

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Public Hearing on the 2021-2022 Biennial Budget and the 2021-2026 Capital Improvement Plan Mid-Biennial Update
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget & Tax Manager
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Public Hearing

PROBLEM/ISSUE STATEMENT:

State law requires that a mid-biennial review be completed during the first year of the biennium between September 1 and December 31. At the November 1, 2021 City Council Regular Meeting, the City Council was presented a brief financial update, recommended adjustments to the 2021-2022 Biennial Budget, and provided information on related policy issues.

This is the first of two scheduled public hearings on the 2021-2022 Biennial Budget and the 2021-2026 Capital Improvement Plan Mid-Biennial Update required by state law (RCW 35A.34.130) for the purpose of modifying the City's biennial budget prior to the City Council's adoption of:

- Proposed Ordinance No. 945 (Attachment A) providing for the mid-biennial budget modifications as reflected in Attachments B and C;
- Proposed Ordinance No. 946 (Attachment E) setting the 2022 regular property tax levy;
- Proposed Ordinance No. 947 (Attachment F) adopting the 2022 fee schedule for Impact Fees for Transportation, Parks and Fire; and,
- Proposed Resolution No. 484 (Attachment G) adopting the 2022 fee schedule for rates, fees, and charges for services.

Consistent with this requirement, public notice was provided on October 21 and 28, 2021 of the public hearing on the City Council's consideration of a mid-biennial budget update. This public hearing is an opportunity for residents and other stakeholders to provide input on the mid-biennial budget update, including all proposed levies, taxes, fees, and rates to aid the City Council and City management in updating the City's 2021-2022 Biennial Budget and 2021-2026 Capital Improvement Plan.

Following the public hearing, the City Council will have the opportunity to ask for additional information or discuss potential changes to the proposed mid-biennium budget modification, including all proposed levies, taxes, fees, and rates. The adjustments discussed, and feedback received, may be incorporated in proposed

Ordinance Nos. 945, 946, and 947 and Resolution No. 484, which are currently schedule for action at the City Council's Regular Meeting on November 15, 2021.

FINANCIAL IMPACT:

The adopted biennial budget includes revenue and expenditure appropriations for the two years of the biennium for all funds. Since its adoption in November 2020, the City Council has approved two amendments to the budget. The amended biennial budget for all funds totals \$289,902,912.

There is no financial impact associated with tonight's public hearing; however, it provides an opportunity to formally review revenues and appropriations and recommended adjustments to the budget to address various emerging issues.

If the mid-biennial budget modification ordinance is approved as proposed, total adjustments result in a net budget increase (appropriation change) of \$26,093,129, comprised of \$17,072,456 of expenditures and \$9,020,673 of transfers out, to a total of \$315,996,041. This proposed amendment also recognizes \$18,182,216 of revenue, \$9,020,673 of transfers in, and uses \$5,097,641 of 2021 unobligated fund balance.

RECOMMENDATION

Staff recommends that the City Council conduct the public hearing to take public comment on the 2021-2022 Biennial Budget and 2021-2026 Capital Improvement Plan Mid-Biennial Update. Staff recommends that the City Council present any potential budget amendments by this evening and that the City Council continue discussion on the 2021-2022 Biennial Budget and 2021-2026 Capital Improvement Plan Mid-Biennial Update.

Approved By: City Manager **JN** City Attorney **MK**

BACKGROUND

The City Council adopted Ordinance No. 903, adopting the 2021-2022 Biennial Budget on November 16, 2020. The adopted budget includes revenue and expenditure appropriations for the two years of the biennium for all funds. Since that time, the City Council has approved two amendments to the budget. The City's budget is adopted at the fund level which sets the total biennial expenditure authority for each fund and totals \$289,902,912.

At the November 1, 2021, City Council Regular Meeting, the City Council was presented a brief financial update, recommended adjustments to the 2021-2022 Biennial Budget, and provided information on related policy issues. The link to the staff report for this Council discussion is available here:

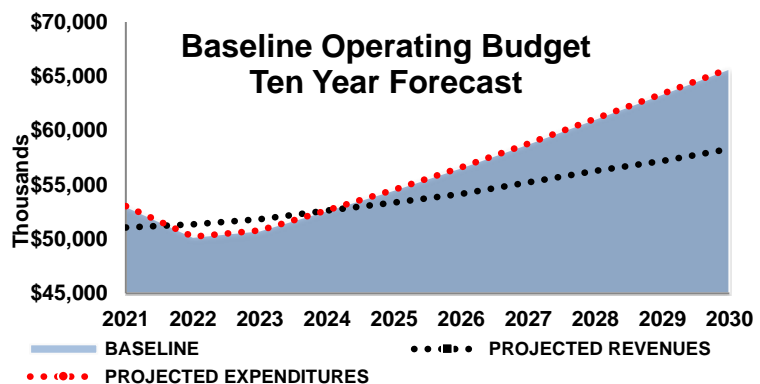
<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2021/staffreport110121-9a.pdf>.

The mid-biennial budget review provides an opportunity to formally review revenues and appropriations and adjust the budget as needed to address various emerging issues. The amendments proposed through this mid-biennial budget review process include requests to address issues that have emerged or are better understood than when the original budget was approved. It is important to note the distinction between a budget adjustment and an appropriation change. In simple terms, not all budget adjustments will require a change in appropriation.

For example, a budget increase that is funded from an expenditure decrease somewhere else in the budget has the effect of changing the City's spending plan but does not result in any new resources needing appropriation. In contrast, an adjustment that is funded with new internal or external revenues requires an appropriation increase to accommodate the increase in total resources.

A summary of the 2021-2022 biennial budget by fund is included in Attachment D to this staff report. If the mid-biennial budget modification ordinance is approved as proposed, total adjustments result in a net budget increase (appropriation change) of \$26,093,129, comprised of \$17,072,456 of expenditures and \$9,020,673 of transfers out, to a total of \$315,996,041. This proposed amendment also recognizes \$18,182,216 of revenue, \$9,020,673 of transfers in, and uses \$5,097,641 of 2021 unobligated fund balance.

The updated 10 Year Financial Sustainability Model chart reflects the impacts of all ongoing revenues and expenditures, including those proposed in the mid-biennial budget modification, throughout the forecast for the City's operating budget (General and Street Funds). This forecast does not reflect a renewal of the regular property tax levy lid lift for 2023-2028. Based upon this update, the City's budgets are



forecast to be balanced through 2023. This is an improvement from the forecast prepared for the 2021-2022 proposed budget, which forecast shortfalls for the 2021-2022 biennium and beyond.

DISCUSSION

The purpose of tonight's public hearing is to enable the City Council and City management to hear public comment prior to adoption of the City's 2021-2022 Budget and 2021-2026 Capital Improvement Plan (CIP) Mid-Biennial Budget Update. Following the public hearing, this staff report will support the City Council's discussion of the 2021-2022 Biennial Budget and 2021-2026 Capital Improvement Plan Mid-Biennial Update prior to the scheduled adoption on November 15. For information about the possible increases in property tax revenues and proposed changes to the fee schedules in the 2021-2022 Biennial Budget, please refer to the other Public Hearing staff report being discussed tonight, which focuses on 2022 regular property tax levy and other revenues.

Salary and Benefit Considerations

Range Placement Tables:

Range Placement Table changes are presented for adoption through proposed Ordinance No. 945 as Exhibits A, B and C:

- *2022 Cost of Living Adjustments (COLAs):* The 2022 salary tables discussed during the 2021-2022 biennial budget process in 2020 projected an increase of 1.73%. The actual June 2020-to-June 2021 percentage change in the CPI-U index is 5.52%. A COLA of 5.52% has been applied to the Range Placement Tables for non-represented non-exempt and exempt staff and for extra help. In March, the City Council approved the Collective Bargaining Agreement (CBA) between the City and the Public, Professional, and Office-Clerical Employees and Drivers, Local Union No. 763 (Teamsters Local 763), representing the City's maintenance employees, that provides a salary table for all Union job classifications. It also establishes the COLA formula for the 2022, which is the second year of the CBA, at 100% of the June 2020-to-June 2021 change in CPI-U for the Seattle-Tacoma-Bellevue area with a 1.0% minimum and a 4.0% maximum. A COLA of 4.00% has been applied to the Range Placement Table for all Union job classifications.

- *Range Placement Table Changes:* There are recommended position title changes and the proposed creation of new position classifications that are reflected in the Range Placement Tables based upon Human Resources' compensation review for each proposed change to ensure that compensation was in accordance with the City's compensation policy. In addition, there is movement related to the City's annual salary survey, which in 2021 focused on the upper portion of the City's Range Placement Table, and position reclassifications. These changes are reflected by ~~strike through~~ and **bold** edits in the Range Placement Tables.

Proposed Mid-Biennial Budget Modifications

As noted above, at the November 1, 2021 City Council Regular Meeting, the City Council was presented a brief financial update, recommended adjustments to the 2021-2022 Biennial Budget, and provided information on related policy issues. As of the writing of this staff report, no proposed amendments have been received from Councilmembers thus far. Any proposed amendments received by staff will need to be considered as part of the proposed budget adoption process on November 15, 2021.

FINANCIAL IMPACT

The adopted biennial budget includes revenue and expenditure appropriations for the two years of the biennium for all funds. Since its adoption in November 2020, the City Council has approved two amendments to the budget. The amended biennial budget for all funds totals \$289,902,912.

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ATTACHMENTS

- Attachment A: Proposed Ordinance No. 945 providing for the mid-biennial budget modifications, including Exhibit A: 2022 Range Placement Table for non-exempt and exempt staff, Exhibit B: 2022 Range Placement Table for positions represented by the Public, Professional, and Office-Clerical Employees and Drivers, Local Union No. 763, and Exhibit C: 2022 Extra Help Range Placement Table
- Attachment B: 2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2021 Plan
- Attachment C: 2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan
- Attachment D: Impact of 2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) on Fund Balance
- Attachment E: Proposed Ordinance No. 946 setting the 2022 regular property tax levy

Attachment F: Proposed Ordinance No. 947 and Exhibit A adopting the 2022 fee schedule for Impact Fees for Transportation, Parks, and Fire

Attachment G: Proposed Resolution No. 484 and Exhibit A adopting the 2022 fee schedule for rates, fees, and charges for services

ORDINANCE NO. 945

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, ADOPTING THE MODIFICATION OF THE 2021-2022 FINAL BUDGET, AS HAS BEEN PREVIOUSLY AMENDED; ESTABLISHING JOB CLASSIFICATIONS AND PAY RANGES; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the 2021-2022 Final Budget was adopted by Ordinance No. 903 and subsequently amended by Ordinance Nos. 922 and 923; and

WHEREAS, pursuant to RCW 35A.34.130, the City conducted a mid-biennial review no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium; and

WHEREAS, the City Council held a properly noticed public hearing on November 8, 2021 on the proposed mid-biennial budget modification; and,

WHEREAS, the City Council has considered the proposed mid-biennial budget modification and has considered any and all comments received from the public, written or oral, with regard to such proposed mid-biennial budget modification; and

WHEREAS, the City of Shoreline is required by RCW 35A.33.075 to include all revenues and expenditures for each fund in the adopted budget and, therefore, the 2021-2022 Final Budget, as amended, needs to be amended to reflect the increases and decreases to the City's funds; and

WHEREAS, the City Council finds that the proposed adjustments to the Biennial Budget for 2021-2022 reflect revenues and expenditures that are intended to ensure the provision of vital municipal services at acceptable levels; and

WHEREAS, the City Council desires to adopt the modification to the 2021-2022 Final Budget;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Amendment – 2021-2022 Final Budget. The City hereby amends the 2021-2022 Final Budget according to the mid-biennium budget modification by increasing appropriations, as follows:

Fund	Current Appropriation	Revised Appropriation
General Fund	\$97,782,109	\$103,157,761
Shoreline Secure Storage Fund	2,259,500	2,259,500
Street Fund	4,159,609	4,272,964
Code Abatement Fund	200,000	200,000
State Drug Enforcement Forfeiture Fund	36,486	36,486
Public Arts Fund	161,505	161,505
Federal Drug Enforcement Forfeiture Fund	26,000	26,000
Transportation Impact Fees Fund	946,805	4,861,071
Park Impact Fees Fund	1,102,561	1,282,809
2006/2016 UTGO Bond Fund	1,135,144	1,135,144
2009/2019 LTGO Bond Fund	2,202,688	2,202,688
2013 LTGO Bond Fund	516,520	516,520
2020 LTGO Bond Fund	25,960,000	25,960,000
Sidewalk LTGO Bond Fund	1,799,100	1,799,100
VLf Revenue Bond Fund	0	552,573
General Capital Fund	17,785,874	21,483,369
City Facility-Major Maintenance Fund	709,226	1,555,925
Roads Capital Fund	56,260,953	58,264,095
Sidewalk Expansion Fund	5,922,995	11,957,995
Surface Water Utility Fund	25,875,682	27,841,192
Wastewater Utility Fund	43,855,290	45,102,630
Vehicle Operations/Maintenance Fund	485,397	594,944
Equipment Replacement Fund	684,468	736,770
Unemployment Fund	35,000	35,000
Total Funds	\$289,902,912	\$315,996,041

Section 2. Amendment – City of Shoreline Regular FTE Count. The City of Shoreline hereby amends the 2021-2022 Final Budget to increase the number of full-time equivalent employees (FTE) and the total FTEs for the City, excluding City Council, as follows:

Department	2021 Adopted	2021 Amended	2021 Amended vs. 2021 Adopted	2022 Adopted	2022 Amended	2022 Amended vs. 2022 Adopted
City Manager	22.250	22.250	0.000	22.250	22.250	0.000
Recreation, Cultural & Community Services	27.230	28.970	1.740	27.230	29.130	1.900
City Attorney	3.000	3.000	0.000	3.000	3.000	0.000
Administrative Services	34.925	34.925	0.000	34.925	35.925	1.000
Human Resources	3.000	3.000	0.000	3.000	3.000	0.000
Police	0.000	0.000	0.000	0.000	0.000	0.000
Planning & Community Development	22.820	22.820	0.000	22.820	22.820	0.000

Department	2021 Adopted	2021 Amended	2021 Amended vs. 2021 Adopted	2022 Adopted	2022 Amended	2022 Amended vs. 2022 Adopted
Public Works	39.110	39.110	0.000	39.049	40.949	1.900
Surface Water Utility	17.010	17.010	0.000	17.071	17.696	0.625
Wastewater Utility	14.230	14.230	0.000	14.230	17.705	3.475
Total FTE	183.575	185.315	1.740	183.575	192.475	8.900

All references to total FTEs by department and for the City within the 2021-2022 Biennial Budget shall be amended to reflect this increase.

Section 3. Amendment – City of Shoreline Range Placement Tables. The City of Shoreline hereby amends the 2021-2022 Final Budget by making the following amendments:

- A. The 2022 Range Placement Table for non-exempt and exempt staff is replaced with that set forth in Exhibit A attached hereto.
- B. The 2022 Range Placement Table for positions represented by the Public, Professional, and Office-Clerical Employees and Drivers, Local Union No. 763 is set forth in Exhibit B attached hereto.
- C. The 2022 Extra Help Range Placement Table is replaced with that set forth in Exhibit C attached hereto.

Section 4. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 5. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 6. Publication and Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City.

- A. Sections 1 and 2 of this Ordinance, amending the 2021-2022 Final Budget according to the mid-biennial budget modification by increasing the appropriations and increasing the number of full-time equivalent employees (FTE) and the total FTEs for the City, excluding City Council, shall take effect and be in full force five days after passage and publication.
- B. Section 3 of this Ordinance replacing the 2022 Range Placement Tables and 2022 Extra Help Range Placement Table, shall take effect at 12:01 am January 1, 2022.

PASSED BY THE CITY COUNCIL ON NOVEMBER 15, 2021.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2021
Effective Date: , 2021

Attachment A Exhibit A

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps
 2022 Min wage: \$14.49

June '20 cpi-U 281.055
 June '21 cpi-U 296.573
 Estimated % Change 5.52%
 100% of % Change: 5.52%

Estimated Mkt Adj: 5.52%
 Effective: January 1, 2022

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after calculation.

Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
1									
2									
3									14.68 30,543
4									15.05 31,307
5								14.83 30,855	15.43 32,089
6							14.62 30,410	15.21 31,627	15.81 32,892
7							14.99 31,171	15.59 32,417	16.21 33,714
8						14.77 30,721	15.36 31,950	15.97 33,228	16.61 34,557
9					14.56 30,278	15.14 31,489	15.74 32,749	16.37 34,059	17.03 35,421
10					14.92 31,035	15.52 32,276	16.14 33,567	16.78 34,910	17.45 36,306

Attachment A Exhibit A

City of Shoreline
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				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
11				14.71 30,587	15.29 31,811	15.91 33,083	16.54 34,406	17.20 35,783	17.89 37,214
12				15.07 31,352	15.68 32,606	16.30 33,910	16.96 35,267	17.63 36,677	18.34 38,144
13			14.83 30,850	15.45 32,136	16.07 33,421	16.71 34,758	17.38 36,148	18.07 37,594	18.80 39,098
14			15.20 31,621	15.84 32,939	16.47 34,257	17.13 35,627	17.81 37,052	18.53 38,534	19.27 40,075
15			15.58 32,412	16.23 33,763	16.88 35,113	17.56 36,518	18.26 37,978	18.99 39,497	19.75 41,077
16			15.97 33,222	16.64 34,607	17.30 35,991	18.00 37,430	18.72 38,928	19.46 40,485	20.24 42,104
17			16.37 34,053	17.05 35,472	17.74 36,891	18.45 38,366	19.18 39,901	19.95 41,497	20.75 43,157
18			16.78 34,904	17.48 36,359	18.18 37,813	18.91 39,325	19.66 40,898	20.45 42,534	21.27 44,236
19			17.20 35,777	17.92 37,268	18.63 38,758	19.38 40,309	20.15 41,921	20.96 43,598	21.80 45,342
20			17.63 36,671	18.37 38,199	19.10 39,727	19.86 41,316	20.66 42,969	21.48 44,688	22.34 46,475

Attachment A Exhibit A

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				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
21			18.07 37,588	18.82 39,154	19.58 40,720	20.36 42,349	21.17 44,043	22.02 45,805	22.90 47,637
22			18.52 38,528	19.29 40,133	20.07 41,738	20.87 43,408	21.70 45,144	22.57 46,950	23.48 48,828
23			18.99 39,491	19.78 41,136	20.57 42,782	21.39 44,493	22.25 46,273	23.14 48,124	24.06 50,049
24			19.46 40,478	20.27 42,165	21.08 43,851	21.93 45,605	22.80 47,430	23.71 49,327	24.66 51,300
25			19.95 41,490	20.78 43,219	21.61 44,948	22.47 46,746	23.37 48,615	24.31 50,560	25.28 52,582
26			20.45 42,527	21.30 44,299	22.15 46,071	23.04 47,914	23.96 49,831	24.92 51,824	25.91 53,897
27			20.96 43,591	21.83 45,407	22.70 47,223	23.61 49,112	24.56 51,077	25.54 53,120	26.56 55,244
28			21.48 44,680	22.38 46,542	23.27 48,404	24.20 50,340	25.17 52,353	26.18 54,448	27.22 56,626
29			22.02 45,797	22.94 47,706	23.85 49,614	24.81 51,598	25.80 53,662	26.83 55,809	27.90 58,041
30			22.57 46,942	23.51 48,898	24.45 50,854	25.43 52,888	26.44 55,004	27.50 57,204	28.60 59,492

Attachment A Exhibit A

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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
31			23.13 48,116	24.10 50,121	25.06 52,126	26.06 54,211	27.11 56,379	28.19 58,634	29.32 60,980
32			23.71 49,319	24.70 51,374	25.69 53,429	26.71 55,566	27.78 57,788	28.89 60,100	30.05 62,504
33			24.30 50,552	25.32 52,658	26.33 54,764	27.38 56,955	28.48 59,233	29.62 61,602	30.80 64,067
34	Administrative Assistant I WW Utility Administrative Assist I WW Utility Customer Service Rep	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	24.91 51,816	25.95 53,974	26.99 56,134	28.07 58,379	29.19 60,714	30.36 63,143	31.57 65,668
35			25.53 53,111	26.60 55,324	27.66 57,537	28.77 59,838	29.92 62,232	31.12 64,721	32.36 67,310
36		Non-Exempt, Hourly Non-Exempt, Hourly	26.17 54,439	27.26 56,707	28.35 58,975	29.49 61,334	30.67 63,788	31.89 66,339	33.17 68,993
37	Finance Technician Recreation Specialist I WW Utility Accounting Technician	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	26.83 55,800	27.94 58,125	29.06 60,450	30.22 62,868	31.43 65,382	32.69 67,998	34.00 70,718
38	Administrative Assistant II	Non-Exempt, Hourly	27.50 57,195	28.64 59,578	29.79 61,961	30.98 64,439	32.22 67,017	33.51 69,698	34.85 72,486

Attachment A Exhibit A

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				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
39			28.18 58,625	29.36 61,067	30.53 63,510	31.75 66,050	33.03 68,692	34.35 71,440	35.72 74,298
40	Permit Technician	Non-Exempt, Hourly	28.89	30.09	31.30	32.55	33.85	35.20	36.61
	Public Disclosure Specialist	Non-Exempt, Hourly	60,090	62,594	65,098	67,702	70,410	73,226	76,155
41	Public Art Coordinator	Non-Exempt, Hourly	29.61	30.85	32.08	33.36	34.70	36.08	37.53
	Recreation Specialist II	Non-Exempt, Hourly	61,592	64,159	66,725	69,394	72,170	75,057	78,059
	Senior Finance Technician	Non-Exempt, Hourly							
	Special Events Coordinator	Non-Exempt, Hourly							
42	Administrative Assistant III	Non-Exempt, Hourly	30.35	31.62	32.88	34.20	35.56	36.99	38.47
	Communication Specialist	Non-Exempt, Hourly	63,132	65,763	68,393	71,129	73,974	76,933	80,010
	Human Resources Technician	Non-Exempt, Hourly							
	Legal Assistant	Non-Exempt, Hourly							
	Records Coordinator	Non-Exempt, Hourly							
	Transportation Specialist	Non-Exempt, Hourly							
	Surface Water Program Specialist	Non-Exempt, Hourly							
43	Environmental Program Specialist	Non-Exempt, Hourly	31.11	32.41	33.70	35.05	36.45	37.91	39.43
	Payroll Officer	Non-Exempt, Hourly	64,710	67,407	70,103	72,907	75,823	78,856	82,011
	Purchasing Coordinator	Non-Exempt, Hourly							
44	Engineering Technician	Non-Exempt, Hourly	31.89	33.22	34.55	35.93	37.36	38.86	40.41
			66,328	69,092	71,856	74,730	77,719	80,828	84,061

Attachment A Exhibit A

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps
 2022 Min wage: \$14.49

June '20 cpi-U 281.055
 June '21 cpi-U 296.573
 Estimated % Change 5.52%
 100% of % Change: 5.52%

Estimated Mkt Adj: 5.52%
 Effective: January 1, 2022

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after calculation.

Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
45	Assistant Planner	EXEMPT, Annual	32.69	34.05	35.41	36.83	38.30	39.83	41.42
	CRT Representative	Non-Exempt, Hourly	67,986	70,819	73,652	76,598	79,662	82,849	86,163
	PRCS Rental & System Coordinator	Non-Exempt, Hourly							
46	Deputy City Clerk	Non-Exempt, Hourly	33.50	34.90	36.29	37.75	39.26	40.83	42.46
	Engineering Specialist	Non-Exempt, Hourly	69,686	72,590	75,493	78,513	81,654	84,920	88,317
	GIS Technician	Non-Exempt, Hourly							
	IT Specialist	Non-Exempt, Hourly							
	Senior Surface Water Program Specialist	Non-Exempt, Hourly							
Staff Accountant	EXEMPT, Annual								
47	Code Enforcement Officer	Non-Exempt, Hourly	34.34	35.77	37.20	38.69	40.24	41.85	43.52
	Construction Inspector	Non-Exempt, Hourly	71,428	74,405	77,381	80,476	83,695	87,043	90,524
	Executive Assistant to City Manager	EXEMPT, Annual							
	Plans Examiner I	Non-Exempt, Hourly							
48			35.20	36.67	38.13	39.66	41.24	42.89	44.61
			73,214	76,265	79,315	82,488	85,787	89,219	92,788
49	Associate Planner	EXEMPT, Annual	36.08	37.58	39.09	40.65	42.28	43.97	45.72
	Grounds Maintenance Supervisor	EXEMPT, Annual	75,044	78,171	81,298	84,550	87,932	91,449	95,107
	IT Functional Analyst	EXEMPT, Annual							
	PRCS Supervisor I - Recreation	EXEMPT, Annual							
	GIS Analyst	EXEMPT, Annual							

Attachment A Exhibit A

City of Shoreline
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 2022 Min wage: \$14.49

June '20 cpi-U 281.055
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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
50	Combination Inspector	Non-Exempt, Hourly	36.98	38.52	40.06	41.67	43.33	45.07	46.87
	Diversity and Inclusion Coordinator	EXEMPT, Annual	76,921	80,126	83,331	86,664	90,130	93,736	97,485
	Housing & Human Services Coordinator	Non-Exempt, Hourly							
	Limited Term Light Rail Project Coordinator	EXEMPT, Annual							
	Neighborhoods Coordinator	EXEMPT, Annual							
	Utility Operations Specialist	Non-Exempt, Hourly							
	WW Utility Specialist	Non-Exempt, Hourly							
	Limited Term Communtiy Support Specialist	EXEMPT, Annual							
51	B&O Tax Analyst	EXEMPT, Annual	37.91	39.48	41.06	42.71	44.42	46.19	48.04
	Budget Analyst	EXEMPT, Annual	78,844	82,129	85,414	88,830	92,384	96,079	99,922
	Emergency Management Coordinator	EXEMPT, Annual							
	Environmental Services Coordinator	EXEMPT, Annual							
	Management Analyst	EXEMPT, Annual							
	Plans Examiner II	Non-Exempt, Hourly							
	Senior Accounting Analyst	EXEMPT, Annual							
52			38.85	40.47	42.09	43.77	45.53	47.35	49.24
			80,815	84,182	87,549	91,051	94,693	98,481	102,420
53	Communications Program Manager	EXEMPT, Annual	39.82	41.48	43.14	44.87	46.66	48.53	50.47
	PRCS Supervisor II - Recreation	EXEMPT, Annual	82,835	86,286	89,738	93,327	97,060	100,943	104,981
	Senior Human Resources Analyst	EXEMPT, Annual							
	Web Systems Analyst	EXEMPT, Annual							
	Environmental Services Program Manager	EXEMPT, Annual							
54	Code Enforcement and CRT Supervisor	EXEMPT, Annual	40.82	42.52	44.22	45.99	47.83	49.74	51.73
	PW Maintenance Superintendent	EXEMPT, Annual	84,906	88,444	91,981	95,661	99,487	103,467	107,605
	Senior Planner	EXEMPT, Annual							

Attachment A Exhibit A

City of Shoreline
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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
55	CMO Management Analyst	EXEMPT, Annual	41.84	43.58	45.33	47.14	49.03	50.99	53.03
	Engineer I - Capital Projects	EXEMPT, Annual	87,029	90,655	94,281	98,052	101,974	106,053	110,295
	Engineer I - Development Review	EXEMPT, Annual							
	Engineer I - Surface Water	EXEMPT, Annual							
	Engineer I - Traffic	EXEMPT, Annual							
	Grants Administrator	EXEMPT, Annual							
	Plans Examiner III	Non-Exempt, Hourly							
	Senior Management Analyst	EXEMPT, Annual							
56	Parks Superintendent	EXEMPT, Annual	42.89	44.67	46.46	48.32	50.25	52.26	54.35
			89,204	92,921	96,638	100,503	104,524	108,705	113,053
57			43.96	45.79	47.62	49.53	51.51	53.57	55.71
			91,434	95,244	99,054	103,016	107,137	111,422	115,879
58	City Clerk	EXEMPT, Annual	45.06	46.94	48.81	50.77	52.80	54.91	57.10
	IT Projects Manager	EXEMPT, Annual	93,720	97,625	101,530	105,591	109,815	114,208	118,776
	Network Administrator	EXEMPT, Annual							
59	Budget and Tax Manager	EXEMPT, Annual	46.18	48.11	50.03	52.03	54.12	56.28	58.53
	Engineer II - Capital Projects	EXEMPT, Annual	96,063	100,066	104,068	108,231	112,560	117,063	121,745
	Engineer II - Development Review	EXEMPT, Annual							
	Engineer II - Surface Water	EXEMPT, Annual							
	Engineer II - Traffic	EXEMPT, Annual							
	Engineer II - Wastewater	EXEMPT, Annual							
	Lynnwood Link Extension Light Rail Project Manager	EXEMPT, Annual							
	Structural Plans Examiner	EXEMPT, Annual							
Wastewater Manager	EXEMPT, Annual								

Attachment A Exhibit A

City of Shoreline
 Range Placement Table
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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
60	Community Services Manager	EXEMPT, Annual	47.34	49.31	51.28	53.34	55.47	57.69	59.99
	IT Systems Analyst	EXEMPT, Annual	98,465	102,567	106,670	110,937	115,374	119,989	124,789
	Recreation Superintendent	EXEMPT, Annual							
	Permit Services Manager	EXEMPT, Annual							
61			48.52	50.54	52.57	54.67	56.86	59.13	61.49
			100,926	105,132	109,337	113,710	118,259	122,989	127,909
62	Engineer III - Lead Project Manager	EXEMPT, Annual	49.74	51.81	53.88	56.04	58.28	60.61	63.03
	Fleet and Facilities Manager	EXEMPT, Annual	103,450	107,760	112,070	116,553	121,215	126,064	131,106
63	Building Official	EXEMPT, Annual	50.98	53.10	55.23	57.44	59.73	62.12	64.61
	City Traffic Engineer	EXEMPT, Annual	106,036	110,454	114,872	119,467	124,246	129,216	134,384
	Economic Development Program Manager	EXEMPT, Annual							
	Intergovernmental / CMO Program Manager	EXEMPT, Annual							
	Planning Manager	EXEMPT, Annual							
SW Utility Manager	EXEMPT, Annual								
64	Finance Manager	EXEMPT, Annual	52.25	54.43	56.61	58.87	61.23	63.68	66.22
			108,687	113,215	117,744	122,454	127,352	132,446	137,744
65	Assistant City Attorney	EXEMPT, Annual	53.56	55.79	58.02	60.34	62.76	65.27	67.88
	Development Review and Construction Manager	EXEMPT, Annual	111,404	116,046	120,688	125,515	130,536	135,757	141,187
	Engineering Manager	EXEMPT, Annual							
	Transportation Services Manager	EXEMPT, Annual							
City Traffic Engineer	EXEMPT, Annual								
66			54.90	57.19	59.47	61.85	64.33	66.90	69.58
			114,189	118,947	123,705	128,653	133,799	139,151	144,717
67	Information Technology Manager	EXEMPT, Annual	56.27	58.62	60.96	63.40	65.93	68.57	71.31
	Utility & Operations Manager	EXEMPT, Annual	117,044	121,921	126,797	131,869	137,144	142,630	148,335
	Parks, Fleet and Facilities Manager	EXEMPT, Annual							

Attachment A Exhibit A

City of Shoreline
 Range Placement Table
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 2022 Min wage: \$14.49

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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
68			57.68 119,970	60.08 124,969	62.48 129,967	64.98 135,166	67.58 140,573	70.29 146,196	73.10 152,043
69	City Engineer	EXEMPT, Annual	59.12 122,969	61.58 128,093	64.05 133,216	66.61 138,545	69.27 144,087	72.04 149,850	74.93 155,844
70			60.60 126,043	63.12 131,295	65.65 136,547	68.27 142,009	71.00 147,689	73.84 153,597	76.80 159,741
71			62.11 129,194	64.70 134,577	67.29 139,961	69.98 145,559	72.78 151,381	75.69 157,437	78.72 163,734
72			63.67 132,424	66.32 137,942	68.97 143,460	71.73 149,198	74.60 155,166	77.58 161,373	80.69 167,827
73	Human Resource and Org. Development Director	EXEMPT, Annual	65.26 135,735	67.98 141,390	70.70 147,046	73.52 152,928	76.46 159,045	79.52 165,407	82.70 172,023
74				69.68 144,925	72.46 150,722	75.36 156,751	78.38 163,021	81.51 169,542	84.77 176,324
75	Administrative Services Director Planning & Community Development Director Parks, Rec & Cultural Svcs Director Recreation, Cultural & Community Services Director	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	68.56 142,606	71.42 148,548	74.27 154,490	77.25 160,670	80.33 167,097	83.55 173,781	86.89 180,732
76	City Attorney Public Works Director	EXEMPT, Annual EXEMPT, Annual	70.27 146,172	73.20 152,262	76.13 158,353	79.18 164,687	82.34 171,274	85.64 178,125	89.06 185,250
77	Assistant City Manager	EXEMPT, Annual EXEMPT, Annual	72.03 149,826	75.03 156,069	78.03 162,311	81.16 168,804	84.40 175,556	87.78 182,578	91.29 189,881

Attachment A Exhibit B

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps
 2022 Min wage: \$14.49

June '20 cpi-U 281.055 CPI-U % Chg.
 June '21 cpi-U 296.573 5.52%
 CPI-U 1%min - 4%max: 4.00%
 2022: 4.00%

Adjustment: 4.00%
 Effective: January 1, 2022

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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1								
2								
3								
4								14.83
5								15.21
6							14.99	15.59
7							15.36	15.98
8						15.14	15.74	16.37
9					14.92	15.52	16.14	16.78
10					15.29	15.91	16.54	17.20
11				15.07	15.68	16.30	16.96	17.63
12			14.86	15.45	16.07	16.71	17.38	18.07
13			15.23	15.84	16.47	17.13	17.81	18.53
14			15.61	16.23	16.88	17.56	18.26	18.99
15			16.00	16.64	17.30	18.00	18.72	19.46

Attachment A Exhibit B

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps
 2022 Min wage: \$14.49

June '20 cpi-U 281.055 CPI-U % Chg.
 June '21 cpi-U 296.573 5.52%
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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
16			16.40	17.05	17.74	18.45	19.18	19.95
17			16.81	17.48	18.18	18.91	19.66	20.45
18			17.23	17.92	18.63	19.38	20.15	20.96
19			17.66	18.37	19.10	19.86	20.66	21.48
20			18.10	18.82	19.58	20.36	21.17	22.02
21			18.55	19.30	20.07	20.87	21.70	22.57
22			19.02	19.78	20.57	21.39	22.25	23.14
23			19.49	20.27	21.08	21.93	22.80	23.72
24			19.98	20.78	21.61	22.47	23.37	24.31
25			20.48	21.30	22.15	23.04	23.96	24.92
26			20.99	21.83	22.70	23.61	24.56	25.54
27			21.52	22.38	23.27	24.20	25.17	26.18
28			22.05	22.94	23.85	24.81	25.80	26.83
29			22.61	23.51	24.45	25.43	26.44	27.50
30			23.17	24.10	25.06	26.06	27.11	28.19

Attachment A Exhibit B

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
 2022 Min wage: \$14.49

June '20 cpi-U 281.055 CPI-U % Chg.
 June '21 cpi-U 296.573 **5.52%**
 CPI-U 1%min - 4%max: 4.00%
 2022: 4.00%

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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
31			23.75	24.70	25.69	26.71	27.78	28.89
32			24.34	25.32	26.33	27.38	28.48	29.62
33			24.95	25.95	26.99	28.07	29.19	30.36
34			25.58	26.60	27.66	28.77	29.92	31.12
35			26.21	27.26	28.35	29.49	30.67	31.89
36	Grounds Maintenance Worker I PW Maintenance Worker I	Non-Exempt, Hourly Non-Exempt, Hourly	26.87	27.95	29.06	30.23	31.43	32.69
37	WW Utility Maintenance Worker I	Non-Exempt, Hourly	27.54	28.64	29.79	30.98	32.22	33.51
38	Facilities Maintenance Worker I	Non-Exempt, Hourly	28.23	29.36	30.53	31.76	33.03	34.35
39			28.94	30.09	31.30	32.55	33.85	35.21
40	Grounds Maintenance Worker II Parks Maintenance Worker II PW Maintenance Worker II	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	29.66	30.85	32.08	33.36	34.70	36.09
41	WW Utility Maintenance Worker II	Non-Exempt, Hourly	30.40	31.62	32.88	34.20	35.57	36.99
42	Facilities Maintenance Worker II	Non-Exempt, Hourly	31.16	32.41	33.70	35.05	36.45	37.91
43			31.94	33.22	34.55	35.93	37.37	38.86
44			32.74	34.05	35.41	36.83	38.30	39.83
45			33.56	34.90	36.30	37.75	39.26	40.83

Attachment A Exhibit B

City of Shoreline
 Range Placement Table
 2.5% Between Ranges; 4% Between Steps

June '20 cpi-U 281.055 CPI-U % Chg.
 June '21 cpi-U 296.573 5.52%
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 2022: 4.00%

Adjustment: 4.00%
 Effective: January 1, 2022

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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
46	Senior Grounds Maintenance Worker Senior Facilities Maintenance Worker Senior Parks Maintenance Worker-General Maintenance Senior PW Maintenance Worker	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	34.40	35.77	37.20	38.69	40.24	41.85
47	Senior WW Utility Maintenance Worker	Non-Exempt, Hourly	35.26	36.67	38.13	39.66	41.24	42.89
48	Senior Parks Maintenance Worker-Urban Forestry	Non-Exempt, Hourly	36.14	37.58	39.09	40.65	42.28	43.97
49			37.04	38.52	40.06	41.67	43.33	45.07
50			37.97	39.49	41.07	42.71	44.42	46.19
51			38.92	40.47	42.09	43.78	45.53	47.35
52			39.89	41.48	43.14	44.87	46.66	48.53
53			40.89	42.52	44.22	45.99	47.83	49.74
54			41.91	43.58	45.33	47.14	49.03	50.99
55			42.96	44.67	46.46	48.32	50.25	52.26
56			44.03	45.79	47.62	49.53	51.51	53.57
57			45.13	46.94	48.81	50.77	52.80	54.91
58			46.26	48.11	50.03	52.04	54.12	56.28
59			47.42	49.31	51.28	53.34	55.47	57.69

Attachment A Exhibit B

City of Shoreline
 Range Placement Table
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 2022 Min wage: \$14.49

June '20 cpi-U 281.055 CPI-U % Chg.
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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
60			48.60	50.54	52.57	54.67	56.86	59.13
61			49.82	51.81	53.88	56.04	58.28	60.61
62			51.06	53.10	55.23	57.44	59.73	62.12
63			52.34	54.43	56.61	58.87	61.23	63.68
64			53.65	55.79	58.02	60.34	62.76	65.27
65			54.99	57.19	59.47	61.85	64.33	66.90
66			56.36	58.62	60.96	63.40	65.94	68.57
67			57.77	60.08	62.49	64.98	67.58	70.29
68			59.22	61.58	64.05	66.61	69.27	72.04
69			60.70	63.12	65.65	68.27	71.01	73.85
70			62.21	64.70	67.29	69.98	72.78	75.69
71			63.77	66.32	68.97	71.73	74.60	77.58
72			65.36	67.98	70.70	73.52	76.47	79.52
73			67.00	69.68	72.46	75.36	78.38	81.51
74			68.67	71.42	74.28	77.25	80.34	83.55

Attachment A Exhibit B

City of Shoreline
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 2022 Min wage: \$14.49

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Range	Title	FLSA Status		Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
75				70.39	73.20	76.13	79.18	82.34	85.64
76				72.15	75.03	78.04	81.16	84.40	87.78
77				73.95	76.91	79.99	83.19	86.51	89.97

City of Shoreline
Extra Help Range Placement Table
2022 Min wage: \$14.49

Estimated COLA: 5.52%
 Effective: January 1, 2022

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
1	Day Camp Leader Special Events Attendant Youth Outreach Leader	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	\$14.55	\$15.72
2	Building Monitor Indoor Playground Attendant Sr. Day Camp Leader	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	\$14.80	\$16.05
3	Special Events Assistant Special Events Monitor Teen Program Leader Assistant	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	\$15.05	\$16.39
4	Records Clerk	Non-Exempt, Hourly	\$15.31	\$16.75
5	Undergraduate Intern	Non-Exempt, Hourly Non-Exempt, Hourly	\$15.56	\$17.10
6			\$15.84	\$17.46
7			\$16.10	\$17.84
8			\$16.37	\$18.21
9	CIT Camp Director Specialized Recreation Specialist	Non-Exempt, Hourly Non-Exempt, Hourly	\$16.66	\$18.60
10	Teen Program Leader		\$16.94	\$18.99
11	Out of School Time Program Director Assistant Camp Director	Non-Exempt, Hourly Non-Exempt, Hourly	\$17.22	\$19.39
12			\$17.51	\$19.80
13	Front Desk Attendant		\$17.82	\$20.23
14	Camp Excel Specialist Camp Director	Non-Exempt, Hourly Non-Exempt, Hourly	\$18.13	\$20.65
15			\$20.05	\$23.40
16			\$16.66	\$18.60

City of Shoreline
Extra Help Range Placement Table
2022 Min wage: \$14.49

Estimated COLA: 5.52%
 Effective: January 1, 2022

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
17			\$19.07	\$21.98
18			\$19.38	\$22.44
19			\$19.71	\$22.92
20			\$20.05	\$23.40
21	Engineering Support	Non-Exempt, Hourly Non-Exempt, Hourly	\$20.39	\$23.89
22			\$20.73	\$24.39
23			\$21.08	\$24.89
24			\$21.43	\$25.42
25			\$21.80	\$25.95
26			\$22.17	\$26.51
27			\$22.55	\$27.06
28	Finance Assistant Permitting Assistant	Non-Exempt, Hourly	\$22.93	\$27.63
29			\$23.32	\$28.19
30	Grounds Maintenance Laborer Parks Maintenance Seasonal Laborer		\$23.71	\$28.79
31	Computer Support GIS Support	Non-Exempt, Hourly Non-Exempt, Hourly	\$24.10	\$29.31
32	PW Seasonal Laborer	Non-Exempt, Hourly	\$24.69	\$30.05
33		Non-Exempt, Hourly	\$25.32	\$30.79
34		Non-Exempt, Hourly	\$25.94	\$31.57
35	CMO Fellowship	Non-Exempt, Hourly	\$26.60	\$32.35
36	Facilities Maintenance	Non-Exempt, Hourly	\$27.26	\$33.16
37			\$27.95	\$34.01

City of Shoreline
Extra Help Range Placement Table
2022 Min wage: \$14.49

Estimated COLA: 5.52%
 Effective: January 1, 2022

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
38			\$28.64	\$34.84
39			\$29.36	\$35.72
40			\$30.09	\$36.60
41			\$30.83	\$37.53
42			\$31.61	\$38.46
43			\$32.41	\$39.43
44			\$33.21	\$40.41
45			\$34.05	\$41.43
46	Videographer	Non-Exempt, Hourly	\$34.91	\$42.46
	Expert Professional	Non-Exempt, Hourly	\$14.55	\$42.46
	Inspector	Non-Exempt, Hourly		
	Instructor	Non-Exempt, Hourly		

Table Maintenance: The 2020 Extra Help table has been structured to blend in substantial change in WA State minimum wage occurring in 2020. In 2020, the minimum wage will be \$13.50. In 2020, apply a COLA to the extra help rates on the same basis as the regular rates. Then, in 2020, if any rates fall below \$13.50 adjust them to \$13.50. From then on, apply a COLA as usual and if any rates fall below WA State Minimum Wage, adjust them to the WA State Minimum Wage.

Approval of Position Placement within the Table: Human Resources recommends and the City Manager approves placement of a position within the pay table.

Approval of the Table Rates: The City Manager recommends and the City Council approves the table rates when adopting the budget.

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2021 Plan (Attachment B)

CATEGORY						
Fund	FTE					Use of Fund
Department/Program	Change	Revenues	Transfers In	Expenditures	Transfers Out	Balance
EMERGING ISSUES IMPACTING MULTIPLE FUNDS			\$559,078	\$24,300	\$559,078	\$4,300
King County Treatment Fee Increase for Wastewater Utility			\$6,505			\$0
Vehicle O&M Fund			\$6,505			\$0
Grounds Maintenance Small Tools and Equipment				\$4,300		\$4,300
Surface Water Utility Fund				\$4,300		\$4,300
General Fund Contribution for KC Radio Communications Services/APX 4500 Radios					\$6,505	\$0
General Fund					\$6,505	\$0
VLF Bond Debt Service			\$552,573	\$20,000	\$552,573	\$0
TBD Fund					\$552,573	\$0
VLF Revenue Bond Fund			\$552,573	\$20,000		\$0
PERSONNEL	0.340			\$54,776		\$54,776
Temporary FTE Increase for Youth and Teen Development Program Pilot Program	0.340			\$54,776		\$54,776
General Fund	0.340			\$54,776		\$54,776
EMERGING ISSUES IMPACTING THE WASTEWATER UTILITY FUND				\$300,000		\$300,000
Ronald Wastewater District Transition Cost Reimbursement				\$300,000		\$300,000
Wastewater Utility Fund				\$300,000		\$300,000
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING MULTIPLE FUNDS		(\$749,218)	\$272,272	(\$650,214)	\$272,272	(\$264,524)
Durable Pavement Marking (Thermoplastic) Maintenance			(\$25,931)	(\$54,325)	(\$25,931)	\$0
Equipment Replacement Fund			(\$25,931)	(\$54,325)		\$0
General Fund					(\$25,931)	\$0
Street Sweeper Acquisition		(\$102,676)	\$237,026	\$14,441	\$237,026	\$326,467
Equipment Replacement Fund		(\$102,676)		(\$312,026)	\$237,026	\$237,026
Surface Water Utility Fund			\$237,026	\$326,467		\$89,441

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2021 Plan (Attachment B)

CATEGORY						
Fund	FTE					Use of Fund
Department/Program	Change	Revenues	Transfers In	Expenditures	Transfers Out	Balance
Street Sweeper Repairs		\$36,212		\$72,424		\$36,212
Surface Water Utility Fund				\$36,212		\$36,212
Vehicle O&M Fund		\$36,212		\$36,212		\$0
Surface Water Equipment Replacement Charges		(\$24,619)	\$61,177	(\$24,619)	\$61,177	\$61,177
Equipment Replacement Fund		(\$24,619)			\$61,177	\$61,177
Surface Water Utility Fund			\$61,177	(\$24,619)		\$0
Wastewater Equipment Replacement and Vehicle Operations/Maintenance (O&M Charges)		(\$658,135)		(\$658,135)		(\$688,380)
Equipment Replacement Fund		(\$688,380)				\$0
Vehicle O&M Fund		\$30,245		\$30,245		\$0
Wastewater Utility Fund				(\$688,380)		(\$688,380)
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING THE GENERAL FUND	0.000	\$3,039,674			\$34,359	\$0
Property Management Lease Revenue		(\$25,100)				\$0
General Fund		(\$25,100)				\$0
General Fund Revenues	0.000	\$3,064,774			\$34,359	\$0
General Fund	0.000	\$3,064,774			\$34,359	\$0
AMERICAN RESCUE PLAN ACT (ARPA)	1.400	\$3,808,524		\$891,024		\$4,500
ARPA: 1.40 FTE Limited-Term ARPA Navigators	1.400	\$58,524		\$58,524		\$0
General Fund	1.400	\$58,524		\$58,524		\$0
ARPA: Outreach and Analysis to Shoreline Businesses Through a Partnership with the Shoreline Chamber of Commerce		\$28,000		\$28,000		\$0
General Fund		\$28,000		\$28,000		\$0
ARPA: Qualifying Infrastructure Investments - Pump Station 26 Improvements Project		\$2,922,000				\$0
Surface Water Utility Fund		\$2,922,000				\$0
ARPA: Qualifying Infrastructure Investments - Wastewater 14th Interchange Coordination		\$400,000		\$402,000		\$2,000
Wastewater Utility Fund		\$400,000		\$402,000		\$2,000

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2021 Plan (Attachment B)

CATEGORY						
Fund	FTE					Use of Fund
Department/Program	Change	Revenues	Transfers In	Expenditures	Transfers Out	Balance
ARPA: 1st Ave Wastewater Pipe Replacement		\$400,000		\$402,500		\$2,500
Wastewater Utility Fund		\$400,000		\$402,500		\$2,500
OTHER GRANTS		\$771,301		\$771,301		\$0
Community Development Block Grant - COVID		\$634,723		\$634,723		\$0
General Fund		\$634,723		\$634,723		\$0
Local Solid Waste Financial Assistance Grant		\$79,598		\$79,598		\$0
General Fund		\$79,598		\$79,598		\$0
Port of Seattle Economic Development Partnership Program Grant		\$56,980		\$56,980		\$0
General Fund		\$56,980		\$56,980		\$0
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING THE STREET FUND	0.000	(\$34,359)	\$34,359			\$0
Street Fund Revenues	0.000	(\$34,359)	\$34,359			\$0
Street Fund	0.000	(\$34,359)	\$34,359			\$0
2021-2022 CIP: GENERAL CAPITAL FUND		\$757,540	\$2,610,865	\$3,416,990	\$2,610,865	\$2,650,220
Parks Restrooms Renovation		\$403,760	\$38,240	\$442,000	\$38,240	\$38,240
General Capital Fund		\$403,760	\$38,240	\$442,000		\$0
General Fund					\$38,240	\$38,240
Shoreline Park Public Pavilion		\$353,780		\$353,780		\$0
General Capital Fund		\$353,780		\$353,780		\$0
Shoreline Pool Demolition			\$620,000	\$620,000	\$620,000	\$620,000
General Capital Fund			\$620,000	\$620,000		\$0
General Fund					\$620,000	\$620,000
Civic Center / City Hall: Emergency Generator Electrical Upgrade			\$47,000	\$47,000	\$47,000	\$47,000
General Capital Fund			\$47,000	\$47,000		\$0
General Fund					\$47,000	\$47,000
Civic Center / City Hall: Highland Plaza			\$422,481	\$422,481	\$422,481	\$422,481
General Capital Fund			\$422,481	\$422,481		\$0
General Fund					\$422,481	\$422,481

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2021 Plan (Attachment B)

CATEGORY						
Fund	FTE					Use of Fund
Department/Program	Change	Revenues	Transfers In	Expenditures	Transfers Out	Balance
Civic Center / City Hall: Hybrid Conference Rooms			\$410,000	\$419,230	\$410,000	\$410,000
General Capital Fund			\$410,000	\$410,000		\$0
General Fund				\$9,230	\$410,000	\$410,000
Paramount Open Space House Demolition			\$180,248	\$180,248	\$180,248	\$180,248
General Capital Fund			\$180,248	\$180,248		\$0
Park Impact Fees Fund					\$180,248	\$180,248
City Maintenance Facility			\$892,896	\$932,251	\$892,896	\$932,251
General Capital Fund			\$892,896	\$932,251		\$39,355
General Fund					\$892,896	\$892,896
2021-2022 CIP: CITY FACILITIES-MAJOR MAINTENANCE FUND			\$846,699	\$846,699	\$846,699	\$846,699
Richmond Highland Community Center Long-Term Maintenance			\$846,699	\$846,699	\$846,699	\$846,699
General Fund					\$846,699	\$846,699
City Facility-Major Maintenance Fund			\$846,699	\$846,699		\$0
2021-2022 CIP: ROADS CAPITAL FUND		\$1,239,205	\$196,392	(\$565,665)	\$196,392	\$429,126
Annual Road Surface Maintenance (ARSM)		\$779,205		\$205,209		\$0
Roads Capital Fund		\$779,205		\$205,209		\$0
Trail Along the Rail			\$196,392	\$429,126	\$196,392	\$429,126
General Fund					\$196,392	\$196,392
Roads Capital Fund			\$196,392	\$429,126		\$232,734
New Sidewalks Program		\$460,000		(\$1,200,000)		\$0
Roads Capital Fund		(\$1,200,000)		(\$1,200,000)		\$0
TBD Fund		\$1,660,000				\$0
2021-2022 CIP: SURFACE WATER UTILITY FUND		\$250,000		\$1,025,300		\$0
Pump Station 26 Improvements		\$250,000		\$1,025,300		\$0
Surface Water Utility Fund		\$250,000		\$1,025,300		\$0

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan (Attachment C)

CATEGORY						
Fund						Use of Fund
Department/Program	FTE Chang	Revenues	Transfers In	Expenditures	Transfers Out	Balance
EMERGING ISSUES IMPACTING MULTIPLE FUNDS		\$15,374	\$20,305	\$695,584	\$20,305	\$132,352
Electric Pickup for Parks Operations		\$9,392	\$14,905	\$25,600	\$14,905	\$14,905
Equipment Replacement Fund		\$8,089	\$14,905	\$14,905		\$0
General Fund				\$9,392	\$14,905	\$14,905
Vehicle O&M Fund		\$1,303		\$1,303		\$0
Wastewater Utility Vehicle Acquisitions		\$5,982		\$119,611		\$107,647
Vehicle O&M Fund		\$5,982		\$5,982		\$0
Wastewater Utility Fund				\$113,629		\$107,647
Grounds Maintenance Small Tools and Equipment			\$5,400	\$17,800	\$5,400	\$9,800
General Fund				\$6,750	\$5,400	\$4,950
Street Fund			\$5,400	\$5,400		\$0
Surface Water Utility Fund				\$5,650		\$4,850
VLF Bond Debt Service				\$532,573		\$0
VLF Revenue Bond Fund				\$532,573		\$0
EMERGING ISSUES IMPACTING THE GENERAL FUND				\$90,000		\$90,000
2024 Comprehensive Plan Update				\$90,000		\$90,000
General Fund				\$90,000		\$90,000
PERSONNEL	7.500	\$19,955	\$171,329	\$451,165	\$171,329	\$277,817
Engineer II - Capital Projects (1.00 FTE)	1.000			\$0		\$0
Roads Capital Fund	0.500			\$0		\$0
Surface Water Utility Fund	0.500			\$0		\$0
Grounds Maintenance Worker I (1.000 FTE)	1.000		\$5,692	\$51,612	\$5,692	\$5,720
General Fund	0.500			\$38,266	\$5,692	\$5,148
Street Fund	0.400		\$5,692	\$5,692		\$0
Surface Water Utility Fund	0.100			\$7,654		\$572

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan (Attachment C)

CATEGORY						
Fund						Use of Fund
Department/Program	FTE Chang	Revenues	Transfers In	Expenditures	Transfers Out	Balance
Grounds Maintenance Worker I (Electric Pickup & Charging Station)		\$16,964	\$165,637	\$132,232	\$165,637	\$119,216
Equipment Replacement Fund		\$15,161	\$113,465	\$113,465		\$0
General Fund				\$8,482	\$108,905	\$107,870
Street Fund			\$52,172	\$6,786	\$45,386	\$0
Surface Water Utility Fund				\$1,696	\$11,346	\$11,346
Vehicle O&M Fund		\$1,803		\$1,803		\$0
Extra Help Conversion to GIS Technician (0.50 FTE)	0.500			\$0		\$0
General Fund	0.500			\$0		\$0
IT Specialist (0.50 FTE) Increase to 1.00 FTE	0.500			\$48,915		\$0
General Fund	0.500			\$48,915		\$0
Temporary FTE Increase for Youth and Teen Development P	0.500			\$93,658		\$93,658
General Fund	0.500			\$93,658		\$93,658
Wastewater Utility: Engineer II - Wastewater (2.00 FTE); Cor	4.000	\$2,991		\$124,748		\$59,223
General Fund	0.500			\$60,320		\$3,686
Surface Water Utility Fund	0.025			\$2,909		\$0
Vehicle O&M Fund		\$2,991		\$2,991		\$0
Wastewater Utility Fund	3.475			\$58,528		\$55,537
EMERGING ISSUES IMPACTING THE WASTEWATER UTILITY FUND		\$480,000		\$598,000		\$118,000
Digitizing Ronald Wastewater District Records				\$48,000		\$48,000
Wastewater Utility Fund				\$48,000		\$48,000
King County Treatment Fee Increase for Wastewater Utility		\$480,000		\$480,000		\$0
Wastewater Utility Fund		\$480,000		\$480,000		\$0
Wastewater Utility 2022 Rate Study				\$70,000		\$70,000
Wastewater Utility Fund				\$70,000		\$70,000

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan (Attachment C)

CATEGORY						
Fund						Use of Fund
Department/Program	TE Chang	Revenues	Transfers In	Expenditures	Transfers Out	Balance
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING MULTIPLE FUNDS		(\$138,233)	\$296,356	(\$162,153)	\$296,356	(\$145,625)
Durable Pavement Marking (Thermoplastic) Maintenance		\$1,000	(\$7,920)	(\$22,920)	(\$7,920)	\$0
Equipment Replacement Fund		\$1,000	(\$7,920)	(\$7,920)		\$0
General Fund				(\$15,000)	(\$7,920)	\$0
Surface Water Equipment Replacement Charges		(\$24,619)		(\$24,619)		\$0
Equipment Replacement Fund		(\$24,619)				\$0
Surface Water Utility Fund				(\$24,619)		\$0
Wastewater Equipment Replacement and Vehicle Operations/Maintenance (O&M Charges)		(\$114,614)		(\$114,614)		(\$145,625)
Equipment Replacement Fund		(\$145,625)				\$0
Vehicle O&M Fund		\$31,011		\$31,011		\$0
Wastewater Utility Fund				(\$145,625)		(\$145,625)
2022 General Fund Overhead Update			\$304,276		\$304,276	\$0
General Capital Fund					\$39,735	\$0
General Fund			\$254,185		\$50,091	\$0
Roads Capital Fund					(\$15,543)	\$0
Street Fund			\$50,091		\$50,091	\$0
Surface Water Utility Fund					\$23,214	\$0
Wastewater Utility Fund					\$156,688	\$0
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING THE GENERAL FUND	0.000	\$2,427,028			\$48,752	\$0
Property Management Lease Revenue		(\$28,428)				\$0
General Fund		(\$28,428)				\$0
General Fund Revenues	0.000	\$2,455,456			\$48,752	\$0
General Fund	0.000	\$2,455,456			\$48,752	\$0

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan (Attachment C)

CATEGORY						
Fund						Use of Fund
Department/Program	FTE Chang	Revenues	Transfers In	Expenditures	Transfers Out	Balance
AMERICAN RESCUE PLAN ACT (ARPA)	1.400	\$398,572		\$398,572		\$0
ARPA: 1.40 FTE Limited-Term ARPA Navigators	1.400	\$175,572		\$175,572		\$0
General Fund	1.400	\$175,572		\$175,572		\$0
ARPA: Outreach and Analysis to Shoreline Businesses Through a Part		\$31,000		\$31,000		\$0
General Fund		\$31,000		\$31,000		\$0
ARPA: Community and Youth Recovery		\$192,000		\$192,000		\$0
General Fund		\$192,000		\$192,000		\$0
MID-BIENNIAL BUDGET "TRUE-UPS" IMPACTING THE STREET FUND	0.000	(\$48,752)	\$48,752			\$0
Street Fund Revenues	0.000	(\$48,752)	\$48,752			\$0
Street Fund	0.000	(\$48,752)	\$48,752			\$0
2021-2022 CIP: GENERAL CAPITAL FUND				\$250,000		\$250,000
Parks, Recreation and Open Space (PROS) Plan Update				\$250,000		\$250,000
General Capital Fund				\$250,000		\$250,000
2021-2022 CIP: ROADS CAPITAL FUND		\$5,725,605	\$3,914,266	\$8,066,777	\$3,914,266	\$0
145th and I-5 Interchange Design and Environmental Review		\$3,000,000				\$0
Roads Capital Fund		\$3,000,000				\$0
Annual Road Surface Maintenance (ARSM)		\$1,350,000		\$381,550		\$0
Roads Capital Fund		\$1,350,000		\$381,550		\$0
Sidewalk Rehabilitation Program		\$2,147,882		\$1,503,238		\$0
Roads Capital Fund		\$2,147,882		\$1,503,238		\$0
20th Avenue NW (NW 190-195) New Sidewalks		\$1,335,000		\$1,335,000		\$0
Sidewalk Expansion Fund		\$1,335,000		\$1,335,000		\$0
N 175th Street (Stone Way to I-5)		(\$267,277)	\$3,914,266	\$3,646,989	\$3,914,266	\$0
Roads Capital Fund		(\$267,277)	\$3,914,266	\$3,646,989		\$0
Transportation Impact Fees Fund					\$3,914,266	\$0
New Sidewalks Program		(\$1,840,000)		\$1,200,000		\$0
Roads Capital Fund		(\$3,500,000)		(\$3,500,000)		\$0
Sidewalk Expansion Fund				\$4,700,000		\$0
TBD Fund		\$1,660,000				\$0

2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) Summary of Impacts on 2022 Plan (Attachment C)

CATEGORY						
Fund						Use of Fund
Department/Program	TE Chang	Revenues	Transfers In	Expenditures	Transfers Out	Balance
2021-2022 CIP: SURFACE WATER UTILITY FUND		\$220,000	\$50,000	\$570,000	\$50,000	\$350,000
Barnacle Creek				\$250,000		\$250,000
Surface Water Utility Fund				\$250,000		\$250,000
Storm Creek		\$220,000	\$50,000	\$320,000	\$50,000	\$100,000
Surface Water Utility Fund		\$220,000	\$50,000	\$320,000		\$50,000
Wastewater Utility Fund					\$50,000	\$50,000

Impact of 2021-2022 Mid-Biennial Budget Modifications (Ord. No. 945) on Fund Balance (Attachment D)

FUND	2021	2021-2022 Current	2021-2022	2021-2022	2021-2022 Current	2021-2022	2021-2022	2022
	Beginning Fund Balance	Revenues / Transfers In	Mid-Biennial Update Revenues / Transfers In	Amended Revenues / Transfers In	Expenditures / Transfers Out	Mid-Biennial Update Expenditures / Transfers Out	Amended Expenditures / Transfers Out	Projected Ending Fund Balance
		Ord. No. 923	Ord. No. 945	Ord. No. 945	Ord. No. 923	Ord. No. 945	Ord. No. 945	
	(A)	(B)	(C)	(D) = (B) + (C)	(E)	(F)	(G) = (E) + (F)	(H) = (A) + (D) - (G)
OPERATING FUNDS								
General Fund	\$26,132,527	\$89,888,655	\$6,977,284	\$96,865,939	\$97,782,109	\$5,375,652	\$103,157,761	\$19,840,705
Shoreline Secure Storage Fund	\$224,920	\$2,259,500	\$0	\$2,259,500	\$2,259,500	\$0	\$2,259,500	\$224,920
Revenue Stabilization Fund	\$5,626,456	\$0	\$0	\$0	\$0	\$0	\$0	\$5,626,456
Street Fund	\$259,905	\$4,159,609	\$113,355	\$4,272,964	\$4,159,609	\$113,355	\$4,272,964	\$259,905
Code Abatement Fund	\$428,409	\$60,000	\$0	\$60,000	\$200,000	\$0	\$200,000	\$288,409
State Drug Enforcement Forfeiture Fund	\$88,545	\$36,486	\$0	\$36,486	\$36,486	\$0	\$36,486	\$88,545
Public Arts Fund	\$181,009	\$22,000	\$0	\$22,000	\$161,505	\$0	\$161,505	\$41,504
Federal Drug Enforcement Forfeiture Fund	\$23,049	\$26,000	\$0	\$26,000	\$26,000	\$0	\$26,000	\$23,049
DEBT SERVICE FUNDS								
2006/2016 UTGO Bond Fund	\$6,656	\$1,135,144	\$0	\$1,135,144	\$1,135,144	\$0	\$1,135,144	\$6,656
2009/2019 LTGO Bond Fund	\$410,709	\$2,202,688	\$0	\$2,202,688	\$2,202,688	\$0	\$2,202,688	\$410,709
2013 LTGO Bond Fund	\$0	\$516,520	\$0	\$516,520	\$516,520	\$0	\$516,520	\$0
2020 LTGO Bond Fund	\$0	\$25,960,000	\$0	\$25,960,000	\$25,960,000	\$0	\$25,960,000	\$0
Sidewalk LTGO Bond Fund	\$3,833,167	\$4,394,202	\$0	\$4,394,202	\$1,799,100	\$0	\$1,799,100	\$6,428,269
VLF Revenue Bond Fund	\$0	\$0	\$552,573	\$552,573	\$0	\$552,573	\$552,573	\$0
CAPITAL FUNDS								
General Capital Fund	\$10,181,482	\$9,464,022	\$3,368,405	\$12,832,427	\$17,785,874	\$3,697,495	\$21,483,369	\$1,530,540
City Facility-Major Maintenance Fund	\$197,080	\$750,392	\$846,699	\$1,597,091	\$709,226	\$846,699	\$1,555,925	\$238,246
Roads Capital Fund	\$121,837,112	\$137,841,234	\$186,299,665	\$178,590,974	\$118,531,332	\$75,040,175	\$73,037,033	\$14,772,938
Sidewalk Expansion Fund	\$11,321,491	\$5,731,781	\$1,335,000	\$7,066,781	\$5,922,995	\$6,035,000	\$11,957,995	\$6,430,277
Transportation Impact Fees Fund	\$5,283,736	\$0	\$0	\$0	\$946,805	\$3,914,266	\$4,861,071	\$422,665
Park Impact Fees Fund	\$1,016,149	\$750,000	\$0	\$750,000	\$1,102,561	\$180,248	\$1,282,809	\$483,340
ENTERPRISE FUNDS								
Surface Water Utility Fund	\$4,289,384	\$33,394,296	\$3,740,203	\$37,134,499	\$25,875,682	\$1,965,510	\$27,841,192	\$13,582,691
Wastewater Utility Fund	\$7,093,534	\$36,358,350	\$1,280,000	\$37,638,350	\$43,855,290	\$1,247,340	\$45,102,630	(\$370,746)
INTERNAL SERVICE FUNDS								
Vehicle O&M Fund	\$40,001	\$438,891	\$116,052	\$554,943	\$485,397	\$109,547	\$594,944	\$0
Equipment Replacement Fund	\$3,385,429	\$2,014,741	(\$867,150)	\$1,147,591	\$684,468	\$52,302	\$736,770	\$3,796,250
Unemployment Fund	\$0	\$35,000	\$0	\$35,000	\$35,000	\$0	\$35,000	\$0
TOTAL	\$89,010,288	\$273,908,192	\$27,202,889	\$301,111,081	\$289,902,912	\$26,093,129	\$315,996,041	\$74,125,328

ORDINANCE NO. 946

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON LEVYING THE GENERAL TAXES FOR THE CITY OF SHORELINE IN KING COUNTY FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2022, THE SECOND YEAR OF THE CITY OF SHORELINE’S 2021-2022 FISCAL BIENNIUM, ON ALL PROPERTY BOTH REAL AND PERSONAL, IN SAID CITY, WHICH IS SUBJECT TO TAXATION FOR THE PURPOSE OF PROVIDING SUFFICIENT REVENUE TO CONDUCT CITY BUSINESS FOR THE SAID FISCAL YEAR AS REQUIRED BY LAW.

WHEREAS, pursuant to RCW 35A.33.135, the City Council for the City of Shoreline and the City Manager have considered the City’s anticipated financial requirements for 2022 and the amounts necessary and available to be raised by ad valorem taxes on real, personal, and utility property; and

WHEREAS, pursuant to RCW 84.55.120, a properly noticed public hearing was held on November 8, 2021 to consider the revenue sources including the 2022 regular property tax levy; and

WHEREAS, on November 8, 2016, Shoreline Proposition No. 1 (Basic Public Safety, Parks & Recreation, and Community Services Maintenance and Operations Levy) limiting annual levy increases for the years 2018 to 2022 to the June-to-June percentage change in the Seattle/Tacoma/Bellevue CPI-U was approved by the voters; and

WHEREAS, the maximum change from the 2021 levy to be used for calculating the 2022 regular levy, in addition to new construction, is based on the CPI-U index change from June 2020 to June 2021 which is 5.52134 percent, applied to the City’s highest previous levy of \$14,227,246.00;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Regular Property Tax Levy. Based on the voter-approved limitation on annual levy increases, the City Council of the City of Shoreline has determined that the property tax levy for the year 2022 is fixed and established in the amount of \$15,248,023.00. This property tax levy, excluding the addition of new construction, improvements to property, any increase in the value of state assessed property, any annexations that have occurred, and administrative refunds made, represents a dollar increase of \$785,535.00 and a percentage increase of 5.52134 percent from the levy amount of the previous year, as shown below:

	Amount
2022 Regular Levy	\$15,248,023
Less 2021 Levy	14,227,246
Less New Construction	200,000
Less Refunds	35,242
Total Increase	785,535
Percent Increase	5.52%

Section 2. Notice to King County. This Ordinance shall be certified to the proper County officials, as provided by law, and taxes herein levied shall be collected to pay to the Administrative Services Department of the City of Shoreline at the time and in the manner provided by the laws of the State of Washington for the collection of taxes for non-charter code cities.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Ordinance shall be in full force five days after publication of this Ordinance, or a summary consisting of its title, in the official newspaper of the City, as provided by law.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 15, 2021.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2021
Effective Date: , 2021

ORDINANCE NO. 947

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON ESTABLISHING A FEE SCHEDULE FOR THE CITY’S PARKS, FIRE, AND TRANSPORTATION IMPACT FEES.

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the state of Washington; and

WHEREAS, RCW Chapter 82.02, the impact fee statute, requires that when imposing impact fees, that act needs to be by local ordinance; and

WHEREAS, the City Council has considered proposed mid-biennial budget modification and has considered any and all comments received from the public, written or oral, with regard to such proposed mid-biennial budget modifications;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Adoption of the Fee Schedule for Parks, Fire, and Transportation Impact Fees. The 2022 Fee Schedule for Parks, Fire, and Transportation Impact Fees as set forth in Exhibit A to this Ordinance is adopted.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this Ordinance be preempted by State or Federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 4. Publication and Effective Date. This Ordinance shall take effect at 12:01 a.m. January 1, 2022.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 15, 2021.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2021
Effective Date: , 2021

**City of Shoreline
Fee Schedules**

Transportation Impact Fees

ITE Code	Land Use Category/Description	2021 Adopted		2022 Proposed	
		Impact Fee Per Unit @		Impact Fee Per Unit @	
		\$7,675.28 per Trip		\$8,322.31 per Trip	
A. Rate Table					
90	Park-and-ride lot w/ bus svc	3,638.09	per parking space	3,944.78	per parking space
110	Light industrial	9.94	per square foot	10.78	per square foot
140	Manufacturing	7.49	per square foot	8.12	per square foot
151	Mini-warehouse	2.67	per square foot	2.89	per square foot
210	Single family house Detached House	7,111.87	per dwelling unit	7,711.40	per dwelling unit
220	Low-Rise Multifamily (Apartment, condo, townhome, ADU)	4,608.25	per dwelling unit	4,996.72	per dwelling unit
240	Mobile home park	3,323.57	per dwelling unit	3,603.74	per dwelling unit
251	Senior housing	1,520.95	per dwelling unit	1,649.17	per dwelling unit
254	Assisted Living	697.10	per bed	755.86	per bed
255	Continuing care retirement	2,268.91	per dwelling unit	2,460.18	per dwelling unit
310	Hotel	4,754.55	per room	5,155.36	per room
320	Motel	3,787.52	per room	4,106.81	per room
444	Movie theater	14.91	per square foot	16.16	per square foot
492	Health/fitness club	19.63	per square foot	21.29	per square foot
530	School (public or private)	5.77	per square foot	6.26	per square foot
540	Junior/community college	15.10	per square foot	16.37	per square foot
560	Church	3.88	per square foot	4.21	per square foot
565	Day care center	37.29	per square foot	40.43	per square foot
590	Library	18.84	per square foot	20.43	per square foot
610	Hospital	9.13	per square foot	9.90	per square foot
710	General office	13.74	per square foot	14.90	per square foot
720	Medical office	24.97	per square foot	27.08	per square foot
731	State motor vehicles dept	120.34	per square foot	130.49	per square foot
732	United States post office	28.72	per square foot	31.14	per square foot
820	General retail and personal services (includes shopping center)	10.40	per square foot	11.27	per square foot
841	Car sales	19.12	per square foot	20.73	per square foot
850	Supermarket	28.40	per square foot	30.79	per square foot
851	Convenience market-24 hr	52.77	per square foot	57.22	per square foot
854	Discount supermarket	28.96	per square foot	31.40	per square foot
880	Pharmacy/drugstore	16.72	per square foot	18.13	per square foot
912	Bank	40.69	per square foot	44.12	per square foot
932	Restaurant: sit-down	29.34	per square foot	31.82	per square foot
934	Fast food	67.51	per square foot	73.20	per square foot
937	Coffee/donut shop	85.65	per square foot	92.87	per square foot
941	Quick lube shop	30,454.32	per service bay	33,021.62	per service bay
944	Gas station	27,693.48	per pump	30,028.04	per pump
948	Automated car wash	59.20	per square foot	64.19	per square foot
B. Administrative Fees - See Planning and Community Development					

[Ord. 921 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 2 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 720 § 1, 2015; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 690 § 2 (Exh B), 2014]

**City of Shoreline
Fee Schedules**

Park Impact Fees

	2021 Adopted		2022 Proposed	
A. Rate Table				
Use Category	Impact Fee		Impact Fee	
Single Family Residential	\$4,327	per dwelling unit	\$4,692	per dwelling unit
Multi-Family Residential	\$2,838	per dwelling unit	\$3,077	per dwelling unit
B. Administrative Fees - See Planning and Community Development				

[Ord. 921 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 786 § 2 (Exh. B), 2017]

**City of Shoreline
Fee Schedules**

Fire Impact Fees

		2021 Adopted		2022 Proposed	
A. Rate Table					
Use Category	Impact Fee			Impact Fee	
Residential					
Single-Family Residential	\$2,311.00	per dwelling unit	\$2,311.00	per dwelling unit	
Multi-Family Residential	\$2,002.00	per dwelling unit	\$2,002.00	per dwelling unit	
Commercial					
Commercial 1	\$2.84	per square foot	\$2.84	per square foot	
Commercial 2	\$1.83	per square foot	\$1.83	per square foot	
Commercial 3	\$5.73	per square foot	\$5.73	per square foot	
B. Administrative Fees - See Planning and Community Development					

[Ord. 921 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 791 § 2 (Exh. 2), 2017]

RESOLUTION NO. 484

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ESTABLISHING THE 2022 FEE SCHEDULE FOR FEES, RATES, COSTS, AND CHARGES PURSUANT TO CHAPTER 3.01 FEE SCHEDULE OF THE SHORELINE MUNICIPAL CODE.

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington and is authorized by state law to impose fees; and

WHEREAS, various sections of the Shoreline Municipal Code (SMC) impose fees, rates, costs, and charges for services provided by the City and/or its contract service providers; and

WHEREAS, pursuant to RCW 35A.34.130, the City conducted a mid-biennial review no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium; and

WHEREAS, the City Council held a properly noticed public hearing on November 8, 2021 on the proposed mid-biennial budget modification; and,

WHEREAS, the City Council has considered the proposed mid-biennial budget modification and has considered any and all comments received from the public, written or oral, with regard to such proposed mid-biennial budget modification; and

WHEREAS, SMC Section 3.01.010 provides that the City Council is to establish a Fee Schedule for fees, rates, costs, and charges for services provided by the City from time to time by Resolution; and

WHEREAS, the City desires to utilize the rates, charges and fees calculated in accordance with the contract for Comprehensive Garbage, Recyclables, and Compostable Collection Services with Recology CleanScapes Inc. that are to be mailed with updated service information to customers on or before November 15, which is 45 days in advance of the new rates taking effect; and,

WHEREAS, the Fee Schedule does not exceed the actual cost of providing the services for which such fees are charged, as required by state law; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:

Section 1. Adoption of Fee Schedule. The Fee Schedule for Fees, Rates, Costs, and Charges as set forth in Exhibit A to this Resolution is adopted as the 2022 Fee Schedule.

Section 2. City Manager Authorized to Amend Rate Schedule. In accordance with the Comprehensive Garbage, Recyclables, and Compostable Collection Contract with Recology Cleanscapes Inc. and upon City review and verification, Recology will mail to customers finalized rates and updated service information on or before November 15, which is 45 days in advance of the new rates taking effect. The Council hereby authorizes the City Manager to amend the Rate Schedule to adopt, adjust, or incorporate those modified rates or fees.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Resolution, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Resolution shall take effect at 12:01 a.m. January 1, 2022.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 15, 2021.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2021
Effective Date: , 2021

Planning and Community Development

Type of Permit Application	2021 Adopted	2022 Proposed
A. BUILDING		
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code. The hourly rate referenced throughout SMC 3.01.010 is calculated by multiplying the minimum number of hours noted for each fee by the fee established in SMC 3.01.010(A)(1).)		
1. \$0 - \$142,000.00	\$206.00	\$217.00
2. \$142,000.01 - \$25,000.00	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00.	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00.
3. \$25,000.01 - \$50,000.00	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
4. \$50,000.01 - \$100,000.00	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
5. \$100,000.01 - \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
6. \$500,000.01 - \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
7. \$1,000,000.01 +	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 12 Hour Minimum	Hourly rate, 12 Hour Minimum
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 4 Hour Minimum	Hourly rate, 4 Hour Minimum
11. Civil Plan Review, Residential, up to 1,000 square feet (if applicable)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
12. Floodplain Permit	\$220.00	\$232.00
13. Floodplain Variance	\$618.00	\$651.00
14. Demolition, Commercial	\$1,756.00	\$1,853.00
15. Demolition, Residential	\$659.00	\$695.00
16. Zoning Review	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
17. Affordable Housing Review	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
18. Temporary Certificate of Occupancy (TCO)- Single-Family	\$206.00	\$217.00
19. Temporary Certificate of Occupancy (TCO)- Other	\$618.00	\$651.00
B. ELECTRICAL		
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION		
1. Automatic Fire Alarm System:		
a. Existing System		
New or relocated devices up to 5 New or relocated devices up to 12 - Over the Counter	\$206.00	\$217.00
New or relocated devices 6 up to 12 New or relocated devices over 12 - Full review	\$618.00	\$651.00 plus \$7 per device over 12
Each additional new or relocated device over 12 AES/Cellular Communicator - Over the Counter	\$7.00 per device	\$217.00
b. New System	\$824.00	\$868.00
c. Each additional new or relocated device over 30	\$7.00 per device	\$7.00 per device
2. Fire Extinguishing Systems:		
a. Commercial Cooking Hoods		
1 to 12 flow points	\$618.00	\$651.00
More than 12	\$824.00	\$868.00
b. Other Fixed System Locations	\$824.00	\$868.00
3 Fire Pumps:		
a. Commercial Systems	\$824.00	\$868.00

Planning and Community Development

Type of Permit Application	2021 Adopted	2022 Proposed
4. Commercial Flammable/Combustible Liquids:		
a. Aboveground Tank Installations		
First tank	\$412.00	\$434.00
Additional	\$206.00	\$217.00
b. Underground Tank Installations		
First tank	\$412.00	\$434.00
Additional	\$206.00	\$217.00
c. Underground Tank Piping (with new tank)	\$412.00	\$434.00
d. Underground Tank Piping Only (vapor recovery)	\$618.00	\$651.00
e. Underground Tank Removal		
First tank	\$412.00	\$434.00
Additional Tank	\$103.00 per additional tank	\$109.00 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing permit):		
a. Excess of quantities in IFC Table 105.6.9	\$412.00	\$434.00
6. High-Piled Storage:		
a. Class I – IV Commodities:		
501 – 2,500 square feet	\$412.00	\$434.00
2,501 – 12,000 square feet	\$618.00	\$651.00
Over 12,000 square feet	\$824.00	\$868.00
b. High Hazard Commodities:		
501 – 2,500 square feet	\$618.00	\$651.00
Over 2,501 square feet	\$1,030.00	\$1,085.00
7. Underground Fire Mains and Hydrants	\$618.00	\$651.00
8. Industrial Ovens:		
Class A or B Furnaces	\$412.00	\$434.00
Class C or D Furnaces	\$824.00	\$868.00
9. LPG (Propane) Tanks:		
Commercial, less than 500-Gallon Capacity	\$412.00	\$434.00
Commercial, 500-Gallon+ Capacity	\$618.00	\$651.00
Residential 0 – 500-Gallon Capacity	\$206.00	\$217.00
Spray Booth	\$824.00	\$868.00
10. Sprinkler Systems (each riser):		
a. New Systems	\$1,030.00 plus \$3.00 per head	\$1,085.00 plus \$3.00 per head
b. Existing Systems		
1 – 10 heads - <u>Over the Counter</u>	\$618.00	\$217.00
11 – 20 heads - <u>Over the Counter</u>	\$824.00	\$434.00
More than 20 heads - <u>Full Review</u>	\$1,030.00 plus \$3.00 per head	\$651.00 plus \$3.00 per head over 20 heads
c. Residential (R-3) 13-D System		
1 – 30 heads	\$618.00	\$651.00
More than 30 heads	\$618.00 plus \$3.00 per head	\$651.00 plus \$3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	\$206.00	\$217.00
11. Standpipe Systems	\$824.00	\$868.00
12. Emergency Power Supply Systems:		
10 kW - 50 kW	\$618.00	\$651.00
> 50 kW	\$1,030.00	\$1,085.00
13. Temporary Tents and Canopies	\$206.00	\$217.00
14. Fire Review -Single-Family	\$103.00	\$109.00
15. Fire Review -Subdivision	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
16. Fire Review -Other	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
17. Emergency Responder Radio Coverage System	\$618.00	\$651.00
18. Smoke Control Systems - Mechanical or Passive	\$824.00	\$868.00

Planning and Community Development

Type of Permit Application	2021 Adopted	2022 Proposed
D. MECHANICAL		
1. Residential Mechanical System	\$206.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4	\$217.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
2. Commercial Mechanical System	\$550.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4	\$580.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
3. All Other Mechanical Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
E. PLUMBING		
1. Plumbing System	\$206.00 (including 4 fixtures), \$12.00 per fixture over 4	\$217.00 (including 4 fixtures), \$12.00 per fixture over 4
2. Gas Piping System standalone permit	\$206.00 (including 4 outlets), \$12.00 per outlet over 4	\$217.00 (including 4 outlets), \$12.00 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	\$12.00 per outlet (when included in outlet count)	\$12.00 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	\$206.00 (including 4 devices), \$12.00 per devices over 4	\$217.00 (including 4 devices), \$12.00 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	\$12.00 per device (when included in fixture count)	\$12.00 per device (when included in fixture count)
6. All Other Plumbing Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
F. ENVIRONMENTAL REVIEW		
1. Single-Family SEPA Checklist	\$3,296.00	\$3,472.00
2. Multifamily/Commercial SEPA Checklist	\$4,944.00	\$5,208.00
3. Planned Action Determination	Hourly rate, 5-hour minimum	Hourly rate, 5-hour minimum
4. Environmental Impact Statement Review	\$8,560.00	\$9,033.00
G. LAND USE		
1. Accessory Dwelling Unit	\$879.00	\$928.00
2. Administrative Design Review	\$1,648.00	\$1,736.00
3. Adult Family Home	\$493.00	\$520.00
4. Comprehensive Plan Amendment – Site Specific (Note: may be combined with Rezone public hearing.)	\$18,128.00 , plus public hearing (\$3914.00)	\$19,096.00 , plus public hearing (\$4,123.00)
5. Conditional Use Permit (CUP)	\$7,683.00	\$8,107.00
6. Historic Landmark Review	\$412.00	\$434.00
7. Interpretation of Development Code	\$770.00	\$813.00
8. Master Development Plan	\$27,439.00 , plus public hearing (\$3914.00)	\$28,954.00 , plus public hearing (\$4,123.00)
9. Changes to a Master Development Plan	\$13,719.00 , plus public hearing (\$3914.00)	\$14,476.00 , plus public hearing (\$4,123.00)
10. Rezone	\$17,779.00 , plus public hearing (\$3914.00)	\$18,760.00 , plus public hearing (\$4,123.00)
11. SCTF Special Use Permit (SUP)	\$16,024.00 , plus public hearing (\$3914.00)	\$16,909.00 , plus public hearing (\$4,123.00)
12. Sign Permit - Building Mounted, Awning, Driveway Signs	\$440.00	\$464.00
13. Sign Permit - Monument/Pole Signs	\$879.00	\$928.00
14. Special Use Permit	\$16,024.00 , plus public hearing (\$3914.00)	\$16,909.00 , plus public hearing (\$4,123.00)
15. Street Vacation	\$11,305.00 , plus public hearing (\$3914.00)	\$11,929.00 , plus public hearing (\$4,123.00)
16. Temporary Use Permit (TUP) EXCEPT fee is waived as provided in SMC 20.30.295(D)(2) for Transitional Encampments and Emergency Temporary Shelters	\$1,648.00	\$1,736.00
17. Deviation from Engineering Standards	Hourly rate, 8-hour minimum	Hourly rate, 8-hour minimum
18. Variances - Zoning	\$9,329.00	\$9,844.00
19. Lot Line Adjustment	\$1,648.00	\$1,736.00
20. Lot Merger	\$412.00	\$434.00
21. Development Agreement	Hourly rate, 125-hour minimum , plus public hearing (\$3914.00)	Hourly rate, 125-hour minimum , plus public hearing (\$4,123.00)
H. CRITICAL AREAS FEES		
1. Critical Area Field Signs	\$7.00 per sign	\$7.00 per sign
2. Critical Areas Review	Hourly rate, 2-hour minimum	Hourly rate, 2-hour minimum
3. Critical Areas Monitoring Inspections (Review of three reports and three inspections.)	\$1,976.00	\$2,085.00
4. Critical Areas Reasonable Use Permit (CARUP)	\$14,817.00 , plus public hearing (\$3914.00)	\$15,635.00 , plus public hearing (\$4,123.00)

Planning and Community Development

Type of Permit Application	2021 Adopted	2022 Proposed
5. Critical Areas Special Use Permit (CASUP)	\$14,817.00 , plus public hearing (\$3914.00)	\$15,635.00 , plus public hearing (\$4,123.00)
I. MISCELLANEOUS FEES		
1. Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee	Twice the Applicable Permit Fee
2. Expedited Review – Building or Site Development Permits	Twice the applicable permit review fee(s)	Twice the applicable permit review fee(s)
3. All Other Fees Per Hour	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
4. Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
5. Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	\$206.00	\$217.00
6. Multiple Family Tax Exemption or Affordable Housing Annual Compliance Verification	\$412.00	\$434.00
7. Pre-application Meeting	\$483.00 Mandatory pre-application meeting \$206.00 Optional pre-application meeting	\$510.00 Mandatory pre-application meeting \$217.00 Optional pre-application meeting
8. Transportation Impact Analysis (TIA) Review (less than 20 trips)	\$206.00	\$217.00
9. Transportation Impact Analysis (TIA) Review (20 or more trips)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
10. Noise Variance	\$412.00	\$434.00
J. RIGHT-OF-WAY		
1. Right-of-Way Utility Blanket Permits	\$206.00	\$217.00
2. Right-of-Way Use Limited	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
3. Right-of-Way Use	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
4. Right-of-Way Use Full Utility Permit	Hourly rate, 4-hour minimum	Hourly rate, 4-hour minimum
5. Right-of-Way Site	Hourly rate, 4-hour minimum	Hourly rate, 4-hour minimum
6. Right-of-Way Special Events	\$1,030.00	\$1,085.00
7. Residential Parking Zone Permit	\$20.00	\$21.00
8. Right-of-Way Extension	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
K. SHORELINE SUBSTANTIAL DEVELOPMENT		
1. Shoreline Conditional Permit Use	\$7,902.00	\$8,338.00
2. Shoreline Exemption	\$516.00	\$544.00
3. Shoreline Variance	\$10,976.00 , plus public hearing (\$3914.00)	\$11,582.00 , plus public hearing (\$4,123.00)
Substantial Development Permit (based on valuation):		
4. up to \$10,000	\$2,744.00	\$2,895.00
5. \$10,000 to \$500,000	\$6,586.00	\$6,950.00
6. over \$500,000	\$10,976.00	\$11,582.00
L. SITE DEVELOPMENT		
1. Clearing and/or Grading Permit	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
2. Subdivision Construction	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
3. Multiple Buildings	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
4. Clearing and Grading Inspection - Sum of Cut and Fill Yardage:		
5. 50-500 CY without drainage conveyance	\$206.00	\$217.00
6. 50-500 CY with drainage conveyance	\$440.00	\$464.00
7. 501-5,000 CY	\$879.00	\$928.00
8. 5001-15,000 CY	\$1,756.00	\$1,853.00
9. More than 15,000 CY	\$4,611.00	\$4,866.00
10. Tree Removal	\$206.00	\$217.00
M. SUBDIVISIONS		
1. Binding Site Plan	\$6,256.00	\$6,601.00
2. Preliminary Short Subdivision	\$7,135.00 for two-lot short subdivision, plus (\$549.00) for each additional lot	\$7,529.00 for two-lot short subdivision, plus (\$579.00) for each additional lot
3. Final Short Subdivision	\$2,086.00	\$2,201.00
4. Preliminary Subdivision	\$16,464.00 for ten-lot subdivision, plus \$770.00 for each additional lot and \$3,914.00 for public hearing	\$17,373.00 for ten-lot subdivision, plus \$813.00 for each additional lot and \$4,123.00 for public hearing
5. Final Subdivision	\$5,618.00	\$5,928.00

Planning and Community Development

Type of Permit Application	2021 Adopted	2022 Proposed
6. Changes to Preliminary Short or Formal Subdivision	\$4,062.00	\$4,286.00
7. Plat alteration	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
8. Plat alteration with public hearing	Hourly rate, 10-hour minimum , plus public hearing (\$3914.00)	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)
9. Vacation of subdivision	Hourly rate, 10-hour minimum , plus public hearing (\$3,914.00)	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)
N. SUPPLEMENTAL FEES		
1. Supplemental permit fees	Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	
2. Reinspection fees	\$274.00	\$289.00
3. Additional Inspection fees	Additional inspection fees may be assessed for phased construction work or if more inspections are required than included in the permit fee. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	
4. Investigation inspection	\$274.00	\$289.00
5. Consultant Services	Additional outside consultant services fee may be assessed if the scope of the permit application exceeds staff resources. Estimate of outside consultant services fees to be provided in advance for applicant agreement.	
O. FEE REFUNDS		
<p>The city manager or designee may authorize the refunding of:</p> <ol style="list-style-type: none"> One hundred percent of any fee erroneously paid or collected. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled and minimal plan review work has been done. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment. 		
P. FEE WAIVER		
1. The City Manager or designee may authorize the waiver of the double fee for work commenced without a permit for property owners not responsible for initiating the work without a permit. Any fee waiver request must be submitted in writing by the current property owner prior to permit issuance and detail the unpermitted work related to the dates of property ownership.		
Q. IMPACT FEE ADMINISTRATIVE FEES		
1. Administrative Fee - All applicable projects per building permit application	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
2. Administrative Fee - Impact fee estimate/preliminary determination for building permit application	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
3. Administrative Fee - Independent fee calculation per impact fee type	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
4. Administrative Fee - Deferral program	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
All administrative fees are nonrefundable.		
Administrative fees shall not be credited against the impact fee.		
Administrative fees applicable to all projects shall be paid at the time of building permit issuance.		
Administrative fees for impact fee estimates or preliminary determination shall be paid at the time the request is submitted to the city.		
Administrative fees for independent fee calculations shall be paid prior to issuance of the director's determination, or for fire impact fees, the fire chief's determination.		

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 857 § 2 (Exh. B), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 785 § 1, 2017; Ord. 779 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 1 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3, 2012; Ord. 646 § 2, 2012; Ord. 641 § 1, 2012; Ord. 629 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 1, 2006; Ord. 426 § 4, 2006]

**City of Shoreline
Fee Schedules**

Fire - Operational

Type of Permit Application	2021 Adopted	2022 Proposed
A. FIRE - OPERATIONAL		
1. Aerosol Products	\$206.00	\$217.00
2. Amusement Buildings	\$206.00	\$217.00
3. Carnivals and Fairs	\$206.00	\$217.00
4. Combustible Dust-Producing Operations	\$206.00	\$217.00
5. Combustible Fibers	\$206.00	\$217.00
6. Compressed Gases	\$206.00	\$217.00
7. Cryogenic Fluids	\$206.00	\$217.00
8. Cutting and Welding	\$206.00	\$217.00
9. Dry Cleaning (hazardous solvent)	\$206.00	\$217.00
10. Flammable/Combustible Liquid Storage/Handle/Use	\$206.00	\$217.00
11. Flammable/Combustible Liquid Storage/Handle/Use - (add'l specs)	Add'l fee based on site specs	Add'l fee based on site specs
12. Floor Finishing	\$206.00	\$217.00
13. Garages, Repair or Servicing - 1 to 5 Bays	\$206.00	\$217.00
14. Garages, Repair or Servicing - (add'l 5 Bays)	\$103.00	\$109.00
15. Hazardous Materials	\$616.00	\$650.00
16. Hazardous Materials (including Battery Systems 55 gal>)	\$206.00	\$217.00
17. High-Piled Storage	\$206.00	\$217.00
18. Hot Work Operations	\$206.00	\$217.00
19. Indoor Fueled Vehicles	\$206.00	\$217.00
20. Industrial Ovens	\$206.00	\$217.00
21. LP Gas-Consumer Cylinder Exchange	\$103.00	\$109.00
22. LP Gas-Retail Sale of 2.5 lb or less	\$103.00	\$109.00
23. LP Gas-Commercial Containers (Tanks)	\$206.00	\$217.00
24. LP Gas-Commercial Containers, Temporary (Tanks)	\$206.00	\$217.00
25. Lumber Yard	\$206.00	\$217.00
26. Misc Comb Material	\$206.00	\$217.00
27. Open Flames and Candles	\$206.00	\$217.00
28. Open Flames and Torches	\$206.00	\$217.00
29. Places of Assembly 50 to 100	\$103.00	\$109.00
30. Places of Assembly up to 500	\$206.00	\$217.00
31. Places of Assembly 501>	\$411.00	\$434.00
32. Places of Assembly (add'l assembly areas)	\$103.00	\$109.00
33. Places of Assembly - A-5 Outdoor	\$103.00	\$109.00
34. Places of Assembly - Outdoor Pools	\$103.00	\$109.00
35. Places of Assembly - Open Air Stadiums	\$206.00	\$217.00
36. Pyrotechnic Special Effects Material	\$206.00	\$217.00
37. Pyrotechnic Special Effects Material (add'l specs)	Add'l fee based on site specs	Add'l fee based on site specs
38. Refrigeration Equipment	\$206.00	\$217.00
39. Scrap Tire Storage	\$206.00	\$217.00
40. Spraying or Dipping	\$206.00	\$217.00
41. Waste Handling	\$206.00	\$217.00
42. Wood Products	\$206.00	\$217.00

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 3 (Exh. A), 2013]

**City of Shoreline
Fee Schedules**

Affordable Housing Fee In-Lieu

	2021 Adopted		2022 Proposed	
A. Rate Table				
Zoning District	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable
MUR-45	\$207,946.00	\$159,827.00	\$212,755.00	\$163,523.00
MUR-70	\$207,946.00	\$159,827.00	\$212,755.00	\$163,523.00
MUR-70 with development agreement	\$256,064.00	\$207,946.00	\$261,986.00	\$212,755.00
Note: The Fee In-Lieu is calculated by multiplying the fee shown in the table by the fractional mandated unit. For example, a 0.40 fractional unit multiplied by \$207,946 212,755 would result in a Fee In-Lieu of \$83,179 85,102 .				

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 2 (Exh. A), 2019; Ord. 817 § 1, 2018]

**City of Shoreline
Fee Schedules**

Animal Licensing and Service Fees

Annual License	2021 Adopted	2022 Proposed
A. PET - DOG OR CAT		
1. Unaltered	\$60.00	\$60.00
2. Altered	\$30.00	\$30.00
3. Juvenile pet	\$15.00	\$15.00
4. Discounted pet	\$15.00	\$15.00
5. Replacement tag	\$5.00	\$5.00
6. Transfer fee	\$3.00	\$3.00
7. License renewal late fee – received 45 to 90 days following license expiration	\$15.00	\$15.00
8. License renewal late fee – received 90 to 135 days following license expiration	\$20.00	\$20.00
9. License renewal late fee – received more than 135 days following license expiration	\$30.00	\$30.00
10. License renewal late fee – received more than 365 days following license expiration	\$30.00 plus license fee(s) for any year(s) that the pet was unlicensed	\$30.00 plus license fee(s) for any year(s) that the pet was unlicensed
<i>Service Animal Dogs and Cats and K-9 Police Dogs: Service animal dogs and cats and K-9 police dogs must be licensed, but there is no charge for the license.</i>		
B. GUARD DOG		
1. Guard dog registration	\$100.00	\$100.00
C. ANIMAL RELATED BUSINESS		
1. Hobby kennel and hobby cattery	\$50.00	\$50.00
2. Guard dog trainer	\$50.00	\$50.00
3. Guard dog purveyor	\$250.00	\$250.00
D. GUARD DOG PURVEYOR		
1. If the guard dog purveyor is in possession of a valid animal shelter, kennel or pet shop license, the fee for the guard dog purveyor license shall be reduced by the amount of the animal shelter, kennel or pet shop license.		
E. FEE WAIVER		
1. The director of the animal care and control authority may waive or provide periods of amnesty for payment of outstanding licensing fees and late licensing penalty fees, in whole or in part, when to do so would further the goals of the animal care and control authority and be in the public interest. In determining whether a waiver should apply, the director of the animal care and control authority must take into consideration the total amount of the fees charged as compared with the gravity of the violation and the effect on the owner, the animal's welfare and the animal care and control authority if the fee or fees or penalties are not waived and no payment is received.		

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 595 § 3 (Att. B), 2011]

**City of Shoreline
Fee Schedules**

Business License Fees

License	2021 Adopted	2022 Proposed		
A. BUSINESS LICENSE FEES - GENERAL				
1. Business license registration fee for new application filed <u>for business beginning</u> between January 1 and June 30	\$40.00	\$40.00		
2. Business license registration fee for new application filed <u>for business beginning</u> between July 1 and December 31	\$20.00	\$20.00		
The annual business license fee <u>for new applications</u> is prorated as necessary to conform to SMC 5.05.060.				
3. Annual business license renewal fee due January 31	\$40.00 due January 31	\$40.00		
a. Penalty schedule for late annual business license renewal as described in SMC 5.05.080 received on or after:				
i. February 1	\$10.00	\$10.00		
ii. March 1	\$15.00	\$15.00		
iii. April 1	\$20.00	\$20.00		
B. REGULATORY LICENSE FEES				
1. Regulated massage business	\$226.00 Per Year	\$238.00 Per Year		
2. Massage manager	\$49.00 Per Year	\$52.00 Per Year		
Plus additional \$11 fee for background checks for regulated massage business or massage manager				
3. Public dance	\$154.00 Per Dance	\$163.00 Per Dance		
4. Pawnbroker	\$723.00 Per Year	\$763.00 Per Year		
5. Secondhand Dealer	\$70.00 Per Year	\$74.00 Per Year		
6. Master solicitor	\$141.00 Per Year	\$149.00 Per Year		
7. Solicitor	\$35.00 Per Year	\$37.00 Per Year		
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than \$50.00, two percent of the required fee. * For a license requiring a fee of more than \$50.00, ten percent of the required fee.				
8. Adult cabaret operator	\$723.00 Per Year	\$763.00 Per Year		
9. Adult cabaret manager	\$154.00 Per Year	\$163.00 Per Year		
10. Adult cabaret entertainer	\$154.00 Per Year	\$163.00 Per Year		
11. Panoram Operator	\$721.00 Per Year	\$761.00 Per Year		
Plus additional \$58 fee for fingerprint background checks for each operator:				
12. Panoram premise	\$297.00 Per Year	\$313.00 Per Year		
13. Panoram device	\$85.00 Per Year Per Device	\$90.00 Per Year Per Device		
Penalty schedule for Adult cabaret and Panoram licenses:				
Days Past Due				
7 - 30	10%	of Regulatory License Fee	10%	of Regulatory License Fee
31 - 60	25%	of Regulatory License Fee	25%	of Regulatory License Fee
61 and over	100%	of Regulatory License Fee	100%	of Regulatory License Fee
14. Duplicate Regulatory License	\$6.00		\$6.00	

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 734 § 2, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 625 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

**City of Shoreline
Fee Schedules**

Filmmaking Permit Fees

	2021 Adopted		2022 Proposed
A. PERMIT FEES			
1. Low Impact Film Production	\$25.00	flat fee per production (for up to 14 consecutive days of filming)	\$25.00 flat fee per production (for up to 14 consecutive days of filming)
2. Low Impact Daily Rate (each additional day after 14 days)	\$25.00	per additional day	\$25.00 per additional day
3. Moderate Impact Film Production	\$25.00	per day	\$25.00 per day
4. High Impact Film Production	Applicable permit fees apply, including but not limited to, permits for the right-of-way and park rental fees.		Applicable permit fees apply, including but not limited to, permits for the right-of-way and park rental fees.
B. FEE WAIVER			
The city manager may consider a waiver for any fees that may apply under this section. Any fee waiver request must be submitted concurrently with the filmmaking permit application.			
C. ADDITIONAL COSTS			
Any additional costs incurred by the city, related to the filmmaking permitted activity, shall be paid by the applicant. The applicant shall comply with all additional cost requirements contained in the Shoreline Film Manual.			

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 859 § 2 (Exh. B, 2019)]

**City of Shoreline
Fee Schedules**

Hearing Examiner Fees

	2021 Adopted	2022 Proposed
A. HEARING EXAMINER APPEAL HEARING FEE	\$550.00	\$580.00

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 2, 2006]

**City of Shoreline
Fee Schedules**

Public Records

	2021 Adopted		2022 Proposed	
1. Photocopying paper records				
a. Black and white photocopies of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	\$0.15	Per Page
b. Black and white photocopies of paper larger than 11 by 17 inches - City Produced	\$5.00	First Page	\$5.00	First Page
	\$1.50	Each additional page	\$1.50	Each additional page
c. Color photocopies up to 11 by 17 inches - if more than three pages	\$0.25	Per Page	\$0.25	Per Page
2. Scanning paper records				
a. Scans of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	\$0.15	Per Page
3. Copying electronic records				
a. Copies of electronic records to file sharing site - if more than five pages (2 minute minimum)	\$0.91 Per Minute		\$0.91 Per Minute	
b. Copies of electronic records onto other storage media	Cost incurred by City for hardware plus \$0.91/minute		Cost incurred by City for hardware plus \$0.91/minute	
4. Other fees				
a. Photocopies - vendor produced	Cost charged by vendor, depending on size and process			
b. Convert electronic records (in native format) into PDF format – if more than 15 minutes	\$50.00 Per hour		\$50.00 Per hour	
c. Service charge to prepare data compilations or provide customized electronic access services	Actual staff cost		Actual staff cost	
d. Photographic prints and slides	Cost charged by vendor, depending on size and process			
e. Clerk certification	\$1.50 Per document		\$1.50 Per document	
5. Geographic Information Systems (GIS) services				
a. GIS maps smaller than 11 by 17 inches	\$0.50	Per Page	\$0.50	Per Page
b. GIS maps larger than 11 by 17 inches	\$1.70	Per Square Foot	\$1.70	Per Square Foot
c. Custom GIS Mapping and Data Requests	\$101.00	Per Hour (1 Hour Minimum)	\$107.00	Per Hour (1 Hour Minimum)

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 784 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 738 § 1, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 6, 2006; Ord. 435 § 7, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 3, 2001; Ord. 256 § 3, 2000]

City of Shoreline
Fee Schedules

Parks, Recreation and Community Services

Fee	2021 Adopted Resident Rate	2021 Adopted Non-Resident Rate	2022 Proposed Resident Rate	2022 Proposed Non-Resident Rate
A. OUTDOOR RENTAL FEES				
1. Picnic Shelters – (same for all groups)				
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	\$72	\$92	\$76	\$97
b. Full Day (9:00am - Dusk)	\$105	\$132	\$111	\$139
2. Cromwell Park Amphitheater & Richmond Beach Terrace				
a. Half Day	\$72	\$92	\$76	\$97
b. Full Day	\$105	\$132	\$111	\$139
3. Alcohol Use				
a. Per hour, 4 hour minimum (includes shelter rental)	\$93	\$112	\$98	\$148
b. Special Alcohol Permit Fee (in addition to shelter rental)	--	--	\$200	\$250
4. Athletic Fields (Per Hour)				
a. Lights (determined by dusk schedule; hourly rate includes \$5 Capital Improvement Fee)	\$24	\$24	\$25	\$25
b. Non-Profit Youth Organization— All Use*	\$7	\$10	\$7	\$10
c. For-Profit Youth Organization All Use*	\$18	\$22	\$19	\$23
d. All Other Organizations/Groups— Practice	\$18	\$22	\$19	\$23
e. All Other Organizations/Groups—Games*	\$33	\$40	\$35	\$42
f. *Additional field prep fee may be added Baseball Field Game Prep	\$27	\$37	\$29	\$39
5. Synthetic Fields (Per Hour; 50% proration for half field use)				
a. Non-Profit Youth Organizations— All Use	\$20	\$29	\$21	\$30
b. For-Profit Youth Organization All Use	\$30	\$40	\$32	\$42
c. All Other Organizations/Groups— All Use	\$68	\$83	\$72	\$88
d. Discount Field Rate **	\$20	\$29	\$21	\$30
**Offered during hours of low usage as established and posted by the PRCS Director staff				
6. Tennis Courts				
a. Per hour	\$8	\$9	\$8	\$10
7. Park and Open Space Non-Exclusive Area				
a. Event Permit Hourly Fee *	\$16	\$19	\$17	\$20
b. Concession Sales Hourly Fee**	\$3	\$4	\$3	\$4
* Event Permit fees waived for sanctioned Neighborhood events. **Concession Sales Hourly fee waived for youth non-profit organizations and sanctioned neighborhood events				
8. Community Garden Plot Annual Rental Fee				
a. Standard Plot	\$44	N/A	\$46	N/A
b. Accessible Plot	\$22	N/A	\$23	N/A
9. Amplification Supervisor Fee				
a. Per hour; when applicable	\$27	\$27	\$28	\$28
10. Attendance Fee				
a. 101+ Attendance	\$53	\$53.28	\$56	\$56
B. INDOOR RENTAL FEES				
	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)
1. Richmond Highlands (same for all groups) Maximum Attendance 214				
a. Entire Building (including building monitor)	\$64	\$77	\$67	\$81
2. Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$13	\$18	\$14	\$19
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$22	\$27	\$23	\$29
c. Gymnastics Room	\$13	\$18	\$14	\$19
d. Dance Room	\$13	\$18	\$14	\$19
e. Gym-One Court	\$22	\$27	\$23	\$29
f. Entire Gym	\$38	\$49	\$41	\$52
g. Entire Facility	\$104	\$132	\$110	\$139

**City of Shoreline
Fee Schedules**

Parks, Recreation and Community Services

Fee	2021 Adopted Resident Rate	2021 Adopted Non-Resident Rate	2022 Proposed Resident Rate	2022 Proposed Non-Resident Rate
3. Spartan Recreation Center Fees for All Other Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$26	\$32	\$28	\$34
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$37	\$45	\$39	\$47
c. Gymnastics Room	\$26	\$32	\$28	\$34
d. Dance Room	\$26	\$32	\$28	\$34
e. Gym-One Court	\$37	\$45	\$39	\$47
f. Entire Gym	\$70	\$84	\$74	\$89
g. Entire Facility	\$137	\$165	\$145	\$174
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.				
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)				
4. City Hall Rental Fees				
a. City Hall Rental - Third Floor Conference Room	\$38 Per Hour	\$46 Per Hour	\$41 Per Hour	\$49 Per Hour
b. City Hall Rental - Council Chambers	\$111 Per Hour	\$132 Per Hour	\$117 Per Hour	\$139 Per Hour
c. AV Set-up Fee - Per Room	\$16	\$16	\$17	\$17
5. Other Indoor Rental Fees:				
a-1. Security Deposit (1-125 people): (refundable)	\$200	\$200	\$200	\$200
a-2. Security Deposit (126+ people): (refundable)	\$400	\$400	\$400	\$400
b. Supervision Fee (if applicable)	\$20/hour	\$20/hour	\$21/hour	\$21/hour
c. Daily Rates (shall not exceed)	\$933	\$1,119	\$984	\$1,181
C. CONCESSIONAIRE PERMIT FEES				
1. Concession Permit (requires additional hourly fee)	\$53	\$64	\$56	\$67
Concession Permit fees and additional Concession Fees are exempt for Non-Profit Youth Organizations, and sanctioned Neighborhood Association Events. Sanctioned Neighborhood Associations Events are exempt from all rental fees with the exception of associated supervision fees when applicable. Concession/Admission/Sales Fees may be modified at the discretion of the PRCS Director.				
D. INDOOR DROP-IN FEES				
1. Showers Only (Spartan Recreation Center)	\$1	\$1	\$1	\$1
2. Drop-In				
a. Adult	\$3	\$4	\$3	\$4
b. Senior/Disabled	\$2	\$3	\$2	\$3
3. 1 Month Pass				
a. Adult	\$26	\$33	\$28	\$35
b. Senior/Disabled	\$18	\$23	\$19	\$24
4. 3 Month Pass				
a. Adult	\$66	\$77	\$69	\$81
b. Senior/Disabled	\$46	\$54	\$49	\$57
Senior is 60+ years of age				
E. GENERAL RECREATION PROGRAM FEES				
General Recreation Program Fees are based upon Recreation and Community Services' Cost Recovery/Fee Setting Framework.				
F. FEE IN LIEU OF STREET TREE REPLACEMENT				
	\$2,634	N/A	\$2,779	N/A
G. FEE REFUNDS				
Whenever a fee is paid for the use of parks or recreation facilities or property or for participation in a Recreation and Community Services Department sponsored class or program, and a refund request is made to the city, fees may be refunded according to the Recreation and Community Services Department's Refund Policy and Procedures.				
H. RECREATION SCHOLARSHIPS				
Scholarships for the fee due to participate in a Recreation and Community Services Department sponsored class or program may be awarded when a request is made to the city according to the Recreation and Community Services Department's Recreation Scholarship Policy and Procedures.				

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 647 § 2, 2012; Ord. 627 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 602 § 1, 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. A), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 3, 2006; Ord. 428 § 1, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 2, 2001; Ord. 256 § 2, 2000]

**City of Shoreline
Fee Schedules**

Surface Water Management Rate Table

Rate Category	Percent Hard Surface	2021 SWM Annual Fee	2022 Proposed SWM Annual Fee			
		Adopted (includes all taxes)	2022 SWM Annual Fee	Effective Utility Tax	Per Unit	Fee + Utility Tax
A. Rate Table						
1. Residential: Single-family home		\$298.33	\$295.51	\$17.73	Per Parcel	\$313.24
2. Very Light	Less than or equal to 10%	\$298.33	\$295.51	\$17.73	Per Parcel	\$313.24
3. Light	More than 10%, less than or equal to 20%	\$692.87	\$686.34	\$41.18	Per Acre	\$727.52
4. Moderate	More than 20%, less than or equal to 45%	\$1,431.39	\$1,417.89	\$85.07	Per Acre	\$1,502.96
5. Moderately Heavy	More than 45%, less than or equal to 65%	\$2,776.16	\$2,749.97	\$165.00	Per Acre	\$2,914.97
6. Heavy	More than 65%, less than or equal to 85%	\$3,517.13	\$3,483.95	\$209.04	Per Acre	\$3,692.99
7. Very Heavy	More than 85%, less than or equal to 100%	\$4,606.91	\$4,563.45	\$273.81	Per Acre	\$4,837.26
Minimum Rate		\$298.33	\$295.51	\$17.73		\$313.24
<p>There are two types of service charges: The flat rate and the sliding rate. The flat rate service charge applies to single family homes and parcels with less than 10% hard surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of hard surface on each parcel and multiplying the appropriate rate by total acreage.</p>						
B. CREDITS						
Several special rate categories will automatically be assigned to those who qualify						
1.	An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.					
2.	A public school district shall be eligible for a waiver of up to 100% of its standard rates based on providing curriculum which benefits surface water utility programs. The waiver shall be provided in accordance with the Surface Water Management Educational Fee Waiver procedure. The program will be reviewed by July 1, 2021.					
3.	Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.					
C. RATE ADJUSTMENTS						
Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period). Property owners should file a request for a change in the rate assessed if:						
1. The property acreage is incorrect;						
2. The measured hard surface is incorrect;						
3. The property is charged a sliding fee when the fee should be flat;						
4. The person or property qualifies for an exemption or discount; or						
5. The property is wholly or in part outside the service area.						
D. REBATE						
Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of \$2.50 per square foot not to exceed \$2,000 for any parcel.						

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 659 § 2, 2013; Ord. 650 § 3 (Exh. A), 2012; Ord. 642 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 7, 14, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002. Formerly 3.01.070.]

Wastewater Utility

	Type of Permit Application/Fee	2021		2022 Proposed
A. Side Sewers - Permits and Applications				
Single Family:				
	New Connection	\$300.00		\$315.33
	Repairs or Replacement of Existing Side Sewers	\$150.00		\$157.67
	Capping-Off of Side Sewer	\$150.00		\$157.67
	Renewal	\$25.00		\$26.28
	No Notification Penalty Fee	\$150.00		\$157.67
	Single-Family Pump	\$300.00		\$315.33
Multi-Family Residence:				
	First Connection	\$300.00		\$315.33
	Each Additional Connection per Building	\$100.00		\$105.11
	Repairs or Replacement of Existing Side Sewers	\$150.00		\$157.67
	Capping-Off of Side Sewer	\$150.00		\$157.67
	Renewal	\$25.00		\$26.28
	No Notification Penalty Fee	\$150.00		\$157.67
Commercial Building:				
	One Business Entity, First Connection	\$300.00		\$315.33
	Each Additional Connection per Building	\$100.00		\$105.11
	Each Surfaced Clean-Out	\$50.00		\$52.56
	Repairs or Replacement of Existing Side Sewers	\$150.00		\$157.67
	Capping-Off of Side Sewer	\$150.00		\$157.67
	Renewal	\$25.00		\$26.28
B. Rework Main/Grafting Saddle		\$300.00		\$315.33
C. Surcharges				
	Industrial Waste Surcharge	See Section G		See Section G
	Additional surcharges may be imposed on any account type or area based on the additional cost of serving those properties beyond costs generally incurred for properties served by the public wastewater system	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-08		Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-09
	Additional Inspection (1) during normal working hours	\$75.00		\$78.83
	Overtime Inspection other than normal working hours	\$400.00		\$420.44
D. Flushing Permit				
	Flushing not to exceed 20,000 gallons or 2,674 cubic feet of water	\$200 (Includes City Fee \$150 + Treatment Charge \$50)		\$210.22 (Includes City Fee \$157.67 + Treatment Charge \$52.56)
	Flushing not to exceed 50,000 gallons or 6,684 cubic feet of water	\$285 (Includes City Fee \$150 + Treatment Charge \$135)		\$299.57 (Includes City Fee \$157.67 + Treatment Charge \$119.90)
E. Special Permits				
	The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.			The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.
F. Review Fees				
	Certificate of Sewer Availability	\$150.00		\$157.67
	Single-Family Pump	\$350.00		\$367.89
	Developer Extension Application	\$750.00		\$788.33
	Developer Extension Application for a Pump Station (Additional Fee)	\$750.00		\$788.33
	Developer Extension	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs		Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs
	Apartment/Multi-Family Plan Review	\$350.00		\$367.89

G. Industrial Discharge Permit			
	Permit Issuance Fee	\$200.00	\$210.22
	Industrial Waste Surcharge	As Determined by King County	As Determined by King County
	Monthly Inspection, Monitoring and Treatment Fee	\$150.00	\$157.67
	No Notification Penalty Fee	\$150.00	\$157.67

H. Sewer Service Charges*					
Per Month, Billed Bi-Monthly Residential:		2021		2022 Proposed	
1 - Single Family	City	\$16.63	Per Unit	\$ 17.48	Per Unit
	Treatment - Edmonds	\$28.87	Per Unit	\$ 30.35	Per Unit
	Total	\$45.50	Per Unit	\$ 47.83	Per Unit
1S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32	Per Unit	\$ 8.75	Per Unit
	Treatment - Edmonds	\$14.43	Per Unit	\$ 15.17	Per Unit
	Total	\$22.75	Per Unit	\$ 23.91	Per Unit
2 - Single Family	City	\$16.63	Per Unit	\$ 17.48	Per Unit
	Treatment - King County	\$47.37	Per Unit	\$ 49.79	Per Unit
	Total	\$64.00	Per Unit	\$ 67.27	Per Unit
2S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32	Per Unit	\$ 8.75	Per Unit
	Treatment - King County	\$23.68	Per Unit	\$ 24.89	Per Unit
	Total	\$32.00	Per Unit	\$ 33.64	Per Unit
3 - Single Family	City	\$84.16	Per Unit	\$ 88.46	Per Unit
	Treatment - King County	\$47.37	Per Unit	\$ 49.79	Per Unit
	Total	\$131.5	Per Unit	\$ 138.22	Per Unit
4 - Single Family Thru Four Plex; ATL, \$1.00 Credit - Single Pump	City	\$83.16	Per Unit	\$ 87.41	Per Unit
	Treatment - King County	\$47.37	Per Unit	\$ 49.79	Per Unit
	Total	\$130.5	Per Unit	\$ 137.17	Per Unit
5 - Single Family Thru Four Plex; ATL \$2.00 Credit - Pump Serves 2 Properties	City	\$82.16	Per Unit	\$ 86.36	Per Unit
	Treatment - King County	\$47.37	Per Unit	\$ 49.79	Per Unit
	Total	\$129.5	Per Unit	\$ 136.12	Per Unit
Per Month, Billed Monthly					
6 - Single Family	City	\$16.63	Per Unit	\$ 17.48	Per Unit
	Treatment - King County	\$47.37	Per Unit	\$ 49.79	Per Unit
	Total	\$64.00	Per Unit	\$ 67.27	Per Unit
6S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.32	Per Unit	\$ 8.75	Per Unit
	Treatment - King County	\$23.68	Per Unit	\$ 24.89	Per Unit
	Total	\$32.00	Per Unit	\$ 33.64	Per Unit
Monthly Commercial:					
100 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks.	City	\$16.63 Per Unit or RCE; Whichever is Higher		\$17.48 Per Unit or RCE; Whichever is Higher	
	Treatment - Edmonds	\$28.87 RCE (1 RCE Min)		\$30.35 RCE (1 RCE Min)	
	Treatment - King County	\$47.37 RCE (1 RCE Min)		\$49.79 RCE (1 RCE Min)	
200 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$16.63 Per Unit or RCE; Whichever is Higher		\$17.48 Per Unit or RCE; Whichever is Higher	
	Treatment - Edmonds	\$28.87 RCE (1 RCE Min)		\$30.35 RCE (1 RCE Min)	
	Treatment - King County	\$47.37 RCE (1 RCE Min)		\$49.79 RCE (1 RCE Min)	

Monthly Special Billings:		2021	2022 Proposed
	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing- RCE	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing- RCE

Attachment G Exhibit A

300 - Trailer/Mobile Home Parks & Apt	City and Treatment Combined	\$55.69 (50% of City Charge Plus 100% King County Treatment Charge); Billing- MLT Provides Unit Count	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing- MLT Provides Unit Count
J. General Facility Charge (GFC)			
	Uniform GFC (all development)	\$3,012 per RCE	\$3,165.94 per RCE
	Commercial-Based Upon Fixture Count Calculation	King County Wastewater Treatment Division Formula	King County Wastewater Treatment Division Formula
K. Treatment Facilities Charge			
	Edmonds Treatment Facilities Charge	\$2,505.00 per RCE	\$2,633.03 per RCE
L. Local Facility Charge		\$29,088.29	\$30,574.99
M. Administrative Fees			
	Account Set Up, Owner, or Tenant Change	\$10.00	\$10.51
	Duplicate Billing Fee	\$2.00	\$2.10
	Escrow Closing Request	\$25.00	\$26.28
	Lien	\$215.00	\$225.99
	Late Charge	10%	10%
	Refund Request Fee	\$10.00	\$10.51
<i>6% Utility Tax is included in the service charges and permitting fees. It is not applicable to capital charges, such as General Facility, Treatment Facility and Local Facility Charges.</i>			

**City of Shoreline
Fee Schedules**

Fee Waiver

The city manager or designee is authorized to waive the following fees as a city contribution toward events which serve the community and are consistent with adopted city programs:

- A. Right-of-way permits (See Planning and Community Development).
- B. Facility use and meeting room fees (See Parks, Recreation and Community Services).
- C. Concessionaire permits (See Parks, Recreation and Community Services).
- D. The city manager is authorized to designate collection points in the City Hall lobby, Shoreline Pool, or Spartan Recreation Center for any charitable organization without charge to be used for the donation of food or goods that will benefit Shoreline residents in need.

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 779 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 602 § 2, 2011; Ord. 570 § 2, 2010; Ord. 243 § 1, 2000]

Damage Restitution Administrative Fee

	2021 Adopted	2022 Proposed
An administrative fee to cover a portion of the cost of collecting information and processing damage restitution invoices. This fee shall be added to the amount of calculated restitution necessary to repair, replace or restore damage to City property when invoiced. The administrative fee may be reduced or waived as provided	\$50	\$53

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020]

Collection Fees (Financial)

	2021 Adopted	2022 Proposed
The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee	\$34.00	\$36.00

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 5, 14, 2006; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 1, 2001. Formerly 3.01.040.]

Annual Adjustments

Increases of the fees contained in the fee schedules in this chapter shall be calculated on an annual basis by January 1st of each year by the average for the period that includes the last six months of the previous budget year and the first six months of the current budget year of the Seattle-Tacoma-Bellevue Consumer Price Index for all urban consumers (CPI-U), unless the Shoreline Municipal Code calls for the use of another index / other indices, the fee is set by another agency, or specific circumstances apply to the calculation of the fee. The appropriate adjustment shall be calculated each year and included in the city manager’s proposed budget. The city manager may choose to not include the calculated adjustments in the city manager’s proposed budget and the city council may choose to not include the calculated adjustments in the adopted budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years. The annual adjustments to the fees in this chapter shall be rounded as appropriate to ensure efficient administration of fee collection.

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 779 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 451 § 15, 2006]