

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Resolution No. 479 – Surplus Vehicles and Equipment for the Public Works Wastewater Utility Division in Accordance with Shoreline Municipal Codes 3.50.030 (B) and 3.50.060
<b>DEPARTMENT:</b>	Administrative Services Department
<b>PRESENTED BY:</b>	Sara Lane, Administrative Services Director Dan Johnson, Parks, Fleet & Facilities Manager
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Staff is requesting City Council approval to surplus three Public Works Wastewater Utility Vehicles and Equipment in accordance with Shoreline Municipal Code 3.50.030 (B) and 3.50.060. SMC 3.50.030(B), which provides for the surplus of personal property valued more than \$5,000 by live auction, requires City Council approval for the sale of these surplus assets. SMC 3.50.060 requires that the sale or disposition of surplus and personal property originally acquired for public utility purposes shall be in accordance with the procedures for public notice and hearing in RCW 35.94.040. The RCW requires a public hearing for vehicles/equipment identified for surplus that are valued greater than \$50,000. City Council adoption of Resolution No. 479 is required for the surplus.

The vehicles and equipment are identified for surplus because they are no longer of public use for City operations due to work plan changes and their declining condition. Staff intends to surplus the vehicles and equipment at a future date via live auction conducted by James G. Murphy, a private auctioneer under contract with the City.

**RESOURCE/FINANCIAL IMPACT:**

The estimated cost to sell all the vehicles and equipment identified in this report by live auction is \$2,774 based on a value of \$27,737. This cost represents the 10% commission retained by the auctioneer. Surplus revenue will be designated to the Wastewater Utility.

**RECOMMENDATION**

Staff recommends that Council adopt Resolution No. 479 authorizing the surplus of Public Works Wastewater vehicles and equipment estimated at \$27,737 in total value in accordance with Shoreline Municipal Code 3.50.030(B) and 3.50.060.

Approved By:            City Manager **DT**    City Attorney **MK**

## BACKGROUND

Staff has identified vehicles and equipment for surplus because they are no longer of public use for City operations due to work plan changes and their declining condition. Shoreline Municipal Codes 3.50.030(B) and SMC 3.50.060 provide for the following:

- SMC 3.50.030(B) provides for the surplus of personal property valued more than \$5,000 by live auction and requires City Council approval for the sale of the surplus assets.
- SMC 3.50.060 provides that the sale of personal property originally acquired for public utility purposes shall be in accordance with the procedures for public notice and hearing in RCW 35.94.040. The RCW requires a public hearing for vehicles/equipment identified for surplus that are valued greater than \$50,000.

## DISCUSSION

Staff intends to sell the vehicles and equipment identified below via live auction conducted by James G. Murphy, the private auctioneer under contract with the City. In comparison to using the Washington State Department of Enterprise Services or trade-ins for disposal services, private auction services provide the following benefits:

- Higher financial returns generated from the advertisement and auction process
- Expedite the removal of fleet surplus items from City property creating additional storage space and parking spaces for City customers and employees
- Faster return of revenue to the Public Works Wastewater Department
- Removal of surplus items from the Washington Cities Insurance Authority

Each of the vehicles and equipment identified for surplus exceeds \$5,000 in value but do not exceed the \$50,000 limit and therefore does not require a public hearing. These values were based on evaluations from Kelley Blue Book and estimated values from the James G. Murphy auction company.

Veh.	Year	Make	Model	Description	Mileage/ Hours	Est Value
150	2005	Ford	F450	CCTV	26,243/Miles	\$10,000
190	2012	Chevrolet	Malibu	Sedan Car	18,959/Miles	\$7,737
395	2002	SECA	Rodding	Rodder/Trailer	385.7/Hrs.	\$10,000
					<b>Total:</b>	<b>\$27,737</b>

The following provides a brief description of the vehicles and equipment:

- **Ford F450 CCTV** – This van and equipment was used to perform inspection of sewer line systems. The vehicle was replaced with another Closed-Circuit Television (CCTV) Van in 2020.
- **Chevrolet Malibu Sedan Car** – This vehicle was used by wastewater staff to travel and attend wastewater business meetings. The City’s motor pool is available and now used for travel to meetings and other business purposes.
- **SECA Rodder/Trailer** – This machine was used to clean sewer lines throughout the City. Wastewater staff utilize other equipment to perform this service.

City Council adoption of proposed Resolution No. 479 (Attachment A) is required to surplus the vehicles and equipment that are no longer in use for City operations.

## **RESOURCE/FINANCIAL IMPACT**

The estimated cost to sell all the vehicles and equipment identified in this report by live auction is \$2,774 based on a value of \$27,737. This cost represents the 10% commission retained by the auctioneer. Surplus revenue will be designated to the Wastewater Utility.

## **RECOMMENDATION**

Staff recommends that Council adopt Resolution No. 479 authorizing the surplus of Public Works Wastewater vehicles and equipment estimated at \$27,737 in total value in accordance with Shoreline Municipal Code 3.50.030(B) and 3.50.060.

## **ATTACHMENT(S)**

Attachment A – Proposed Resolution No. 479

**RESOLUTION NO. 479****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DECLARING A CERTAIN CITY-OWNED EQUIPMENT AND VEHICLE OF THE WASTEWATER UTILITY SURPLUS AND AUTHORIZING ITS SALE AS PROVIDED IN SHORELINE MUNICIPAL CODE, CHAPTER 3.50.**

WHEREAS, Chapter 3.50 of the Shoreline Municipal Code addresses the sale and disposal of surplus personal property; and

WHEREAS, SMC 3.50.030 requires City Council approval for the sale of surplus personal property with an individual item value in excess of \$5,000; and

WHEREAS, City staff have identified two (2) vehicles and one (1) trailer that are no longer of use for City operations and the sale of these vehicles and equipment would be in the best interest of the City; and

WHEREAS, these vehicles and equipment all have an individual value in excess of \$5,000; and

WHEREAS, per SMC 3.50.030, the City Council has determined that this fleet vehicle should be sold by live auction;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1. Declaration of Surplus Personal Property.** The following vehicles and equipment are declared surplus to the needs of the City of Shoreline:

Vehicle	Year	Make	Model	Description
150	2005	Ford	F450	CCTV Van
190	2012	Chevrolet	Malibu	Sedan Car
395	2002	SECA	Rodding	Rodder/Trailer

**Section 2. Authorization to Sell and Dispose of Surplus Personal Property.** The City Manager or duly authorized agent is hereby authorized to sell and dispose of the Surplus Personal Property identified in Section 1 by Live Auction as provided in SMC 3.50.030(B).

This Resolution shall take effect and be in full force immediately upon passage by the City Council.

**ADOPTED BY THE CITY COUNCIL ON AUGUST 16, 2021.**

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Mayor Will Hall

**ATTEST:**

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Jessica Simulcik Smith, City Clerk