

**CITY COUNCIL AGENDA ITEM**  
CITY OF SHORELINE, WASHINGTON

<b>AGENDA TITLE:</b>	Adoption of Resolution No. 490 – Declaring the Surface Water Utility Program Street Sweeper Surplus and Authorizing its Sale in Accordance with Shoreline Municipal Code Chapter 3.50
<b>DEPARTMENT:</b>	Administrative Services Department
<b>PRESENTED BY:</b>	Sara Lane, Administrative Services Director Nickolas Borer, Parks, Fleet & Facilities Manager
<b>ACTION:</b>	<input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Motion <input type="checkbox"/> Discussion <input type="checkbox"/> Public Hearing

**PROBLEM/ISSUE STATEMENT:**

Staff is requesting City Council approval to surplus a street sweeper for the Surface Water Utility Program in accordance with Shoreline Municipal Code (SMC) Chapter 3.50. The 2015 Elgin Crosswind J Street Sweeper has 35,905 miles with 8,277 hours of service. It is no longer of public use for City operations due to its condition, as it requires extensive repairs estimated at \$30,000. SMC 3.50.030(B) provides for the surplus of personal property valued more than \$5,000 by live auction and requires City Council approval for the sale of surplus assets. City Council adoption of Resolution No. 490 is required to surplus the street sweeper.

**RESOURCE/FINANCIAL IMPACT:**

Staff received an estimated value for the street sweeper in its current condition, which ranges between \$20,000 to \$40,000, from James G. Murphy, a private auctioneer under contract for the City. The cost to sell the street sweeper by live auction is estimated between \$2,000 to \$4,000 based on an its value. This cost represents the 10% commission retained by the auctioneer. Any revenue from the sale of the street sweeper will be designated to the Surface Water Utility Program.

**RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 490 authorizing the surplus of the 2015 Elgin Crosswind J Street Sweeper in accordance with Shoreline Municipal Code Chapter 3.50.

Approved By:            City Manager **DT**    City Attorney **JA-T**

## **BACKGROUND**

Staff is requesting City Council approval to surplus a street sweeper for the Surface Water Utility Program in accordance with Shoreline Municipal Code (SMC) Chapter 3.50. The 2015 Elgin Crosswind J Street Sweeper has 35,905 miles with 8,277 hours of service. It is no longer of public use for City operations due to its condition, as it requires extensive repairs estimated at \$30,000.

The sweeper is used year-round to clean public streets (major arterials and collectors and residential streets), gutters, parking lots and general surface areas throughout the City. The sweeper cleans leaves, sand, debris, and other surface material that may interfere with drainage systems and potentially create flooding. It also prevents contaminated material from entering drainage systems that flow into streams, retention ponds, lakes, and Puget Sound.

The street sweeper has been in operation pending the arrival of a new street sweeper authorized for purchase by the City Council on June 28, 2021. The new Elgin Crosswind J Street Sweeper is expected to arrive this month (April 2022).

## **DISCUSSION**

SMC Section 3.50.030(B) provides for the surplus of personal property valued at more than \$5,000 by live auction and requires City Council approval for the sale of the surplus assets. Adoption of proposed Resolution No. 490 (Attachment A) is required to authorize the surplus and sale of the street sweeper.

If authorized by Council, staff intends to surplus the street sweeper via live auction conducted by James G. Murphy. The benefits of the auctioning process include:

- Potential of higher financial returns generated from the advertisement process.
- Expedite the removal of the sweeper from City property creating storage space.
- Faster return of revenue to the Surface Water Utility Fund.
- Removal of surplus items from the Washington Cities Insurance Authority.

## **RESOURCE/FINANCIAL IMPACT**

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## **RECOMMENDATION**

Staff recommends that the City Council adopt Resolution No. 490 authorizing the surplus of the 2015 Elgin Crosswind J Street Sweeper in accordance with Shoreline Municipal Code Chapter 3.50.

**ATTACHMENT**

Attachment A – Proposed Resolution No.490

**RESOLUTION NO. 490****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DECLARING A CERTAIN CITY-OWNED SURFACE WATER UTILITY VEHICLE SURPLUS AND AUTHORIZING ITS SALE AS PROVIDED IN SHORELINE MUNICIPAL CODE, CHAPTER 3.50.**

WHEREAS, Chapter 3.50 of the Shoreline Municipal Code addresses the sale and disposal of surplus personal property; and

WHEREAS, SMC 3.50.030 requires City Council approval for the sale of surplus personal property with an individual item value in excess of \$5,000; and

WHEREAS, City staff have identified one (1) vehicle that is no longer of use for City operations and the sale of this fleet vehicle would be in the best interest of the City; and

WHEREAS, the fleet vehicle is a 2015 Elgin Crosswind J Street Sweeper which has an individual value in excess of \$5,000; and

WHEREAS, the vehicle is part of the City's Surface Water Utility and, therefore, surplus funds must be directed to the Surface Water Enterprise Utility Fund; and

WHEREAS, per SMC 3.50.030, the City Council has determined that this fleet vehicle should be sold by live auction;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:**

**Section 1. Declaration of Surplus Personal Property.** The following vehicle is declared surplus to the needs of the City of Shoreline:

<b>Vehicle #</b>	<b>Vehicle Description</b>	<b>Fair Market Value Range</b>
173	2015 Elgin Crosswind J Street Sweeper	\$20,000 – \$40,000

**Section 2. Authorization to Sell and Dispose of Surplus Personal Property.** The City Manager or duly authorized agent is hereby authorized to sell and dispose of the Surplus Personal Property identified in Section 1 by Live Auction as provided in SMC 3.50.030(B).

**Section 3. Surface Water Utility Enterprise Fund.** All proceeds from the sale of the Surplus Personal Property shall be deposited in the Surface Water Utility Enterprise Fund established pursuant to SMC 3.35.080.

This Resolution shall take effect and be in full force immediately upon passage by the City Council.

**ADOPTED BY THE CITY COUNCIL ON APRIL 18, 2022.**

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Mayor Keith Scully

**ATTEST:**

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Jessica Simulcik Smith, City Clerk