

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Adoption of Resolution No. 484 – Setting the 2022 Fee Schedule
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director Rick Kirkwood, Budget & Tax Manager
ACTION:	____ Ordinance <u> X </u> Resolution ____ Motion ____ Discussion ____ Public Hearing

PROBLEM/ISSUE STATEMENT:

State law requires that a mid-biennial budget review be completed during the first year of the biennium between September 1 and December 31. At the November 1, 2021 City Council Regular Meeting, the City Council was presented a brief financial update, recommended adjustments to the 2021-2022 Biennial Budget, and provided information on related policy issues. The link to the staff report for this Council discussion is available here:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2021/staffreport110121-9a.pdf>.

At the November 8, 2021 City Council Regular Meeting, the City Council conducted public hearings on the 2021-2022 Biennial Budget and the 2021-2026 Capital Improvement Plan Mid-Biennial Update required by state law (RCW 35A.34.130) for the purpose of modifying the City's biennial budget prior to the City Council's adoption of proposed Ordinance No. 945, providing for the mid-biennial budget modifications, proposed Ordinance No. 946, setting the 2022 regular property tax levy, proposed Ordinance No. 947, setting the 2022 fee schedule for impact fees, and proposed Resolution No. 484, setting the 2022 fee schedule for rates, fees and charges for services. The links to the staff reports are available here:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2021/staffreport110821-8a.pdf> and

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2021/staffreport110821-8b.pdf>

The public hearings enabled the City Council and City management to hear public comment prior to adoption of the City's 2021-2022 Budget and 2021-2026 Capital Improvement Plan (CIP) Mid-Biennial Budget Update. This staff report has been issued prior to the public hearings, during which the City Council may ask for additional information and discuss potential changes to the proposed mid-biennium budget modification, including all proposed levies, taxes, fees, and rates. One change that staff will address during the presentation for the public hearing and is reflected in the Exhibit A presented for adoption is an addition to the Surface Water Management Rate Table

that is necessary to comply with Revised Code of Washington (RCW) 35.67.020(3). The questions asked and amendments proposed will be addressed during tonight's presentation prior to the scheduled adoption of proposed Resolution No. 484 adopting the rates, fees and charges for services.

FINANCIAL IMPACT:

There is no financial impact associated with tonight's action.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution No. 484, setting the 2022 fee schedule.

ATTACHMENTS:

Attachment A: Proposed Resolution No. 484 and Exhibit A

Approved By: City Manager ***DT*** City Attorney ***MK***

RESOLUTION NO. 484

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ESTABLISHING THE 2022 FEE SCHEDULE FOR FEES, RATES, COSTS, AND CHARGES PURSUANT TO CHAPTER 3.01 FEE SCHEDULE OF THE SHORELINE MUNICIPAL CODE.

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington and is authorized by state law to impose fees; and

WHEREAS, various sections of the Shoreline Municipal Code (SMC) impose fees, rates, costs, and charges for services provided by the City and/or its contract service providers; and

WHEREAS, pursuant to RCW 35A.34.130, the City conducted a mid-biennial review no sooner than eight months after the start nor later than the conclusion of the first year of the fiscal biennium; and

WHEREAS, the City Council held a properly noticed public hearing on November 8, 2021 on the proposed mid-biennial budget modification; and,

WHEREAS, the City Council has considered the proposed mid-biennial budget modification and has considered any and all comments received from the public, written or oral, with regard to such proposed mid-biennial budget modification; and

WHEREAS, SMC Section 3.01.010 provides that the City Council is to establish a Fee Schedule for fees, rates, costs, and charges for services provided by the City from time to time by Resolution; and

WHEREAS, the City desires to utilize the rates, charges and fees calculated in accordance with the contract for Comprehensive Garbage, Recyclables, and Compostable Collection Services with Recology CleanScapes Inc. that are to be mailed with updated service information to customers on or before November 15, which is 45 days in advance of the new rates taking effect; and,

WHEREAS, the Fee Schedule does not exceed the actual cost of providing the services for which such fees are charged, as required by state law; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:

Section 1. Adoption of Fee Schedule. The Fee Schedule for Fees, Rates, Costs, and Charges as set forth in Exhibit A to this Resolution is adopted as the 2022 Fee Schedule.

Section 2. City Manager Authorized to Amend Rate Schedule. In accordance with the Comprehensive Garbage, Recyclables, and Compostable Collection Contract with Recology Cleanscapes Inc. and upon City review and verification, Recology will mail to customers finalized rates and updated service information on or before November 15, which is 45 days in advance of the new rates taking effect. The Council hereby authorizes the City Manager to amend the Rate Schedule to adopt, adjust, or incorporate those modified rates or fees.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Resolution, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 5. Effective Date. This Resolution shall take effect at 12:01 a.m. January 1, 2022.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 15, 2021.

Mayor Will Hall

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2021
Effective Date: , 2021

**City of Shoreline
Fee Schedules**

Attachment A Exhibit A

Planning and Community Development

Type of Permit Application	2022 Adopted
A. BUILDING	
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code. The hourly rate referenced throughout SMC 3.01.010 is calculated by multiplying the minimum number of hours noted for each fee by the fee established in SMC 3.01.010(A)(1).	
1. \$0 - \$12,000.00	\$217.00
2. \$12,000.01 - \$25,000.00	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00.
3. \$25,000.01 - \$50,000.00	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
4. \$50,000.01 - \$100,000.00	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
5. \$100,000.01 - \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
6. \$500,000.01 - \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
7. \$1,000,000.01 +	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 12 Hour Minimum
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 4 Hour Minimum
11. Civil Plan Review, Residential, up to 1,000 square feet (if applicable)	Hourly rate, 1-hour minimum
12. Floodplain Permit	\$232.00
13. Floodplain Variance	\$651.00
14. Demolition, Commercial	\$1,853.00
15. Demolition, Residential	\$695.00
16. Zoning Review	Hourly rate, 1-hour minimum
17. Affordable Housing Review	Hourly rate, 10-hour minimum
18. Temporary Certificate of Occupancy (TCO)- Single-Family	\$217.00
19. Temporary Certificate of Occupancy (TCO)- Other	\$651.00
B. ELECTRICAL	
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION	
1. Automatic Fire Alarm System:	
a. Existing System	
New or relocated devices up to 12 - Over the Counter	\$217.00
New or relocated devices over 12 - Full review	\$651.00 plus \$7 per device over 12
AES/Cellular Communicator - Over the Counter	\$217.00
b. New System	\$868.00
c. Each additional new or relocated device over 30	\$7.00 per device
2. Fire Extinguishing Systems:	
a. Commercial Cooking Hoods	
1 to 12 flow points	\$651.00
More than 12	\$868.00
b. Other Fixed System Locations	\$868.00
3 Fire Pumps:	
a. Commercial Systems	\$868.00

Planning and Community Development

Type of Permit Application	2022 Adopted
4. Commercial Flammable/Combustible Liquids:	
a. Aboveground Tank Installations	
First tank	\$434.00
Additional	\$217.00
b. Underground Tank Installations	
First tank	\$434.00
Additional	\$217.00
c. Underground Tank Piping (with new tank)	\$434.00
d. Underground Tank Piping Only (vapor recovery)	\$651.00
e. Underground Tank Removal	
First tank	\$434.00
Additional Tank	\$109.00 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing permit):	
a. Excess of quantities in IFC Table 105.6.9	\$434.00
6. High-Piled Storage:	
a. Class I – IV Commodities:	
501 – 2,500 square feet	\$434.00
2,501 – 12,000 square feet	\$651.00
Over 12,000 square feet	\$868.00
b. High Hazard Commodities:	
501 – 2,500 square feet	\$651.00
Over 2,501 square feet	\$1,085.00
7. Underground Fire Mains and Hydrants	\$651.00
8. Industrial Ovens:	
Class A or B Furnaces	\$434.00
Class C or D Furnaces	\$868.00
9. LPG (Propane) Tanks:	
Commercial, less than 500-Gallon Capacity	\$434.00
Commercial, 500-Gallon+ Capacity	\$651.00
Residential 0 – 500-Gallon Capacity	\$217.00
Spray Booth	\$868.00
10. Sprinkler Systems:	
a. New Systems	\$1,085.00 plus \$3.00 per head
b. Existing Systems	
1 – 10 heads - Over the Counter	\$217.00
11 – 20 heads - Over the Counter	\$434.00
More than 20 heads - Full Review	\$651.00 plus \$3.00 per head over 20 heads
c. Residential (R-3) 13-D System	
1 – 30 heads	\$651.00
More than 30 heads	\$651.00 plus \$3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	\$217.00
11. Standpipe Systems	\$868.00
12. Emergency Power Supply Systems:	
10 kW - 50 kW	\$651.00
> 50 kW	\$1,085.00
13. Temporary Tents and Canopies	\$217.00
14. Fire Review -Single-Family	\$109.00
15. Fire Review -Subdivision	Hourly rate, 1-hour minimum
16. Fire Review -Other	Hourly rate, 1-hour minimum
17. Emergency Responder Radio Coverage System	\$651.00

Planning and Community Development

Type of Permit Application	2022 Adopted
18. Smoke Control Systems - Mechanical or Passive	\$868.00
D. MECHANICAL	
1. Residential Mechanical System	\$217.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
2. Commercial Mechanical System	\$580.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
3. All Other Mechanical Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum
E. PLUMBING	
1. Plumbing System	\$217.00 (including 4 fixtures), \$12.00 per fixture over 4
2. Gas Piping System standalone permit	\$217.00 (including 4 outlets), \$12.00 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	\$12.00 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	\$217.00 (including 4 devices), \$12.00 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	\$12.00 per device (when included in fixture count)
6. All Other Plumbing Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum
F. ENVIRONMENTAL REVIEW	
1. Single-Family SEPA Checklist	\$3,472.00
2. Multifamily/Commercial SEPA Checklist	\$5,208.00
3. Planned Action Determination	Hourly rate, 5-hour minimum
4. Environmental Impact Statement Review	\$9,033.00
G. LAND USE	
1. Accessory Dwelling Unit	\$928.00
2. Administrative Design Review	\$1,736.00
3. Adult Family Home	\$520.00
4. Comprehensive Plan Amendment – Site Specific (Note: may be combined with Rezone public hearing.)	\$19,096.00 , plus public hearing (\$4,123.00)
5. Conditional Use Permit (CUP)	\$8,107.00
6. Historic Landmark Review	\$434.00
7. Interpretation of Development Code	\$813.00
8. Master Development Plan	\$28,954.00 , plus public hearing (\$4,123.00)
9. Changes to a Master Development Plan	\$14,476.00 , plus public hearing (\$4,123.00)
10. Rezone	\$18,760.00 , plus public hearing (\$4,123.00)
11. SCTF Special Use Permit (SUP)	\$16,909.00 , plus public hearing (\$4,123.00)
12. Sign Permit - Building Mounted, Awning, Driveway Signs	\$464.00
13. Sign Permit - Monument/Pole Signs	\$928.00
14. Special Use Permit	\$16,909.00 , plus public hearing (\$4,123.00)
15. Street Vacation	\$11,929.00 , plus public hearing (\$4,123.00)
16. Temporary Use Permit (TUP) EXCEPT fee is waived as provided in SMC 20.30.295(D)(2) for Transitional Encampments and Emergency Temporary Shelters	\$1,736.00
17. Deviation from Engineering Standards	Hourly rate, 8-hour minimum
18. Variances - Zoning	\$9,844.00
19. Lot Line Adjustment	\$1,736.00
20. Lot Merger	\$434.00
21. Development Agreement	Hourly rate, 125-hour minimum , plus public hearing (\$4,123.00)
H. CRITICAL AREAS FEES	
1. Critical Area Field Signs	\$7.00 per sign
2. Critical Areas Review	Hourly rate, 2-hour minimum

**City of Shoreline
Fee Schedules**

Attachment A Exhibit A

Planning and Community Development

Type of Permit Application	2022 Adopted
3. Critical Areas Monitoring Inspections (Review of three reports and three inspections.)	\$2,085.00
4. Critical Areas Reasonable Use Permit (CARUP)	\$15,635.00 , plus public hearing (\$4,123.00)
5. Critical Areas Special Use Permit (CASUP)	\$15,635.00 , plus public hearing (\$4,123.00)
I. MISCELLANEOUS FEES	
1. Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee
2. Expedited Review – Building or Site Development Permits	Twice the applicable permit review fee(s)
3. All Other Fees Per Hour	Hourly rate, 1-hour minimum
4. Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum
5. Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	\$217.00
6. Multiple Family Tax Exemption or Affordable Housing Annual Compliance Verification	\$434.00
7. Pre-application Meeting	\$510.00 Mandatory pre-application meeting \$217.00 Optional pre-application meeting
8. Transportation Impact Analysis (TIA) Review (less than 20 trips)	\$217.00
9. Transportation Impact Analysis (TIA) Review (20 or more trips)	Hourly rate, 1-hour minimum
10. Noise Variance	\$434.00
J. RIGHT-OF-WAY	
1. Right-of-Way Utility Blanket Permits	\$217.00
2. Right-of-Way Use Limited	Hourly rate, 1-hour minimum
3. Right-of-Way Use	Hourly rate, 3-hour minimum
4. Right-of-Way Use Full Utility Permit	Hourly rate, 4-hour minimum
5. Right-of-Way Site	Hourly rate, 4-hour minimum
6. Right-of-Way Special Events	\$1,085.00
7. Residential Parking Zone Permit	\$21.00
8. Right-of-Way Extension	Hourly rate, 1-hour minimum
K. SHORELINE SUBSTANTIAL DEVELOPMENT	
1. Shoreline Conditional Permit Use	\$8,338.00
2. Shoreline Exemption	\$544.00
3. Shoreline Variance	\$11,582.00 , plus public hearing (\$4,123.00)
Substantial Development Permit (based on valuation):	
4. up to \$10,000	\$2,895.00
5. \$10,000 to \$500,000	\$6,950.00
6. over \$500,000	\$11,582.00
L. SITE DEVELOPMENT	
1. Clearing and/or Grading Permit	Hourly rate, 3-hour minimum
2. Subdivision Construction	Hourly rate, 10-hour minimum
3. Multiple Buildings	Hourly rate, 10-hour minimum
4. Clearing and Grading Inspection - Sum of Cut and Fill Yardage:	
5. 50-500 CY without drainage conveyance	\$217.00
6. 50-500 CY with drainage conveyance	\$464.00
7. 501-5,000 CY	\$928.00
8. 5001-15,000 CY	\$1,853.00
9. More than 15,000 CY	\$4,866.00
10. Tree Removal	\$217.00
M. SUBDIVISIONS	
1. Binding Site Plan	\$6,601.00

Planning and Community Development

Type of Permit Application	2022 Adopted
2. Preliminary Short Subdivision	\$7,529.00 for two-lot short subdivision, plus (\$579.00) for each additional lot
3. Final Short Subdivision	\$2,201.00
4. Preliminary Subdivision	\$17,373.00 for ten-lot subdivision, plus \$813.00 for each additional lot and \$4,123.00 for public hearing
5. Final Subdivision	\$5,928.00
6. Changes to Preliminary Short or Formal Subdivision	\$4,286.00
7. Plat alteration	Hourly rate, 10-hour minimum
8. Plat alteration with public hearing	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)
9. Vacation of subdivision	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)

**City of Shoreline
Fee Schedules**

Attachment A Exhibit A

Planning and Community Development

Type of Permit Application	2022 Adopted	
N. SUPPLEMENTAL FEES		
1. Supplemental permit fees	Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	
2. Reinspection fees	\$289.00	Reinspection fees may be assessed if work is incomplete and corrections not completed.
3. Additional Inspection fees	Additional inspection fees may be assessed for phased construction work or if more inspections are required than included in the permit fee. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	
4. Investigation inspection	\$289.00	
5. Consultant Services	Additional outside consultant services fee may be assessed if the scope of the permit application exceeds staff resources. Estimate of outside consultant services fees to be provided in advance for applicant agreement.	
O. FEE REFUNDS		
The city manager or designee may authorize the refunding of: 1. One hundred percent of any fee erroneously paid or collected. 2. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. 3. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled and minimal plan review work has been done. 4. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment.		
P. FEE WAIVER		
1. The City Manager or designee may authorize the waiver of the double fee for work commenced without a permit for property owners not responsible for initiating the work without a permit. Any fee waiver request must be submitted in writing by the current property owner prior to permit issuance and detail the unpermitted work related to the dates of property ownership.		
Q. IMPACT FEE ADMINISTRATIVE FEES		
1. Administrative Fee - All applicable projects per building permit application	Hourly rate, 1-hour minimum	
2. Administrative Fee - Impact fee estimate/preliminary determination for	Hourly rate, 1-hour minimum	
3. Administrative Fee - Independent fee calculation per impact fee type	Hourly rate, 1-hour minimum	
4. Administrative Fee - Deferral program	Hourly rate, 1-hour minimum	
All administrative fees are nonrefundable.		
Administrative fees shall not be credited against the impact fee.		
Administrative fees applicable to all projects shall be paid at the time of building permit issuance.		
Administrative fees for impact fee estimates or preliminary determination shall be paid at the time the request is submitted to the city.		
Administrative fees for independent fee calculations shall be paid prior to issuance of the director's determination, or for fire impact fees, the fire chief's determination.		

**City of Shoreline
Fee Schedules**

Fire - Operational

Type of Permit Application	2022 Adopted
A. FIRE - OPERATIONAL	
1. Aerosol Products	\$217.00
2. Amusement Buildings	\$217.00
3. Carnivals and Fairs	\$217.00
4. Combustible Dust-Producing Operations	\$217.00
5. Combustible Fibers	\$217.00
6. Compressed Gases	\$217.00
7. Cryogenic Fluids	\$217.00
8. Cutting and Welding	\$217.00
9. Dry Cleaning (hazardous solvent)	\$217.00
10. Flammable/Combustible Liquid Storage/Handle/Use	\$217.00
11. Flammable/Combustible Liquid Storage/Handle/Use - (add'l specs)	Add'l fee based on site specs
12. Floor Finishing	\$217.00
13. Garages, Repair or Servicing - 1 to 5 Bays	\$217.00
14. Garages, Repair or Servicing - (add'l 5 Bays)	\$109.00
15. Hazardous Materials	\$650.00
16. Hazardous Materials (including Battery Systems 55 gal>)	\$217.00
17. High-Piled Storage	\$217.00
18. Hot Work Operations	\$217.00
19. Indoor Fueled Vehicles	\$217.00
20. Industrial Ovens	\$217.00
21. LP Gas-Consumer Cylinder Exchange	\$109.00
22. LP Gas-Retail Sale of 2.5 lb or less	\$109.00
23. LP Gas-Commercial Containers (Tanks)	\$217.00
24. LP Gas-Commercial Containers, Temporary (Tanks)	\$217.00
25. Lumber Yard	\$217.00
26. Misc Comb Material	\$217.00
27. Open Flames and Candles	\$217.00
28. Open Flames and Torches	\$217.00
29. Places of Assembly 50 to 100	\$109.00
30. Places of Assembly up to 500	\$217.00
31. Places of Assembly 501>	\$434.00
32. Places of Assembly (add'l assembly areas)	\$109.00
33. Places of Assembly - A-5 Outdoor	\$109.00
34. Places of Assembly - Outdoor Pools	\$109.00
35. Places of Assembly - Open Air Stadiums	\$217.00
36. Pyrotechnic Special Effects Material	\$217.00
37. Pyrotechnic Special Effects Material (add'l specs)	Add'l fee based on site specs
38. Refrigeration Equipment	\$217.00
39. Scrap Tire Storage	\$217.00
40. Spraying or Dipping	\$217.00
41. Waste Handling	\$217.00
42. Wood Products	\$217.00

City of Shoreline Fee Schedules

Affordable Housing Fee In-Lieu

		2022 Adopted
A. Rate Table		
Zoning District	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable
MUR-45	\$212,755.00	\$163,523.00
MUR-70	\$212,755.00	\$163,523.00
MUR-70 with development agreement	\$261,986.00	\$212,755.00
Note: The Fee In-Lieu is calculated by multiplying the fee shown in the table by the fractional mandated unit. For example, a 0.40 fractional unit multiplied by \$212,755 would result in a Fee In-Lieu of \$85,102.		

City of Shoreline Fee Schedules

Animal Licensing and Service Fees

Annual License	2022 Adopted
A. PET - DOG OR CAT	
1. Unaltered	\$60.00
2. Altered	\$30.00
3. Juvenile pet	\$15.00
4. Discounted pet	\$15.00
5. Replacement tag	\$5.00
6. Transfer fee	\$3.00
7. License renewal late fee – received 45 to 90 days following license expiration	\$15.00
8. License renewal late fee – received 91 to 135 days following license expiration	\$20.00
9. License renewal late fee – received more than 136 days following license expiration	\$30.00
10. License renewal late fee – received more than 365 days following license expiration	\$30.00 plus license fee(s) for any year(s) that the pet was unlicensed
<i>Service Animal Dogs and Cats and K-9 Police Dogs: Service animal dogs and cats and K-9 police dogs must be licensed, but there is no charge for the license.</i>	
B. GUARD DOG	
1. Guard dog registration	\$100.00
C. ANIMAL RELATED BUSINESS	
1. Hobby kennel and hobby cattery	\$50.00
2. Guard dog trainer	\$50.00
3. Guard dog purveyor	\$250.00
D. GUARD DOG PURVEYOR	
1. If the guard dog purveyor is in possession of a valid animal shelter, kennel or pet shop license, the fee for the guard dog purveyor license shall be reduced by the amount of the animal shelter, kennel or pet shop license.	
E. FEE WAIVER	
1. The director of the animal care and control authority may waive or provide periods of amnesty for payment of outstanding licensing fees and late licensing penalty fees, in whole or in part, when to do so would further the goals of the animal care and control authority and be in the public interest. In determining whether a waiver should apply, the director of the animal care and control authority must take into consideration the total amount of the fees charged as compared with the gravity of the violation and the effect on the owner, the animal's welfare and the animal care and control authority if the fee or fees or penalties are not waived and no payment is received.	

City of Shoreline Fee Schedules

Business License Fees

License		2022 Adopted
A. BUSINESS LICENSE FEES - GENERAL		
1. Business license registration fee for new application filed for business beginning between January 1 and June 30		\$40.00
2. Business license registration fee for new application filed for business beginning between July 1 and December 31		\$20.00
The annual business license fee for new applications is prorated as necessary to conform to SMC 5.05.060.		
3. Annual business license renewal fee due January 31		\$40.00
a. Penalty schedule for late annual business license renewal as described in SMC 5.05.080 received on or after:		
i. February 1		\$10.00
ii. March 1		\$15.00
iii. April 1		\$20.00
B. REGULATORY LICENSE FEES		
1. Regulated massage business		\$238.00 Per Year
2. Massage manager		\$52.00 Per Year
Plus additional \$11 fee for background checks for regulated massage business or massage manager		
3. Public dance		\$163.00 Per Dance
4. Pawnbroker		\$763.00 Per Year
5. Secondhand Dealer		\$74.00 Per Year
6. Master solicitor		\$149.00 Per Year
7. Solicitor		\$37.00 Per Year
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than \$50.00, two percent of the required fee. * For a license requiring a fee of more than \$50.00, ten percent of the required fee.		
8. Adult cabaret operator		\$763.00 Per Year
9. Adult cabaret manager		\$163.00 Per Year
10. Adult cabaret entertainer		\$163.00 Per Year
11. Panoram Operator		\$761.00 Per Year
Plus additional \$58 fee for fingerprint background checks for each operator:		
12. Panoram premise		\$313.00 Per Year
13. Panoram device		\$90.00 Per Year Per Device
Penalty schedule for Adult cabaret and Panoram licenses:		
Days Past Due		
7 - 30	10%	of Regulatory License Fee
31 - 60	25%	of Regulatory License Fee
61 and over	100%	of Regulatory License Fee
14. Duplicate Regulatory License		\$6.00

City of Shoreline Fee Schedules

Filmmaking Permit Fees

		2022 Adopted
A. PERMIT FEES		
1. Low Impact Film Production		\$25.00 flat fee per production (for up to 14 consecutive days of filming)
2. Low Impact Daily Rate (each additional day after 14 days)		\$25.00 per additional day
3. Moderate Impact Film Production		\$25.00 per day
4. High Impact Film Production		Applicable permit fees apply, including but not limited to, permits for the right-of-way and park rental fees.
B. FEE WAIVER		
The city manager may consider a waiver for any fees that may apply under this section. Any fee waiver request must be submitted concurrently with the filmmaking permit application.		
C. ADDITIONAL COSTS		
Any additional costs incurred by the city, related to the filmmaking permitted activity, shall be paid by the applicant. The applicant shall comply with all additional cost requirements contained in the Shoreline Film Manual.		

**City of Shoreline
Fee Schedules**

Hearing Examiner Fees

	2022 Adopted
A. HEARING EXAMINER APPEAL HEARING FEE	\$580.00

City of Shoreline Fee Schedules

Public Records

		2022 Adopted	
1. Photocopying paper records			
a. Black and white photocopies of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	
b. Black and white photocopies of paper larger than 11 by 17 inches - City Produced	\$5.00	First Page	
	\$1.50	Each additional page	
c. Color photocopies up to 11 by 17 inches - if more than three pages	\$0.25	Per Page	
2. Scanning paper records			
a. Scans of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	
3. Copying electronic records			
a. Copies of electronic records to file sharing site - if more than five pages (2 minute minimum)	\$0.91 Per Minute		
b. Copies of electronic records onto other storage media	Cost incurred by City for hardware plus \$0.91/minute		
4. Other fees			
a. Photocopies - vendor produced	Cost charged by vendor, depending on size and process		
b. Convert electronic records (in native format) into PDF format – if more than 15 minutes	\$50.00 Per hour		
c. Service charge to prepare data compilations or provide customized electronic access services	Actual staff cost		
d. Photographic prints and slides	Cost charged by vendor, depending on size and process		
e. Clerk certification	\$1.50 Per document		
5. Geographic Information Systems (GIS) services			
a. GIS maps smaller than 11 by 17 inches	\$0.50	Per Page	
b. GIS maps larger than 11 by 17 inches	\$1.70	Per Square Foot	
c. Custom GIS Mapping and Data Requests	\$107.00	Per Hour (1 Hour Minimum)	

City of Shoreline
Fee Schedules
Parks, Recreation and Community Services

Fee	2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate
A. OUTDOOR RENTAL FEES		
1. Picnic Shelters – (same for all groups)		
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	\$76	\$97
b. Full Day (9:00am - Dusk)	\$111	\$139
2. Cromwell Park Amphitheater & Richmond Beach Terrace		
a. Half Day	\$76	\$97
b. Full Day	\$111	\$139
3. Alcohol Use		
a. Special Alcohol Permit Fee (in addition to shelter rental)	\$200	\$250
4. Athletic Fields (Per Hour)		
a. Lights (determined by dusk schedule; hourly rate includes \$5 Capital Improvement Fee)	\$25	\$25
b. Non-Profit Youth Organization	\$7	\$10
c. For-Profit Youth Organization	\$19	\$23
d. All Other Organizations/Groups	\$19	\$23
e. Baseball Field Game Prep	\$29	\$39
5. Synthetic Fields (Per Hour; 50% proration for half field use)		
a. Non-Profit Youth Organizations	\$21	\$30
b. For-Profit Youth Organization	\$32	\$42
c. All Other Organizations/Groups	\$72	\$88
d. Discount Field Rate **	\$21	\$30
**Offered during hours of low usage as established and posted by staff		
6. Tennis Courts		
a. Per hour	\$8	\$10
7. Park and Open Space Non-Exclusive Area		
a. Event Permit Hourly Fee *	\$17	\$20
b. Concession Sales Hourly Fee**	\$3	\$4
* Event Permit fees waived for sanctioned Neighborhood events. **Concession Sales Hourly fee waived for youth non-profit organizations and sanctioned neighborhood events		
8. Community Garden Plot Annual Rental Fee		
a. Standard Plot	\$46	N/A
b. Accessible Plot	\$23	N/A
9. Amplification Supervisor Fee		
a. Per hour; when applicable	\$28	\$28
10. Attendance Fee		
a. 101+ Attendance	\$56	\$56

City of Shoreline
Fee Schedules
Parks, Recreation and Community Services

Fee		2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate
B. INDOOR RENTAL FEES			
		Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)
1. Richmond Highlands (same for all groups) Maximum Attendance 214			
a.	Entire Building (including building monitor)	\$67	\$81
2. Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups			
a.	Multi-Purpose Room 1 or 2	\$14	\$19
b.	Multi-Purpose Room 1 or 2 w/Kitchen	\$23	\$29
c.	Gymnastics Room	\$14	\$19
d.	Dance Room	\$14	\$19
e.	Gym-One Court	\$23	\$29
f.	Entire Gym	\$41	\$52
g.	Entire Facility	\$110	\$139
3. Spartan Recreation Center Fees for All Other Organizations/Groups			
a.	Multi-Purpose Room 1 or 2	\$28	\$34
b.	Multi-Purpose Room 1 or 2 w/Kitchen	\$39	\$47
c.	Gymnastics Room	\$28	\$34
d.	Dance Room	\$28	\$34
e.	Gym-One Court	\$39	\$47
f.	Entire Gym	\$74	\$89
g.	Entire Facility	\$145	\$174
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.			
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)			
4. City Hall Rental Fees			
a.	City Hall Rental - Third Floor Conference Room	\$41 Per Hour	\$49 Per Hour
b.	City Hall Rental - Council Chambers	\$117 Per Hour	\$139 Per Hour
c.	AV Set-up Fee - Per Room	\$17	\$17
5. Other Indoor Rental Fees:			
a-1.	Security Deposit (1-125 people): (refundable)	\$200	\$200
a-2.	Security Deposit (126+ people): (refundable)	\$400	\$400
b.	Supervision Fee (if applicable)	\$21/hour	\$21/hour
c.	Daily Rates (shall not exceed)	\$984	\$1,181

City of Shoreline
Fee Schedules
Parks, Recreation and Community Services

Fee		2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate
C. CONCESSIONAIRE PERMIT FEES			
1.	Concession Permit (requires additional hourly fee)	\$56	\$67
Concession Permit fees and additional Concession Fees are exempt for Non-Profit Youth Organizations, and sanctioned Neighborhood Association Events. Sanctioned Neighborhood Associations Events are exempt from all rental fees with the exception of associated supervision fees when applicable. Concession/Admission/Sales Fees may be modified at the discretion of the RCCS Director.			
D. INDOOR DROP-IN FEES			
1.	Showers Only (Spartan Recreation Center)	\$1	\$1
2.	Drop-In		
a.	Adult	\$3	\$4
b.	Senior/Disabled	\$2	\$3
3.	1 Month Pass		
a.	Adult	\$28	\$35
b.	Senior/Disabled	\$19	\$24
4.	3 Month Pass		
a.	Adult	\$69	\$81
b.	Senior/Disabled	\$49	\$57
Senior is 60+ years of age			
E. GENERAL RECREATION PROGRAM FEES			
General Recreation Program Fees are based upon Recreation and Community Services' Cost Recovery/Fee Setting Framework.			
F. FEE IN LIEU OF STREET TREE REPLACEMENT		\$2,779	N/A
G. FEE REFUNDS			
Whenever a fee is paid for the use of parks or recreation facilities or property or for participation in a Recreation and Community Services Department sponsored class or program, and a refund request is made to the city, fees may be refunded according to the Recreation and Community Services Department's Refund Policy and Procedures.			
H. RECREATION SCHOLARSHIPS			
Scholarships for the fee due to the participate in a Recreation and Community Services Department sponsored class or program may be awarded when a request is made to the city according to the Recreation and Community Services Department's Recreation Scholarship Policy and Procedures.			

City of Shoreline Fee Schedules

Surface Water Management Rate Table

Rate Category	Percent Hard Surface	2022 Proposed SWM Annual Fee			
		2022 SWM Annual Fee	Effective Utility Tax	Per Unit	Fee + Utility Tax
A. Rate Table					
1. Residential: Single-family home		\$295.51	\$17.73	Per Parcel	\$313.24
2. Very Light	Less than or equal to 10%	\$295.51	\$17.73	Per Parcel	\$313.24
3. Light	More than 10%, less than or equal to 20%	\$686.34	\$41.18	Per Acre	\$727.52
4. Moderate	More than 20%, less than or equal to 45%	\$1,417.89	\$85.07	Per Acre	\$1,502.96
5. Moderately Heavy	More than 45%, less than or equal to 65%	\$2,749.97	\$165.00	Per Acre	\$2,914.97
6. Heavy	More than 65%, less than or equal to 85%	\$3,483.95	\$209.04	Per Acre	\$3,692.99
7. Very Heavy	More than 85%, less than or equal to 100%	\$4,563.45	\$273.81	Per Acre	\$4,837.26
Minimum Rate		\$295.51	\$17.73		\$313.24
There are two types of service charges: The flat rate and the sliding rate. The flat rate service charge applies to single family homes and parcels with less than 10% hard surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of hard surface on each parcel and multiplying the appropriate rate by total acreage.					
B. CREDITS					
Several special rate categories will automatically be assigned to those who qualify					
1. An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.					
2. A public school district shall be eligible for a waiver of up to 100% of its standard rates based on providing curriculum which benefits surface water utility programs. The waiver shall be provided in accordance with the Surface Water Management Educational Fee Waiver procedure.					
3. Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.					
4 New or remodeled commercial buildings utilizing a permissive rainwater harvesting system, properly sized to utilize the available roof surface of the building, are eligible for a 10 percent reduction in total Surface Water Management Fee, as per RCW 35.67.020(3). The City will consider rate reductions in excess of 10 percent dependent upon the amount of rainwater harvested.					
C. RATE ADJUSTMENTS					
Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period). Property owners should file a request for a change in the rate assessed if:					
1. The property acreage is incorrect;					
2. The measured hard surface is incorrect;					
3. The property is charged a sliding fee when the fee should be flat;					
4. The person or property qualifies for an exemption or discount; or					
5. The property is wholly or in part outside the service area.					
D. REBATE					
Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of \$2.50 per square foot not to exceed \$2,000 for any parcel.					

RATE SCHEDULE - Wastewater Utility

	Type of Permit Application/Fee	2022 Adopted
A. Side Sewers - Permits and Applications		
Single Family:		
	New Connection	\$315.33
	Repairs or Replacement of Existing Side Sewers	\$157.67
	Capping-Off of Side Sewer	\$157.67
	Renewal	\$26.28
	No Notification Penalty Fee	\$157.67
	Single-Family Pump	\$315.33
Multi-Family Residence:		
	First Connection	\$315.33
	Each Additional Connection per Building	\$105.11
	Repairs or Replacement of Existing Side Sewers	\$157.67
	Capping-Off of Side Sewer	\$157.67
	Renewal	\$26.28
	No Notification Penalty Fee	\$157.67
Commercial Building:		
	One Business Entity, First Connection	\$315.33
	Each Additional Connection per Building	\$105.11
	Each Surfaced Clean-Out	\$52.56
	Repairs or Replacement of Existing Side Sewers	\$157.67
	Capping-Off of Side Sewer	\$157.67
	Renewal	\$26.28
B. Rework Main/Grafting Saddle		\$315.33
C. Surcharges		
	Industrial Waste Surcharge	See Section G
	Additional surcharges may be imposed on any account type or area based on the additional cost of serving those properties beyond costs generally incurred for properties served by the public wastewater system	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-09
	Additional Inspection (1) during normal working hours	\$78.83
	Overtime Inspection other than normal working hours	\$420.44

D. Flushing Permit		
	Flushing not to exceed 20,000 gallons or 2,674 cubic feet of water	\$210.22 (Includes City Fee \$157.67 + Treatment Charge \$52.56)
	Flushing not to exceed 50,000 gallons or 6,684 cubic feet of water	\$299.57 (Includes City Fee \$157.67 + Treatment Charge \$11.90)
E. Special Permits		
The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.		
F. Review Fees		
	Certificate of Sewer Availability	\$157.67
	Single-Family Pump	\$367.89
	Developer Extension Application	\$788.33
	Developer Extension Application for a Pump Station (Additional Fee)	\$788.33
	Developer Extension	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs
	Apartment/Multi-Family Plan Review	\$367.89
G. Industrial Discharge Permit		
	Permit Issuance Fee	\$210.22
	Industrial Waste Surcharge	As Determined by King County
	Monthly Inspection, Monitoring and Treatment Fee	\$157.67
	No Notification Penalty Fee	\$157.67

H. Sewer Service Charges*			
Per Month, Billed Bi-Monthly Residential:		2022 Adopted	
1 - Single Family Thru Four Plex	City	\$17.48	Per Unit
	Treatment - Edmonds	\$30.35	Per Unit
	Total	\$47.83	Per Unit
1S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.75	Per Unit
	Treatment - Edmonds	\$15.17	Per Unit
	Total	\$23.91	Per Unit
2 - Single Family Thru Four Plex	City	\$17.48	Per Unit
	Treatment - King County	\$49.79	Per Unit

Attachment A Exhibit A

	Total	\$67.27	Per Unit
2S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.75	Per Unit
	Treatment - King County	\$24.89	Per Unit
	Total	\$33.64	Per Unit
3 - Single Family Thru Four Plex; ATL, No Pump on Property	City	\$88.46	Per Unit
	Treatment - King County	\$49.79	Per Unit
	Total	\$138.22	Per Unit
4 - Single Family Thru Four Plex; ATL, \$1.00 Credit - Single Pump	City	\$87.41	Per Unit
	Treatment - King County	\$49.79	Per Unit
	Total	\$137.17	Per Unit
5 - Single Family Thru Four Plex; ATL \$2.00 Credit - Pump Serves 2 Properties	City	\$86.36	Per Unit
	Treatment - King County	\$49.79	Per Unit
	Total	\$136.12	Per Unit
Per Month, Billed Monthly Residential:			
6 - Single Family Thru Four Plex	City	\$17.48	Per Unit
	Treatment - King County	\$49.79	Per Unit
	Total	\$67.27	Per Unit
6S- Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.75	Per Unit
	Treatment - King County	\$24.89	Per Unit
	Total	\$33.64	Per Unit
Monthly Commercial:			
100 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$17.48 Per Unit or RCE; Whichever is Higher	
	Treatment – Edmonds	\$30.35 RCE (1 RCE Min)	
	Treatment – King County	\$49.79 RCE (1 RCE Min)	
200 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$17.48 Per Unit or RCE; Whichever is Higher	
	Treatment - Edmonds	\$30.35 RCE (1 RCE Min)	
	Treatment - King County	\$49.79 RCE (1 RCE Min)	

Monthly Special Billings:		2022 Adopted
300 - Trailer/Mobile Home Parks & Apt	City and Treatment Combined	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing-RCE
	City and Treatment Combined	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing-MLT Provides Unit Count
J. General Facility Charge (GFC)		
Uniform GFC (all development)		\$3,165.94 per RCE
Commercial-Based Upon Fixture Count Calculation		King County Wastewater Treatment Division Formula
K. Treatment Facilities Charge		
Edmonds Treatment Facilities Charge		\$2,633.03 per RCE
L. Local Facility Charge		\$30,574.99
M. Administrative Fees		
Account Set Up, Owner, or Tenant Change		\$10.51
Duplicate Billing Fee		\$2.10
Escrow Closing Request		\$26.28
Lien		\$225.99
Late Charge		10%
Refund Request Fee		\$10.51
6% Utility Tax is included in the service charges and permitting fees. It is not applicable to capital charges, such as General Facility, Treatment Facility and Local Facility Charges.		

**City of Shoreline
Fee Schedules**

Fee Waiver

The city manager or designee is authorized to waive the following fees as a city contribution toward events which serve the community and are consistent with adopted city programs:

- A. Right-of-way permits (See Planning and Community Development).
- B. Facility use and meeting room fees (See Parks, Recreation and Community Services).
- C. Concessionaire permits (See Parks, Recreation and Community Services).
- D. The city manager is authorized to designate collection points in the City Hall lobby, Shoreline Pool, or Spartan Recreation Center for any charitable organization without charge to be used for the donation of food or goods that will benefit Shoreline residents in need.

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 779 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 602 § 2, 2011; Ord. 570 § 2, 2010; Ord. 243 § 1, 2000]

Damage Restitution Administrative Fee

	2022 Adopted
An administrative fee to cover a portion of the cost of collecting information and processing damage restitution invoices. This fee shall be added to the amount of calculated restitution necessary to repair, replace or restore damage to City property when invoiced. The administrative fee may be reduced or waived as provided	\$53

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020]

Collection Fees (Financial)

	2022 Adopted
The maker of any check that is returned to the city due to insufficient funds or a closed account shall be assessed a collection fee	\$36.00

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 704 § 1, 2015; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 5, 14, 2006; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 1, 2001. Formerly 3.01.040.]

Annual Adjustments

Increases of the fees contained in the fee schedules in this chapter shall be calculated on an annual basis by January 1st of each year by the average for the period that includes the last six months of the previous budget year and the first six months of the current budget year of the Seattle-Tacoma-Bellevue Consumer Price Index for all urban consumers (CPI-U), unless the Shoreline Municipal Code calls for the use of another index / other indices, the fee is set by another agency, or specific circumstances apply to the calculation of the fee. The appropriate adjustment shall be calculated each year and included in the city manager's proposed budget. The city manager may choose to not include the calculated adjustments in the city manager's proposed budget and the city council may choose to not include the calculated adjustments in the adopted budget for select user fees in any individual budget year without impacting the full force of this section for subsequent budget years. The annual adjustments to the fees in this chapter shall be rounded as appropriate to ensure efficient administration of fee collection.