 7, 2021.

**FINANCIAL IMPACT:**

There is no financial impact to the City in the reallocation of these funds. As part of our interlocal agreement with King County, they manage the contracting and implementation of non-City specific CDBG capital projects.

**RECOMMENDATION**

Staff recommends that the City Council hold the required public regarding the use of these reprogrammed 2021 CDBG Funds. Staff further recommends that Council approve the staff-recommended reprogrammed use of funding, totaling \$71,855, as scheduled on June 7, 2021.

Approved By:            City Manager **DT**    City Attorney **MK**

## BACKGROUND

The Federal Community Development Block Grant (CDBG) Program is one of the most enduring programs providing federal support to local jurisdictions. It was created under Title I of the Housing and Community Development Act of 1974. The primary objective of the CDBG program is the development of viable urban communities, by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. CDBG funds can serve households with incomes up to 80% of the King County median income (\$76,200 for a two-person household).

As a CDBG entitlement community, Shoreline receives an annual allocation of CDBG funds. The City has an Interlocal Agreement with King County for the administration and management of the City’s CDBG grant. Generally, the City receives approximately \$322,000 annually, of which the Interlocal Agreement allows the City to allocate 48% of the available funds to local projects. The balance is allocated to the delivery of regional programs that serve Shoreline residents and program planning and grant administration.

Biannually, the City adopts a Human Services Funding Plan. The 2021 – 2022 Human Services Funding Plan allocated both General Fund and CDBG funds to agencies to support programs benefitting Shoreline residents, as well as provide for capital projects that support projects for low- and moderate-income persons.

As required by CDBG regulations, a Public Hearing and Council discussion was held on September 14, 2020 for these funds as part of the 2021-2022 Human Services Funding Plan. The staff report for this Council discussion can be found at the following link: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2020/staffreport091420-8a.pdf>.

The Funding Plan was approved at the September 28, 2020 Council meeting. The staff report for this Council action can be found at the following link: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2020/staffreport092820-7b.pdf>.

The 2021 CDBG approved funding was based on an estimate that is impacted by final Federal appropriations, recaptured funding and repaid Major Home Repair loans. The final CDBG project amounts are based on the approved contingency plan.

<b>Program</b>	<b>As Approved</b>	<b>Final CDBG Amounts</b>
Sound Generations – Minor Home Repair	\$92,100	\$104,398
Housing Development - Contingency	\$63,207	\$71,885

Shoreline has generally used the “Contingency” to hold funds until there is a project available that would qualify for CDBG assistance. As projects are developed, staff will bring them forward to Council for a Public Hearing and approval. As there is a timeliness requirement for CDBG funds, staff will hold supplemental capital funding processes as needed.

## **DISCUSSION**

In early 2019, the City held a supplemental CDBG capital process to allocate approximately \$200,000 in prior years' funding. On May 20, 2019, the Council held a Public Hearing and discussion on the proposed use of prior years' CDBG funds: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport052019-8a.pdf>.

The proposed use of funds was subsequently approved on June 3, 2019: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2019/staffreport060319-7b.pdf>.

The projects approved by Council as part of this supplemental process were:

- *Center for Human Services* - \$108,000 for safety improvements to their fire escape and to renovate their children's play area.
- *Compass Housing/Hopelink* - \$92,878 to correct internal building leaks (causing damage to other parts of the building, including the food bank) and to provide a partition and carpet in the Hopelink services space.

Both the Center for Human Services project and the Hopelink partition/carpet projects have been completed. Unfortunately, the bids for the leak protection project came in significantly higher than the \$48,189 allocated to address the water leak project.

As originally presented, the building that contains Ronald Commons and Hopelink Services on Aurora Avenue N has a serious leak issue that has and will likely continue to damage the foodbank and other spaces unless remedied. This project will design and implement a solution to the issue, procure the necessary fire-rated sealant and open walls, apply the sealant and restore the space to the original appearance and function. While the basics of the project remain, a few components have been added to ensure the water issues are solved and the building and contents protected.

As shown above, the City has \$71,885 in unallocated 2021 CDBG contingency funds that staff is recommending be allocated to fully fund this project. Any remaining funds will be recaptured and available for reallocation.

## **ALTERNATIVES ANALYSIS**

The Council has several options in regard to the use of the CDBG funding. The preferred option is to reallocate the funds and complete the project. Another option would be to choose to not reallocate the funds and, then in effect, cancel the leak repair project. Council could then direct staff to develop a different recommendation for the use of these funds.

If Council were not to allocate the CDBG contingency funds for this project, Compass Housing would be unable to move forward and prior funding allocated would then be recaptured and could be made available to other future programs. However, staff feels that solving the water leak issue helps maintain an important affordable housing program, as well as reduces ongoing potential damage to Hopelink's food bank and program space.

### **FINANCIAL IMPACT**

There is no financial impact to the City in the reallocation of these funds. As part of our interlocal agreement with King County, they manage the contracting and implementation of non-City specific CDBG capital projects.

### **RECOMMENDATION**

Staff recommends that the City Council hold the required public regarding the use of these reprogrammed 2021 CDBG Funds. Staff further recommends that Council approve the staff-recommended reprogrammed use of funding, totaling \$71,855, as scheduled on June 7, 2021.