

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Public Hearing on Ordinance No. 973 - 2023-2024 Proposed Biennial Budget and the 2023-2028 Capital Improvement Plan
DEPARTMENT:	Administrative Services
PRESENTED BY:	Sara Lane, Administrative Services Director
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Discussion <input checked="" type="checkbox"/> Public Hearing

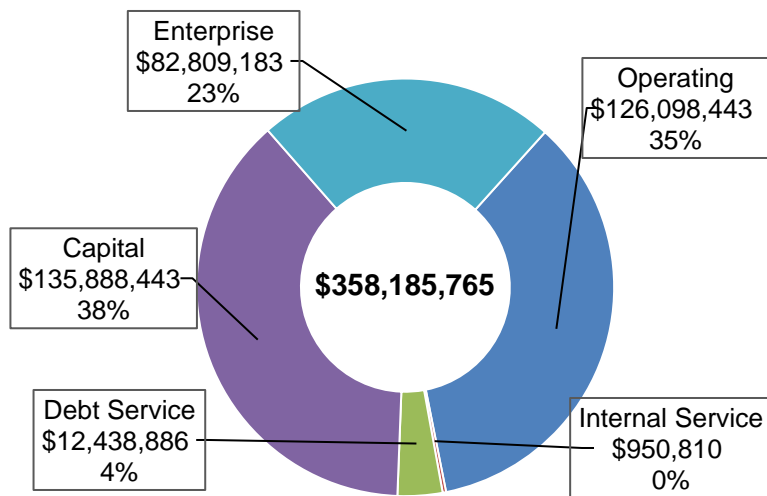
PROBLEM/ISSUE STATEMENT:

The City Manager presented the 2023-2024 Proposed Biennial Budget and the 2023-2028 Capital Improvement Plan (CIP) to the City Council on October 10, 2022. Department budget presentations were provided on October 17 and October 24. A presentation of the proposed 2023-2028 CIP was also made on October 24. This is the second of three scheduled public hearings on the 2023-2024 Proposed Biennial Budget, two of which are required by statute. The first public hearing addressed revenue sources including the 2023 regular and excess property tax levies. This and the third public hearing are on the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP with the third scheduled to be held on November 14. Action on the 2023 regular and excess property tax levies (Ordinance No. 972), budget and Capital Improvement Program (Ordinance No. 973 – Attachment A), are scheduled for November 21, 2022.

This staff report will support the City Council's continued discussion of the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP. Specifically, this staff report will present the 2023 fee and salary schedules.

RESOURCE/FINANCIAL IMPACT:

The City's 2023-2024 Proposed Biennial Budget is balanced in all funds and totals \$358.186 million. The budget can be divided into five types of funds as shown in the chart to the right. The Operating Funds represent the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, court, jail), park maintenance,



recreation programming, grounds maintenance, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and administration. The Operating Funds also include some special revenue funds that must be used for designated purposes such as police services. The Debt Service Funds account for the annual repayment of the voter approved park bonds; the councilmanic bonds issued to pay for a portion of City Hall, acquisition of property for a maintenance facility, and construction of new sidewalks; and, the bond anticipation notes issued to acquire properties for the Parks, Recreation and Open Space Plan. The Enterprise Funds consist of the operation and capital improvements of the surface water and wastewater utilities. The Capital Funds represent the cost of making improvements to the City's facilities, parks, and transportation systems. The Internal Service Funds represent transfers between funds (Vehicle Operations, Equipment Replacement, Public Art, and Unemployment funds) to fund maintenance and replacement of City equipment, installation of public art, and unemployment claims.

The 2023-2024 Proposed Biennial Budget is \$76.521 million, or 27.2%, more than the estimated expenditures for the 2021-2022 biennium (2021 actual plus 2022 year-end estimates). The increase can be linked to the following changes:

- \$15.532 million increase in the City's Enterprise Funds;
- \$49.405 million increase in the City's Capital Funds; and,
- \$16.202 million increase in the Operating Funds.

The 2023-2024 Proposed Biennial Budget includes adequate reserve levels to meet all adopted budget policies.

RECOMMENDATION

Staff recommends that the City Council conduct the public hearing to take public comment on the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP. Staff recommends that the City Council continue discussion on the 2023-2024 Proposed Biennial Budget following the public hearing. Staff further recommends that the City Council provide staff with potential budget amendments by Wednesday, November 9, 2022. Proposed Ordinance No. 973, which would adopt the 2023-2024 Biennial Budget and the 2023-2028 Capital Improvement Plan, is scheduled to return to the City Council for action on November 21, 2022.

Approved By: City Manager **JN** City Attorney **MK**

BACKGROUND

The City Manager presented the 2023-2024 Proposed Biennial Budget and the 2023-2028 Capital Improvement Plan (CIP) to the City Council on October 10, 2020. The 2023-2024 Proposed Biennial Budget and 2023-2028 Capital Improvement Plan (CIP) book is available online at the following link:

<https://www.shorelinewa.gov/government/departments/administrative-services/budget-and-capital-improvement-plan>.

Department budget presentations were provided on October 17 and October 24. A presentation of the proposed 2023-2028 CIP was also made on October 24. This is the second of three scheduled public hearings on the 2023-2024 Proposed Biennial Budget, two of which are required by statute. The first public hearing addressed revenue sources including the 2023 regular and excess property tax levies. This and the third public hearing are on the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP with the third scheduled to be held on November 14. Action on the 2023 regular and excess property tax levies (Ordinance No. 972), budget and Capital Improvement Program (Ordinance No. 973 – Attachment A), are scheduled for November 21, 2022.

DISCUSSION

Following the public hearing, this staff report will support the City Council's final discussion of the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP prior to the scheduled adoption on November 21. Specifically, this staff report will discuss any proposed changes to the fee and salary schedules.

The City's 2023-2024 Proposed Biennial Budget is balanced in all funds and totals \$358.186 million. The budget can be divided into five types of funds: Operating, Internal Service, Debt Service, Capital and Enterprise as shown in the chart presented in the Resource/Financial Impact section of this staff report. The relationship of the departments and funds which they manage is illustrated on the 2023-2024 Proposed Biennial Budget Department/Fund Overview on p. 64 of the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP book.

Operating Funds

The Operating Funds represent the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, court, jail), park maintenance, recreation programming, grounds maintenance, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and administration. The Operating Funds also include some special revenue funds that must be used for designated purposes such as police services.

Debt Service Funds

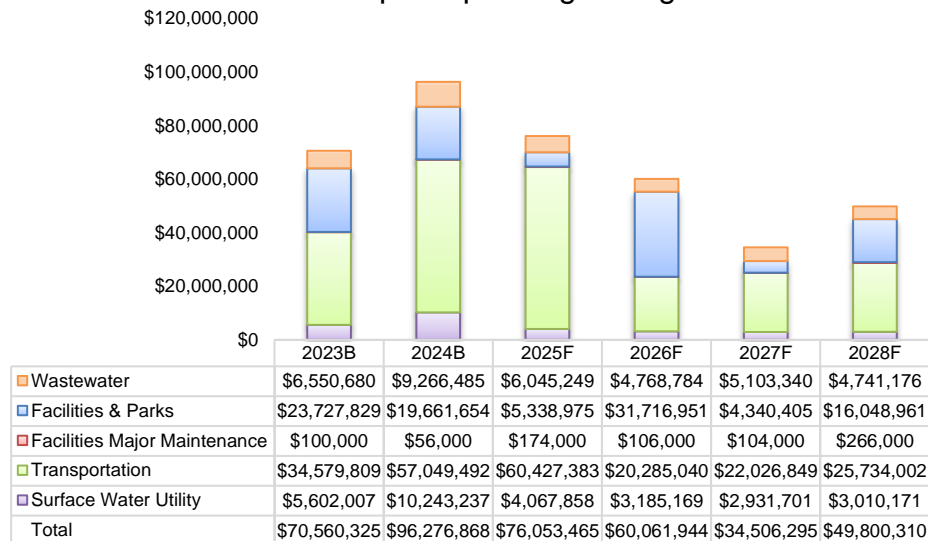
The Debt Service Funds account for the annual repayment of the voter approved park bonds; the councilmanic bonds issued to pay for a portion of City Hall, acquisition of property for a maintenance facility, and construction of new sidewalks; and, the bond anticipation notes issued to acquire properties for the Parks, Recreation and Open Space Plan.

Capital Funds

Staff discussed the proposed 2023-2028 CIP, which is balanced as required by the Growth Management Act, with the City Council on October 24. The CIP covers projects over \$10,000 and includes buildings, land acquisition, park facilities, road and transportation projects, and drainage system improvements. Much of the capital improvement activity is funded through contributions from the General Fund, real estate excise tax (REET), grants, and debt issuance. The 2023-2028 CIP, including surface water and wastewater projects totals \$387.259 million. The 2023-2024 capital budget reflects the 2023-2024 Capital Improvement Program projects, including surface water and wastewater projects, proposed in the 2023-2028 CIP, which totals \$166.837 million.

This chart provides a breakdown of the allocation of capital spending throughout the 2023-

2028 CIP. The change in spending can vary significantly from year to year based on available resources to complete projects and the impact of previously completed capital projects on the City’s operating budget. Detailed information about projects can be found in pages 299 through 414 of the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP book.



Enterprise Funds

The Enterprise Funds consist of the operation and capital improvements of the surface water and wastewater utilities. The City assumed Ronald Wastewater in 2021 and the full cost of the Utility are now incorporated into the City’s budget. The City’s 2023-2024 Proposed Biennial Budget includes revenues and expenditures necessary to fund operation of the utilities and their long-range master plan for capital improvements.

Internal Service

The Internal Service Funds represent transfers between funds (Vehicle Operations, Equipment Replacement, Public Art, and Unemployment funds) to fund maintenance and replacement of City equipment, installation of public art, and unemployment claims.

Overall Budget Changes

The 2023-2024 Proposed Biennial Budget is \$76.521 million, or 27.2%, more than the 2021-2022 biennial budget (2021 Actual plus 2022 Current Budget as amendments, excluding re-appropriations from 2021-to-2022, which have been adopted by the City Council through September 2022). The more can be linked to the following changes:

- \$15.532 million increase in the City’s Enterprise Funds;
- \$49.405 million increase in the City’s Capital Funds; and,
- \$16.202 million increase in the Operating Funds.

The increase in the enterprise funds is the result of a full biennium of wastewater operations, including increased capital project costs in 2023-2024, as well as the implementation of the Proactive Management Strategy for surface water operations and capital. The increase in the Operating Funds is discussed in more detail on page 40 of the proposed Biennial Budget and is largely due to the impact of one-time project costs, operating costs increasing at a rate greater than inflation, as well as the expansion of the RADAR Program and implementation of a parking enforcement program.

The 2023-2024 Proposed Biennial Budget includes adequate reserve levels to meet all adopted budget policies.

DISCUSSION: FEE SCHEDULES

As prescribed in Shoreline Municipal Code (SMC) Section 3.01.820, increases of the fees contained in the fee schedules shall be calculated on an annual basis by the average for the period that includes the last six months of the previous budget year and the first six months of the current budget year of the Seattle / Tacoma / Bellevue Consumer Price Index for all urban consumers (CPI-U; link to historical table: <https://data.bls.gov/timeseries/CUURS49DSA0>), unless the SMC calls for the use of another index/other indices, the fee is set by another agency, or specific circumstances apply to the calculation of the fee.

The City Manager may choose to change user fees for all, some, or none of the fees listed, except those set by another agency (e.g., solid waste or fire impact fees). The text in the fee schedules included in the 2023-2024 Proposed Biennial Budget and 2023-2028 Capital Improvement Plan (CIP) book on pp. 493 through 513 have changes from the current adopted fee schedules with deletions shown as ~~strikethrough~~ and additions shown as **bold**.

Land Use and Non-Building Permit Fees

The land use and non-building permit fees are based on an hourly rate. The hourly rate will increase from the current rate of \$239.00 to \$250.00 based on the increase in the CPI-U and rounded to the nearest whole dollar. Building permit fees are based on the value of construction. Therefore, inflationary increases or decreases are automatically taken into account within the fee calculation. Plan check fees are based on the building permit fee and therefore no adjustment is needed to these fees.

Impact Fees

Transportation and Park Impact Fees are adjusted by the same percentage changes in the most recent annual change of the CCI published in the Engineering News-Record (ENR) for the Seattle area. Application of the ENR CCI results in year-over-year increases for 2023 and 2024 of 11.4% and 6.5%, respectively.

Fire Impact Fees

Much of the background information regarding the City's adoption of Fire Impact Mitigation Fees is available in the November 20, 2017 staff report (available here: <http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2017/staffrep>

[ort112017-8c.pdf](#)). The Fire Impact Mitigation Fees were adopted through Ordinance No. 791 and became effective on January 1, 2018.

Fire – Operational

The City adopts the fee schedule for the Shoreline Fire Department’s operational fees.

Affordable Housing Fee In-Lieu

Much of the background information regarding the City’s adoption of the Affordable Housing Fee In-Lieu is available in the April 16, 2018 staff report (available here: http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2018/staffrep_ort041618-7c.pdf). The fee in-lieu is calculated by multiplying the fee shown in the table by the fractional mandated unit.

Animal Licensing and Service Fees

There are two new fees proposed for animal licensing and several fees are recommended to be eliminated. Existing fees for licensing animals and related services will remain unchanged from 2022.

License and Public Record Fees

The fee schedule for initial business registrations continues to incorporate *FileLocal’s* standard proration approach, under which the fee for initial applications for a City-issued license filed between January 1 and June 30 set at \$40 and those filed between July 1 and December 31 set at \$20. The license issued under either application will expire at the end of the calendar year.

Recreation, Cultural and Community Services Fees

The Recreation, Cultural and Community Services (RCCS) Department’s comprehensive cost recovery evaluation ensures that fees continue to meet identified objectives and stay competitive in the market. Fees that are not evaluated each year are adjusted by CPI-U as described above.

Surface Water Utility Fees

The City Council provided direction to staff to pursue the Proactive Management Strategy with the approval of the 2018 Surface Water Master. This called for annual rate increases of 5% for 2022 and 2023. The next update of the Surface Water Master Plan is scheduled for 2024 to align with the City’s update of the Wastewater Master Plan. Pending that update and based upon the current forecast, staff are recommending we continue with that strategy until the updated plan and rate study is complete and continue to utilize a projected 5% rate increase for 2024.

Solid Waste Fees

Recology CleanScapes provides solid waste (garbage) services to the Shoreline community and is responsible for billing and collecting fees. The City executed a new

contract on May 2, 2016 (staff report available here:

<http://cosweb.ci.shoreline.wa.us/uploads/attachments/cck/council/staffreports/2016/staffreport050216-8a.pdf>) with Recology CleanScapes effective March 1, 2017. Per section 4.3.1 of the Comprehensive Garbage, Recyclables, and Compostable Collection Contract with Recology CleanScapes Inc., Recology provided a 2023 Rate Adjustment Schedule for City review and verification. Collection service charges, miscellaneous fees and contract options, excluding waste disposal fees, for each level of service shall increase or decrease each year by the June-to-June percentage change of the CPI-W for the Seattle / Tacoma / Bremerton area. Additionally, the contract calls for an annual rate adjustment to the collection fee component of contract rates to take place. The contract requires Recology to mail to customers its finalized rates and updated service information on or before November 15, which is 45 days in advance of the new rates taking effect. While Council adoption is not required prior to Recology taking that action, a draft rate table was included in the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP book and as an attachment to Resolution No. 496 (Attachment B).

Wastewater Rate Schedule

Staff engaged FCS Group to complete a comprehensive rate study in 2022 that developed a long-term finance plan to support utility operations and implementation of the utilities master plan. Council has discussed the study on three occasions, most recently on [August 8, 2022](#). The 2023 rate schedule incorporates the outcome of that study and includes a \$4.10 proposed increase for 2023. It also includes expansion of the Utilities low-income discount to renters and qualified customers of all ages. The final report from the study is provided as Attachment C.

Miscellaneous Fees

Fee Waiver; Damage Restitution Administrative Fee; Collection Fees (Financial); Annual Adjustments)

An administrative fee to cover a portion of the cost of collecting information and processing damage restitution invoices has been added to this fee schedule. This fee shall be added to the amount of calculated restitution necessary to repair, replace or restore damage to City property when invoiced. The administrative fee may be reduced or waived as provided.

DISCUSSION: CLASSIFICATION AND COMPENSATION PROGRAM

Attachment D to this staff report provides the proposed 2023 salary schedules for non-represented staff, staff represented by the City's Maintenance Union, and extra help employees in accordance with the City's Compensation Plan and Collective Bargaining Agreement for represented employees. All three tables reflect application of a recommended 7.76% cost of living adjustment (COLA). While the City has traditionally based COLA on 90-100% of the June-to-June percentage change of the CPI-U, given the unprecedented level of that index in 2022, the City Manager recommended using the average of the monthly CPI-U measures for August 2021 through June 2022. The salary table for the City's represented employees also includes a recommended 7.76% COLA increase as discussed previously with Council. If approved by Council, staff would execute a memorandum of agreement amending the terms of the City's current agreement with Teamsters Local Union No. 763.

The proposed salary table for non-represented employees also represents reclassifications that were evaluated during the year and the results of the City's 2022 Compensation Study. This attachment will be incorporated into the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP Appendix.

DISCUSSION: PROPOSED BUDGET AMENDMENTS

Staff will be asking Council to provide individual budget amendment proposals to the City Manager by November 9, 2022. Proposed amendments received will be reviewed and discussed during the November 14th Council meeting. Any additional proposed amendments received by staff after that date will be considered as part of the budget adoption process on November 21st.

Staff recommends that Council also consider the City Manager's proposed budget amendment, if the Levy Lid Lift is approved by voters, to add the following:

- Information Technology Specialist (1.0 FTE)
- Conversion of Video/Web Specialist from extra-help to regular position (0.5 FTE)
- Human Resources Specialist (1.0 FTE)
- Recreation Specialist from 0.65 FTE to 1.0 FTE

Proposed Ordinance No. 973 (Attachment A) will adopt the 2023-2024 Biennial Budget including the City's appropriations for 2023-2024, as amended; the 2023 salary schedule; the 2023-2028 Capital Improvement Plan; and appropriations for the 2023-2024 Capital Improvement Program. Proposed Resolution No. 496 will approve the 2023 Fee Schedule.

RESPONSES TO CITY COUNCIL QUESTIONS

As part of the City Council's fiduciary responsibilities to citizens, businesses, and other taxpayers, Councilmembers have asked a number of questions throughout this budget process. Answers to those questions have been provided in the Council Budget Questions Matrix (Attachment E).

RESOURCE/FINANCIAL IMPACT

The City's 2023-2024 Proposed Biennial Budget is balanced in all funds and totals \$358.186 million. The budget can be divided into five types of funds as shown in the chart to the right. The Operating Funds represent the cost of providing services to the Shoreline community on a day-to-day basis and includes such items as public safety (police, court, jail), park maintenance, recreation programming, grounds maintenance, street maintenance, street lighting, land use planning, permitting, communications, emergency management, and administration. The Operating Funds also include some special revenue funds that must be used for designated purposes such as police services. The Debt Service Funds account for the annual repayment of the voter approved park bonds; the councilmanic bonds issued to pay for a portion of City Hall, acquisition of property for a maintenance facility, and construction of new sidewalks; and, the bond anticipation notes issued to acquire property for a future community and aquatics center. The Enterprise Funds consist of the operation and capital improvements of the surface water and wastewater utilities. The Capital Funds represent the cost of making improvements to the

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RECOMMENDATION

Staff recommends that the City Council conduct the public hearing to take public comment on the 2023-2024 Proposed Biennial Budget and 2023-2028 CIP. Staff recommends that the City Council continue discussion on the 2023-2024 Proposed Biennial Budget following the public hearing. Staff further recommends that the City Council provide staff with potential budget amendments by Wednesday, November 9, 2022. Proposed Ordinance No. 973, which would adopt the 2023-2024 Biennial Budget and the 2023-2028 Capital Improvement Plan, is scheduled to return to the City Council for action on November 21, 2022.

ATTACHMENTS

- Attachment A: Proposed Ordinance No. 973, Including Exhibit A – 2023-2028 CIP
- Attachment B: Proposed Resolution No. 496, Including Exhibit A – Fee Schedule
- Attachment C: FCS Group Wastewater Rate Study Final Report
- Attachment D: 2023 Proposed Salary Schedules
- Attachment E: Council Budget Question Matrix

ORDINANCE NO. 973

AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON, ADOPTING THE BIENNIAL BUDGET OF THE CITY OF SHORELINE FOR THE PERIOD JANUARY 1, 2023 THROUGH DECEMBER 31, 2024, AND ADOPTING THE 2023-2028 SIX YEAR CAPITAL FACILITIES PLAN.

WHEREAS, as authorized by Chapter 35A.34 Revised Code of Washington (RCW), Chapter 3.02 Shoreline Municipal Code (SMC) establishes a two-year fiscal biennium budget system and directs the City to follow the procedures set forth in Chapter 35A.34 RCW in adopting a biennial budget; and

WHEREAS, the Growth Management Act, at RCW 36.70A.070(3) and 36.70A.130(2), requires a six-year plan for financing capital facilities (CIP) and permits amendment of the City's Comprehensive Plan to occur concurrently with the adoption of the city budget; and

WHEREAS, a proposed budget for fiscal biennium 2023-2024 has been prepared, filed, and submitted to the Shoreline City Council in a timely manner for review; and

WHEREAS, the Shoreline City Council conducted duly noticed public hearings on November 7, 2022 and November 14, 2022, for the purposes of fixing the final budget, including a public hearing on revenues held on November 7, 2022, to take public comment from all persons wishing to be heard with respect to the proposed Biennial Budget of the City of Shoreline for 2023-2024 were heard; and

WHEREAS, the Shoreline City Council has deliberated and has made adjustments and changes deemed necessary and proper;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. 2023-2024 Biennial Budget Adopted. The 2023-2024 Final Biennial Budget for the City of Shoreline for the period January 1, 2023 through December 31, 2024 as set forth in the 2023-2024 Proposed Biennial Budget, as amended, is hereby adopted.

Section 2. Summary of Revenues and Expenditures. The budget sets forth totals of estimated revenues and estimated expenditures of each separate fund, and the aggregate totals for all such funds, as summarized as follows:

Fund	Appropriation
General Fund	\$117,898,008
Shoreline Secure Storage Fund	3,000,000
Street Fund	4,732,628
Code Abatement Fund	200,000
State Drug Enforcement Forfeiture Fund	36,486
Public Arts Fund	205,321
Federal Drug Enforcement Forfeiture Fund	26,000
Transportation Impact Fees Fund	713,659
Park Impact Fees Fund	0
2006/2016 Unlimited Tax General Obligation Bond Fund	0
2009/2019 Limited Tax General Obligation Bond Fund	2,195,895
2020 Limited Tax GO Bond	830,000
2013 Limited Tax General Obligation Bond Fund	515,676
Sidewalk Limited Tax General Obligation Bond Fund	1,794,875
VLF Revenue Bond	1,209,936
2022 Parks UTGO Bond	5,892,504
General Capital Fund	43,389,483
City Facility-Major Maintenance Fund	156,000
Roads Capital Fund	79,057,710
Sidewalk Expansion Fund	12,571,591
Surface Water Capital Fund	28,493,769
Wastewater Utility Fund	54,315,414
Vehicle Operations/Maintenance Fund	686,192
Equipment Replacement Fund	229,618
Unemployment Fund	35,000
Total Funds	\$358,185,765

Section 3. Capital Improvement Plan (CIP) Adoption. The *Capital Improvement Plan (2023-2028)* is adopted as set forth in Exhibit A attached hereto.

Section 4. Copies of Budget to be Filed. The City Clerk is directed to transmit a complete copy of the 2023-2024 Final Biennial Budget as adopted by the City Council to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities as required by RCW 35A.34.120.

Section 5. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 6. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this Ordinance or its application to other persons or circumstances.

Section 7. Effective Date. A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. The Ordinance shall take effect and be in full force at 12:01 am on January 1, 2023.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 21, 2022.

Mayor Keith Scully

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: _____, 2022
Effective Date: January 1, 2023

City of Shoreline 2021 - 2028 Capital Improvement Plan
PROGRAM SUMMARY

	Current 2021-2022	Estimate 2021-2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Total 2021-2028
EXPENDITURES									
Fund									
<i>Project Category</i>									
General Capital									
<i>Parks Maintenance Projects</i>									
King County, Trails And Open Space Replacement Levy	\$ 225,000	\$ -	\$ 225,000	\$ 225,000	\$ 225,000	\$ -	\$ -	\$ -	\$ 675,000
Kruckeberg Env Ed Center (Residence Stabilization)	\$ 265,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Park Ecological Restoration Program (Sai 8)	\$ 565,509	\$ 182,454	\$ 245,640	\$ 262,431	\$ 273,320	\$ 365,428	\$ 296,109	\$ 327,319	\$ 1,952,701
Parks Repair And Replacement	\$ 650,000	\$ 650,000	\$ 291,100	\$ 317,320	\$ 345,560	\$ 376,830	\$ 412,130	\$ 450,460	\$ 2,843,400
Playground Replacement	\$ 656,173	\$ -	\$ -	\$ -	\$ 600,450	\$ 600,450	\$ -	\$ -	\$ 1,200,900
Turf & Lighting Repair And Replacement	\$ 50,000	\$ 50,000	\$ 1,176,650	\$ -	\$ -	\$ -	\$ 1,010,000	\$ -	\$ 2,236,650
<i>Facilities Projects</i>									
City Maintenance Facility	\$ 5,454,272	\$ 4,437,664	\$ 3,728,416	\$ 1,288,640	\$ 3,064,440	\$ 29,505,480	\$ 1,719,180	\$ 14,358,260	\$ 58,102,080
Civic Center/City Hall	\$ 1,037,313	\$ 1,047,668	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,047,668
Parks Restroom Renovation	\$ 442,000	\$ 446,371	\$ 404,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 850,371
Shoreline Park Public Pavilion	\$ 353,780	\$ 357,318	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357,318
Pool Repair/Replace/Demo	\$ 620,000	\$ 646,904	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 646,904
<i>Parks Development Projects</i>									
Parks Facilities Recreation Amenities (SAI3)	\$ 487,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pros Plan Acquisitions (SAI7)	\$ 8,842,019	\$ 10,764,675	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,764,675
Gen Cap-Parks Bnd Project Mgmt	\$ 300,000	\$ 390,400	\$ 407,487	\$ 407,487	\$ -	\$ -	\$ -	\$ -	\$ 1,205,374
Pk Bnd:Richmond Highlands Park	\$ 479,212	\$ 479,267	\$ 2,891,172	\$ 2,891,172	\$ -	\$ -	\$ -	\$ -	\$ 6,261,611
Pk Bnd:James Keough Park	\$ 213,803	\$ 213,827	\$ 1,289,908	\$ 1,289,908	\$ -	\$ -	\$ -	\$ -	\$ 2,793,643
Pk Bnd Bruggers Bog Park	\$ 280,155	\$ 280,187	\$ 1,690,224	\$ 1,690,224	\$ -	\$ -	\$ -	\$ -	\$ 3,660,635
Pk Bnd Hillwood Park	\$ 331,762	\$ 331,800	\$ 2,001,580	\$ 2,001,580	\$ -	\$ -	\$ -	\$ -	\$ 4,334,960
Pk Bnd Briarcrest Park	\$ 405,575	\$ 405,622	\$ 2,446,334	\$ 2,446,334	\$ -	\$ -	\$ -	\$ -	\$ 5,298,290
Pk Bnd Shoreview Park	\$ 154,822	\$ 154,840	\$ 934,072	\$ 934,072	\$ -	\$ -	\$ -	\$ -	\$ 2,022,984
Pk Bnd Ridgecrest Park	\$ 110,587	\$ 110,600	\$ 667,193	\$ 667,193	\$ -	\$ -	\$ -	\$ -	\$ 1,444,986
Pk Bnd Kruckeberg Park	\$ 44,973	\$ 44,977	\$ 266,276	\$ 266,276	\$ -	\$ -	\$ -	\$ -	\$ 577,529
Pk Bnd Parks Public Art	\$ 11,263	\$ 11,263	\$ 494,369	\$ 494,368	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Pk Bnd: Pros Pln 2021 Parks Ac	\$ -	\$ -	\$ 1,694,209	\$ 1,694,208	\$ -	\$ -	\$ -	\$ -	\$ 3,388,417
Pk Bnd: Park Improvements	\$ -	\$ -	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 4,000,000
<i>Projects To Be Completed In Current Biennium (2021-2022)</i>									
Outdoor Multi-Use Sports Court	\$ -	\$ 25,133	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,133
Police Station At City Hall	\$ 48,000	\$ 24,538	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,538
<i>Not Project Specific</i>									
General Capital Engineering	\$ 120,000	\$ 93,012	\$ 126,950	\$ 102,492	\$ 110,435	\$ 118,993	\$ 128,215	\$ 138,152	\$ 818,249
Parks, Recreation And Open Space Update	\$ 250,000	\$ 250,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Ban Repayment	\$ 7,916,242	\$ 7,916,242	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,916,242
Cost Allocation Charges	\$ 70,271	\$ 30,536	\$ 6,259	\$ 6,605	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 163,400
City Hall Debt Service Payment	\$ 1,347,032	\$ 1,347,032	\$ 683,782	\$ 664,770	\$ 689,770	\$ 719,770	\$ 744,770	\$ 744,770	\$ 5,594,664
General Capital Fund Total	\$ 31,731,763	\$ 30,692,329	\$ 23,720,621	\$ 19,650,080	\$ 5,338,975	\$ 31,716,951	\$ 4,340,405	\$ 16,048,961	\$ 131,508,321
City Facilities - Major Maintenance									
<i>General Facilities Projects</i>									
City Hall Long-Term Maintenance	\$ 148,400	\$ 148,400	\$ 45,000	\$ 20,000	\$ 30,000	\$ 100,000	\$ 60,000	\$ 260,000	\$ 663,400
City Hall Garage Long-Term Maintenance	\$ 24,192	\$ 24,192	\$ 25,000	\$ 30,000	\$ 125,000	\$ -	\$ 25,000	\$ -	\$ 229,192
Duct Cleaning	\$ 23,350	\$ 23,350	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ 68,350
<i>Parks Facilities Projects</i>									
Shoreline Pool Long-Term Maintenance	\$ -	\$ 6,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,446
Richmond Highlands Community Center Long-Term Maintenance	\$ 1,359,983	\$ 1,359,983	\$ 15,000	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ -	\$ 1,382,983
Spartan Recreation Center	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 6,000	\$ 18,000
City Facilities - Major Maintenance Fund Total	\$ 1,555,925	\$ 1,562,371	\$ 100,000	\$ 56,000	\$ 174,000	\$ 106,000	\$ 104,000	\$ 266,000	\$ 2,368,371

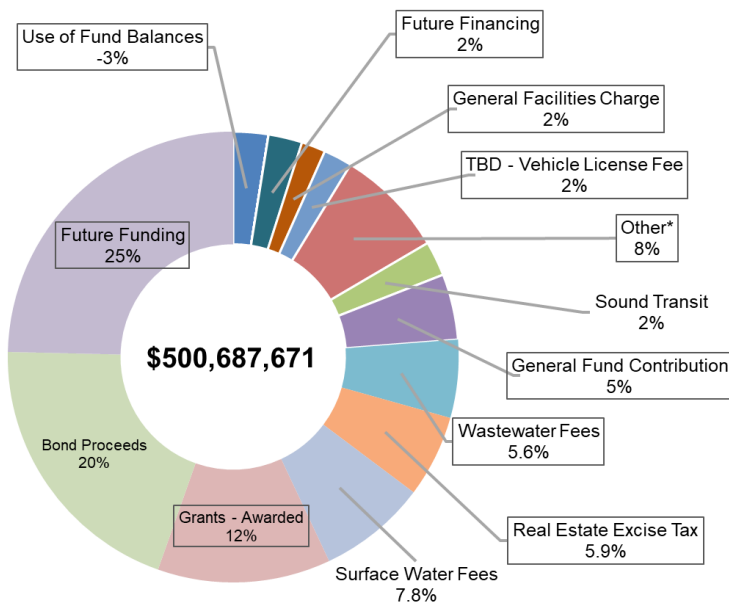
	Current 2021-2022	Estimate 2021-2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Total 2021-2028
EXPENDITURES									
Fund									
Project Category									
Roads Capital Fund									
Pedestrian / Non-Motorized Projects									
Sidewalk Rehabilitation Program	\$ 2,300,400	\$ 1,609,082	\$ 2,537,980	\$ 1,104,450	\$ 1,007,500	\$ 1,007,500	\$ 765,700	\$ 534,000	\$ 8,566,212
New Sidewalks Program	\$ 4,879,009	\$ 207,307	\$ 25,302	\$ 22,789	\$ 24,556	\$ 26,459	\$ 28,509	\$ 30,719	\$ 365,641
147Th/148Th Non-Motorized Bridge	\$ 7,976,082	\$ 2,688,902	\$ 7,763,505	\$ 16,610,386	\$ 11,772,540	\$ -	\$ -	\$ -	\$ 38,835,333
1St Ave Ne (N 145Th To N 155Th)	\$ 699,964	\$ 544,028	\$ 1,630,852	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,174,880
NSP 5Th Ave NE (N 175Th to N 182Nd)	\$ 4,308,432	\$ 3,645,714	\$ 326,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,971,869
NSP 20Th Ave NW New Sidewalks	\$ 1,335,000	\$ 281,277	\$ 1,868,000	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 2,153,777
NSP Westminster Way N (N 145th St – N 153rd St)	\$ -	\$ 50,000	\$ 1,115,000	\$ 3,470,000	\$ -	\$ -	\$ -	\$ -	\$ 4,635,000
NSP 19th Avenue NE (NE 196th St – 244th St SW)	\$ -	\$ -	\$ 280,000	\$ 2,116,000	\$ -	\$ -	\$ -	\$ -	\$ 2,396,000
NSP Ballinger Way NE (19th Ave NE – 25th Ave NE)	\$ -	\$ -	\$ 740,000	\$ 1,975,000	\$ 2,020,000	\$ -	\$ -	\$ -	\$ 4,735,000
NSP Dayton Avenue (N 178th Ln – N Richmond Beach Road)	\$ -	\$ -	\$ -	\$ 650,000	\$ 5,094,000	\$ -	\$ -	\$ -	\$ 5,744,000
NSP Linden Avenue (N 175th St – N 185th St)	\$ -	\$ -	\$ -	\$ -	\$ 280,000	\$ 2,874,000	\$ -	\$ -	\$ 3,154,000
NSP Meridian Avenue N (N 194th St – N 205th St)	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ 3,324,000	\$ -	\$ -	\$ 4,324,000
NSP 8th Avenue NW (Sunset Park – Richmond Beach Road)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275,000	\$ 2,295,000	\$ -	\$ 2,570,000
NSP Dayton Avenue (N 155th – N 160th St)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 190,000	\$ 1,614,000	\$ -	\$ 1,804,000
NSP 15th Avenue NE (NE 150th – NE 160th St)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600,000	\$ 6,256,000	\$ 6,856,000
TIB:NE 180Th ST Shared-Usepath	\$ -	\$ 100,000	\$ 499,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 599,950
System Preservation Projects									
Annual Road Surface Maintenance Program	\$ 2,715,964	\$ 2,827,341	\$ 1,360,000	\$ 1,360,047	\$ 1,057,500	\$ 1,662,542	\$ 1,057,500	\$ 1,662,542	\$ 10,987,472
Traffic Signal Rehabilitation Program	\$ 288,458	\$ 266,028	\$ 141,568	\$ 148,647	\$ 153,107	\$ 157,700	\$ 157,700	\$ 157,700	\$ 1,182,450
Safety / Operations Projects									
145Th Corridor - 99Th To I5	\$ 20,438,374	\$ 2,895,495	\$ 1,414,326	\$ 1,718,266	\$ -	\$ 1,174,000	\$ -	\$ -	\$ 7,202,087
145Th And I5 Interchange	\$ 5,294,990	\$ 4,200,000	\$ 5,617,000	\$ 14,101,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 23,928,000
145Th Corridor - Ph.1 Row/Cons	\$ 3,882,894	\$ 12,886,075	\$ 4,031,428	\$ 8,075,841	\$ -	\$ -	\$ -	\$ -	\$ 24,993,344
145Th Corridor - Ph.2/3	\$ -	\$ -	\$ -	\$ -	\$ 3,792,743	\$ 7,832,743	\$ 12,688,763	\$ 3,708,207	\$ 28,022,454
160Th And Greenwood/Innis Arden Intersection	\$ 100,000	\$ 100,123	\$ 257,000	\$ 1,854,380	\$ -	\$ -	\$ -	\$ -	\$ 2,211,503
N 175Th St - Stone Ave N To I5	\$ 7,174,602	\$ 6,462,155	\$ 1,150,000	\$ 951,000	\$ 32,562,000	\$ 40,000	\$ 1,032,000	\$ 11,525,720	\$ 53,722,875
Meridian Ave Safe Impr	\$ 1,233,400	\$ 435,075	\$ 847,233	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 1,292,308
Traffic Safety Improvements	\$ 452,518	\$ 263,920	\$ 176,509	\$ 185,334	\$ 194,601	\$ 200,439	\$ 200,439	\$ 200,439	\$ 1,421,681
Richmond Beach Mdblk Xing/Rect	\$ 1,360,464	\$ 564,417	\$ 854,920	\$ 2,361	\$ -	\$ -	\$ -	\$ -	\$ 1,421,698
Driveway Relocation Richmond Beach Rd	\$ 81,439	\$ -	\$ 85,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,700
Projects To Be Completed In Current Biennium (2021-2022)									
NSP 1St Ave Ne (N 192Nd To N 195Th)	\$ 1,435,554	\$ 706,260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 706,260
Ridgecrest Safe Routes To School	\$ 369,949	\$ 499,963	\$ 4,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 504,767
N 195Th St Bridge Connector	\$ 479,332	\$ 567,103	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 567,103
Trail Along The Rail	\$ 756,744	\$ 793,603	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 793,603
Westminster And 155Th Improvements	\$ 63,010	\$ 256,452	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 261,452
Not Project Specific									
Roads Capital Engineering	\$ 1,181,654	\$ 954,387	\$ 779,059	\$ 734,315	\$ 791,225	\$ 852,545	\$ 918,617	\$ 989,810	\$ 6,019,957
Transportation Master Plan Update	\$ 660,833	\$ 765,007	\$ 176,055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 941,062
Debt Service For VLF Bonds	\$ 552,573	\$ 1,124,198	\$ 593,197	\$ 616,739	\$ 617,612	\$ 618,113	\$ 618,621	\$ 618,866	\$ 4,807,346
General Fund Cost Allocation Overhead Charge	\$ 200,451	\$ 200,451	\$ 123,979	\$ 130,823	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 655,253
Roads Capital Fund Total	\$ 70,222,090	\$ 45,894,363	\$ 34,404,521	\$ 55,841,879	\$ 60,427,383	\$ 20,285,040	\$ 22,026,849	\$ 25,734,002	\$ 264,614,037

	Current 2021-2022	Estimate 2021-2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Total 2021-2028
EXPENDITURES									
Fund									
Project Category									
Surface Water Capital									
Capacity									
10Th Ave NE Drainage Improvements	\$ 356,294	\$ 360,308	\$ 47,000	\$ 521,700	\$ -	\$ -	\$ -	\$ -	\$ 929,008
25Th Ave NE Ditch Improv Between Ne 177Th And 178Th Street	\$ 158,697	\$ 367,730	\$ 1,174,750	\$ 4,200	\$ -	\$ -	\$ -	\$ -	\$ 1,546,680
25Th Ave. NE Flood Reduction Improvements	\$ 56,275	\$ 85,243	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 185,243
Heron Creek Culvert Crossing At Springdale Ct Nw	\$ 446,900	\$ -	\$ 446,900	\$ 460,307	\$ 1,718,782	\$ 966,630	\$ -	\$ -	\$ 3,592,619
NE 148Th Infiltration Facilities	\$ 496,090	\$ 630,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 630,840
NW 195Th Place And Richmond Beach Drive Flooding	\$ -	\$ -	\$ -	\$ 225,000	\$ 665,700	\$ -	\$ -	\$ -	\$ 890,700
Linden Neighborhood Flood Reduction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 325,000	\$ 782,250	\$ 1,107,250
Repair and Replacement									
Hidden Lake Dam Removal	\$ 2,544,268	\$ 2,706,956	\$ 52,989	\$ 4,438,500	\$ -	\$ -	\$ -	\$ -	\$ 7,198,445
Pump Station 26 Improvements	\$ 3,586,009	\$ 3,937,019	\$ 417,968	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,354,987
Pump Station 30 Upgrades	\$ 292,000	\$ 1,991	\$ 353,685	\$ 2,054,500	\$ -	\$ -	\$ -	\$ -	\$ 2,410,176
Pump Station Miscellaneous Improvements	\$ 76,000	\$ 725,000	\$ 67,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 792,840
Stormwater Pipe Replacement Program	\$ 2,198,443	\$ 1,517,735	\$ 200,000	\$ 1,008,000	\$ 1,090,240	\$ 1,123,230	\$ 1,157,462	\$ 1,192,944	\$ 7,289,611
Barnacle Creek	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,514,000	\$ -	\$ -	\$ -	\$ -	\$ 2,014,000
Storm Creek Erosion Repair	\$ 320,000	\$ 320,000	\$ 680,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Surface Water Small Projects	\$ 1,699,883	\$ 1,269,105	\$ 150,000	\$ 756,500	\$ 882,700	\$ 910,910	\$ 939,120	\$ 968,340	\$ 5,876,675
16Th Ave Nw Storm Drain Stabilization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,000	\$ 454,200	\$ -	\$ 674,200
Projects To Be Completed In Current Biennium (2021-2022)									
Boeing Creek Regional Stormwater Facility Study	\$ -	\$ 26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26
Storm Creek Erosion Management Study	\$ -	\$ 5,735	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,735
Climate Impacts And Resiliency Study	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16
Not Project Specific									
Surface Water Master Plan	\$ 289,819	\$ 90,000	\$ 300,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 590,000
System Capacity Modeling Study	\$ 132,946	\$ 149,532	\$ 100,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 349,532
Surface Water Capital Engineering	\$ 472,040	\$ 330,266	\$ 306,053	\$ 312,889	\$ 337,138	\$ 363,266	\$ 391,420	\$ 421,755	\$ 2,462,787
Strategic Opportunity Projects	\$ -	\$ -	\$ 151,500	\$ 151,500	\$ 151,500	\$ 151,500	\$ 151,500	\$ 151,500	\$ 909,000
Cost Allocation Charges	\$ 413,064	\$ 418,714	\$ 260,847	\$ 275,246	\$ 238,762	\$ 245,925	\$ 245,925	\$ 245,925	\$ 1,931,344
Transfers Out	\$ 1,252,651	\$ 1,179,123	\$ 1,268,817	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,447,940
Surface Water Capital Fund Total	\$ 15,041,379	\$ 14,345,339	\$ 6,278,349	\$ 12,072,342	\$ 5,084,822	\$ 3,981,461	\$ 3,664,627	\$ 3,762,713	\$ 49,189,654

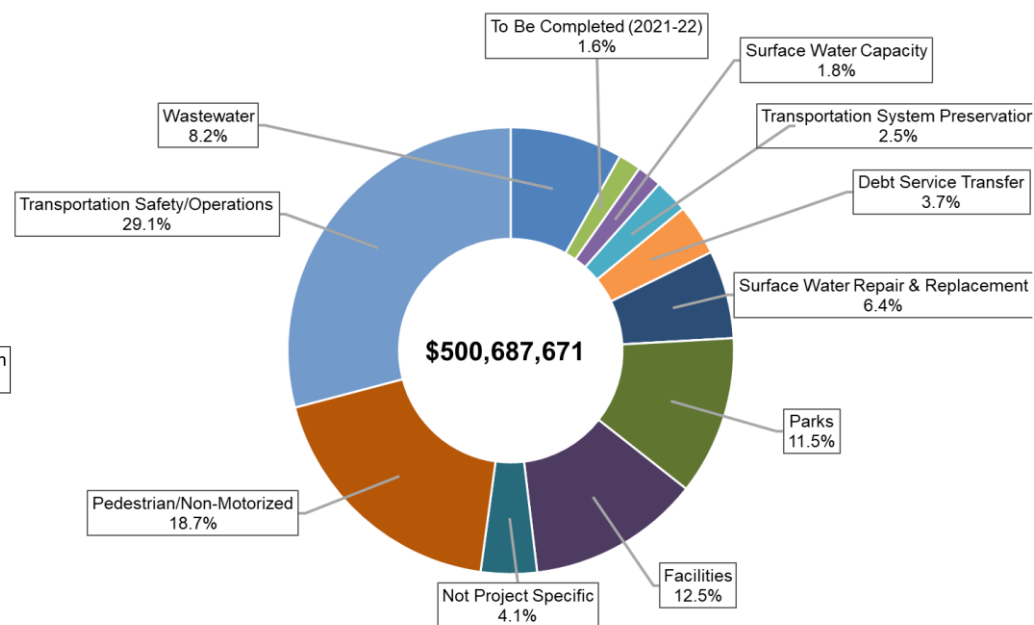
	Current 2021-2022	Estimate 2021-2022	Proposed 2023	Proposed 2024	Proposed 2025	Proposed 2026	Proposed 2027	Proposed 2028	Total 2021-2028
EXPENDITURES									
Fund									
Project Category									
Wastewater Capital									
Capacity									
Lift Station 12	\$ 50,000	\$ 52,000	\$ -	\$ 143,438	\$ 818,072	\$ -	\$ -	\$ -	\$ 1,013,509
Lift Station 15	\$ -	\$ -	\$ 195,500	\$ 3,266,176	\$ -	\$ -	\$ -	\$ -	\$ 3,461,676
Lift Station 5 Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,800	\$ 65,800
Lift Station 14 Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 329,855	\$ 407,189	\$ 737,044
Lift Station 3 Backup Power	\$ -	\$ -	\$ -	\$ 220,219	\$ 271,848	\$ -	\$ -	\$ -	\$ 492,067
Lift Station 11 Backup Power	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,873	\$ 352,895	\$ -	\$ 638,768
Pipe Repair and Replacement									
WW Repair And Pipe Replacement	\$ -	\$ -	\$ 2,719,878	\$ 2,827,969	\$ 2,941,088	\$ 3,059,234	\$ 3,179,894	\$ 3,308,095	\$ 18,036,158
Hydraulic Model	\$ 20,000	\$ 56,400	\$ 37,870	\$ 39,375	\$ 40,950	\$ 42,595	\$ 44,275	\$ 46,060	\$ 307,525
WW Small Projects	\$ -	\$ 418,288	\$ 440,645	\$ 458,156	\$ 476,483	\$ 495,623	\$ 515,171	\$ 535,941	\$ 3,340,307
Ne 200Th St Pipe Replacement	\$ -	\$ 647,304	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 647,304
25Th Ave Ne Pipe Replacement	\$ -	\$ 1,359,390	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,359,390
N 185Th St Pipe Replacement	\$ -	\$ -	\$ 350,264	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,264
1St Ave Ne Pipe Replacement	\$ -	\$ 50,000	\$ 472,273	\$ 582,994	\$ -	\$ -	\$ -	\$ -	\$ 1,105,267
N 155Th St Pipe Replacement	\$ -	\$ -	\$ -	\$ 627,653	\$ -	\$ -	\$ -	\$ -	\$ 627,653
Interurban Trail Pipe Replacement	\$ -	\$ -	\$ -	\$ -	\$ 563,132	\$ 695,156	\$ -	\$ -	\$ 1,258,288
Ne 185Th St Pipe Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,994,265	\$ 337,692	\$ -	\$ -	\$ 2,331,957
Westminster Way Pipe Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185,575	\$ 229,082	\$ -	\$ 414,657
N 160Th St Pipe Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 344,235	\$ 424,939	\$ -	\$ 769,174
N 175Th St Pipe Replacement	\$ -	\$ -	\$ 499,219	\$ 616,258	\$ -	\$ -	\$ -	\$ -	\$ 1,115,477
Carlyle Hall Rd Pipe Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,053,344	\$ 1,300,295	\$ 2,353,639
Other Maintenance									
O&M Ridgecrest 5	\$ 2,500,000	\$ 2,320,000	\$ 1,387,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,707,200
Linden Maintenance Facility It Upgrades	\$ -	\$ -	\$ 270,000	\$ 333,300	\$ -	\$ -	\$ -	\$ -	\$ 603,300
Linden Maintenance Facility Emergency Generator	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ 277,750	\$ -	\$ -	\$ 502,750
Projects To Be Completed In Current Biennium (2021-2022)									
LS 4 Forcemain Improvements	\$ 1,300,000	\$ 1,307,150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,307,150
Storm Creek Repairs	\$ 200,000	\$ 201,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201,100
Atl Grinder System	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Corridor 145Th, 175Th, 185Th	\$ 500,000	\$ 502,750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 502,750
Seismic Work	\$ 175,000	\$ 175,963	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,963
Admin Building Ramp	\$ -	\$ 100,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,550
Edmonds Treatment Plant	\$ 1,500,000	\$ 1,508,250	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,508,250
145Th St Sewer/St	\$ 480,000	\$ 482,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 482,640
Cathodic Protection LS's	\$ 250,000	\$ 251,375	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 251,375
Not Project Specific									
Wastewater Capital Engineering	\$ -	\$ -	\$ 147,181	\$ 138,157	\$ 148,864	\$ 160,401	\$ 172,832	\$ 186,226	\$ 953,661
Cost Allocation Charges	\$ 602,308	\$ 602,308	\$ 18,316	\$ 76,859	\$ 76,859	\$ 76,846	\$ 76,888	\$ 76,864	\$ 1,004,940
Transfers Out	\$ -	\$ 316,422	\$ 263,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 579,735
Wastewater Capital Fund Total	\$ 8,277,308	\$ 11,051,890	\$ 6,801,659	\$ 9,330,553	\$ 7,556,561	\$ 5,960,980	\$ 6,379,175	\$ 5,926,470	\$ 53,007,289
TOTAL EXPENDITURES	\$126,828,465	\$103,546,291	\$71,305,150	\$96,950,854	\$78,581,741	\$62,050,433	\$36,515,055	\$51,738,146	\$500,687,671

	2021-2022	2021-2022	2023	2024	2025	2026	2027	2028	2021-2028
RESOURCES									
Bond Proceeds	\$ -	\$ -	\$ -	\$ 6,800,000	\$ -	\$ 8,200,000	\$ -	\$ 3,500,000	\$ 18,500,000
Bond Proceeds For New Sidewalks	\$ 4,346,803	\$ 2,842,054	\$ 3,993,634	\$ 8,215,789	\$ 8,374,556	\$ 6,689,459	\$ 4,537,509	\$ 6,286,719	\$ 40,939,720
Bond Proceeds For Vlf	\$ 3,497,882	\$ 4,228,582	\$ 3,780,918	\$ 50,500	\$ -	\$ -	\$ -	\$ -	\$ 8,060,000
Cable - Education/ Govt. Grant	\$ -	\$ 35,366	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,366
CMAQ	\$ -	\$ -	\$ -	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000
Connecting Washington	\$ 19,004,578	\$ 13,417,421	\$ 1,953,453	\$ 7,386,064	\$ 909,399	\$ 1,174,000	\$ -	\$ -	\$ 24,840,337
Conservation Futures Tax Grant	\$ -	\$ -	\$ 2,020,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,020,000
Department Of Commerce	\$ 1,247,540	\$ 1,247,540	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,247,540
DOE Stormwater Pre-Construction Grant	\$ 184,807	\$ 182,982	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 182,982
Federal - STP	\$ 7,954,456	\$ 7,556,196	\$ 5,190,746	\$ 10,690,395	\$ -	\$ -	\$ -	\$ -	\$ 23,437,337
Federal - TAP	\$ -	\$ -	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Future Funding	\$ 7,236,975	\$ -	\$ 561,770	\$ 5,241,549	\$ 45,138,894	\$ 35,232,888	\$ 15,351,027	\$ 29,478,467	\$ 131,004,593
Future Funding - Bonds	\$ 15,750,000	\$ 3,900,000	\$ 2,000,000	\$ 7,000,000	\$ -	\$ -	\$ -	\$ -	\$ 12,900,000
General Facilities Charge	\$ -	\$ 5,149,760	\$ 1,000,000	\$ 1,000,000	\$ 505,349	\$ 508,887	\$ 512,449	\$ 516,036	\$ 9,192,482
General Fund Contribution	\$ 11,559,794	\$ 10,016,382	\$ 4,939,579	\$ 3,134,433	\$ 3,212,091	\$ 2,252,986	\$ 147,651	\$ 147,651	\$ 23,850,773
General Fund Operating Transfer	\$ 259,339	\$ 259,339	\$ 144,929	\$ 149,277	\$ 153,755	\$ 158,368	\$ 163,119	\$ 168,013	\$ 1,196,800
Highway Safety Improvement Program (HSIP)	\$ 2,481,467	\$ 941,201	\$ 1,591,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,533,118
Insurance Restitution	\$ -	\$ 18,453	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,453
Investment Interest	\$ 150,355	\$ 220,006	\$ 813,850	\$ 623,056	\$ 398,718	\$ 387,601	\$ 394,075	\$ 408,141	\$ 3,245,448
KC Trail Levy Funding Renewal	\$ 450,000	\$ 455,130	\$ 225,000	\$ 225,000	\$ 225,000	\$ -	\$ -	\$ -	\$ 1,130,130
KC Trails Levy Funding	\$ 2,626,656	\$ -	\$ 2,500,624	\$ 2,249,376	\$ -	\$ -	\$ -	\$ -	\$ 4,750,000
King Conservation District Grant	\$ 100,000	\$ 58,100	\$ 50,000	\$ 50,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 278,100
King County Flood Reduction Grant	\$ 578,468	\$ 899,983	\$ 252,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,151,983
King County Flood Zone District Opportunity	\$ 221,796	\$ 221,796	\$ -	\$ 110,898	\$ 110,898	\$ 110,898	\$ 110,898	\$ 110,898	\$ 776,286
King County Waterworks Grant	\$ 83,213	\$ 77,270	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 77,270
Light Rail Access Mitigation	\$ 2,618,978	\$ 542,395	\$ 1,457,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Operating Grants & Other Revenue	\$ 245,064	\$ 245,064	\$ 443,000	\$ 443,000	\$ 443,000	\$ 443,000	\$ 280,000	\$ 280,000	\$ 2,577,064
Park Impact Fees	\$ 1,282,809	\$ 1,032,809	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,032,809
Parks Bond Proceeds 2022	\$ 38,499,999	\$ 38,503,718	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,503,718
Private Donations	\$ 1,474,000	\$ 3,776,193	\$ 163,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,939,193
Proceeds Sale Capital Asset	\$ -	\$ 14,725	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,725
Real Estate Excise Tax - 1st Quarter Percent	\$ 2,189,373	\$ 5,227,621	\$ 1,821,468	\$ 1,758,419	\$ 1,745,745	\$ 1,721,853	\$ 1,709,582	\$ 1,668,103	\$ 15,652,789
Real Estate Excise Tax - 2nd Quarter Percent	\$ 2,189,373	\$ 5,227,621	\$ 1,821,468	\$ 1,758,419	\$ 1,745,745	\$ 1,721,853	\$ 1,709,582	\$ 1,668,103	\$ 15,652,789
Recreation & Conservation Office	\$ 360,248	\$ 392,524	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 392,524
Safe Routes To School	\$ 363,639	\$ 375,115	\$ 4,804	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 379,919
Soccer Field Rental Contribution	\$ 260,000	\$ 260,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 130,000	\$ 1,040,000
Sound Transit	\$ 6,700,000	\$ 6,541,455	\$ 4,029,881	\$ 2,666,200	\$ 10,000	\$ -	\$ -	\$ -	\$ 13,247,536
State Direct Grant	\$ -	\$ 490,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 490,000
State Legislature	\$ -	\$ -	\$ -	\$ 4,921,010	\$ 2,078,990	\$ -	\$ -	\$ -	\$ 7,000,000
Surface Water Fees	\$ 6,315,659	\$ 6,898,624	\$ 3,831,029	\$ 3,965,077	\$ 5,890,554	\$ 6,375,026	\$ 6,883,722	\$ 7,417,851	\$ 41,261,884
Surface Water Utility Fund Contribution	\$ 1,252,651	\$ 1,179,123	\$ 1,268,817	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,447,940
TBD Vehicle Fees	\$ 3,320,000	\$ -	\$ 593,197	\$ 616,739	\$ 617,612	\$ 618,113	\$ 618,621	\$ 618,866	\$ 3,683,149
Transportation Benefit District	\$ 561,482	\$ -	\$ -	\$ -	\$ -	\$ 1,087,430	\$ 527,500	\$ 1,132,545	\$ 2,747,475
Transportation Benefit District (*)	\$ 860,571	\$ -	\$ 117,062	\$ 1,105,000	\$ 1,000,000	\$ 1,000,000	\$ 760,000	\$ 530,000	\$ 4,512,062
Transportation Impact Fees	\$ 4,861,071	\$ 4,767,703	\$ 263,659	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 5,481,362
Transportation Improvement Board	\$ 479,332	\$ 779,332	\$ 1,800,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 6,079,332
WA State Stormwater Financial Assistance Program	\$ 266,480	\$ 277,670	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 277,670
Wastewater Fees	\$ 6,311,286	\$ 15,924,851	\$ (128,370)	\$ 971,256	\$ 1,657,192	\$ 3,300,127	\$ 3,821,325	\$ 4,189,996	\$ 29,736,376
Wastewater Utility Fund Contribution	\$ -	\$ 316,422	\$ 263,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 579,735
WSDOT Regional Mobility	\$ -	\$ -	\$ 1,500,000	\$ 3,500,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000,000
Youth & Amateur Sports Grant	\$ 25,000	\$ 24,884	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,884
Use / (Gain) of Accumulated Fund Balance	\$ (31,342,679)	\$ (37,079,119)	\$ 18,406,800	\$ 17,589,398	\$ 4,286,145	\$ (9,008,436)	\$ (1,086,628)	\$ (6,456,074)	\$ (13,347,913)
TOTAL RESOURCES	\$ 126,828,465	\$ 103,546,291	\$ 71,305,150	\$ 96,950,854	\$ 78,581,741	\$ 62,050,433	\$ 36,515,055	\$ 51,738,146	\$ 500,687,671

Capital Resources by Category



Capital Projects by Category



*Other includes Non-Project Specific, the General Fund Overhead Charge, levy funds, impact fees, state funding, and other small sources.

RESOLUTION NO. 496

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, ESTABLISHING THE 2023 FEE SCHEDULE FOR FEES, RATES, COSTS, AND CHARGES PURSUANT TO CHAPTER 3.01 FEE SCHEDULE OF THE SHORELINE MUNICIPAL CODE.

WHEREAS, the City of Shoreline is a non-charter optional municipal code city as provided in Title 35A RCW, incorporated under the laws of the State of Washington and is authorized by state law to impose fees; and

WHEREAS, various sections of the Shoreline Municipal Code (SMC) impose fees, rates, costs, and charges for services provided by the City and/or its contract service providers; and

WHEREAS, SMC 3.01.010 provides that the City Council is to establish a Fee Schedule for fees, rates, costs, and charges for services provided by the City from time to time by Resolution; and

WHEREAS, pursuant to RCW 35A.34, the City has prepared the proposed 2023-2024 Biennial Budget for which the City Council held a properly noticed public hearing on November 7, 2022, on the proposed 2023-2024 Biennial Budget, which includes revenues from the fees, rates, costs, and changes for City services; and

WHEREAS, the City Council has considered the proposed 2023-2024 Biennial Budget, including revenue from fees, rates, costs, and charges for City services, and has considered any and all comments received from the public, written or oral, in regard to the same; and

WHEREAS, the Fee Schedule does not exceed the actual cost of providing the services for which such fees are charged, as required by state law;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SHORELINE, WASHINGTON, HEREBY RESOLVES:

Section 1. Adoption of Fee Schedule. The Fee Schedule for Fees, Rates, Costs, and Charges as set forth in Exhibit A to this Resolution is adopted as the 2023 Fee Schedule.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Resolution, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, paragraph, sentence, clause or phrase of this Ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be preempted by state or

federal law or regulation, such decision or preemption shall not affect the validity of the remaining portions of this ordinance or its application to other persons or circumstances.

Section 4. Effective Date. This Resolution shall take effect at 12:01 a.m. January 1, 2023.

ADOPTED BY THE CITY COUNCIL ON NOVEMBER 21, 2022.

Mayor Keith Scully

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: _____, 2022
Effective Date: January 1, 2023

Planning and Community Development

Type of Permit Application	2022 Adopted	2023 Proposed
A. BUILDING		
Valuation (The Total Valuation is the "Building permit valuations" as delineated in section R108.3 of the International Residential Code and section 108.3 of the International Building Code. The hourly rate referenced throughout SMC 3.01.010 is calculated by multiplying the minimum number of hours noted for each fee by the fee established in SMC 3.01.010(A)(1).)		
1.	\$217.00	\$239.00
2. \$0 - \$13,000.00		
3. \$13,000.01 - \$25,000.00	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00	\$75 for the first \$2,000.00 + \$14.00 for each additional 1,000.00, or fraction thereof, to and including \$25,000.00
4. \$25,000.01 - \$50,000.00	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00	\$397 for the first \$25,000.00 + \$11.00 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
5. \$50,000.01 - \$100,000.00	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00	\$672 for the first \$50,000.00 + \$9.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00
6. \$100,000.01 - \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00	\$1,122 for the first \$100,000.00 + \$7 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
7. \$500,000.01 - \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00	\$3,922 for the first \$500,000.00 + \$5 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
8. \$1,000,000.01 +	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.	\$6,422 for the first \$1,000,000.00 + \$4 for each additional \$1,000.00, or fraction thereof.
8. Building/Structure Plan Review	65% of the building permit fee	65% of the building permit fee
9. Civil Plan Review, Commercial (if applicable)	Hourly rate, 12 Hour Minimum	Hourly rate, 12 Hour Minimum
10. Civil Plan Review, Residential (if applicable)	Hourly rate, 4 Hour Minimum	Hourly rate, 4 Hour Minimum
11. Civil Plan Review, Residential, up to 1,000 square feet (if applicable)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
12. Floodplain Permit	\$232.00	\$256.00
13. Floodplain Variance	\$651.00	\$717.00
14. Demolition, Commercial	\$1,853.00	\$2,041.00
15. Demolition, Residential	\$695.00	\$765.00
16. Zoning Review	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
17. Affordable Housing Review	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
18. Temporary Certificate of Occupancy (TCO)- Single-Family	\$217.00	\$239.00
19. Temporary Certificate of Occupancy (TCO)- Other	\$651.00	\$717.00
B. ELECTRICAL		
1. Electrical Permit	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee	Permit fee described in WAC 296-46B-905, plus a 20% administrative fee
C. FIRE - CONSTRUCTION		
1. Automatic Fire Alarm System:		
a. Existing System		
New or relocated devices up to 12 - Over the Counter	\$217.00	\$239.00
New or relocated devices over 12 - Full review	\$651.00	\$717.00 plus \$8 per device over 12
AES/Cellular Communicator - Over the Counter	\$217.00 per device	\$239.00
b. New System	\$868.00	\$956.00
c. Each additional new or relocated device over 30	\$7.00 per device	\$8.00 per device
2. Fire Extinguishing Systems:		
a. Commercial Cooking Hoods		
1 to 12 flow points	\$651.00	\$717.00
More than 12	\$868.00	\$956.00
b. Other Fixed System Locations	\$868.00	\$956.00
3. Fire Pumps:		
a. Commercial Systems		
	\$868.00	\$956.00
4. Commercial Flammable/Combustible Liquids:		
a. Aboveground Tank Installations		
First tank	\$434.00	\$478.00
Additional	\$217.00	\$239.00
b. Underground Tank Installations		
First tank	\$434.00	\$478.00
Additional	\$217.00	\$239.00
c. Underground Tank Piping (with new)	\$434.00	\$478.00
d. Underground Tank Piping Only (vapor recovery)	\$651.00	\$717.00
e. Underground Tank Removal		
First tank	\$434.00	\$478.00
Additional Tank	\$109.00 per additional tank	\$120.00 per additional tank
5. Compressed Gas Systems (exception: medical gas systems require a plumbing permit):		
a. Excess of quantities in IFC Table 105.6.9	\$434.00	\$478.00
6. High-Piled Storage:		
a. Class I – IV Commodities:		
501 – 2,500 square feet	\$434.00	\$478.00
2,501 – 12,000 square feet	\$651.00	\$717.00
Over 12,000 square feet	\$868.00	\$956.00
b. High Hazard Commodities:		
501 – 2,500 square feet	\$651.00	\$717.00
Over 2,501 square feet	\$1,085.00	\$1,195.00
7. Underground Fire Mains and Hydrants	\$651.00	\$717.00
8. Industrial Ovens:		
Class A or B Furnaces	\$434.00	\$478.00
Class C or D Furnaces	\$868.00	\$956.00
9. LPG (Propane) Tanks:		
Commercial, less than 500-Gallon Capacity	\$434.00	\$478.00
Commercial, 500-Gallon+ Capacity	\$651.00	\$717.00
Residential 0 – 500-Gallon Capacity	\$217.00	\$239.00
Spray Booth	\$868.00	\$956.00

Planning and Community Development

Type of Permit Application	2022 Adopted	2023 Proposed
10. Sprinkler Systems:		
a. New Systems	\$1,085.00 plus \$3.00 per head	\$1,195.00 plus \$3.00 per head
b. Existing Systems		
1 – 10 heads - Over the Counter	\$217.00	\$239.00
11 – 20 heads - Over the Counter	\$434.00	\$478.00
More than 20 heads - Full Review	\$651.00 plus \$3.00 per head	\$717.00 plus \$3.00 per head over 20 heads
c. Residential (R-3) 13-D System		
1 – 30 heads	\$651.00	\$717.00
More than 30 heads	\$651.00 plus \$3.00 per head	\$717.00 plus \$3.00 per head
Voluntary 13-D Systems in residencies when not otherwise required	\$217.00	\$239.00
11. Standpipe Systems	\$868.00	\$956.00
12. Emergency Power Supply Systems:		
10 kW - 50 kW	\$651.00	\$717.00
> 50 kW	\$1,085.00	\$1,195.00
13. Temporary Tents and Canopies	\$217.00	\$239.00
14. Fire Review -Single-Family	\$109.00	\$120.00
15. Fire Review -Subdivision	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
16. Fire Review -Other	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
17. Emergency Responder Radio Coverage System	\$651.00	\$717.00
18. Smoke Control Systems - Mechanical or Passive	\$868.00	\$956.00
D. MECHANICAL		
1. Residential Mechanical System	\$217.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4	\$239.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
2. Commercial Mechanical System	\$580.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4	\$639.00 (including 4 pieces of equipment), \$12.00 per piece of equipment over 4
3. All Other Mechanical Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
E. PLUMBING		
1. Plumbing System	\$217.00 (including 4 fixtures), \$12.00 per fixture over 4	\$239.00 (including 4 fixtures), \$12.00 per fixture over 4
2. Gas Piping System standalone permit	\$217.00 (including 4 outlets), \$12.00 per outlet over 4	\$239.00 (including 4 outlets), \$12.00 per outlet over 4
3. Gas Piping as part of a plumbing or mechanical permit	\$12.00 per outlet (when included in outlet count)	\$12.00 per outlet (when included in outlet count)
4. Backflow Prevention Device - standalone permit	\$217.00 (including 4 devices), \$12.00 per devices over 4	\$239.00 (including 4 devices), \$12.00 per devices over 4
5. Backflow Prevention Device as part of a plumbing systems permit	\$12.00 per device (when included in fixture count)	\$12.00 per device (when included in fixture count)
6. All Other Plumbing Plan Review (Residential and Commercial)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
F. ENVIRONMENTAL REVIEW		
1. Single-Family SEPA Checklist	\$3,472.00	\$3,824.00
2. Multifamily/Commercial SEPA Checklist	\$5,208.00	\$5,736.00
3. Planned Action Determination	Hourly rate, 5-hour minimum	Hourly rate, 5-hour minimum
4. Environmental Impact Statement Review	\$9,033.00	\$9,949.00
G. LAND USE		
1. Accessory Dwelling Unit	\$928.00	\$1,022.00
2. Administrative Design Review	\$1,736.00	\$1,912.00
3. Adult Family Home	\$520.00	\$573.00
4. Comprehensive Plan Amendment – Site Specific (Note: may be combined with Rezone public hearing.)	\$19,096.00 , plus public hearing (\$4,123.00)	\$21,032.00 , plus public hearing (\$4,541.00)
5. Conditional Use Permit (CUP)	\$8,107.00	\$8,929.00
6. Historic Landmark Review	\$434.00	\$478.00
7. Interpretation of Development Code	\$813.00	\$895.00
8. Master Development Plan	\$28,954.00 , plus public hearing (\$4,123.00)	\$31,890.00 , plus public hearing (\$4,541.00)
9. Changes to a Master Development Plan	\$14,476.00 , plus public hearing (\$4,123.00)	\$15,944.00 , plus public hearing (\$4,541.00)
10. Rezone	\$18,760.00 , plus public hearing (\$4,123.00)	\$20,662.00 , plus public hearing (\$4,541.00)
11. SCTF Special Use Permit (SUP)	\$16,909.00 , plus public hearing (\$4,123.00)	\$18,624.00 , plus public hearing (\$4,541.00)
12. Sign Permit - Building Mounted, Awning, Driveway Signs	\$464.00	\$511.00
13. Sign Permit - Monument/Pole Signs	\$928.00	\$1,022.00
14. Special Use Permit	\$16,909.00 , plus public hearing (\$4,123.00)	\$18,624.00 , plus public hearing (\$4,541.00)
15. Street Vacation	\$11,929.00 , plus public hearing (\$4,123.00)	\$13,139.00 , plus public hearing (\$4,541.00)
16. Temporary Use Permit (TUP) EXCEPT fee is waived as provided in SMC 20.30.295(D)(2) for Transitional Encampments and Emergency Temporary Shelters	\$1,736.00	\$1,912.00
17. Deviation from Engineering Standards	Hourly rate, 8-hour minimum	
18. Variances - Zoning	\$9,844.00	\$10,842.00
19. Lot Line Adjustment	\$1,736.00	\$1,912.00
20. Lot Merger	\$434.00	\$478.00
21. Development Agreement	Hourly rate, 125-hour minimum , plus public hearing (\$4,123.00)	Hourly rate, 125-hour minimum , plus public hearing (\$4,541.00)
22. Outdoor seating - Initial Permit Outdoor seating - Modification of existing permit.	\$217.00 Hourly rate, maximum of 1 hour.	
H. CRITICAL AREAS FEES		
1. Critical Area Field Signs	\$7.00 per sign	\$8.00 per sign
2. Critical Areas Review	Hourly rate, 2-hour minimum	Hourly rate, 2-hour minimum
3. Critical Areas Monitoring Inspections (Review of three reports and three inspections.)	\$2,085.00	\$2,296.00
4. Critical Areas Reasonable Use Permit (CARUP)	\$15,635.00 , plus public hearing (\$4,123.00)	\$17,220.00 , plus public hearing (\$4,541.00)
5. Critical Areas Special Use Permit (CASUP)	\$15,635.00 , plus public hearing (\$4,123.00)	\$17,220.00 , plus public hearing (\$4,541.00)
I. MISCELLANEOUS FEES	\$0.00	

Planning and Community Development

Type of Permit Application	2022 Adopted	2023 Proposed
1. Permit Fee for Work Commenced Without a Permit	Twice the Applicable Permit Fee	Twice the Applicable Permit Fee
2. Expedited Review – Building or Site Development Permits	Twice the applicable permit review fee(s)	Twice the applicable permit review fee(s)
3. All Other Fees Per Hour	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
4. Multiple Family Tax Exemption Application Fee	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
5. Extension of the Conditional Certificate for the Multiple Family Tax Exemption Application Fee	\$217.00	\$239.00
6. Multiple Family Tax Exemption or Affordable Housing Annual Compliance Verification	\$434.00	\$478.00
7. Pre-application Meeting	\$510.00 Mandatory pre-application meeting	\$562.00 Mandatory pre-application meeting
	\$217.00 Optional pre-application meeting	\$239.00 Optional pre-application meeting
8. Transportation Impact Analysis (TIA) Review (less than 20 trips)	\$217.00	\$239.00
9. Transportation Impact Analysis (TIA) Review (20 or more trips)	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
10. Noise Variance	\$434.00	\$478.00
J. RIGHT-OF-WAY		
1. Right-of-Way Utility Blanket Permits	\$217.00	\$239.00
2. Right-of-Way Use Limited	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
3. Right-of-Way Use	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
4. Right-of-Way Use Full Utility Permit	Hourly rate, 4-hour minimum	Hourly rate, 4-hour minimum
5. Right-of-Way Site	Hourly rate, 4-hour minimum	Hourly rate, 4-hour minimum
6. Right-of-Way Special Events	\$1,085.00	\$1,195.00
7. Residential Parking Zone Permit	\$21.00	\$23.00
8. Right-of-Way Extension	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
K. SHORELINE SUBSTANTIAL DEVELOPMENT		
1. Shoreline Conditional Permit Use	\$8,338.00	\$9,183.00
2. Shoreline Exemption	\$544.00	\$599.00
3. Shoreline Variance	\$11,582.00 , plus public hearing (\$4,123.00)	\$12,756.00 , plus public hearing (\$4,541.00)
Substantial Development Permit (based on valuation):		
4. up to \$10,000	\$2,895.00	\$3,189.00
5. \$10,000 to \$500,000	\$6,950.00	\$7,655.00
6. over \$500,000	\$11,582.00	\$12,756.00
L. SITE DEVELOPMENT		
1. Clearing and/or Grading Permit	Hourly rate, 3-hour minimum	Hourly rate, 3-hour minimum
2. Subdivision Construction	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
3. Multiple Buildings	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
4. Clearing and Grading Inspection - Sum of Cut and Fill Yardage:		
5. 50-500 CY without drainage conveyance	\$217.00	\$239.00
6. 50-500 CY with drainage conveyance	\$464.00	\$511.00
7. 501-5,000 CY	\$928.00	\$1,022.00
8. 5001-15,000 CY	\$1,853.00	\$2,041.00
9. More than 15,000 CY	\$4,866.00	\$5,359.00
10. Tree Removal	\$217.00	\$239.00
M. SUBDIVISIONS		
1. Binding Site Plan	\$6,601.00	\$7,270.00
2. Preliminary Short Subdivision	\$7,529.00 for two-lot short subdivision, plus (\$579.00) for each additional lot	\$8,292.00 for two-lot short subdivision, plus (\$638.00) for each additional lot
3. Final Short Subdivision	\$2,201.00	\$2,424.00
4. Preliminary Subdivision	\$17,373.00 for ten-lot subdivision, plus	\$19,135.00 for ten-lot subdivision, plus
	\$813.00 for each additional lot and	\$895.00 for each additional lot and
	\$4,123.00 for public hearing	\$4,541.00 for public hearing
5. Final Subdivision	\$5,928.00	\$6,529.00
6. Changes to Preliminary Short or Formal Subdivision	\$4,286.00	\$4,721.00
7. Plat alteration	Hourly rate, 10-hour minimum	Hourly rate, 10-hour minimum
8. Plat alteration with public hearing	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)	Hourly rate, 10-hour minimum , plus public hearing (\$4,541.00)
9. Vacation of subdivision	Hourly rate, 10-hour minimum , plus public hearing (\$4,123.00)	Hourly rate, 10-hour minimum , plus public hearing (\$4,541.00)

Planning and Community Development

Type of Permit Application	2022 Adopted	2023 Proposed
N. SUPPLEMENTAL FEES		
1. Supplemental permit fees	Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	Additional review fees may be assessed if plan revisions are incomplete, corrections not completed, the original scope of the project has changed, or scale and complexity results in review hours exceeding the minimums identified in this schedule. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.
2. Reinspection fees	\$289.00 Reinspection fees may be assessed if work is incomplete and corrections not completed.	\$318.00 Reinspection fees may be assessed if work is incomplete and corrections not completed.
3. Additional Inspection fees	Additional inspection fees may be assessed for phased construction work or if more inspections are required than included in the permit fee. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.	Additional inspection fees may be assessed for phased construction work or if more inspections are required than included in the permit fee. Fees will be assessed at the fee established in SMC 3.01.010(A)(1), minimum of one hour.
4. Investigation inspection	\$289.00	\$318.00
5. Consultant Services	Additional outside consultant services fee may be assessed if the scope of the permit application exceeds staff resources. Estimate of outside consultant services fees to be provided in advance for applicant agreement.	Additional outside consultant services fee may be assessed if the scope of the permit application exceeds staff resources. Estimate of outside consultant services fees to be provided in advance for applicant agreement.
O. FEE REFUNDS		
<p>The city manager or designee may authorize the refunding of:</p> <ol style="list-style-type: none"> One hundred percent of any fee erroneously paid or collected. Up to 80 percent of the permit fee paid when no work has been done under a permit issued in accordance with this code. Up to 80 percent of the plan review fee paid when an application for a permit for which a plan review fee has been paid is withdrawn or canceled and minimal plan review work has been done. The city manager or designee shall not authorize refunding of any fee paid except on written application filed by the original permittee not later than 180 days after the date of fee payment. 		
P. FEE WAIVER		
<p>1. The City Manager or designee may authorize the waiver of the double fee for work commenced without a permit for property owners not responsible for initiating the work without a permit. Any fee waiver request must be submitted in writing by the current property owner prior to permit issuance and detail the unpermitted work related to the dates of property ownership.</p>		
Q. IMPACT FEE ADMINISTRATIVE FEES		
1. Administrative Fee - All applicable projects per building permit application	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
2. Administrative Fee - Impact fee estimate/preliminary determination for	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
3. Administrative Fee - Independent fee calculation per impact fee type	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
4. Administrative Fee - Deferral program	Hourly rate, 1-hour minimum	Hourly rate, 1-hour minimum
All administrative fees are nonrefundable.		
Administrative fees shall not be credited against the impact fee.		
Administrative fees applicable to all projects shall be paid at the time of building permit issuance.		
Administrative fees for impact fee estimates or preliminary determination shall be paid at the time the request is submitted to the city.		
Administrative fees for independent fee calculations shall be paid prior to issuance of the director's determination, or for fire impact fees, the fire chief's determination.		

[Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 857 § 2 (Exh. B), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 785 § 1, 2017; Ord. 779 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 1 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3, 2012; Ord. 646 § 2, 2012; Ord. 641 § 1, 2012; Ord. 629 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 1, 2006; Ord. 426 § 4, 2006]

**City of Shoreline
Fee Schedules**

Transportation Impact Fees Rate Schedule

ITE Code	Land Use Category/Description	2022 Adopted	2023 Proposed
		Impact Fee Per Unit @	Impact Fee Per Unit @
		8,322.31 per Trip	\$9,271.05 per Trip
A. Rate Table			
90	Park-and-ride lot w/ bus svc	3,944.78 per parking space	4,394.49 per parking space
110	Light industrial	10.78 per square foot	12.00 per square foot
140	Manufacturing	8.12 per square foot	9.04 per square foot
151	Mini-warehouse	2.89 per square foot	3.22 per square foot
210	Single family house Detached House	7,711.40 per dwelling unit	8,590.50 per dwelling unit
220	Low-Rise Multifamily (Apartment, condo, townhome, ADU)	4,996.72 per dwelling unit	5,566.35 per dwelling unit
240	Mobile home park	3,603.74 per dwelling unit	4,014.57 per dwelling unit
251	Senior housing	1,649.17 per dwelling unit	1,837.17 per dwelling unit
254	Assisted Living	755.86 per bed	842.03 per bed
255	Continuing care retirement	2,460.18 per dwelling unit	2,740.64 per dwelling unit
310	Hotel	5,155.36 per room	5,743.07 per room
320	Motel	4,106.81 per room	4,574.99 per room
444	Movie theater	16.16 per square foot	18.01 per square foot
492	Health/fitness club	21.29 per square foot	23.72 per square foot
530	School (public or private)	6.26 per square foot	6.97 per square foot
540	Junior/community college	16.37 per square foot	18.24 per square foot
560	Church	4.21 per square foot	4.69 per square foot
565	Day care center	40.43 per square foot	45.04 per square foot
590	Library	20.43 per square foot	22.76 per square foot
610	Hospital	9.90 per square foot	11.03 per square foot
710	General office	14.90 per square foot	16.60 per square foot
720	Medical office	27.08 per square foot	30.17 per square foot
731	State motor vehicles dept	130.49 per square foot	145.37 per square foot
732	United States post office	31.14 per square foot	34.69 per square foot
820	General retail and personal services (includes shopping center)	11.27 per square foot	12.56 per square foot
841	Car sales	20.73 per square foot	23.10 per square foot
850	Supermarket	30.79 per square foot	34.30 per square foot
851	Convenience market-24 hr	57.22 per square foot	63.74 per square foot
854	Discount supermarket	31.40 per square foot	34.98 per square foot
880	Pharmacy/drugstore	18.13 per square foot	20.20 per square foot
912	Bank	44.12 per square foot	49.14 per square foot
932	Restaurant: sit-down	31.82 per square foot	35.44 per square foot
934	Fast food	73.20 per square foot	81.55 per square foot
937	Coffee/donut shop	92.87 per square foot	103.46 per square foot
941	Quick lube shop	33,021.62 per service bay	36,786.09 per service bay
944	Gas station	30,028.04 per pump	33,451.24 per pump
948	Automated car wash	64.19 per square foot	71.50 per square foot
B. Administrative Fees - See Planning and Community Development			

[Ord. 947 § 1 (Exh. A), 2022; Ord. 921 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 737 § 2 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 720 § 1, 2015; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 690 § 2 (Exh. B), 2014]

**City of Shoreline
Fee Schedules**

Park Impact Fees

	2022 Adopted		2023 Proposed	
A. Rate Table				
Use Category	Impact Fee		Impact Fee	
Single Family Residential	\$4,692	per dwelling unit	\$5,227	per dwelling unit
Multi-Family Residential	\$3,077	per dwelling unit	\$3,428	per dwelling unit
B. Administrative Fees - See Planning and Community Development				

**City of Shoreline
Fee Schedules**

Affordable Housing Fee In-Lieu

		2022 Adopted		2023 Proposed	
A. Rate Table					
Zoning District	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable	Fee per unit if providing 10% of total units as affordable	Fee per unit if providing 20% of total units as affordable	
MUR-45	\$212,755.00	\$163,523.00	\$229,417.00	\$176,330.00	
MUR-70	\$212,755.00	\$163,523.00	\$229,417.00	\$176,330.00	
MUR-70 with development agreement	\$261,986.00	\$212,755.00	\$282,504.00	\$229,417.00	
Note: The Fee In-Lieu is calculated by multiplying the fee shown in the table by the fractional mandated unit. For example, a 0.40 fractional unit multiplied by \$212,755 would result in a Fee In-Lieu of \$85,102.					

**City of Shoreline
Fee Schedules**

Business License Fees

License	2022 Adopted	2023 Proposed
A. BUSINESS LICENSE FEES - GENERAL		
1. Business license registration fee for new application filed for business beginning between January 1 and June 30	\$40.00	\$40.00
2. Business license registration fee for new application filed for business beginning between July 1 and December 31	\$20.00	\$20.00
The annual business license fee for new applications is prorated as necessary to conform to SMC 5.05.060.		
3. Annual business license renewal fee due January 31	\$40.00	\$40.00
a. Penalty schedule for late annual business license renewal as described in SMC 5.05.080 received on or after:		
i. February 1	\$10.00	\$10.00
ii. March 1	\$15.00	\$15.00
iii. April 1	\$20.00	\$20.00
B. REGULATORY LICENSE FEES		
1. Regulated massage business	\$238.00 Per Year	\$262.00 Per Year
2. Massage manager	\$52.00 Per Year	\$57.00 Per Year
Plus additional \$11 fee for background checks for regulated massage business or massage manager		
3. Public dance	\$163.00 Per Dance	\$180.00 Per Dance
4. Pawnbroker	\$763.00 Per Year	\$840.00 Per Year
5. Secondhand Dealer	\$74.00 Per Year	\$82.00 Per Year
6. Master solicitor	\$149.00 Per Year	\$164.00 Per Year
7. Solicitor	\$37.00 Per Year	\$41.00 Per Year
Late fees for the above regulatory licenses: A late penalty shall be charged on all applications for renewal of a regulatory license received later than 10 working days after the expiration date of such license. The amount of such penalty is fixed as follows: * For a license requiring a fee of less than \$50.00, two percent of the required fee. * For a license requiring a fee of more than \$50.00, ten percent of the required fee.		
8. Adult cabaret operator	\$763.00 Per Year	\$840.00 Per Year
9. Adult cabaret manager	\$163.00 Per Year	\$180.00 Per Year
10. Adult cabaret entertainer	\$163.00 Per Year	\$180.00 Per Year
11. Panoram Operator	\$761.00 Per Year	\$838.00 Per Year
Plus additional \$58 fee for fingerprint background checks for each operator:		
12. Panoram premise	\$313.00 Per Year	\$345.00 Per Year
13. Panoram device	\$90.00 Per Year Per Device	\$99.00 Per Year Per Device
Penalty schedule for Adult cabaret and Panoram licenses:		
Days Past Due		
7 - 30	10%	of Regulatory License Fee
31 - 60	25%	of Regulatory License Fee
61 and over	100%	of Regulatory License Fee
14. Duplicate Regulatory License	\$6.00	\$7.00

[Res. 484 § 1 (Exh. A), 2021; Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 734 § 2, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 625 § 4, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 4 (Exh. B), 2009]

City of Shoreline
Fee Schedules

Hearing Examiner Fees

	2022 Adopted	2023 Proposed
A. HEARING EXAMINER APPEAL HEARING FEE	\$580.00	\$639.00

[Res. 484 § 1 (Exh. A), 2021; Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 855 § 2 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 2, 2006]

**City of Shoreline
Fee Schedules**

Public Records

	2022 Adopted		2023 Proposed	
1. Photocopying paper records				
a. Black and white photocopies of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	\$0.15	Per Page
b. Black and white photocopies of paper larger than 11 by 17 inches - City Produced	\$5.00	First Page	\$5.00	First Page
	\$1.50	Each additional page	\$1.70	Each additional page
c. Color photocopies up to 11 by 17 inches - if more than three pages	\$0.25	Per Page	\$0.25	Per Page
2. Scanning paper records				
a. Scans of paper up to 11 by 17 inches - if more than five pages	\$0.15	Per Page	\$0.15	Per Page
3. Copying electronic records				
a. Copies of electronic records to file sharing site <u>public records portal</u> - if more than five pages (2-minute minimum)	\$0.91 Per Minute		\$0.92 Per Minute (\$2.00 minimum)	
b. Copies of electronic records onto other storage media	Cost incurred by City for hardware plus \$0.91/minute		Cost incurred by City for hardware plus \$0.92/minute	
4. Other fees				
a. Photocopies - vendor produced	Cost charged by vendor, depending on size and process			
b. Convert electronic records (in native format) into PDF format – if more than 15 minutes	\$50.00 Per hour		\$50.00 Per hour	
c. Service charge to prepare data compilations or provide customized electronic access services	Actual staff cost		Actual staff cost	
d. Photographic prints and slides	Cost charged by vendor, depending on size and process			
e. Clerk certification	\$1.50 Per document		\$1.50 Per document	
5. Geographic Information Systems (GIS) services				
a. GIS maps smaller than 11 by 17 inches	\$0.50	Per Page	\$0.50	Per Page
b. GIS maps larger than 11 by 17 inches	\$1.70	Per Square Foot	\$1.70	Per Square Foot
c. Custom GIS Mapping and Data Requests	\$107.00	Per Hour (1 Hour Minimum)	\$118.00	Per Hour (1 Hour Minimum)

[Res. 484 § 1 (Exh. A), 2021; Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 784 § 1, 2017; Ord. 778 § 1, 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 738 § 1, 2016; Ord. 728 § 3 (Exh. A), 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 650 § 3 (Exh. A), 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 §§ 3(a), 3(b) (Exh. B), 2010; Ord. 563 § 3 (Exh. B), 2009; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 § 6, 2006; Ord. 435 § 7, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002; Ord. 294 § 1, 2001; Ord. 285 § 3, 2001; Ord. 256 § 3, 2000]

City of Shoreline
Fee Schedules

Parks, Recreation and Community Services

Fee	2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate	2023 Proposed Resident Rate	2023 Proposed Non-Resident Rate
A. OUTDOOR RENTAL FEES				
1. Picnic Shelters – (same for all groups)				
a. Half Day (9:00am-2:00pm or 2:30pm-Dusk)	\$76	\$97	\$84	\$107
b. Full Day (9:00am - Dusk)	\$111	\$139	\$122	\$153
c. Weekday - Hourly **			\$9	\$11
**Offered during hours of low usage as established and posted by staff				
2. Cromwell Park Amphitheater & Richmond Beach Terrace				
a. Half Day	\$76	\$97	\$84	\$107
b. Full Day	\$111	\$139	\$122	\$153
c. Weekday - Hourly **			\$9	\$11
**Offered during hours of low usage as established and posted by staff				
3. Alcohol Use				
a. Special Alcohol Permit Fee (in addition to shelter rental)	\$200	\$250	\$200	\$250
4. Athletic Fields (Per Hour)				
a. Lights (determined by dusk schedule; hourly rate includes \$5 Capital Improvement Fee)	\$25	\$25	\$28	\$28
b. Non-Profit Youth Organization	\$7	\$10	\$8	\$11
c. For-Profit Youth Organization	\$19	\$23	\$20	\$26
d. All Other Organizations/Groups	\$19	\$23	\$20	\$26
e. Baseball Field Game Prep	\$29	\$39	\$32	\$43
5. Synthetic Fields (Per Hour; 50% proration for half field use)				
a. Non-Profit Youth Organizations	\$21	\$30	\$23	\$33
b. For-Profit Youth Organization	\$32	\$42	\$35	\$46
c. All Other Organizations/Groups	\$72	\$88	\$79	\$97
d. Discount Field Rate **	\$21	\$30	\$23	\$33
**Offered during hours of low usage as established and posted by staff				
6. Tennis Courts				
a. Per hour	\$8	\$10	\$9	\$11
7. Park and Open Space Non-Exclusive Area				
a. Event Permit Hourly Fee *	\$17	\$20	\$19	\$22
b. Concession Sales Hourly Fee**	\$3	\$4	\$3	\$5
* Event Permit fees waived for sanctioned Neighborhood events. **Concession Sales Hourly fee waived for youth non-profit organizations and sanctioned neighborhood events				
8. Community Garden Plot Annual Rental Fee				
a. Standard Plot	\$46	N/A	\$51	N/A
b. Accessible Plot	\$23	N/A	\$26	N/A
9. Amplification Supervisor Fee				
a. Per hour; when applicable	\$28	\$28	\$31	\$31
10. Attendance Fee				
a. 101+ Attendance	\$56	\$56.22	\$62	\$62

**City of Shoreline
Fee Schedules**

Parks, Recreation and Community Services

Fee	2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate	2023 Proposed Resident Rate	2023 Proposed Non-Resident Rate
B. INDOOR RENTAL FEES				
	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)	Per Hour (2 Hour Minimum)
1. Richmond Highlands (same for all groups) Maximum Attendance 214				
a. Entire Building (including building monitor)	\$67	\$81	\$74	\$89
2. Spartan Recreation Center Fees for Non-Profit Youth Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$14	\$19	\$15	\$20
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$23	\$29	\$26	\$32
c. Gymnastics Room	\$14	\$19	\$15	\$20
d. Dance Room	\$14	\$19	\$15	\$20
e. Gym-One Court	\$23	\$29	\$26	\$32
f. Entire Gym	\$41	\$52	\$45	\$57
g. Entire Facility	\$110	\$139	\$121	\$153
3. Spartan Recreation Center Fees for All Other Organizations/Groups				
a. Multi-Purpose Room 1 or 2	\$28	\$34	\$31	\$37
b. Multi-Purpose Room 1 or 2 w/Kitchen	\$39	\$47	\$43	\$52
c. Gymnastics Room	\$28	\$34	\$31	\$37
d. Dance Room	\$28	\$34	\$31	\$37
e. Gym-One Court	\$39	\$47	\$43	\$52
f. Entire Gym	\$74	\$89	\$82	\$98
g. Entire Facility	\$145	\$174	\$159	\$191
As a health and wellness benefit for regular City employees, daily drop-in fees for regular City employees shall be waived.				
* Rentals outside the normal operating hours of the Spartan Gym may require an additional supervision fee. (See Below)				
4. City Hall Rental Fees				
a. City Hall Rental - Third Floor Conference Room	\$41 Per Hour	\$49 Per Hour	\$45 Per Hour	\$54 Per Hour
b. City Hall Rental - Council Chambers	\$117 Per Hour	\$139 Per Hour	\$129 Per Hour	\$153 Per Hour
c. AV Set-up Fee - Per Room	\$17	\$17	\$19	\$19
5. Other Indoor Rental Fees:				
a-1. Security Deposit (1-125 people): (refundable)	\$200	\$200	\$200	\$200
a-2. Security Deposit (126+ people): (refundable)	\$400	\$400	\$400	\$400
b. Supervision Fee (if applicable)	\$21/hour	\$21/hour	\$23/hour	\$23/hour
c. Daily Rates (shall not exceed)	\$984	\$1,181	\$1,084	\$1,301

**City of Shoreline
Fee Schedules**

Parks, Recreation and Community Services

Fee	2022 Adopted Resident Rate	2022 Adopted Non-Resident Rate	2023 Proposed Resident Rate	2023 Proposed Non-Resident Rate
C. CONCESSIONAIRE PERMIT FEES				
1. Concession Permit (requires additional hourly fee)	\$56	\$67	\$62	\$74
Concession Permit fees and additional Concession Fees are exempt for Non-Profit Youth Organizations, and sanctioned Neighborhood Association Events. Sanctioned Neighborhood Associations Events are exempt from all rental fees with the exception of associated supervision fees when applicable. Concession/Admission/Sales Fees may be modified at the discretion of the RCCS Director.				
D. INDOOR DROP-IN FEES				
1. Showers Only (Spartan Recreation Center)	\$1	\$1	\$1	\$1
2. Drop-In				
a. Adult	\$3	\$4	\$3	\$4
b. Senior/Disabled	\$2	\$3	\$2	\$3
3. 1 Month Pass				
a. Adult	\$28	\$35	\$31	\$38
b. Senior/Disabled	\$19	\$24	\$20	\$26
4. 3 Month Pass				
a. Adult	\$69	\$81	\$77	\$89
b. Senior/Disabled	\$49	\$57	\$54	\$63
Senior is 60+ years of age				
E. GENERAL RECREATION PROGRAM FEES				
General Recreation Program Fees are based upon Recreation and Community Services' Cost Recovery/Fee Setting Framework.				
F. FEE IN LIEU OF STREET TREE REPLACEMENT	\$2,779	N/A	\$3,061	N/A
G. FEE REFUNDS				
Whenever a fee is paid for the use of parks or recreation facilities or property or for participation in a Recreation and Community Services Department sponsored class or program, and a refund request is made to the city, fees may be refunded according to the Recreation and Community Services Department's Refund Policy and Procedures.				
H. RECREATION SCHOLARSHIPS				
Scholarships for the fee due to the participate in a Recreation and Community Services Department sponsored class or program may be awarded when a request is made to the city according to the Recreation and Community Services Department's Recreation Scholarship Policy and Procedures.				

**City of Shoreline
Fee Schedules**

Surface Water Management Rate Table

Rate Category	Percent Hard Surface	2022 SWM Annual Fee Adopted (includes all taxes)	2023 Proposed SWM Annual Fee			
			2023 SWM Annual Fee	Effective Utility Tax	Per Unit	Fee + Utility Tax
A. Rate Table						
1. Residential: Single-family home		\$313.24	\$310.29	\$18.62	Per Parcel	\$328.91
2. Very Light	Less than or equal to 10%	\$313.24	\$310.29	\$18.62	Per Parcel	\$328.91
3. Light	More than 10%, less than or equal to 20%	\$727.52	\$720.66	\$43.24	Per Acre	\$763.90
4. Moderate	More than 20%, less than or equal to 45%	\$1,502.96	\$1,488.78	\$89.33	Per Acre	\$1,578.11
5. Moderately Heavy	More than 45%, less than or equal to 65%	\$2,914.97	\$2,887.47	\$173.25	Per Acre	\$3,060.72
6. Heavy	More than 65%, less than or equal to 85%	\$3,692.99	\$3,658.15	\$219.49	Per Acre	\$3,877.64
7. Very Heavy	More than 85%, less than or equal to 100%	\$4,837.26	\$4,791.62	\$287.50	Per Acre	\$5,079.12
Minimum Rate		\$313.24	\$310.29	\$18.62		\$328.91

There are two types of service charges: The flat rate and the sliding rate.

The flat rate service charge applies to single family homes and parcels with less than 10% hard surface. The sliding rate service charge applies to all other properties in the service area. The sliding rate is calculated by measuring the amount of hard surface on each parcel and multiplying the appropriate rate by total acreage.

B. CREDITS

Several special rate categories will automatically be assigned to those who qualify

1. An exemption for any home owned and occupied by a low income senior citizen determined by the assessor to qualify under RCW 84.36.381.
2. A public school district shall be eligible for a waiver of up to 100% of its standard rates based on providing curriculum which benefits surface water utility programs. The waiver shall be provided in accordance with the Surface Water Management Educational Fee Waiver procedure.
3. Alternative Mobile Home Park Charge. Mobile Home Park Assessment can be the lower of the appropriate rate category or the number of mobile home spaces multiplied by the single-family residential rate.
4. New or remodeled commercial buildings utilizing a permissive rainwater harvesting system, properly sized to utilize the available roof surface of the building, are eligible for a 10 percent reduction in total Surface Water Management Fee, as per RCW 35.67.020(3). The City will consider rate reductions in excess of 10 percent dependent upon the amount of rainwater harvested.

C. RATE ADJUSTMENTS

Any person receiving a bill may file a request for a rate adjustment within two years of the billing date. (Filing a request will not extend the payment period). Property owners should file a request for a change in the rate assessed if:

1. The property acreage is incorrect;
2. The measured hard surface is incorrect;
3. The property is charged a sliding fee when the fee should be flat;
4. The person or property qualifies for an exemption or discount; or
5. The property is wholly or in part outside the service area.

D. REBATE

Developed properties shall be eligible for the rebate under SMC 13.10.120 for constructing approved rain gardens or conservation landscaping at a rate of \$2.50 per square foot not to exceed \$2,000 for any parcel.

[Res. 484 § 1 (Exh. A), 2021; Res. 471 § 1 (Exh. A), 2021; Ord. 920 § 1, 2021; Ord. 903 § 3 (Exh. A), 2020; Ord. 872 § 3 (Exh. A), 2019; Ord. 841 § 3 (Exh. A), 2018; Ord. 806 § 3 (Exh. A), 2017; Ord. 758 § 3 (Exh. A), 2016; Ord. 704 § 1, 2015; Ord. 699 § 3 (Exh. A), 2014; Ord. 678 § 1, 2013 (Exh. A); Ord. 659 § 2, 2013; Ord. 650 § 3 (Exh. A), 2012; Ord. 642 § 1, 2012; Ord. 622 § 3 (Exh. A), 2011; Ord. 585 § 3(a), 2010; Ord. 528 § 3 (Exh. A), 2008; Ord. 486 § 3, 2007; Ord. 451 §§ 7, 14, 2006; Ord. 404, 2005; Ord. 366, 2004; Ord. 342, 2003; Ord. 315, 2002. Formerly 3.01.070.]

Attachment B Exhibit A

Solid Waste Rate Schedule from Recology Effective 1/1/2023

Service Level	Pounds Per Unit	Disposal Fee	Collection Fee	Total Service Fee
A. MONTHLY RESIDENTIAL CURBSIDE SERVICE				
1. One 32 gallon Garbage Cart	4.43	\$ 1.62	\$ 12.04	\$ 13.66
B. WEEKLY RESIDENTIAL CURBSIDE SERVICE				
1. One 10 gallon Micro-Can	6.00	\$ 2.19	\$ 14.88	\$ 17.07
2. One 20-gallon Garbage Cart	12.00	\$ 4.40	\$ 19.93	\$ 24.33
3. One 32/35-gallon Garbage Cart	19.20	\$ 7.04	\$ 24.58	\$ 31.62
4. One 45-gallon Garbage Cart	27.00	\$ 9.92	\$ 33.22	\$ 43.14
5. One 60/64-gallon Garbage Cart	38.40	\$ 14.11	\$ 35.13	\$ 49.24
6. One 90/96-gallon Garbage Cart	57.60	\$ 21.15	\$ 40.09	\$ 61.24
7. Additional 32 Gallon Cans (weekly svc)	-	\$ 7.05	\$ 9.29	\$ 16.34
8. Extras (32 gallon equivalent)	-	\$ 1.62	\$ 3.53	\$ 5.15
9. Miscellaneous Fees:				
a. Extra Yard Debris (32 gallon bag/bundle/can)				\$ 3.71
b. 2nd and Additional 96-Gallon Yard Waste Cart				\$ 7.43
c. Contamination Charge (per cart, per contract amendment)				
d. Return Trip				\$ 7.43
e. Roll-out Charge, per 25 ft, per cart, per time				\$ 3.71
f. Drive-in Charge, per month				\$ 7.43
g. Extended Vacation Hold (per week)				\$ 1.00
h. Overweight/Oversize container (per p/u)				\$ 3.71
i. Redelivery of one or more containers				\$ 12.40
j. Cart Cleaning (per cart per cleaning)				\$ 12.40
C. ON-CALL BULKY WASTE COLLECTION				
1. Non-CFC Containing Large Appliances ("white goods"), per item				\$ 24.79
2. Refrigerators/Freezers/Air Conditioners per item				\$ 37.19
3. Sofas, Chairs, per item	-	\$ 9.17	\$ 16.73	\$ 25.90
4. Mattresses, Boxsprings, per item	-	\$ 9.17	\$ 16.73	\$ 25.90
D. WEEKLY COMMERCIAL & MULTIFAMILY CAN AND CART				
1. One 20-gallon Garbage Cart	12.00	\$ 4.40	\$ 17.66	\$ 22.06
2. One 32/35-gallon Garbage Cart	19.20	\$ 7.04	\$ 19.90	\$ 26.94
3. One 45-gallon Garbage Cart	27.00	\$ 9.92	\$ 22.92	\$ 32.84
4. One 60/64-gallon Garbage Cart	38.40	\$ 14.11	\$ 26.56	\$ 40.67
5. One 90/96-gallon Garbage Cart	57.60	\$ 21.15	\$ 30.55	\$ 51.70
6. Extras (32-gallon equivalent)	-	\$ 1.62	\$ 4.85	\$ 6.47
7. Ancillary Fees:				
a. Weekly 32-gal Cart Yard Debris/Foodwaste service				\$ 21.53
b. Weekly 64-gal Cart Yard Debris/Foodwaste service				\$ 29.81
c. Weekly 96-gal Cart Yard Debris/Foodwaste service				\$ 35.42
d. Return Trip				\$ 9.43
e. Roll-out Charge, per addtn'l 25 ft, per cart, per p/u				\$ 2.36
f. Redelivery of containers				\$ 15.71
g. Cart Cleaning (per cart per cleaning)				\$ 15.71
E. WEEKLY COMMERCIAL DETACHABLE CONTAINER (COMPACTED)				
1. 1 Cubic Yard Container	394.80	\$ 144.94	\$ 133.70	\$ 278.64
2. 1.5 Cubic Yard Container	789.60	\$ 289.89	\$ 246.75	\$ 536.64
3. 2 Cubic Yard Container	1,184.40	\$ 434.82	\$ 359.79	\$ 794.61
4. 3 Cubic Yard Container	1,579.20	\$ 579.76	\$ 490.34	\$ 1,070.10
5. 4 Cubic Yard Container	1,974.00	\$ 724.71	\$ 620.88	\$ 1,345.59
6. 6 Cubic Yard Container	2,961.00	\$ 1,072.47	\$ 736.53	\$ 1,809.00

Attachment B Exhibit A

Solid Waste Rate Schedule from Recology Effective 1/1/2023

Service Level	Pounds Per Unit	Disposal Fee	Collection Fee	Total Service Fee
F. COMMERCIAL DETACHABLE CONTAINER (LOOSE)				
1. 1 Cubic Yard, 1 pickup/week	112.80	\$ 41.42	\$ 85.15	\$ 126.57
2. 1 Cubic Yard, 2 pickups/week	225.60	\$ 82.81	\$ 162.45	\$ 245.26
3. 1 Cubic Yard, 3 pickups/week	338.40	\$ 124.23	\$ 239.73	\$ 363.96
4. 1 Cubic Yard, 4 pickups/week	451.20	\$ 165.66	\$ 317.06	\$ 482.72
5. 1 Cubic Yard, 5 pickups/week	564.00	\$ 207.06	\$ 394.35	\$ 601.41
6. 1.5 Cubic Yard, 1 pickup/week	169.20	\$ 62.11	\$ 119.87	\$ 181.98
7. 1.5 Cubic Yard, 2 pickups/week	338.40	\$ 124.23	\$ 231.91	\$ 356.14
8. 1.5 Cubic Yard, 3 pickups/week	507.60	\$ 186.35	\$ 343.94	\$ 530.29
9. 1.5 Cubic Yard, 4 pickups/week	676.80	\$ 248.47	\$ 455.97	\$ 704.44
10. 1.5 Cubic Yard, 5 pickups/week	846.00	\$ 310.59	\$ 567.99	\$ 878.58
11. 2 Cubic Yard, 1 pickups/week	225.60	\$ 82.81	\$ 155.15	\$ 237.96
12. 2 Cubic Yard, 2 pickups/week	451.20	\$ 165.66	\$ 302.42	\$ 468.08
13. 2 Cubic Yard, 3 pickups/week	676.80	\$ 248.47	\$ 449.70	\$ 698.17
14. 2 Cubic Yard, 4 pickups/week	902.40	\$ 331.29	\$ 596.98	\$ 928.27
15. 2 Cubic Yard, 5 pickups/week	1,128.00	\$ 414.12	\$ 744.25	\$ 1,158.37
16. 3 Cubic Yard, 1 pickup/week	338.40	\$ 124.23	\$ 213.09	\$ 337.32
17. 3 Cubic Yard, 2 pickups/week	676.80	\$ 248.47	\$ 418.33	\$ 666.80
18. 3 Cubic Yard, 3 pickups/week	1,015.20	\$ 372.71	\$ 623.57	\$ 996.28
19. 3 Cubic Yard, 4 pickups/week	1,353.60	\$ 496.95	\$ 828.81	\$ 1,325.76
20. 3 Cubic Yard, 5 pickups/week	1,692.00	\$ 621.18	\$ 1,524.98	\$ 2,146.16
21. 4 Cubic Yard, 1 pickup/week	451.20	\$ 165.66	\$ 271.05	\$ 436.71
22. 4 Cubic Yard, 2 pickups/week	902.40	\$ 331.29	\$ 534.26	\$ 865.55
23. 4 Cubic Yard, 3 pickups/week	1,353.60	\$ 496.95	\$ 797.48	\$ 1,294.43
24. 4 Cubic Yard, 4 pickups/week	1,804.80	\$ 662.59	\$ 1,060.68	\$ 1,723.27
25. 4 Cubic Yard, 5 pickups/week	2,256.00	\$ 828.25	\$ 1,323.89	\$ 2,152.14
26. 6 Cubic Yard, 1 pickup/week	676.80	\$ 248.47	\$ 387.00	\$ 635.47
27. 6 Cubic Yard, 2 pickups/week	1,353.60	\$ 496.95	\$ 766.14	\$ 1,263.09
28. 6 Cubic Yard, 3 pickups/week	2,030.40	\$ 745.41	\$ 1,145.26	\$ 1,890.67
29. 6 Cubic Yard, 4 pickups/week	2,707.20	\$ 993.89	\$ 1,524.39	\$ 2,518.28
30. 6 Cubic Yard, 5 pickups/week	3,384.00	\$ 1,242.36	\$ 1,903.54	\$ 3,145.90
31. 8 Cubic Yard, 1 pickup/week	902.40	\$ 331.29	\$ 492.48	\$ 823.77
32. 8 Cubic Yard, 2 pickups/week	1,804.80	\$ 662.59	\$ 977.08	\$ 1,639.67
33. 8 Cubic Yard, 3 pickups/week	2,707.20	\$ 993.89	\$ 1,461.72	\$ 2,455.61
34. 8 Cubic Yard, 4 pickups/week	3,609.60	\$ 1,325.19	\$ 1,946.32	\$ 3,271.51
35. 8 Cubic Yard, 5 pickups/week	4,512.00	\$ 1,656.48	\$ 2,430.94	\$ 4,087.42
36. Extra loose cubic yard in container, per pickup	-	\$ 9.58	\$ 7.31	\$ 16.89
37. Extra loose cubic yard on ground, per pickup	-	\$ 9.58	\$ 23.03	\$ 32.61
38. Detachable Container Ancillary Fees (per occurrence):				
a. Stand-by Time (per minute)				\$ 2.52
b. Container Cleaning (per yard of container size)				\$ 15.71
c. Contamination Charge (per yard, per contract amendment)				\$ 25.00
d. Redelivery of Containers				\$ 31.44
e. Return Trip				\$ 15.71

Attachment B Exhibit A

Solid Waste Rate Schedule from Recology Effective 1/1/2023

Service Level (based on pick ups)	Daily Rent	Monthly Rent	Delivery Charge	Haul Charge
G. COMMERCIAL DROP-BOX COLLECTION				
1. Non-compacted 10 cubic yard Drop-box (6 boxes)	\$ 9.87	\$ 98.86	\$ 177.96	\$ 251.26
2. Non-compacted 15 cubic yard Drop-box	\$ 9.87	\$ 98.86	\$ 177.96	\$ 251.26
3. Non-compacted 20 cubic yard Drop-box (7 boxes)	\$ 9.87	\$ 138.42	\$ 177.96	\$ 304.92
4. Non-compacted 25 cubic yard Drop-box	\$ 9.87	\$ 158.19	\$ 177.96	\$ 331.69
5. Non-compacted 30 cubic yard Drop-box (11 boxes)	\$ 9.87	\$ 177.96	\$ 177.96	\$ 358.47
6. Non-compacted 40 cubic yard Drop-box (2 boxes)	\$ 9.87	\$ 197.71	\$ 177.96	\$ 412.05
7. Compacted 10 cubic yard Drop-box (2 boxes)			\$ 197.71	\$ 317.64
8. Compacted 20 cubic yard Drop-box (3 boxes)			\$ 197.71	\$ 344.43
9. Compacted 25 cubic yard Drop-box (2 boxes)			\$ 197.71	\$ 371.21
10. Compacted 30 cubic yard Drop-box (4 boxes)			\$ 197.71	\$ 398.04
11. Compacted 40 cubic yard Drop-box (1 box)			\$ 197.71	\$ 451.60
12. Drop-box Ancillary Fees				Per Event
a. Return Trip				\$ 39.28
b. Stand-by Time (per minute)				\$ 2.52
c. Container cleaning (per yard of container size)				\$ 15.71
d. Drop-box directed to other facility (per one-way mile)				\$ 4.71
Service Level		Disposal Fee	Collection Fee	Haul Fee
H. TEMPORARY COLLECTION HAULING				
1. 2 Yard detachable Container	270.00	\$ 22.90	\$ 163.19	\$ 186.09
2. 4 Yard detachable container	540.00	\$ 45.78	\$ 166.02	\$ 211.80
3. 6 Yard detachable container	810.00	\$ 68.68	\$ 168.90	\$ 237.58
4. 8 Yard detachable container	1,080.00	\$ 91.56	\$ 171.74	\$ 263.30
5. Non-compacted 10 cubic yard Drop-box				\$ 231.56
6. Non-compacted 20 cubic yard Drop-box				\$ 267.19
7. Non-compacted 30 cubic yard Drop-box				\$ 302.83
8. Non-compacted 40 cubic yard Drop-box				\$ 320.64
Service Level		Delivery Fee	Daily Rental	Monthly Rental
I. TEMPORARY COLLECTION CONTAINER RENTAL AND DELIVERY				
1. 2 Yard detachable container		\$ 100.89	\$ 9.32	\$ 100.82
2. 4 Yard detachable container		\$ 100.89	\$ 9.32	\$ 100.82
3. 6 Yard detachable container		\$ 100.89	\$ 9.32	\$ 100.82
4. 8 Yard detachable container		\$ 100.89	\$ 9.32	\$ 100.82
5. Non-compacted 10 cubic yard Drop-box		\$ 132.42	\$ 12.23	\$ 151.26
6. Non-compacted 20 cubic yard Drop-box		\$ 132.42	\$ 12.23	\$ 151.26
7. Non-compacted 30 cubic yard Drop-box		\$ 132.42	\$ 12.23	\$ 151.26
8. Non-compacted 40 cubic yard Drop-box		\$ 132.42	\$ 12.23	\$ 151.26
J. EVENT SERVICES				Per Day
1. Delivery, provision, collection of a set of 3 carts (G, R & C)				\$ 39.28
K. HOURLY RATES				Per Hour
1. Rear/Side-load packer + driver				\$ 196.43
2. Front-load packer + driver				\$ 196.43
3. Drop-box Truck + driver				\$ 196.43
4. Additional Labor (per person)				\$ 106.10

Wastewater Utility Rate Schedule

Type of Permit Application/Fee		2022 Adopted	2023 Proposed
A. Side Sewers - Permits and Applications			
Single Family:			
	New Connection	\$315.00	\$717.00 3 hour minimum
	Repairs or Replacement of Existing Side Sewers	\$158.00	\$478.00 2 hour minimum
	Capping-Off of Side Sewer	\$158.00	\$478.00 2 hour minimum
	Renewal	\$26.00	\$239.00 1 hour minimum
	No Notification Penalty Fee	\$158.00	\$239.00 1 hour minimum for not requesting inspection
	Single-Family Pump	\$315.00	\$1,195.00 5 hour minimum
Multi-Family Residence:			
	First Connection	\$315.00	\$717.00 3 hour minimum
	Each Additional Connection per Building	\$105.00	\$239.00 1 hour minimum
	Repairs or Replacement of Existing Side Sewers	\$158.00	\$478.00 2 hour minimum
	Capping-Off of Side Sewer	\$158.00	\$478.00 2 hour minimum
	Renewal	\$26.00	\$239.00 1 hour minimum
	No Notification Penalty Fee	\$158.00	\$239.00 1 hour minimum for not requesting inspection
Commercial Building:			
	One Business Entity, First Connection	\$315.00	\$717.00 3 hour minimum
	Each Additional Connection per Building	\$105.00	\$239.00 1 hour minimum
	Each Surfaced Clean-Out	\$53.00	Suggest eliminating this fee. N/A Cost is captured in in connection fees.
	Repairs or Replacement of Existing Side Sewers	\$158.00	\$478.00 2 hour minimum
	Capping-Off of Side Sewer	\$158.00	\$478.00 2 hour minimum
	Renewal	\$26.00	\$239.00 1 hour minimum
B. Rework Main/Grafting Saddle		\$315.00	\$717.00 3 hour minimum
C. Surcharges			
	Industrial Waste Surcharge	See Section G	See Section G
	Additional surcharges may be imposed on any account type or area based on the additional cost of serving those properties beyond costs generally incurred for properties served by the public wastewater system	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-08	Actual surcharge determined pursuant to Section 7 of the Wastewater Revenue and Customer Service Policy, City Policy# 200-F-08
	Additional Inspection (1) during normal working hours	\$79.00	\$239.00 1 hour
	Overtime Inspection other than normal working hours	\$420.00	\$478.00 2 hour minimum

Attachment B Exhibit A

D. Flushing Permit		2022 Adopted	2023 Proposed
	Flushing not to exceed 20,000 gallons or 2,674 cubic feet of water	\$211.00 (Includes City Fee \$158.00 + Treatment Charge \$53.00)	\$292.00 Includes City Fee \$239.00 + Treatment Charge \$53.00
	Flushing not to exceed 50,000 gallons or 6,684 cubic feet of water	\$300.00 (Includes City Fee \$158.00 + Treatment Charge \$142.00)	\$381.00 Includes City Fee \$239.00 + Treatment Charge \$142.00
E. Special Permits			
The Public Works Director shall have the authority to establish a minimum deposit of \$500.00 for those installations not covered in the permit fee schedule. The inspection fees and other pertinent costs are to accrue against this deposit. The owner will receive either a refund or billing for additional charges within sixty (60) days from approval of the installation.			
F. Review Fees		2022 Adopted	2023 Proposed
	Certificate of Sewer Availability	\$158.00	\$239.00 1 hour minimum however typically accounted for in PreApp notes
	Single-Family Pump	\$368.00	\$239.00 1 hour minimum
	Developer Extension Application	\$788.00	\$956.00 4 hour minimum
	Developer Extension Application for a Pump Station (Additional Fee)	\$788.00	\$956.00 4 hour minimum
	Developer Extension	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs	Actual Costs Incurred by City for Outside Consultants Plus 15% for City Administrative Costs
	Apartment/Multi-Family Plan Review	\$368.00	\$239.00 1 hour minimum
G. Industrial Discharge Permit			
	Permit Issuance Fee	\$211.00	\$717.00 3 hour minimum
	Industrial Waste Surcharge	As Determined by King County	As Determined by King County
	Monthly Inspection, Monitoring and Treatment Fee	\$158.00	\$239.00 1 hour minimum
	No Notification Penalty Fee	\$158.00	\$239.00 1 hour minimum

Attachment B Exhibit A

H. Sewer Service Charges*		2022 Adopted	2023 Proposed
Per Month, Billed Bi-Monthly Residential:			
1 - Single Family Thru Four Plex	City	\$17.48	\$21.58 Per Unit
	Treatment - Edmonds	\$30.35	\$32.12 Per Unit
	Total	\$47.83	\$53.70 Per Unit
1S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.75	\$10.79 Per Unit
	Treatment - Edmonds	\$15.17	\$16.06 Per Unit
	Total	\$23.91	\$26.85 Per Unit
2 - Single Family Thru Four Plex	City	\$17.48	\$21.58 Per Unit
	Treatment - King County	\$49.79	\$52.17 Per Unit
	Total	\$67.27	\$73.75 Per Unit
2S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen Discount	City	\$8.75	\$10.79 Per Unit
	Treatment - King County	\$24.89	\$26.09 Per Unit
	Total	\$33.64	\$36.87 Per Unit
3 - Single Family Thru Four Plex; ATL, No Pump on Property	City	\$88.46	\$89.13 Per Unit
	Treatment - King County	\$49.79	\$52.17 Per Unit
	Total	\$138.25	\$141.30 Per Unit
4 - Single Family Thru Four Plex; ATL, \$1.00 Credit - Single Pump	City	\$87.41	\$88.13 Per Unit
	Treatment - King County	\$49.79	\$52.17 Per Unit
	Total	\$137.20	\$140.30 Per Unit
5 - Single Family Thru Four Plex; ATL \$2.00 Credit - Pump Serves 2 Properties	City	\$86.36	\$87.13 Per Unit
	Treatment - King County	\$49.79	\$52.17 Per Unit
	Total	\$136.15	\$139.30 Per Unit
6 - Single Family Thru Four Plex	City	\$17.48	\$21.58 Per Unit
	Treatment - King County	\$49.79	\$52.17 Per Unit
	Total	\$67.27	\$73.75 Per Unit
6S - Single Family Thru Four Plex; Low Income Senior/Disabled Citizen	City	\$8.75	\$10.79 Per Unit
	Treatment - King County	\$24.89	\$26.09 Per Unit
	Total	\$33.64	\$36.87 Per Unit

Attachment B Exhibit A

Monthly Commercial:		2022 Adopted	2023 Proposed
100 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$17.48 Per Unit or RCE; Whichever is Higher	\$21.58 Per Unit or RCE; Whichever is Higher
	Treatment – Edmonds	\$30.35 RCE (1 RCE Min)	\$32.12 RCE (1 RCE Min)
	Treatment – King County	\$49.79 RCE (1 RCE Min)	\$52.18 RCE (1 RCE Min)
200 - Misc. Business, School, Apts, Condos, Hotels, Motels, Trailer/Mobile Home Parks, Industrial	City	\$17.48 Per Unit or RCE; Whichever is Higher	\$21.58 Per Unit or RCE; Whichever is Higher
	Treatment - Edmonds	\$30.35 RCE (1 RCE Min)	\$32.12 RCE (1 RCE Min)
	Treatment - King County	\$49.79 RCE (1 RCE Min)	\$52.17 RCE (1 RCE Min)

Monthly Special Billings:		2022 Adopted	2023 Proposed
300 - Trailer/Mobile Home Parks & Apt	City and Treatment Combined	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing- RCE	50% of City Charge Plus 100% King County Treatment Charge; Billing- RCE
	City and Treatment Combined	\$58.54 (50% of City Charge Plus 100% King County Treatment Charge); Billing- MLT Provides Unit Count	50% of City Charge Plus 100% King County Treatment Charge; Billing- MLT Provides Unit Count

I. General Facility Charge (GFC)	2022 Adopted	2023 Proposed
Uniform GFC (all development)	\$3,166.00 per RCE	\$4,351.00 per RCE
Commercial-Based Upon Fixture Count Calculation	King County Wastewater Treatment Division Formula	King County Wastewater Treatment Division Formula
J. Treatment Facilities Charge		
Edmonds Treatment Facilities Charge	\$2,633.00 per RCE	\$3,377.00 per RCE
King County Capacity Charge (Provided as information only. This fee is collected by King County)	See: Sewer rate and capacity charge - King County	TBD by King County
K. Local Facility Charge	\$30,575.00	\$33,675.31
L. Administrative Fees		
Account Set Up, Owner, or Tenant Change	\$11.00	\$12.00
Duplicate Billing Fee	\$2.00	\$2.00
Escrow Closing Request	\$26.00	\$29.00
Lien	\$226.00	\$249.00
Late Charge	10%	10%
Refund Request Fee	\$11.00	\$12.00

6% Utility Tax is included in the service charges and permitting fees. It is not applicable to capital charges, such as General Facility, Treatment Facility and Local Facility Charges.

*Late charge is imposed only on accounts sent to collection that do not create and comply with a payment plan

**Refund request fee is imposed only on open accounts.

[Ord. 473 § 1 (Exh. A), 2021. Res. 484, 2022]

To: Sara Lane, Administrative Services Director

Date: October 21, 2022

From: Gordon Wilson, Senior Program Manager

Tage Aaker, Project Manager

Chase Bozett, Senior Analyst

RE City of Shoreline Wastewater Utility Rate Study

INTRODUCTION

In April 2021, the City of Shoreline assumed responsibility for the wastewater collection system previously owned by the Ronald Wastewater District. As part of this transition, the City is in the process of re-assessing the capital and maintenance needs of the system, which in turn requires an evaluation of its rate funding. In January 2022, the City contracted with FCS GROUP to perform a wastewater utility rate study. The study consisted of three main components:

- **Policy Issue Papers:** In advance of the rate forecast, prepare an analysis of three policy topics (described below). Discuss those policy issues with the City Council, along with alternatives and recommendations.
- **Revenue Requirement Forecast:** Forecast the amount of rate revenue needed each year to cover operations and maintenance, fund the Capital Improvement Plan (CIP), and achieve the City's financial policy objectives.
- **General Facilities Charge (GFC) Update:** Update the GFC and the related Edmonds Treatment Facility Charge, based on the methodology previously used for the Ronald Wastewater District.

Each main component of the study was presented separately to City Council.

The forecast horizon was twenty years (2022-2041), based on the time horizon of the Comprehensive Sewer Plan adopted by the Ronald Wastewater District in 2021, just before the assumption. The multi-year rate schedule recommended for adoption by the City Council is six years, from 2023 through 2028. A new rate study should be undertaken sometime before the end of 2028, in coordination with updated capital planning.

POLICY ISSUE PAPERS

We drafted three policy issue papers, and on April 4, 2022, we presented to the City Council our analysis and recommendations regarding the following policy topics:

- **Capital Funding Tools:** What are the capital funding tools that may be available to a utility, and what are the tradeoffs between cash vs debt financing?
- **Low-Income Customer Assistance Programs:** what are the legal statutes that govern a low-income program for utilities, what are the tradeoffs between making the program more inclusive vs. the additional costs, and what are other local jurisdictions' low-income program policies?
- **Wastewater Rate Design:** what are the various rate design options currently used within the industry, what are the trade-offs between customer equity, administrative costs, and risks to revenue stability?

The April discussion with the Council provided guidance for subsequent steps in the rate study. Following is a brief summary of how each policy topic was incorporated into the study.

Capital Funding Tools

After we surveyed the various potential capital funding tools, the Council agreed with the suggestion that debt be viewed as an acceptable tool in the capital funding toolbox. It is useful for spreading capital costs over time, but it should be seen as a “last resort” financing mechanism, after first relying on other resources such as GFCs or available cash reserves. The forecast numbers shown in this memo incorporate the recommended level of debt.

Low-Income Customer Assistance Program

The low-income customer assistance program is the most complicated of the policy topics we examined. In the issue paper, we suggested several levels of support that could be offered to low-income customers, each of which have implications for the number of customers supported, the amount of foregone revenue, and the administrative cost. The approach that was supported by the staff and the Council was to try to develop a partnership with Seattle City Light (SCL) as a way to significantly broaden the reach of the City’s program. Because renters are more likely to have electric meters in their name than wastewater accounts, the number of households in Shoreline receiving discounted electric bills is about seven times larger than the number receiving discounted wastewater bills—2,184 households compared to 311 households.

Therefore, we designed the initial rate forecast to accommodate three scenarios:

- a) No change in the low-income program;
- b) Increase the assumed number of participants from 311 to 2,184 but reduce the benefit from 50% of the bill to 25% of the bill; or
- c) Increase the assumed number of participants from 311 to 2,184 and keep the benefit at 50% of the total bill—both the City charge and the treatment charge.

We presented all three scenarios to the City Council on July 25, 2022. The Council members indicated their support for the third scenario, in which the low-income program was expanded to seven times as many participants, while the discount remains at 50%. The remainder of this memo reflects that approach. We also assumed that an expanded low-income program would require a net increase of \$50,000 per year in administrative costs.

This expansion of the low-income discount program still faces uncertainty—a partnership with SCL needs to be developed, and the administrative details and costs still need to be determined. The implementation timing will also need to be worked out by the City and SCL. But at the very least, there is room in the wastewater rate forecast for a large increase in the number of eligible low-income customers beginning in 2023, along with a related increase in administrative costs.

Wastewater Rate Design

After reviewing potential ways to structure the residential and non-residential rates, we recommended that the City’s current rate design be retained, because it fits well the City’s collection-only wastewater utility that depends on North City Water and Seattle Public Utilities for customer billing data. In the April policy discussion, the Council agreed with that recommendation.

REVENUE REQUIREMENT FORECAST

Changes to Rate Forecast and GFC Since Council Presentations

We presented the revenue requirement forecast to the City Council on July 25 and the GFC update on August 8. Since those two presentations, there have been several changes to the data on which the forecast is based—additional operating expenses, increased non-rate revenue, and new capital projects. The latest data is consistent with City staff’s proposed 2023 budget. The net effect on the rate forecast is to push rates upward from where they were in July. The additional capital projects—particularly an increase in capital costs for the Edmonds Treatment Plant—also affect the calculation of the GFC and the Edmonds Treatment Facilities Charge. As a result, the numbers presented in this memo represent an update from the July and August presentations.

Revenue Requirement Forecast Methodology

The revenue requirement forecast identifies the total revenue needed to fully fund the utility on a stand-alone basis considering current and future financial obligations. The resulting rate increases are applied “across-the-board” for the utility; no rate design changes are proposed in this rate study.

Exhibit 1 shows that the development of rates is a two-step process. The first step is the capital funding strategy, shown in the left column. We begin with the total capital program, then subtract all of the non-debt funding sources. The remainder is the amount of borrowing needed. The number at the bottom of the first column—the debt needed to fund the remainder of the capital program—determines the amount of new debt service, which is an annual cost.

The second step is the annual forecast (in the column to the right). The fiscal policy targets include the minimum reserve balances that must be maintained in the forecast. To that number we add each year’s projected operating and maintenance (O&M) costs, existing and new debt service, and the amount of current rate funding committed to capital expenditures. After deducting non-rate revenue, we now know how much money is needed each year from rates.

Exhibit 1: Revenue Requirement Overview

Capital Funding Strategy		Annual Forecast	
	Total Capital Projects		Fiscal Policy Targets
-	Grants	+	Operating & Maintenance
-	Developer Contributions	+	Existing & New Debt Service
-	GFC Revenue	+	Rate Funded Capital
-	Rate Funded Capital	=	Revenue Requirement
-	Cash Reserves	-	Miscellaneous Revenue
=	Debt Funding (Loans or Bonds)	=	Revenue Required from Rates

The rate revenue requirement is next compared with the revenue projected to be generated by current rates. In addition, we test the current rates against the required “debt service coverage,” which is an important fiscal policy explained below. If the current rates are insufficient—either because they do not generate enough cash or because the debt service coverage target is not met—then the forecast rates are adjusted to the degree necessary to balance the cash flow requirements and ensure that the coverage target is achieved.

FISCAL POLICIES

The fiscal policies that affect a rate forecast include operating reserves, capital reserves, debt management, and rate-funded capital reinvestment. Each type of policy is discussed below.

Operating Reserves

“Reserves” are another word for fund balance. An operating reserve is a cash reserve designed to provide a liquidity cushion; it protects the utility from the risk of short-term variation in the timing of revenue collection or payment of operating expenses. The most common operating reserve target for wastewater utilities is between 45 days to 60 days of operating expenses, or 12-16% of annual operating expenses. The City already has a policy target for wastewater operating reserves. The City target uses a higher percentage threshold but excludes treatment costs from the calculation, since the large majority of treatment costs (the King County portion) are a simple pass-through amount based on very stable metrics. We recommend that the current City operating reserve policy be continued.

Recommended Policy: Achieve a year-end balance of **20% of annual operations and maintenance costs excluding treatment costs paid to King County or Edmonds.** *Results:* This equates to \$1.1 million in 2022 based on estimated operating costs. This policy is expected to increase throughout the forecast due to anticipated cost inflation. In the forecast, excess operating reserves above the target are re-characterized as capital reserves.

Minimum Capital Reserve

The capital fund balance fluctuates naturally because it serves two functions. First, capital reserves are a capital funding tool, the means by which a utility saves up in advance of major capital projects and avoids overreliance on debt. Utilities tend to go through waves of capital investment, so the reserve balance tends to grow over time and then drop suddenly when a large amount of capital spending is needed.

However, there is a second function of a capital reserve. It also serves as a risk reserve just like the operating reserve, giving the utility the flexibility to respond to unanticipated needs. Such needs could include a capital cost overrun, or it could be the unexpected failure of a major part of the system. It could be an unexpected regulatory requirement or simply an opportunity-driven capital improvement, such as the replacement of a section of a pipe in the right-of-way at the same time that the roadway is planned for reconstruction. In either case, an adequate cash cushion gives the utility flexibility to address unforeseen capital needs in a logical way.

That cash cushion is achieved by having a *minimum* capital fund balance in the forecast. In other words, when we forecast capital spending and the fund balance naturally goes up and down, we only allow it to go down so far—only as far as the target minimum—not all the way to zero.

The target minimum capital fund balance could be defined as a certain percentage of the average CIP, or as the projected replacement cost of specified high-value assets in the system. However, a simple and common way to set a target minimum capital reserve is to define it as 1% of the original cost of fixed assets in the system. This minimum naturally increases over time along with future capital investment in the system, since future capital investment results in a growing inventory of capital assets. That is the approach we recommend in this study.

Recommended Policy: Achieve a year-end minimum capital fund balance target of **1% of the original cost of the utility's plant-in-service**. *Results:* This equates to \$530,000 at the beginning of 2021, based on the plant-in-service cost estimate of \$53 million. This target is expected to increase to nearly \$2.25 million by 2041, as the City adds assets to the system through its annual capital improvement program.

Debt Service Coverage

Debt service coverage is a requirement typically associated with revenue bonds and some state loans, and it is an important benchmark to measure the riskiness of the wastewater utility's capital funding plans. Coverage is most easily understood as a factor applied to annual debt service. A typical requirement in the sale of revenue bonds is for the debt service coverage to be at least 1.25 each year. That means that the City agrees to collect enough revenue each year to meet operating expenses and not only pay debt service but to collect an additional 25% above bonded debt service. The extra revenue is a cushion that makes bondholders more confident that debt service will be paid on time. The extra revenue can be used for capital expenditures, to build reserves for future asset replacement, or for debt service on subordinate debt. Achieving a bonded debt service coverage greater than the minimum required level is a positive signal that bond rating agencies notice, and it can result in more favorable terms when the utility needs to sell bonds. For that reason, many utilities set a policy minimum coverage target that is higher than the contractual minimum of 1.25.

Recommended Policy: We recommend that the City set rates to achieve bonded debt service coverage of at least 1.50. *Results:* In this forecast, bonded debt service coverage is projected to be at least 1.68 through the 20-year forecast period.

Rate-Funded Capital Reinvestment

To avoid overreliance on debt, it is useful to have a policy target for the amount of capital investment that is funded by rates. A common benchmark in building a long-term forecast is to aim for rate-funded capital investment at least equal to 100% of original cost depreciation on total assets. That is the policy we recommend for the City of Shoreline.

Recommended Policy: Set rates to fully fund original cost depreciation expense by the end of the forecast period. Annual depreciation is \$1.1 million as of 2022 and is projected to be about \$4.4 million by 2041. *Results:* This forecast achieves rate-funded capital reinvestment of 100% of depreciation by 2027 and continues above that level through the remaining forecast period.

Exhibit 2 provides a summary of the recommended fiscal policies for the wastewater utility.

Exhibit 2: Summary of Fiscal Policies

Policy	Recommended Target
Operating Reserve	20% of annual O&M excluding treatment costs (\$1.1 million in 2022)
Minimum Capital Reserve	1% of original cost of plant-in-service (\$530,000 based on 2022 assets)
Debt Service Coverage	A policy target of at least 1.50 for bonded debt, which is higher than the contractual minimum of 1.25
Rate-Funded Capital Reinvestment	Fully fund original cost depreciation by the end of the study period (\$4.4 million / yr. by 2041)

KEY ASSUMPTIONS

Economic & Inflation Factors

The operating and maintenance (O&M) expense forecast relies primarily on the City’s projected actual spending in 2022 and its proposed budget for 2023. The line items in the budget are then adjusted each year of the forecast by utilizing one of the following applicable factors:

- **General Cost Inflation** – assumed to be 3% per year based on the recent five-year and ten-year historical performance of the Consumer Price Index (CPI), West Region. During the past year, CPI inflation has been much higher, but this forecast is intended to extend over a 20-year time period, and it assumes that the Federal Reserve’s current aggressive measures to counteract inflation will eventually succeed at bringing long-term inflation down to historical levels.
- **Construction Cost Inflation** – Construction cost inflation is measured by the Construction Cost Index published by the Engineering News-Record (ENR-CCI). The long-term growth of the ENR-CCI averages between a half point and one point higher than the CPI. The ENR-CCI also fluctuates more widely than the CPI. Based on staff input and recent economic indicators, this forecast assumes 12% in 2022, 8% in 2023, followed by 4% annually.
- **Taxes** – The City utility tax rate is 6%. The applicable State tax rate varies by function—for collection-related revenue it is 3.852%, while for treatment, transmission, GFCs and miscellaneous fees it is 1.75%. For the City, most of the revenue is treatment-related, and the weighted average State tax rate is 1.999%.
- **Personnel Cost Inflation** – based on staff input and Employment Cost Indices (U.S. Bureau of Labor Statistics). These escalation assumptions are drawn from internal City forecasts.
 - » Labor Cost Inflation: assumed to be 2.3%-5.7% per year.
 - » Benefits Cost Inflation: assumed to be 5.9%-8.4% per year.
 - » PERS Inflation: assumed to be 3.1%-5.2% per year.
- **Fund Earnings** – assumed to be 0.25% in 2022 followed by 0.50% per year thereafter.
- **Customer Account Growth** – assumed to be 0.70%, consistent with population projections in the Ronald Wastewater District Comprehensive Sewer Plan (CSP), which was adopted in 2021.

Fund Balances

The wastewater utility started 2022 with just under \$7.0 million in cash balances. **Exhibit 3** shows the 2022 beginning balances for each fund, as allocated for the forecast.

Exhibit 3: Fund Balances

Purpose	2022 Beginning Balance	Notes
Operating Reserve	\$800,000	Allocated amount to maintain a minimum operating balance
Capital Reserve	\$5,600,000	Total funds available less operating and vehicle amounts
Vehicle Reserve	\$550,000	Set aside based on staff input
Total	\$6,950,000	

Existing Debt Obligations

The wastewater utility currently has no annual outstanding debt.

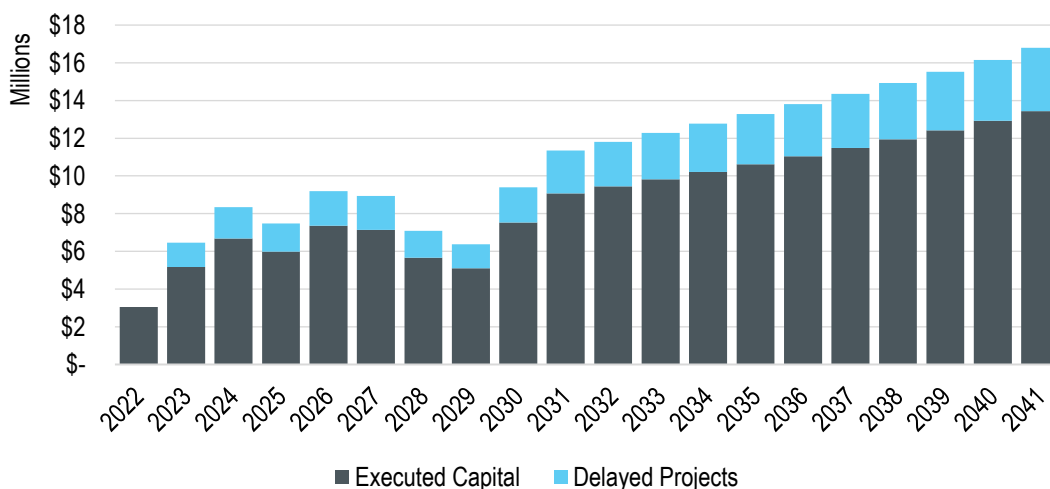
Capital Expenditure Forecast

The City provided a list of capital projects by year through 2041. This was based on the Ronald CSP, which contained cost estimates from 2020. To align the CIP with newer cost estimates, all projects were escalated to 2021 dollars based on the 6.96% growth in the ENR-CCI for the Seattle area. Future cost escalation was based on the construction inflation assumptions described above.

Based on discussions with City staff, a CIP execution factor of 80% was applied to projects beyond the current year. An execution factor is not a “reduced CIP” scenario—all of the projects would still be authorized. But a rate study is a cash flow forecast for the overall capital fund. Particularly with a growing CIP, not all of the planned projects can realistically be built within the time frame, and the cash flow forecast takes that into account. Otherwise, rates would be set too high. Typically, the unspent money does not represent true savings but delays in project execution.

Exhibit 4 outlines the total project cost by year. The total escalated cost is \$219.4 million, with \$176.1 million assumed to be completed within the period and a cumulative delay of \$43.3 million.

Exhibit 4: Capital Improvement Program (escalated)

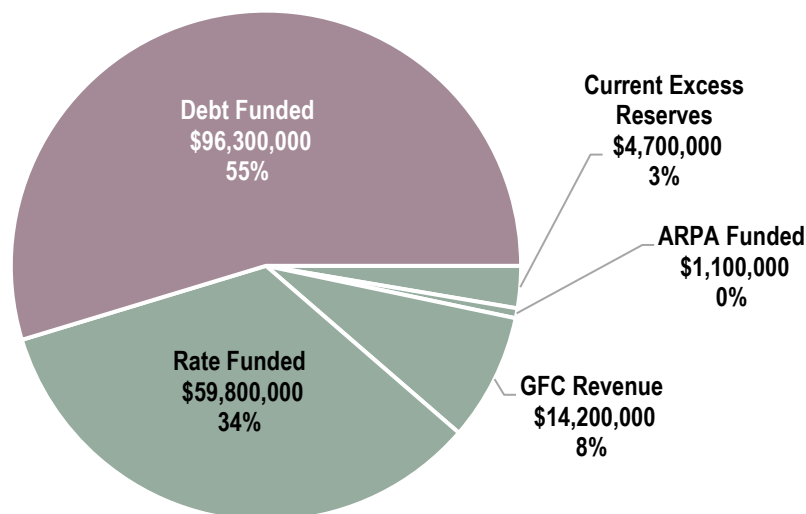


REVENUE REQUIREMENT RESULTS

Capital Funding Strategy

After inflation, the 2022-2041 executed capital program totals \$176.1 million. In the recommended capital funding strategy (shown in **Exhibit 5**), about \$64.5 million would be funded from existing cash reserves and planned rate-funded system reinvestment. Another \$14.2 million would come from GFC revenue and about \$1.1 million from American Rescue Plan Act (ARPA) grant funds. The remaining \$96.3 million would be financed with revenue bonds.

Exhibit 5: Capital Funding Strategy



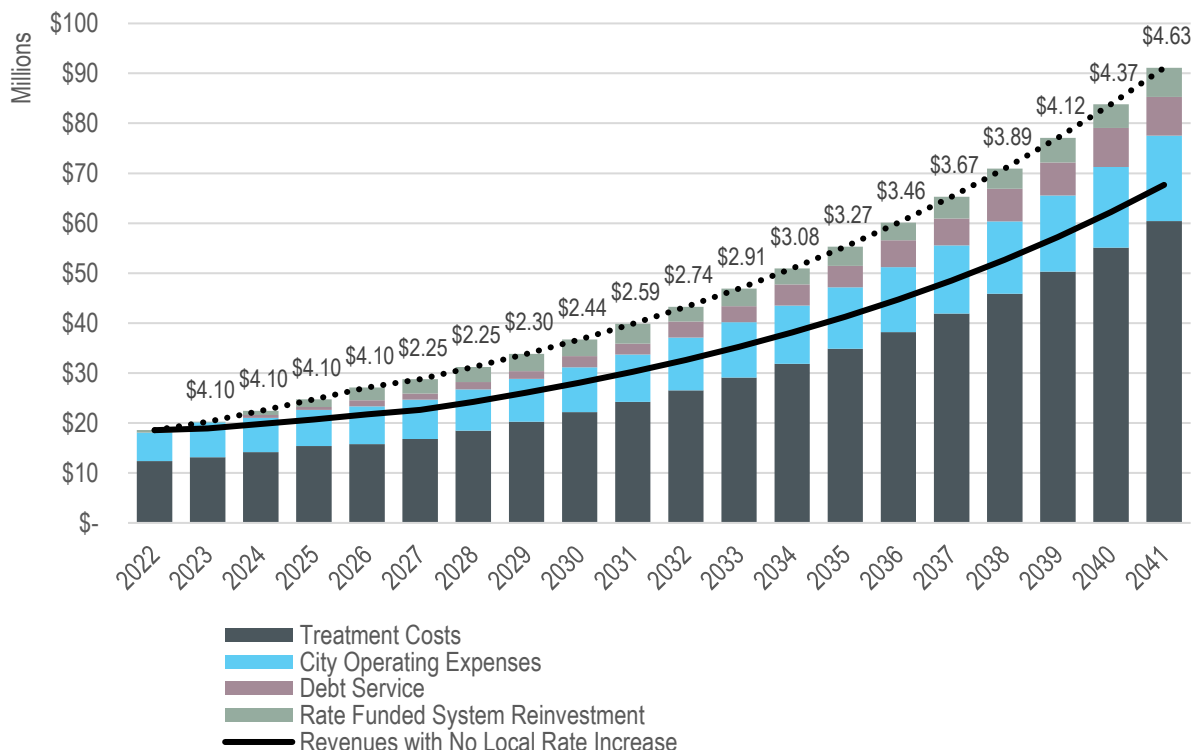
Annual Forecast

Exhibit 6 graphically represents the annual forecast through 2041. The stacked columns represent costs of the utility. The solid black line represents revenue at existing rates and the dashed line shows forecasted revenue with rate increases. Below are further observations about these variables.

- **Solid black line:** Total revenue without increases to the local rate (i.e., “City rate”).
 - » Local rate revenues are expected to be about \$5.8 million in 2021. Without rate increases, this revenue would grow with customer connections, about 0.7% per year.
 - » Other revenue is mostly comprised of treatment charges collected from Shoreline customers and passed through to King County and Edmonds. It totals \$12.8 million in 2022.
 - » Treatment charges are projected to increase at the level most recently presented to the King County Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC) during the 2023 – 2032 rate setting process. These annual increases range from 5.75% to 9% per year. The Edmonds treatment charge is assumed to increase at the same pace as King County.
- **Dashed black line:** Total revenue with local rate increases.
 - » Local rate revenue is projected to increase at a rate equal to a \$4.10 per month each year from 2023 – 2026, followed by \$2.25 per month increases in 2027 and 2028. After 2028, local rates increase by 6% per year throughout the forecast period.

- **Dark blue bar:** Treatment costs.
 - » King County treatment expenses are based on the forecasted number of RCEs served by the county annually multiplied by the monthly rate per RCE provided in the MWPAAC forecast.
 - » Edmonds treatment expenses are based on Shoreline’s forecasted share of operating costs at the Edmonds plant, plus 9.49% of capital costs, per the two cities’ interlocal agreement.
- **Light blue bar:** City operating expenses.
 - » City operating expenses are largely based on the 2022 projected actual expenditures and the proposed 2023 budget figures.
- **Pink bar:** Debt service.
 - » To finance the capital plan, the City is forecasted to issue revenue bonds in two year intervals beginning in 2024. Annual debt service is expected to begin at \$550,000 per year in 2024 and increase to \$7.8 million per year by the end of the forecast.
- **Light green bar:** Rate-Funded System Reinvestment.
 - » The wastewater utility starts funding capital through rates in 2023 and gradually phases into \$5.6 million per year (129% of estimated depreciation) by the end of the period.
- The data labels represent the monthly bill increase to the local portion of the single family residential bill. For example, the 6% increase from 2028 to 2029 would be \$2.30 per month.

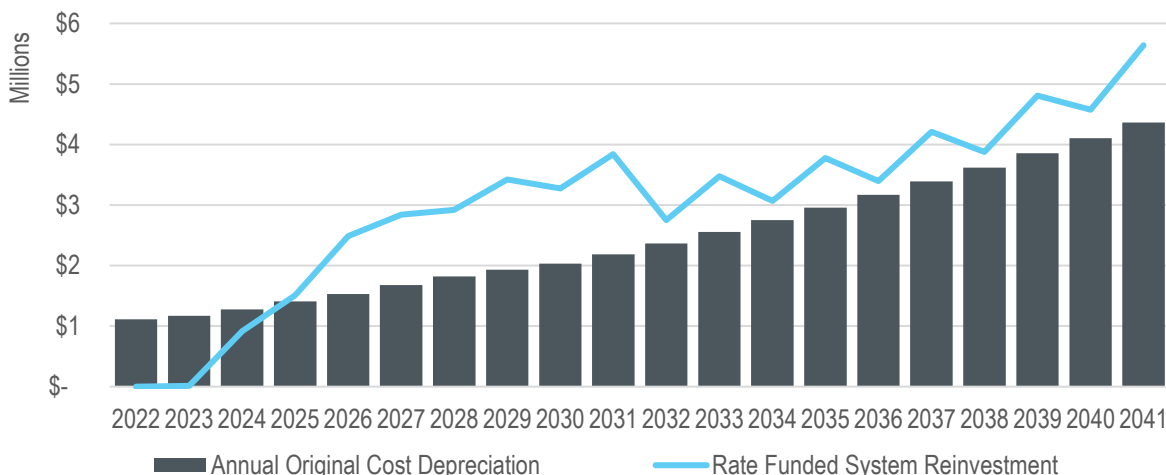
Exhibit 6: Annual Wastewater Revenue Requirement Forecast 2022-2041



Rate Funded System Reinvestment

In **Exhibit 7**, the light blue line shows the wastewater utility’s projected annual level of rate-funded system reinvestment in relation to annual depreciation.

Exhibit 7: Annual Rate-Funded System Reinvestment

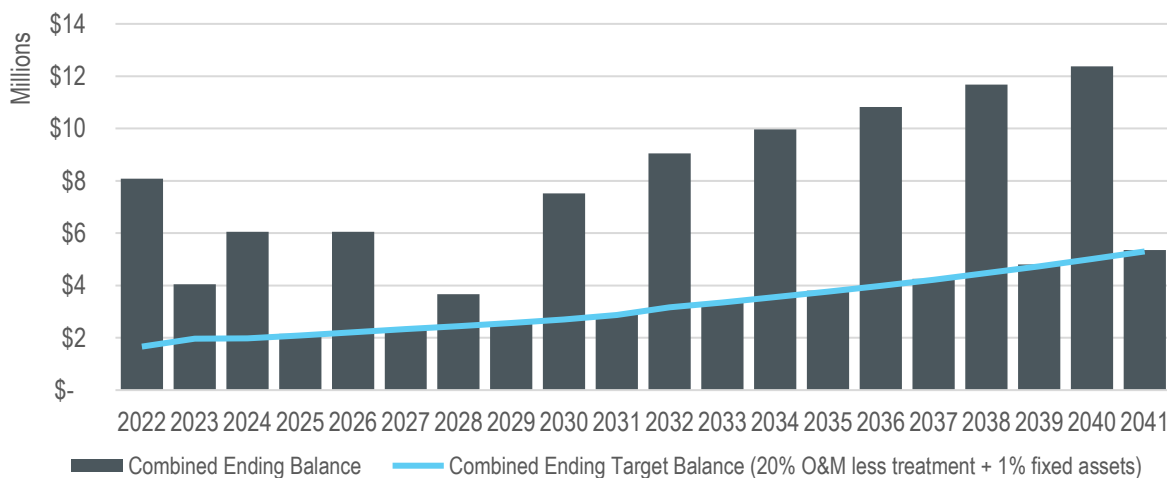


While the policy target is reached by 2025, as the utility continues to borrow in two-year increments and build capital projects, the relative growth in rate-funded system reinvestment slows down. In the later forecast years, the level of rate-funded system reinvestment still achieves the policy target.

Operating and Capital Reserve Level

The target operating reserve is equal to 20 percent of operating expenses less treatment costs. The target minimum capital reserve is equal to 1% of the original cost of fixed assets. The combination of these two targets represents the total minimum target balance. **Exhibit 8** shows that the ending fund balance spikes when a new debt issue is projected for the next two-year period and then falls back to the target minimum in the subsequent year.

Exhibit 8: Operating and Capital Reserve Forecast



SUMMARY OF RATE FORECAST

In order for the wastewater utility to properly fund all of its operating and capital needs while complying with the recommended financial policies, the City rate needs to increase by \$4.10 per month annually from 2023-2026 followed by \$2.25 per month in 2027 and 2028. Rate increases after 2028 are projected to be 6% percent increases through the rest of the study period.

Right now, the City charge is only about a third of what the customers pay. The majority of their bill is the treatment charge that is passed along to King County or the City of Edmonds. **Exhibit 9** shows the total monthly impact to wastewater customers over the next six years, through 2028. It assumes the projected City rates, the treatment rate increases projected by King County, and increases for the Edmonds treatment rate equivalent to the percentage increases of King County.

The City will need to issue debt beginning in 2024. Adopting a multi-year rate schedule sends a message of fiscal prudence to the bond markets, which can lead to favorable interest rates. Therefore, we recommend that the City adopt a six-year rate schedule, containing the City rate and the projected treatment rates shown in **Exhibit 9**.

Exhibit 9: Forecasted Combined Wastewater Bill Impacts

	2022	2023	2024	2025	2026	2027	2028
Local City Rate	\$17.48	\$21.58	\$25.68	\$29.78	\$33.88	\$36.13	\$38.38
\$ Increase		\$4.10	\$4.10	\$4.10	\$4.10	\$2.25	\$2.25
King County Rate	\$49.79	\$52.11	\$55.11	\$58.28	\$61.64	\$65.19	\$71.06
Edmonds Rate	\$30.35	\$32.10	\$33.95	\$35.90	\$37.97	\$40.16	\$43.77
Total Bill – King County	\$67.27	\$73.69	\$80.79	\$88.06	\$95.52	\$101.32	\$109.44
\$ Increase		\$6.42	\$7.10	\$7.27	\$7.46	\$5.80	\$8.12
Total Bill – Edmonds	\$47.83	\$53.68	\$59.63	\$65.68	\$71.85	\$76.29	\$82.15
\$ Increase		\$5.85	\$5.95	\$6.05	\$6.17	\$4.44	\$5.86

Expanded Low-Income Program

The City’s low-income program gives eligible customers a 50% discount of both the City charge and the treatment charge. However, for King County customers (about 90% of the City’s customers), the treatment charge for each residential customer equivalent (RCE) is set to equal to what the City must pay to the County. Even if the City collects only 50% of the treatment charge from the customer, the City must still pay the entire charge to the County. For that reason, the City charge makes up the foregone revenue from both the City charge and the treatment charge. Because the treatment charge is two-thirds of the total bill, the treatment charge triples the impact of the low-income program on the City rate.

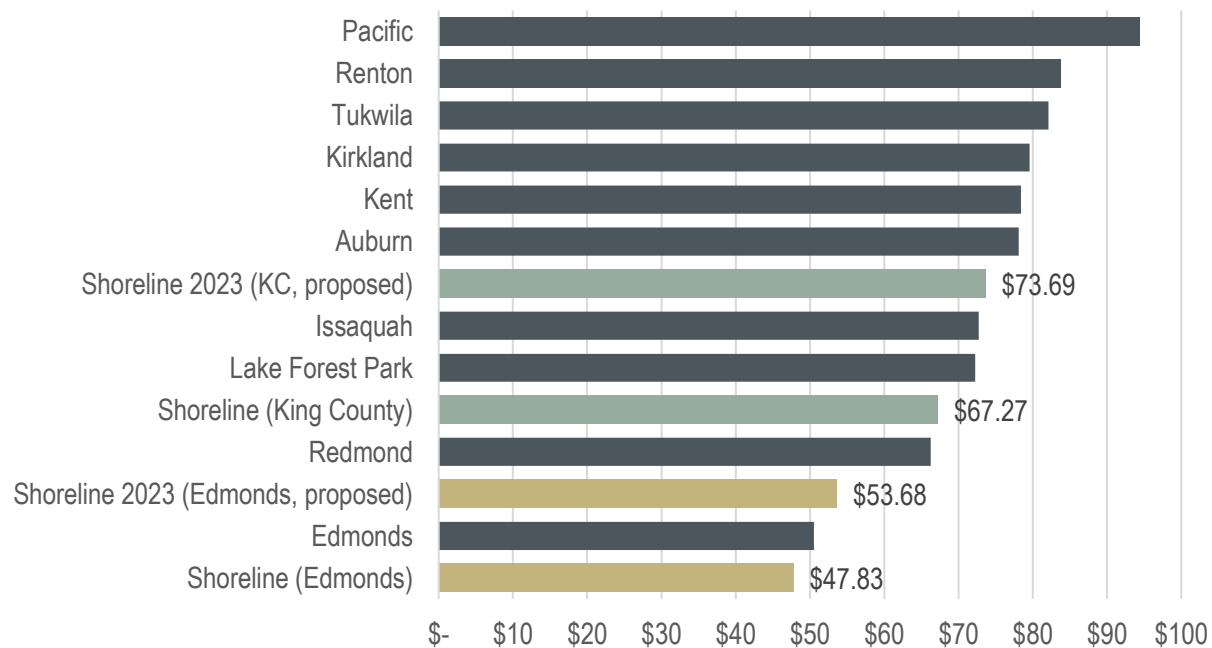
This rate forecast includes funding for a sevenfold increase in the number of eligible low-income customers. The impact of that expanded program on the City rate is further magnified by the treatment rate increases projected by King County.

The expanded low-income program is needed precisely because rates are projected to go up, but at the same time, the effect of expanding the low-income program is to make rates for non-low-income customers even higher. Absent external funding, this an unavoidable consequence of trying to respond to a rising rate forecast.

Single-Family Residential Rate Comparison

As part of this rate study, we performed a survey of utilities within the King County regional wastewater system. **Exhibit 10** shows each jurisdiction’s 2022 monthly single-family residential (SFR) rate, assuming 500 cubic feet of water usage. Note that each jurisdiction has a unique set of geographic traits, customers, and system characteristics that drive the rates. Additionally, some of these jurisdictions may be planning to adjust rates in 2023 as well.

Exhibit 10: Jurisdictional Survey – Monthly Single Family Wastewater Rates (5 ccf water usage)



Shoreline’s total rate for customers flowing into the King County system is currently in the lower half of the rates for comparator jurisdictions. If the Shoreline rate increases as recommended for 2023—and if the other utilities do not change—the City would fall in the middle of the group.

UTILITY GENERAL FACILITIES CHARGE UPDATE

Prior to the City’s assumption of the wastewater utility in 2021, the Ronald Wastewater District updated their GFC. As part of this rate study, the GFC and the related Edmonds Treatment Facility Charge were updated, to reflect the most current CIP, and also to take into account future capital projects that are beyond the allowable time frame for districts.

Background about General Facilities Charges

GFCs are one-time fees paid at the time of development, intended to recover a share of the cost of system capacity needed to serve growth. They serve two primary purposes:

- to provide equity between existing and new customers; and
- to provide a source of funding for system capital costs as growth occurs.

GFCs apply to both new development and redevelopment that increases the demand for system capacity. Charges on redevelopment are net of previously paid-for capacity.

Legal Basis

District GFCs are governed by RCW 57.08.005 (11), but the GFCs imposed by cities are governed by RCW 35.92.025. An excerpt is provided below:

(RCW) 35.92.025: "Cities and towns are authorized to charge property owners seeking to connect to the water or sewerage system of the city or town as a condition to granting the right to so connect, in addition to the cost of such connection, such reasonable connection charge as the legislative body of the city or town shall determine proper in order that such **property owners shall bear their equitable share of the cost of such system**. The equitable share **may include interest charges** applied from the date of construction of the water or sewer system until the connection, or for a period **not to exceed ten years, at a rate commensurate with the rate of interest applicable to the city or town at the time of construction** or major rehabilitation of the water or sewer system, or at the time of installation of the water or sewer lines to which the property owner is seeking to connect but not to exceed ten percent per year: PROVIDED, That the aggregate amount of interest shall not exceed the equitable share of the cost of the system allocated to such property owners. Connection charges collected shall be considered revenue of such system."

A difference between the two statutes is that districts can only include 10 years of future capital costs in the GFC calculation, but for cities the time limit is undefined. For practical purposes, the timeframe for cities is often based on the length of the established CIP. Shoreline's CIP goes out twenty years, so the GFC can incorporate future capital projects over a 20-year time horizon.

Average Integrated Approach Methodology

In Washington, there is more than one approach that can be used to construct a defensible GFC. Here we use the *average integrated approach*, which provides stability over time and equity between new and existing customers. It is a simple calculation. The total cost (existing assets plus planned capital improvements) divided by the total RCEs (existing capacity plus growth allowed by future capital investment) equals the GFC. The GFC represents the average unit cost of capacity. **Exhibit 11** illustrates how the average integrated approach is calculated.

Exhibit 11: Calculation Using the Average Integrated Approach

$$\text{GFC} = \frac{\text{Existing System Cost} + \text{Future Project Cost}}{\text{Existing + Future Customer Base (System Capacity)}}$$

The following discussion addresses the calculation of the city-wide GFC for the collection system. The Edmonds Treatment Facilities Charge is discussed later.

Existing Cost Basis

The existing cost portion of the calculation is intended to recognize the current ratepayers' net investment in the original cost of system assets. The calculation includes the following elements:

- **Utility Plant-In-Service:** The existing cost basis begins with the original cost of plant-in-service., as documented in the fixed asset schedule of the utility.
 - » The City's records as of the end of 2021 identify **\$50.7 million** in assets.
- **Plus: Construction Work in Progress:** Construction work in progress (CWIP) is added, to recognize expenditures on projects currently underway but not yet complete.
 - » Based on the City's CWIP Summary Trial Balance, the utility had just under **\$2.4 million** in construction work in progress as of the end of 2021.
- **Less: Edmonds WWTP Assets:** These assets will counted in the cost basis for the Edmonds Treatment Facilities Charge, so they are subtracted here to avoid a double-count.
 - » The City's records as of the end of 2021 identify **\$5.1 million** of Edmonds WWTP assets.
- **Less: Contributed Capital:** Assets funded by grants or local improvement districts are excluded, as is developer-built infrastructure. Capital funded by rates or past GFC revenue is included.
 - » Capital contributions of **\$11.2 million** (excluding GFC revenues) were identified in the historical financial statements.
- **Less: Provision for Future Retirement of Replaced Assets:** All of the City's wastewater capital projects are repairing or replacing existing assets (excluding Edmonds WWTP projects). To avoid including the value of these projects twice – in the existing assets and in the capital plan – a deduction is made for future asset retirements related to CIP projects classified as repair and replacement (R&R). The provision for future asset retirement approximates the original cost of the asset that the R&R project is replacing, using the useful life of the new project and a historical inflation index (the ENR-CCI). In simple terms, if an existing lift station is planned to be replaced in 2025, and the expected useful life for lift stations is assumed to be 30 years, then the provision for future asset retirement uses the historical ENR-CCI to estimate how much that lift station might have cost in 1995 (that is, 30 years earlier than the replacement date). That amount is then removed from the existing cost basis.
 - » This adjustment reduces the existing cost basis by approximately **\$10.5 million**.

- **Plus: Interest on Utility-Funded Assets:** The RCW and subsequent legal interpretations allow GFCs to include interest on an asset at the rate applicable at the time of construction. Interest can accumulate for a maximum of ten years from the date of construction for any particular asset. Conceptually, this interest provision accounts for opportunity cost that City customers incur by funding infrastructure investments rather than having it available for other needs.
 - » After deducting interest from the Edmonds WWTP and contributed capital, accumulated interest adds about **\$13.2 million** to the existing cost basis.

The sum of these elements results in an existing cost basis of **\$39.6 million**, as shown in **Exhibit 12**.

Exhibit 12: Existing Cost Basis

Component	Amount
Existing Wastewater Plant-in-Service	\$50,744,173
Plus: Construction Work in Progress as of 12/31/2021	2,394,643
Less: Edmonds WWTP through 12/31/2021	(5,075,802)
Less: Contributed Facilities through 12/31/2021	(11,171,351)
Less: Provision for Retirement of Assets to be Replaced	(10,539,885)
Cumulative Interest	20,023,725
Less: Cumulative Interest on Edmonds WWTP	(1,481,363)
Less: Cumulative Interest on Contributed Facilities	(5,303,855)
Total Existing Cost Basis	\$39,590,285

Future Cost Basis

The future cost basis is intended to recognize planned future capital investment from ratepayers, and it is based on 20 years of the City’s adopted CIP. The same CIP execution factor of 80% that was used for the rate forecast is also used for the GFC calculation. In addition, **\$1.1 million** of projected ARPA grant funds is deducted because it won’t come from ratepayers. No cost escalation is used for the GFC calculation. The future cost basis is summarized in **Exhibit 13** and totals **\$97.6 million**.

Exhibit 13: City’s 20 Year CIP (2022-2041)

Component	Amount
Capital Improvement Plan	\$122,699,285
Less: Capital Execution Factor	(24,010,618)
Less: ARPA Funded Capital	(1,100,000)
Total Future Cost Basis	\$97,588,667

System Capacity

So far we have discussed the numerator in the GFC, with its two main components: the value of existing assets and future capital costs. The denominator in the GFC calculation is the projected number of residential customer equivalents, or RCEs, at the end of the planning period.

Based on data from December 2021, the City serves 22,331 RCEs. We projected that number to 2041, based on the 20 year projected population growth from 2020 to 2040 shown in Table 3.1 in the *2020 Ronald Wastewater District Comprehensive Sewer Plan (CSP)*. Table 3.1 in the CSP cites a 2020 population of 71,730 and a projected 2040 population of 101,000, which is a 41% increase. If this same increase is applied to the current number of RCEs, then 2041 RCEs can be estimated to be 31,443 ($22,331 * 1.41$), as shown in **Exhibit 14**.

Exhibit 14: Future System Capacity (in RCEs)

Description	Amount
RCEs as of 12/2021	22,331
Growth in Population 2020-2040 (Table 3.1 in CSP)	1.41 (101,000 ÷ 71,730)
Projected RCEs in 2041	31,443

GFC Calculation

The following exhibit shows the summary calculation for the City's GFC. The total existing cost basis (\$39.6 million) plus the future cost basis (\$97.6 million) totals \$137.2 million. This is divided by the estimated future system capacity of 31,443 RCEs, which results in a GFC of \$4,363 per RCE. This is shown in **Exhibit 15**.

Exhibit 15: GFC Calculation

Description	Amount
Existing Cost Basis	\$39,590,285
Future Cost Basis	<u>\$91,588,667</u>
Total Cost Basis	\$137,178,953
Future System Capacity	31,443 RCEs
Calculated GFC per RCE	\$4,363

Edmonds Treatment Facilities Charge

The figure shown above (\$4,363) applies to the entire City area. It recovers an equitable cost share for the City's *collection system*, but it does not include a cost share of the *treatment plants* into which the wastewater is discharged. Most of Shoreline is subject to the King County capacity charge, which is paid by property owners directly to King County and is not collected by the City of Shoreline. Therefore, most of Shoreline is charged only the citywide GFC.

However, the City does collect one treatment-related development charge in a specific area. The Edmonds Treatment Facilities Charge is an additional charge that applies to the area that flows toward the Edmonds Wastewater Treatment Plant and not through a King County transmission line.

The area where the Edmonds Treatment Facilities Charge applies is traditionally referred to (with only approximate accuracy) as the “ULID #2” area. To make things a bit confusing, there is another area, Richmond Beach, that falls within the King County wastewater service boundaries but that physically flows toward the Edmonds WWTP under the terms of a “flow swap” agreement between King County and the City of Edmonds. Even though the Richmond Beach flows do end up in Edmonds, that area is still within the King County wastewater service area, so new development in Richmond Beach pays the King County capacity charge and does *not* pay the Edmonds Treatment Facilities Charge to the City. Development in the ULID #2 area pays the Edmonds Treatment Facilities Charge *and also* the citywide GFC.

The Edmonds Treatment Facilities Charge recovers a share of treatment capital costs, using the same methodology we described for the citywide GFC. By agreement, the City is charged 9.49% of the cost of the City of Edmonds’ treatment capital projects. The value of existing assets related to the Edmonds WWTP totals \$7.1 million including the cumulative interest. The forecasted capital projects total \$2.6 million, so the total cost basis for this charge is \$9.7 million.

Using a 20 year time horizon for growth, the total denominator for the Edmonds WWTP increment is 2,807 RCEs. This is based on an estimated 2,663 RCEs currently served (based on December 2021 data). Conservatively assuming twenty years of growth at 0.5% per year, this increases the denominator by 144 RCEs. **Exhibit 16** shows that after dividing the cost basis by the projected number of future RCEs, the Edmonds Treatment Facilities Charge is \$3,444 per RCE.

Exhibit 16: GFC Calculation – Edmonds Treatment Facilities Charge

Description	Amount
Existing Cost Basis	\$7,057,262
Future Cost Basis	<u>\$2,608,856</u>
Total Cost Basis	\$9,666,118
Future System Capacity	2,807 RCEs
Edmonds Treatment Facilities Charge per RCE	\$3,444

Definition of RCE

When new development occurs, the City reports it to King County, so the County can begin sending out bills for its capacity charge. The County reporting form contains information needed to define the number of RCEs for new development.

For the sake of consistency, the City has opted to follow the King County definition of an RCE for the purpose of calculating the GFC. The practice of connecting the City definition to the County definition avoids a situation where, for example, a given multi-family building might count as 3.6 RCEs for the County and 3.9 RCEs for the City.

In September 2020 King County adopted a new RCE definition to use with its capacity charges effective January 1, 2021. Consistent with the District’s policy of aligning with the County, the City has adopted this same policy. For reference, **Exhibit 17** outlines the RCE values.

Exhibit 17: Definition of Residential Customer Equivalents (RCEs)

Type of Development	Updated King County RCE Definition
Small Single Family (less than 1,500 net square feet)	0.81 RCE
Medium Single-Family (1,500-2,999 net square feet)	1.00 RCE
Large Single Family (3,000 net square feet or greater)	1.16 RCE
Detached Accessory Dwelling Unit	0.59 RCE
Attached Accessory Dwelling Unit	0.59 RCE
Multi-Unit Structures with 2-4 units	0.81 RCE per unit
Multi-Unit Structures with 5 or more units	0.63 RCE per unit
Microhousing Structures	0.35 RCE per unit
Senior Resident, Low-Income, and Special Purpose Housing	0.32 RCE per unit
Adult Family Homes and Student Dormitories	1.0 RCE per 20 fixture-units
Commercial with Standard Fixtures	1.0 RCE per 20 fixture-units
Commercial with Non-Standard Fixtures or Process Water (for example, fountains, spas, cooling towers, swimming pools, commercial laundry, car washes, commercial dishwashers, or industrial process water)	1.0 RCE per 20 fixture-units, plus 1.0 RCE per 187 gpd of projected process water, as self-reported by applicant.

The main observation from this table is that defining an RCE for the purpose of calculating a GFC is separate from defining an RCE for the purpose of calculating monthly service charges. When calculating the monthly service charges, the RCE definition for a commercial building can rely on water consumption, because the building has already been built and is consuming water. In contrast, an RCE for new development must be defined with reference to characteristics that are known *in advance* of construction. For calculating monthly service charges, all single-family residential homes are one RCE. For calculating a GFC, the square footage of the home makes a difference—a larger home may be more than 1 RCE, while a smaller home may be less.

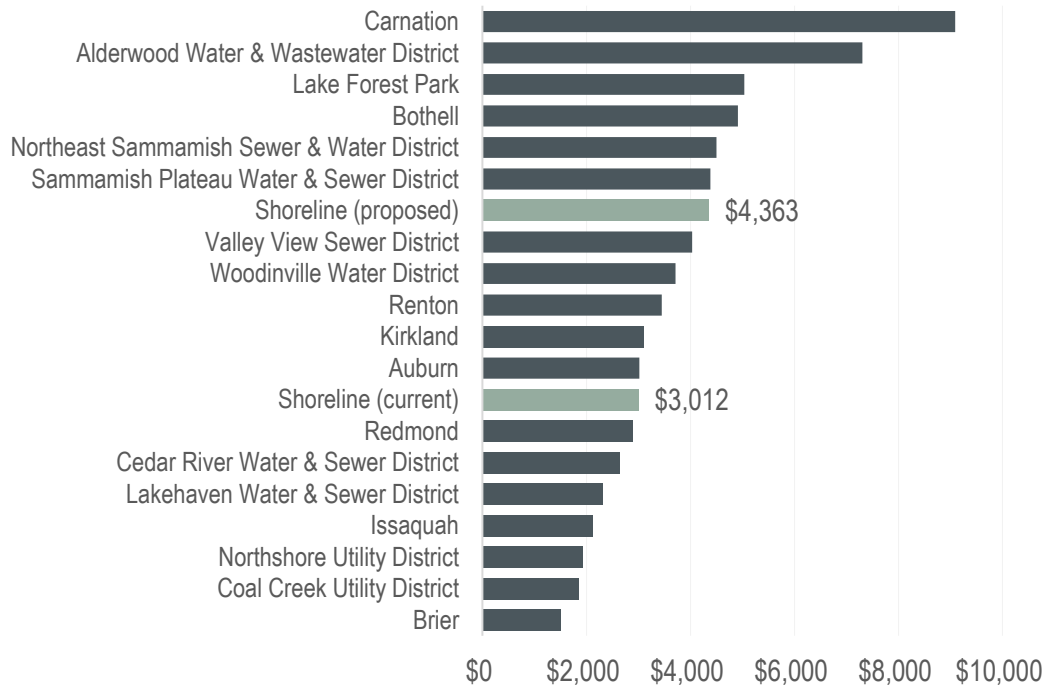
Summary

We recommend an updated citywide GFC of \$4,363 per RCE that would apply to all new development in the City, and an additional \$3,444 Edmonds Treatment Facilities Charge that would

apply to the area that flows toward the Edmonds Wastewater Treatment Plant and not through a King County transmission line.

A survey of GFCs from regional wastewater collection-only utilities is provided in **Exhibit 18**. All of these collection-only systems are served by King County Wastewater Treatment Division and therefore are assessed the King County capacity charge, payable over fifteen years as a monthly charge. Although the recommended citywide GFC would increase by \$1,351, the City's charge would still be in the middle third of those surveyed.

Exhibit 18: Single-Family Residential 2022 GFCs for Collection-Only Systems



Attachment D

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
2023 Min wage: \$15.74

June '20 cpi-U 284.055
 June '21 cpi-U 296.573
 Estimated % Change 5.52%
 100% of % Change: 5.52%

Estimated Mkt Adj: **7.76%**
 Effective: January 1, 2023

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after calculation.

Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
1									
2									
3									15.82 32,913
4									16.22 33,736
5								15.99 33,250	16.62 34,580
6							15.75 32,770	16.39 34,081	17.04 35,444
7							16.15 33,589	16.79 34,933	17.47 36,330
8						15.92 33,105	16.55 34,429	17.21 35,806	17.90 37,239
9					15.69 32,627	16.31 33,933	16.97 35,290	17.64 36,701	18.35 38,169
10					16.08 33,443	16.72 34,781	17.39 36,172	18.09 37,619	18.81 39,124

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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
11				15.85 32,961	16.48 34,279	17.14 35,650	17.83 37,076	18.54 38,559	19.28 40,102
12				16.24 33,785	16.89 35,136	17.57 36,542	18.27 38,003	19.00 39,523	19.76 41,104
13			15.98 33,244	16.65 34,629	17.31 36,015	18.01 37,455	18.73 38,953	19.48 40,512	20.26 42,132
14			16.38 34,075	17.06 35,495	17.75 36,915	18.46 38,392	19.20 39,927	19.96 41,524	20.76 43,185
15			16.79 34,927	17.49 36,383	18.19 37,838	18.92 39,351	19.68 40,925	20.46 42,562	21.28 44,265
16			17.21 35,800	17.93 37,292	18.65 38,784	19.39 40,335	20.17 41,949	20.97 43,626	21.81 45,372
17			17.64 36,695	18.38 38,224	19.11 39,753	19.88 41,344	20.67 42,997	21.50 44,717	22.36 46,506
18			18.08 37,613	18.84 39,180	19.59 40,747	20.37 42,377	21.19 44,072	22.04 45,835	22.92 47,668
19			18.54 38,553	19.31 40,159	20.08 41,766	20.88 43,437	21.72 45,174	22.59 46,981	23.49 48,860
20			19.00 39,517	19.79 41,163	20.58 42,810	21.41 44,522	22.26 46,303	23.15 48,155	24.08 50,082
21			19.47	20.28	21.10	21.94	22.82	23.73	24.68

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
			40,505	42,193	43,880	45,636	47,461	49,359	51,334
22			19.96	20.79	21.62	22.49	23.39	24.32	25.30
			41,518	43,247	44,977	46,776	48,647	50,593	52,617
23			20.46	21.31	22.16	23.05	23.97	24.93	25.93
			42,555	44,329	46,102	47,946	49,864	51,858	53,933
24			20.97	21.84	22.72	23.63	24.57	25.56	26.58
			43,619	45,437	47,254	49,144	51,110	53,155	55,281
25			21.50	22.39	23.29	24.22	25.19	26.19	27.24
			44,710	46,573	48,436	50,373	52,388	54,484	56,663
26			22.03	22.95	23.87	24.82	25.82	26.85	27.92
			45,828	47,737	49,647	51,632	53,698	55,846	58,079
27			22.58	23.52	24.47	25.44	26.46	27.52	28.62
			46,973	48,930	50,888	52,923	55,040	57,242	59,531
28			23.15	24.11	25.08	26.08	27.12	28.21	29.34
			48,148	50,154	52,160	54,246	56,416	58,673	61,020
29			23.73	24.72	25.70	26.73	27.80	28.91	30.07
			49,351	51,408	53,464	55,602	57,827	60,140	62,545
30			24.32	25.33	26.35	27.40	28.50	29.64	30.82
			50,585	52,693	54,800	56,992	59,272	61,643	64,109
31			24.93	25.97	27.01	28.09	29.21	30.38	31.59
			51,850	54,010	56,170	58,417	60,754	63,184	65,712

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
32			25.55 53,146	26.62 55,360	27.68 57,575	28.79 59,878	29.94 62,273	31.14 64,764	32.38 67,354
33			26.19 54,475	27.28 56,744	28.37 59,014	29.51 61,375	30.69 63,830	31.91 66,383	33.19 69,038
34	Administrative Assistant I WW Utility Customer Service Rep	Non-Exempt, Hourly Non-Exempt, Hourly	26.84 55,836	27.96 58,163	29.08 60,489	30.24 62,909	31.45 65,425	32.71 68,042	34.02 70,764
35			27.52 57,232	28.66 59,617	29.81 62,002	31.00 64,482	32.24 67,061	33.53 69,743	34.87 72,533
36	Administrative Assistant I WW Utility Customer Service Rep	Non-Exempt, Hourly Non-Exempt, Hourly	28.20 58,663	29.38 61,107	30.55 63,552	31.78 66,094	33.05 68,738	34.37 71,487	35.74 74,347
37	Finance Technician Recreation Specialist I WW Utility Accounting Technician	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	28.91 60,130	30.11 62,635	31.32 65,141	32.57 67,746	33.87 70,456	35.23 73,274	36.64 76,205
38	Administrative Assistant II Finance Technician WW Utility Accounting Technician	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	29.63 61,633	30.87 64,201	32.10 66,769	33.38 69,440	34.72 72,217	36.11 75,106	37.55 78,110
39			30.37 63,174	31.64 65,806	32.90 68,438	34.22 71,176	35.59 74,023	37.01 76,984	38.49 80,063
40	Administrative Assistant II Permit Technician Public Disclosure Specialist Recreation Specialist I	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	31.13 64,753	32.43 67,451	33.73 70,149	35.07 72,955	36.48 75,873	37.94 78,908	39.45 82,065

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				Step 1					Step 6
41	Permit Technician	Non-Exempt, Hourly	31.91	33.24	34.57	35.95	37.39	38.89	40.44
	Public Art Coordinator	Non-Exempt, Hourly	66,372	69,137	71,903	74,779	77,770	80,881	84,116
	Recreation Specialist II	Non-Exempt, Hourly							
	Senior Finance Technician	Non-Exempt, Hourly							
	Special Events Coordinator	Non-Exempt, Hourly							
42	Administrative Assistant III	Non-Exempt, Hourly	32.71	34.07	35.43	36.85	38.32	39.86	41.45
	Communication Specialist	Non-Exempt, Hourly	68,031	70,866	73,701	76,649	79,715	82,903	86,219
	Human Resources Technician	Non-Exempt, Hourly							
	Legal Assistant	Non-Exempt, Hourly							
	Public Disclosure Specialist	Non-Exempt, Hourly							
	Records Coordinator	Non-Exempt, Hourly							
	Senior Finance Technician	Non-Exempt, Hourly							
	Transportation Specialist	Non-Exempt, Hourly							
Surface Water Program Specialist	Non-Exempt, Hourly								
43	IT Specialist I	Non-Exempt, Hourly	33.53	34.92	36.32	37.77	39.28	40.85	42.49
	Environmental Program Specialist	Non-Exempt, Hourly	69,732	72,638	75,543	78,565	81,707	84,976	88,375
	Legal Assistant	Non-Exempt, Hourly							
	Web/Video Support Specialist	Non-Exempt, Hourly							
	Payroll Officer	Non-Exempt, Hourly							
	Purchasing Coordinator	Non-Exempt, Hourly							
44	Administrative Assistant III	Non-Exempt, Hourly	34.36	35.79	37.23	38.72	40.26	41.88	43.55
	Engineering Technician	Non-Exempt, Hourly	71,475	74,454	77,432	80,529	83,750	87,100	90,584
	Environmental Program Specialist	Non-Exempt, Hourly							
	Public Art Coordinator	Non-Exempt, Hourly							
	Records Coordinator	Non-Exempt, Hourly							
	Recreation Specialist II	Non-Exempt, Hourly							
	Special Events Coordinator	Non-Exempt, Hourly							
	Transportation and Grants Specialist	Non-Exempt, Hourly							

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				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
45	PRCS Rental & System Coordinator	Non-Exempt, Hourly	35.22	36.69	38.16	39.68	41.27	42.92	44.64
	Assistant Planner	EXEMPT, Annual	73,262	76,315	79,367	82,542	85,844	89,278	92,849
	CRT Representative	Non-Exempt, Hourly							
46	Assistant Planner	Non-Exempt, Hourly	36.10	37.61	39.11	40.68	42.30	43.99	45.75
	Communication Specialist	Non-Exempt, Hourly	75,094	78,223	81,352	84,606	87,990	91,510	95,170
	Deputy City Clerk	Non-Exempt, Hourly							
	GIS Technician	Non-Exempt, Hourly							
	IT Specialist	Non-Exempt, Hourly							
	Payroll Coordinator	Non-Exempt, Hourly							
	Procurement Coordinator	Non-Exempt, Hourly							
	Senior Surface Water Program Specialist	Non-Exempt, Hourly							
	Staff Accountant	EXEMPT, Annual							
Traffic Operations Specialist	Non-Exempt, Hourly								
47	Code Enforcement Officer	Non-Exempt, Hourly	37.01	38.55	40.09	41.69	43.36	45.09	46.90
	Construction Inspector	Non-Exempt, Hourly	76,971	80,178	83,385	86,721	90,190	93,797	97,549
	CRT Representative	Non-Exempt, Hourly							
	Executive Assistant to City Manager	EXEMPT, Annual							
	GIS Technician	Non-Exempt, Hourly							
	IT Specialist II	Non-Exempt, Hourly							
	Plans Examiner I	Non-Exempt, Hourly							
48	Accountant	EXEMPT, Annual	37.93	39.51	41.09	42.74	44.44	46.22	48.07
	Construction Inspector	Non-Exempt, Hourly	78,895	82,183	85,470	88,889	92,444	96,142	99,988
	Executive Assistant to City Manager	EXEMPT, Annual							
	Plans Examiner I	Non-Exempt, Hourly							
	PRCS Rental & System Coordinator	Non-Exempt, Hourly							
Surface Water Program Specialist	Non-Exempt, Hourly								
49	Associate Planner	EXEMPT, Annual	38.88	40.50	42.12	43.80	45.56	47.38	49.27

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
	Code Enforcement Officer Deputy City Clerk GIS Analyst IT Functional Analyst PRCS Supervisor I - Recreation	Non-Exempt, Hourly Non-Exempt, Hourly EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	80,868	84,237	87,607	91,111	94,756	98,546	102,488
50	Associate Planner Combination Inspector Diversity and Inclusion Coordinator Housing & Human Services Coordinator IT Functional Analyst Limited Term Community Support Specialist Limited Term Light Rail Project Coordinator Neighborhoods Coordinator Utility Operations Specialist WW Utility Specialist	EXEMPT, Annual Non-Exempt, Hourly EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual Non-Exempt, Hourly Non-Exempt, Hourly	39.85 82,890	41.51 86,343	43.17 89,797	44.90 93,389	46.69 97,124	48.56 101,009	50.50 105,050
51	B&O Tax Analyst Budget Analyst Emergency Management Coordinator GIS Analyst Grounds Maintenance Supervisor Housing & Human Services Coordinator IT Specialist III Management Analyst Plans Examiner II Neighborhoods Coordinator PRCS Supervisor I - Recreation Senior Accounting Analyst	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual Non-Exempt, Hourly EXEMPT, Annual Non-Exempt, Hourly EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	40.85 84,962	42.55 88,502	44.25 92,042	46.02 95,724	47.86 99,553	49.78 103,535	51.77 107,676
52	Grounds Maintenance Supervisor	EXEMPT, Annual	41.87	43.61	45.36	47.17	49.06	51.02	53.06

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
	IT Systems Analyst I Plans Examiner II Senior Surface Water Program Specialist	EXEMPT, Annual Non-Exempt, Hourly Non-Exempt, Hourly	87,086	90,714	94,343	98,117	102,041	106,123	110,368
53	B&O Tax Analyst Budget Analyst Communications Program Manager Environmental Services Program Manager Management Analyst PRCS Supervisor II - Recreation Senior Human Resources Analyst Web Systems Analyst	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	42.91 89,263	44.70 92,982	46.49 96,702	48.35 100,570	50.28 104,592	52.30 108,776	54.39 113,127
54	Code Enforcement and CRT Supervisor PW Maintenance Superintendent Senior Planner	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	43.99 91,495	45.82 95,307	47.65 99,119	49.56 103,084	51.54 107,207	53.60 111,496	55.75 115,955
55	CMO Management Analyst Code Enforcement and CRT Supervisor Engineer I - Capital Projects Engineer I - Development Review Engineer I - Surface Water Engineer I - Traffic Grants Administrator Plans Examiner III PRCS Supervisor II - Recreation Senior Human Resources Analyst Senior Management Analyst	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual Non-Exempt, Hourly EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	45.09 93,782	46.97 97,690	48.84 101,597	50.80 105,661	52.83 109,887	54.94 114,283	57.14 118,854
56	Diversity and Inclusion Coordinator IT Systems Analyst II Parks Superintendent Plans Examiner III	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual Non-Exempt, Hourly	46.21 96,126	48.14 100,132	50.07 104,137	52.07 108,302	54.15 112,635	56.32 117,140	58.57 121,826

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
	Senior Planner	EXEMPT, Annual							
57	Engineer I - Capital Projects	EXEMPT, Annual	47.37	49.34	51.32	53.37	55.51	57.73	60.03
	Engineer I - Development Review	EXEMPT, Annual	98,530	102,635	106,740	111,010	115,450	120,068	124,871
	Engineer I - Surface Water	EXEMPT, Annual							
	Engineer I - Traffic	EXEMPT, Annual							
	Engineer I - Wastewater	EXEMPT, Annual							
	Grants Administrator	EXEMPT, Annual							
	CMO Management Analyst	EXEMPT, Annual							
	Communications Program Manager	EXEMPT, Annual							
	Senior Accounting Analyst	EXEMPT, Annual							
	Senior Budget Analyst	EXEMPT, Annual							
	Senior Management Analyst	EXEMPT, Annual							
58	City Clerk	EXEMPT, Annual	48.55	50.58	52.60	54.70	56.89	59.17	61.54
	Environmental Services Program Manager	EXEMPT, Annual	100,993	105,201	109,409	113,785	118,337	123,070	127,993
	IT Projects Manager	EXEMPT, Annual							
	Network Administrator	EXEMPT, Annual							
59	Budget and Tax Manager	EXEMPT, Annual	49.77	51.84	53.92	56.07	58.31	60.65	63.07
	Engineer II - Capital Projects	EXEMPT, Annual	103,518	107,831	112,144	116,630	121,295	126,147	131,193
	Engineer II - Development Review	EXEMPT, Annual							
	Engineer II - Surface Water	EXEMPT, Annual							
	Engineer II - Traffic	EXEMPT, Annual							
	Engineer II - Wastewater	EXEMPT, Annual							
	Lynnwood Link Extension Light Rail Project Manager	EXEMPT, Annual							
	Parks Bond Project Manager	EXEMPT, Annual							
	Structural Plans Examiner	EXEMPT, Annual							
Wastewater Manager	EXEMPT, Annual								
60	City Clerk	EXEMPT, Annual	51.01	53.14	55.26	57.47	59.77	62.16	64.65
	Community Services Manager	EXEMPT, Annual	106,106	110,527	114,948	119,546	124,328	129,301	134,473

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
	IT Projects Manager IT Systems Analyst III Network Administrator Permit Services Manager Recreation Superintendent Parks Superintendent	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual							
61	Engineer II - Capital Projects Engineer II - Development Review Engineer II - Surface Water Engineer II - Traffic Engineer II - Wastewater Parks Superintendent Structural Plans Examiner	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	52.29 108,758	54.47 113,290	56.64 117,821	58.91 122,534	61.27 127,436	63.72 132,533	66.27 137,834
62	Engineer III - Lead Project Manager IT Supervisor Wastewater Manager	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	53.59 111,477	55.83 116,122	58.06 120,767	60.38 125,598	62.80 130,622	65.31 135,846	67.92 141,280
63	Building Official Economic Development Program Manager Engineer III - Lead Project Manager Intergovernmental / CMO Program Manager Permit Services Manager Planning Manager SW Utility Manager	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	54.93 114,264	57.22 119,025	59.51 123,786	61.89 128,738	64.37 133,887	66.94 139,243	69.62 144,812
64	Community Services Manager Finance Manager - Budget and Tax IT Supervisor Recreation and Cultural Services Superintendent	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	56.31 117,121	58.65 122,001	61.00 126,881	63.44 131,956	65.98 137,234	68.62 142,724	71.36 148,433
65	Assistant City Attorney	EXEMPT, Annual	57.72	60.12	62.53	65.03	67.63	70.33	73.15

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Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
	City Traffic Engineer Development Review and Construction Manager Economic Development Program Manager Engineering Manager Intergovernmental / CMO Program Manager Planning Manager SW Utility Manager Transportation Services Manager	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	120,049	125,051	130,053	135,255	140,665	146,292	152,143
66	Assistant City Attorney Building Official Finance Manager - Operations and Accounting	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	59.16 123,050	61.62 128,177	64.09 133,304	66.65 138,636	69.32 144,182	72.09 149,949	74.97 155,947
67	Information Technology Manager Engineering Manager Parks, Fleet and Facilities Manager Utility & Operations Manager	EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual EXEMPT, Annual	60.64 126,126	63.16 131,382	65.69 136,637	68.32 142,102	71.05 147,786	73.89 153,698	76.85 159,846
68			62.15 129,279	64.74 134,666	67.33 140,053	70.03 145,655	72.83 151,481	75.74 157,540	78.77 163,842

Attachment D

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
2023 Min wage: \$15.74

June '20 epi-U 284.055
 June '21 epi-U 296.573
 Estimated % Change 5.52%
 100% of % Change: 5.52%

Estimated Mkt Adj: **7.76%**
 Effective: January 1, 2023

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after calculation.

Range	Title	FLSA Status	Training Step 0	Min	Step 2	Step 3	Step 4	Step 5	Max
				Step 1					Step 6
69	City Engineer	EXEMPT, Annual	63.71	66.36	69.02	71.78	74.65	77.63	80.74
	Information Technology Manager	EXEMPT, Annual	132,511	138,033	143,554	149,296	155,268	161,479	167,938
	Utility & Operations Manager	EXEMPT, Annual							
70			65.30	68.02	70.74	73.57	76.51	79.57	82.76
			135,824	141,484	147,143	153,029	159,150	165,516	172,136
71	City Engineer	EXEMPT, Annual	66.93	69.72	72.51	75.41	78.43	81.56	84.83
			139,220	145,021	150,821	156,854	163,129	169,654	176,440
72			68.61	71.46	74.32	77.30	80.39	83.60	86.95
			142,700	148,646	154,592	160,776	167,207	173,895	180,851
73	Human Resource and Org. Development Director	EXEMPT, Annual	70.32	73.25	76.18	79.23	82.40	85.69	89.12
			146,268	152,362	158,457	164,795	171,387	178,242	185,372
74			72.08	75.08	78.09	81.21	84.46	87.84	91.35
			149,925	156,171	162,418	168,915	175,672	182,698	190,006
75	Administrative Services Director	EXEMPT, Annual	73.88	76.96	80.04	83.24	86.57	90.03	93.63
	Human Resource and Org. Development Director	EXEMPT, Annual	153,673	160,076	166,479	173,138	180,063	187,266	194,757
	Planning & Community Development Director	EXEMPT, Annual							
	Recreation, Cultural & Community Services Director	EXEMPT, Annual							
76	City Attorney	EXEMPT, Annual	75.73	78.88	82.04	85.32	88.73	92.28	95.97
	Public Works Director	EXEMPT, Annual	157,514	164,078	170,641	177,466	184,565	191,948	199,626
77	Administrative Services Director	EXEMPT, Annual	77.62	80.86	84.09	87.45	90.95	94.59	98.37
	Assistant City Manager	EXEMPT, Annual	161,452	168,180	174,907	181,903	189,179	196,746	204,616
	Planning & Community Development Director	EXEMPT, Annual							
	Recreation, Cultural & Community Services Director	EXEMPT, Annual							

Attachment D

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps
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Range	Title	FLSA Status	Training Step 0	Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
78	Public Works Director	EXEMPT, Annual	79.56	82.88	86.19	89.64	93.23	96.95	100.83
			165,489	172,384	179,279	186,451	193,909	201,665	209,732
79	City Attorney	EXEMPT, Annual	79.56	84.95	88.35	91.88	95.56	99.38	103.35
			169,626	176,694	183,761	191,112	198,756	206,707	214,975
80			79.56	87.07	90.56	94.18	97.94	101.86	105.94
			173,867	181,111	188,355	195,890	203,725	211,874	220,349
81	Assistant City Manager	EXEMPT, Annual	79.56	89.25	92.82	96.53	100.39	104.41	108.59
			178,213	185,639	193,064	200,787	208,818	217,171	225,858

City of Shoreline
Extra Help Range Placement Table
2023 Min wage: \$15.74

Estimated COLA: 7.76%
 Effective: January 1, 2023

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
1	Special Events Attendant Youth Outreach Leader	Non-Exempt, Hourly Non-Exempt, Hourly	\$15.74	\$16.94
2	Building Monitor	Non-Exempt, Hourly	\$15.95	\$17.30
3	Special Events Assistant Special Events Monitor Teen Program Leader Assistant	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	\$16.22	\$17.66
4	Records Clerk	Non-Exempt, Hourly	\$16.50	\$18.05
5	Undergraduate Intern	Non-Exempt, Hourly	\$16.77	\$18.43
6			\$17.07	\$18.81
7	Day Camp Leader	Non-Exempt, Hourly	\$17.35	\$19.22
8			\$17.64	\$19.62
9	CIT Camp Director Specialized Recreation Specialist	Non-Exempt, Hourly Non-Exempt, Hourly	\$17.95	\$20.04
10	Teen Program Leader Indoor Playground Attendant	Non-Exempt, Hourly	\$18.25	\$20.46
11			\$18.56	\$20.89
12			\$18.87	\$21.34
13	Front Desk Attendant		\$19.20	\$21.80
14	Camp Excel Specialist Assistant Camp Director	Non-Exempt, Hourly Non-Exempt, Hourly	\$19.54	\$22.25
15			\$19.86	\$22.74
16			\$20.19	\$23.22
17	Camp Director Out of School Time Program Director	Non-Exempt, Hourly Non-Exempt, Hourly	\$20.55	\$23.69
18			\$20.88	\$24.18
19			\$21.24	\$24.70

City of Shoreline
Extra Help Range Placement Table
2023 Min wage: \$15.74

Estimated COLA: 7.76%
Effective: January 1, 2023

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
20			\$21.61	\$25.22
21	Engineering Support	Non-Exempt, Hourly Non-Exempt, Hourly	\$21.97	\$25.74
22			\$22.34	\$26.28
23			\$22.72	\$26.82
24			\$23.09	\$27.39
25			\$23.49	\$27.96
26			\$23.89	\$28.57
27			\$24.30	\$29.16
28	Finance Assistant Permitting Assistant	Non-Exempt, Hourly	\$24.71	\$29.77
29			\$25.13	\$30.38
30	Grounds Maintenance Laborer Administrative Assistant Parks Maintenance Seasonal Laborer		\$25.55	\$31.02
31	Computer Support GIS Support	Non-Exempt, Hourly Non-Exempt, Hourly	\$25.97	\$31.58
32	PW Seasonal Laborer	Non-Exempt, Hourly	\$26.61	\$32.38
33		Non-Exempt, Hourly	\$27.28	\$33.18
34		Non-Exempt, Hourly	\$27.95	\$34.02
35	CMO Fellowship	Non-Exempt, Hourly	\$28.66	\$34.86
36	Facilities Maintenance	Non-Exempt, Hourly	\$29.38	\$35.73
37			\$30.12	\$36.65
38			\$30.86	\$37.54

City of Shoreline
Extra Help Range Placement Table
2023 Min wage: \$15.74

Estimated COLA: 7.76%
 Effective: January 1, 2023

Range	Title	FLSA Status	Pay Band	
			Minimum	Maximum
39			\$31.64	\$38.49
40			\$32.42	\$39.44
41			\$33.22	\$40.44
42			\$34.06	\$41.44
43			\$34.93	\$42.49
44			\$35.79	\$43.55
45			\$36.69	\$44.64
46	Videographer	Non-Exempt, Hourly	\$37.62	\$45.75
	Expert Professional	Non-Exempt, Hourly	\$15.74	\$45.75
	Inspector	Non-Exempt, Hourly		
	Instructor	Non-Exempt, Hourly		

Table Maintenance: The 2023 Extra Help table has been structured to blend in substantial change in WA State minimum wage occurring in 2023. In 2023, the minimum wage will be \$15.47. In 2023, apply a COLA to the extra help rates on the same basis as the regular rates. Then, in 2023, if any rates fall below \$15.47 adjust them to \$15.47. From then on, apply a COLA as usual and if any rates fall below WA State Minimum Wage, adjust them to the WA State Minimum Wage.

Approval of Position Placement within the Table: Human Resources recommends and the City Manager approves placement of a position within the pay table.

Approval of the Table Rates: The City Manager recommends and the City Council approves the table rates when adopting the budget.

Attachment D

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

June '20 cpi-U
 June '21 cpi-U
 CPI-U 1%min - 4%max:

281.055 CPI-U % Chg.
 296.573 **5.52%**
 4.00%

Adjustment:
 Effective:

7.76%
 January 1, 2023

2023 Min wage: \$15.74

2022: 4.00%

The hourly rates represented here have been rounded to 2 decimal points and annual rates to the nearest dollar. Pay is calculated using 5 decimal points for accuracy and rounded after calculation.

Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
1								
2								
3								
4								15.99
5								16.39
6							16.15	16.79
7							16.55	17.21
8						16.31	16.97	17.65
9					16.08	16.72	17.39	18.09
10					16.48	17.14	17.83	18.54
11				16.24	16.89	17.57	18.27	19.00
12			16.01	16.65	17.32	18.01	18.73	19.48
13			16.41	17.07	17.75	18.46	19.20	19.96
14			16.82	17.49	18.19	18.92	19.68	20.46
15			17.24	17.93	18.65	19.39	20.17	20.97

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City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

June '20 cpi-U 284.055 CPI-U % Chg.
 June '21 cpi-U 296.573 **5.52%**
 CPI-U 1%min - 4%max: 4.00%

Adjustment: **7.76%**
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Range	Title	FLSA Status		Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
16				17.67	18.38	19.11	19.88	20.67	21.50
17				18.11	18.84	19.59	20.37	21.19	22.04
18				18.57	19.31	20.08	20.88	21.72	22.59
19				19.03	19.79	20.58	21.41	22.26	23.15
20				19.51	20.29	21.10	21.94	22.82	23.73
21				19.99	20.79	21.62	22.49	23.39	24.32
22				20.49	21.31	22.16	23.05	23.97	24.93
23				21.00	21.85	22.72	23.63	24.57	25.56
24				21.53	22.39	23.29	24.22	25.19	26.19
25				22.07	22.95	23.87	24.82	25.82	26.85
26				22.62	23.52	24.47	25.44	26.46	27.52
27				23.19	24.11	25.08	26.08	27.12	28.21
28				23.77	24.72	25.70	26.73	27.80	28.91
29				24.36	25.33	26.35	27.40	28.50	29.64
30				24.97	25.97	27.01	28.09	29.21	30.38

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City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

June '20 cpi-U
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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
31			25.59	26.62	27.68	28.79	29.94	31.14
32			26.23	27.28	28.37	29.51	30.69	31.92
33			26.89	27.96	29.08	30.25	31.46	32.71
34			27.56	28.66	29.81	31.00	32.24	33.53
35			28.25	29.38	30.55	31.78	33.05	34.37
36	Grounds Maintenance Worker I Parks Maintenance Worker I PW Maintenance Worker I	Non-Exempt, Hourly Non-Exempt, Hourly	28.96	30.11	31.32	32.57	33.87	35.23
37	WW Utility Maintenance Worker I	Non-Exempt, Hourly	29.68	30.87	32.10	33.39	34.72	36.11
38	Facilities Maintenance Worker I	Non-Exempt, Hourly	30.42	31.64	32.90	34.22	35.59	37.01
39			31.18	32.43	33.73	35.08	36.48	37.94
40	Grounds Maintenance Worker II Parks Maintenance Worker II PW Maintenance Worker II	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	31.96	33.24	34.57	35.95	37.39	38.89
41	WW Utility Maintenance Worker II	Non-Exempt, Hourly	32.76	34.07	35.43	36.85	38.33	39.86
42	Facilities Maintenance Worker II	Non-Exempt, Hourly	33.58	34.92	36.32	37.77	39.28	40.85
43			34.42	35.80	37.23	38.72	40.27	41.88
44			35.28	36.69	38.16	39.68	41.27	42.92

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City of Shoreline
Range Placement Table
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Range	Title	FLSA Status	Min					Max
			Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
45			36.16	37.61	39.11	40.68	42.30	44.00
46	Senior Grounds Maintenance Worker Senior Facilities Maintenance Worker Senior Parks Maintenance Worker-General Maintenance Senior PW Maintenance Worker	Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly Non-Exempt, Hourly	37.07	38.55	40.09	41.69	43.36	45.10
47	Senior WW Utility Maintenance Worker	Non-Exempt, Hourly	37.99	39.51	41.09	42.74	44.45	46.22
48	Senior Parks Maintenance Worker-Urban Forestry	Non-Exempt, Hourly	38.94	40.50	42.12	43.80	45.56	47.38
49			39.92	41.51	43.17	44.90	46.70	48.56
50			40.91	42.55	44.25	46.02	47.86	49.78
51			41.94	43.61	45.36	47.17	49.06	51.02
52			42.98	44.70	46.49	48.35	50.29	52.30
53			44.06	45.82	47.65	49.56	51.54	53.60
54			45.16	46.97	48.85	50.80	52.83	54.94
55			46.29	48.14	50.07	52.07	54.15	56.32
56			47.45	49.34	51.32	53.37	55.51	57.73
57			48.63	50.58	52.60	54.71	56.89	59.17
58			49.85	51.84	53.92	56.07	58.32	60.65

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Range Placement Table
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 June '21 cpi-U 296.573 **5.52%**
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Range	Title	FLSA Status		Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
59				51.09	53.14	55.26	57.47	59.77	62.16

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Range	Title	FLSA Status		Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
60				52.37	54.47	56.65	58.91	61.27	63.72
61				53.68	55.83	58.06	60.38	62.80	65.31
62				55.02	57.22	59.51	61.89	64.37	66.94
63				56.40	58.66	61.00	63.44	65.98	68.62
64				57.81	60.12	62.53	65.03	67.63	70.33
65				59.25	61.62	64.09	66.65	69.32	72.09
66				60.74	63.17	65.69	68.32	71.05	73.89
67				62.25	64.74	67.33	70.03	72.83	75.74
68				63.81	66.36	69.02	71.78	74.65	77.64
69				65.41	68.02	70.74	73.57	76.52	79.58
70				67.04	69.72	72.51	75.41	78.43	81.57
71				68.72	71.47	74.32	77.30	80.39	83.60
72				70.44	73.25	76.18	79.23	82.40	85.70
73				72.20	75.08	78.09	81.21	84.46	87.84
74				74.00	76.96	80.04	83.24	86.57	90.03

City of Shoreline
Range Placement Table
2.5% Between Ranges; 4% Between Steps

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 June '21 cpi-U 296.573 **5.52%**
 CPI-U 1%min - 4%max: 4.00%

Adjustment: 7.76%
Effective: January 1, 2023

2023 Min wage: \$15.74

2022: 4.00%

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Range	Title	FLSA Status		Min					Max
				Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
75				75.85	78.88	82.04	85.32	88.73	92.28
76				77.75	80.86	84.09	87.45	90.95	94.59
77				79.69	82.88	86.19	89.64	93.23	96.96

Council Questions Matrix Status Summary – as of 10/28/2022

Questions Answered since 10/20/2022 are bolded on the table below with links to the corresponding answer.

Reference Number	Who Asked the Question	Question Posed	Status
PB-1	Deputy Mayor Robertson	Is there a way to prevent a big revenue spike in 2023 related to levy collection?	Answered
PB-2	CM Mork	Is there funding for the Climate Action Plan?	Answered
PB-3	Mayor Scully	Do we need to consider additional permit staffing in PCD?	Answered
PB-4	Mayor Scully	Should we implement a new permitting educational campaign?	Answered
PB-5	Mayor Scully	What are our options for handling capacity in the jail?	Answered
PB-6	CM Roberts	What current permitting education work is being done?	Answered
PB-7	CM Pobee	Explanation of RCCS metrics related to youth camps	Answered
PB-8	CM Mork	How many grants does the City receive?	Answered
PB-9	CM Roberts	How much has PCD expended in staffing contingency?	Answered
PB-10	CM Pobee	Why are facility revenues falling?	Answered
PB-11	<i>Staff Clarifications</i>	Re: 10/17 Presentation	Answered
PB-12	Mayor Scully	What is the progress on the Surface Water Master Plan?	Answered (Pg. 17)
PB-13	CM Roberts	Will there be enough revenues to cover our planned sidewalk projects?	Answered (Pg. 21)
PB-14	CM Roberts	How much would a turf field at Shoreview Park cost?	Answered (Pg. 22)
PB-15	CM Pobee	How do Wastewater financial/reserve policies differ from other funds?	Answered (Pg. 23)

Item/Issue: **PB-1. Deputy Mayor Robertson asked if there is a way to prevent a big revenue spike in 2023 related to levy collection.**

Question: Deputy Mayor Robertson asked if there is a way to prevent a big revenue spike in 2023 from levy collection to more closely align annual revenues collected with expenditures made in a given year and create a more manageable financial impact to the community.

Department: Administrative Services

Final Answer: The challenge is that by State law you can only reset the levy rate in the first year and then must have an escalator for future years. We discussed with Council setting an initial lower rate and then having a higher escalator in future years (which would have to be higher than inflation). Part of the discussion regarding that option was that it is harder for people to understand an arbitrary % (which would be something different than CPI). The goal when setting the first year rate is to try to set it so that it balances over the six year period recognizing that costs are forecasted to grow faster than CPI. This was the rationale for setting the maximum rate at \$1.39. Also, it is important to note that \$1.39 is maximum rate that Council can set for 2023. Should the Assessed Valuation come in higher than projected in July, Council may choose to set the rate for 2023 at a lower level. However future year levy increases will be tied to the CPI-U index.

Item/Issue: PB-2. Councilmember Mork asked about the funding for the Climate Action Plan

Question: Councilmember Mork asked if funding for the Climate Action Plan (CAP) is included in the proposed biennial budget.

Department: Recreation, Community and Cultural Services

Final Answer: Yes. Staff have programmed \$247,601 in the Environmental Services 2023-2024 base budget specifically for CAP implementation activities. There is also funding included in the proposed 23-24 budget for specific CAP implementation activities in other departments (\$209,000 for mobility hubs study, \$75,000 for high-activity areas porosity study, among others). There will be additional budget needs for full implementation of the CAP, and staff anticipate the availability of significant state and federal funding for actions related to building electrification, electric vehicles, and urban forestry. These include both consumer-direct tax credits/rebates and grant funding.

Item/Issue: PB-3. Mayor Scully asked about permit staffing needs within PCD.

Question: Mayor Scully asked about whether we need to consider additional staffing for permitting.

Department: Planning and Community Development

Final Answer: The six new staff positions approved in July 2022 are intended to return level of service to our annual published permit processing target turn-around times at a minimum. The possibility of requesting additional permitting staff as part of the 2023-2024 budget process was mentioned in the July 25, 2022 Staff Report. Of course, more staff resources devoted to permit review and processing would reduce permit turnaround times, which would better meet customer expectations.

The primary consideration in recommending to Council that additional permitting and inspection staff be hired is whether current development activity levels will sustain themselves over the next few years. There are a couple of factors that, at present, give pause to being able to confidently recommend to Council that the permit revenues will deliver enough funds to meet cost recovery goals if we hire additional permitting staff in 2023. These factors are: 1) the potential impact of continued inflation in the economy, more specifically related to financial and construction sectors; and 2) the ability of local utilities to upgrade infrastructure to support redevelopment within timelines needed by developers and/or the ability of developers to afford to offset costs or fully fund required utility upgrades to support development. We are also still in the process of filling the six positions that were previously authorized and so we need to determine how that new level of staffing is helping us meet our permit issuance targets.

Staff recommend that we revisit this question during the mid-biennium review in 2023. By then we may be able to determine if the six new permitting staff hired in 2022 provide enough resources to improve permit turn-around times to better align with customer expectations. We will have a better understanding of the economy and a path forward regarding utility improvements to support planned growth.

Item/Issue: PB-4. Mayor Scully asked about whether we should embark on a permitting educational campaign.

Question: Mayor Scully asked if we should consider funding in the budget for an educational campaign to help residents understand permitting requirements.

Department: Planning and Community Development

Final Answer: Information sharing and education about topics like permitting is always a good idea. The city's *Currents* newsletter is our best method to reach the greater population of Shoreline. We have used this method previously including permitting requirements for tree removal. Here are the most recent articles related to permitting in a quick review of *Currents*:

- Tree regulations, May 2022 pg 1 - <https://www.shorelinewa.gov/home/showpublisheddocument/55221/637868243748930000>
- City Government 101, Planning and Building, June 2019, pg 13: <https://www.shorelinewa.gov/home/showpublisheddocument/43974/636947310632770000>

We had planned a “Residential Permitting 101” for our 2022 summer *Currents* edition, but it was delayed due to workload for our permitting staff.

We are also already doing other educational outreach regarding permitting requirements as described in the response to PB-6 in the following pages. PCD, CRT and the Communications division do not have the capacity to launch a larger campaign within the current work plan.

Item/Issue: PB-5. Mayor Scully was asked about the options available for handling capacity needs at the jail.

Question: Mayor Scully asked about what of the five jails are accepting clients and what the cost is for each for using their services.

Department: City Manager's Office

Final Answer: The jail rate landscape attachment (*seen below and in following pages*) has the latest list of jails that have been reviewed for 1) if they are accepting city contracts, 2) current rate, 3) if they participate in the jail train (if not, Shoreline officers would need to transport them), and 4) their distance in miles from Shoreline.

Jail Rate Landscape

Jail	Contracts	2023 Rates	Jail Chain	Notes	Distance
SCORE	Yes – Current Contract	\$138.43 guaranteed beds \$199 non- guaranteed beds \$50 booking fee	No		26 miles
King County Jail	Yes – Current Contract	\$256.90 daily bed rate \$262.25 booking fee	Yes		11 miles
Yakima Jail	No – Contract will not be renewed for 2023	2022 Rate: \$87.55 Projected 2023 Rate: \$95.87	Yes		153 miles
Kirkland City Jail	Yes	\$140 daily bed rate \$0 booking fee	Does not participate in jail transportation chain. Kirkland responsible for transportation.	Space opening up January 2023	13 miles
Issaquah Jail	Yes	\$110 guaranteed beds \$140 non- guaranteed beds \$0 booking fee	Does not participate in jail transportation chain. Issaquah responsible for transportation	Example Interagency Agreement for more details	28 miles

Jail	Contracts	2023 Rates	Jail Chain	Notes	Distance
Kittitas County Jail	Yes	\$73.33/ day	Shoreline responsible for transporting inmates to and from custody between Shoreline and Kittitas County Jail	For individuals that can't share a room \$139/ day	118 miles
Benton County Jail	Yes	\$120 approx. \$170 approx. for mental health services	Participates in King County jail chain (meets halfway at Ellensburg)		220 miles
Klickitat County Jail	Yes	\$130/ day	Does not participate in jail chain. Klickitat does own transport.	No onsite medical, has virtual court, 49 beds. Rates are preliminary and need to be further discussed	222 miles
Snohomish County Jail	No	----		Not currently accepting contracts due to staffing shortage	18 miles
Marysville Jail	No	----		Currently not contracting but will in the future	24 miles
Monroe Correctional Complex	No	----			21 miles
Kent Corrections Facility	No	----			32 miles
Pierce County Jail	No	----			45 miles
Whatcom County Jail	No	----			81 miles
Chelan County Jail	No	----			135 miles
Grant County Jail	No	----			182 miles

Jail	Contracts	2023 Rates	Jail Chain	Notes	Distance
Skagit County Community Justice Center	No	----			49 miles

Item/Issue: PB-6. Councilmember Roberts asked about current permitting education work.

Question: Mayor Scully and Councilmember Roberts asked about what the current initiatives are related to educating the public about permitting requirements for in Shoreline.

Department: Planning and Community Development

Final Answer: The City has published articles in *Currents* over the years related to permitting. Two of the most recent examples include:

- Tree regulations, May 2022 (pg 1)
- <https://www.shorelinewa.gov/home/showpublisheddocument/55221/637868243748930000>
- City Government 101, Planning and Building, June 2019 (pg 13): <https://www.shorelinewa.gov/home/showpublisheddocument/43974/636947310632770000>

We had a "Residential Permitting 101" article planned for this year's summer issue but pushed it back due to the staffing level on the permitting team at that time. This is something that could easily be pursued in an upcoming issue. *Currents* is a very effective way to communicate information with Shoreline residents.

Since 2010, PCD has annually hosted multiple "Home Improvement Workshops" after hours, offering free consultation meetings with residents on "how to permit" their home improvement projects. Attendees can also meet with building industry services at the vendor fair to get information on home improvement projects. Several ads for the Home Improvement Workshops run every year in *Currents* and on the city website. These are very well attended events that provide one-on-one consultation in a relaxed atmosphere.

Staff also have been invited to speak to local and regional realtor groups about permitting requirements in Shoreline. The main purpose of these presentations has been to 1) educate real estate professionals about local permitting and land use laws so they can provide better advice to their clients and 2) create a relationship between City staff and local real estate professionals so that they know who to call if they or their clients have any questions.

Permitting is also a topic that is covered as part of the Citywise program.

The City's website for PCD has numerous permit checklists and handouts regarding permitting to help educate homeowners such as:

- Accessory Dwelling Unit
- Accessory Structures
- Construction Permit Frequently Asked Questions
- Electrical Permit Information
- Fences
- Garage Conversion

- Home Business/Occupations
- Mechanical Permits
- Outdoor Lighting
- Permit Exemptions
- Plan Samples
- Reroofing
- Stairway - Residential
- Surface Water Drainage
- Tree Regulation for Private Property

We offer drop in, phone in, virtual and email consultation every day to anyone who has questions or needs permitting assistance.

PCD staff have also partnered with local teachers to introduce kids to zoning, permitting and planning, such as at Evergreen School and Shorewood High School.

Finally, PCD Staff are invited to various neighborhood association meetings to present on a variety of topics including permitting. For example, staff have been invited to association meetings to discuss tree regulations.

Item/Issue: PB-7. Councilmember Pobee asked about RCCS metrics.

Question: Councilmember Pobee asked about the chart on page 157 of the proposed budget, asking for an explanation for why there are 100 youth camps projected for 2023 and double that for 2024

Department: Recreation, Community and Cultural Services

Final Answer: This metric refers to contracted youth classes such as ballet and other activities but does not address *summer camps* specifically. Class offerings are still in the process of returning to pre-pandemic levels and have been complicated by challenges in recruiting class instructors. 2022 saw an increase in classes over 2021 but these numbers are still very low compared to 2019. Staff anticipate a significant bump in our class offerings in 2023 and a continued upward trend into 2024.

Item/Issue: PB-8. Councilmember Mork asked about grants the City receives.

Question: Councilmember Mork asked for the number of grants the City receives each year and what the dollar value of these grants are.

Department: Administrative Services

Final Answer: The following table summarizes the number, type and amount of grants received from 2018-2021.

Type of Grant	2018	2019	2020	2021
Federal – Direct	1 grant Revenue received: \$57,426.80	1 grant Revenue received: \$186,225.73	1 grant Revenue received: \$5,042.7	1 grant Revenue received: \$7,537,845.8
Federal – Indirect	12 grants Revenue received: \$1,105,778.89	14 grants Revenue received: \$2,227,430.31	14 grants Revenue received: \$5,889,546.62	14 grants Revenue received: \$9,239,219.29
State	5 grants Revenue received: \$321,275.18	6 grants Revenue received: \$288,559.53	10 grants Revenue received: \$3,527,814.08	10 grants Revenue received: \$1,531,707.03
Total Grants with activity each year	18 grants	21 grants	25 grants	25 grants
Total Dollars Received	\$1,484,480.87	\$2,702,215.57	\$9,422,403.4	\$18,308,772.12

Additionally, the following article related to grant awards was published in the September 2022 edition of *Currents*:

Stretching Shoreline taxpayer money with grants

ACCORDING TO the latest census update, Shoreline’s population has topped 60,000, and we can expect the figure to keep trending upward as new urban neighborhoods spring up around our two light rail stations. It is exciting to think of how these new communities will help support the region’s efforts to address the housing crisis by bringing thousands of new units online, including hundreds of affordable ones, as well as advance our fight against climate change through stricter green building codes and by making cars less necessary for many households. But at the same time, this growth poses a challenge for the City. As a medium-sized city, how do we build the infrastructure necessary to support this growth? Much of it comes from the new developments themselves through taxes and transportation impact fees. But we also work to bring Shoreline taxpayer money back to Shoreline through regional, state, and federal grants. Long-time Shoreline residents might remember the multi-year effort to rebuild the Aurora Avenue corridor, which relied on dozens of regional, state, and federal grants to carry that project through to completion. More recently, success in securing grant funding for the proposed 148th Street Non-Motorized Bridge illustrates

this critical strategy. With a price tag of nearly \$38 million, this bridge will cross I-5 at N 148th Street. It will connect the growing neighborhood on the west side of I-5 directly to the light rail station, bringing 70+ acres of the new community into walking distance of the region's multi-billion-dollar mass transit system. Prior to 2022, the City had already raised approximately \$11 million dollars, from partners such as Sound Transit and King County, as well as the federal government. This year, Shoreline has secured \$5.4 million more in federal dollars, as well as \$7 million in state dollars from the latest statewide transportation package—Move Ahead Washington. More work remains, but the City continues to explore every possible partnership for this important community investment. Will there be Shoreline dollars invested in the project as well? Yes. However, Shoreline's ultimate contribution will be far smaller than the grant funding already in place. The City is leaving no stone unturned in its effort to stretch local dollars as far as they can go by using grant funds to bring state and federal taxes back to Shoreline. Grant funding provided approximately 89% of funding for the Aurora Corridor Project. Grant funds have helped renovate Richmond Beach Saltwater Park, construct the Interurban Trail, and buy the South Woods property. Since 2004, the City has received over \$160 million in federal, state, and local grant funding. To learn more about the 148th bridge, see drawings and dive into financial details, go to: shorelinewa.gov/148thbridge.

Item/Issue: PB-9. Councilmember Roberts asked about contingency spending in PCD.

Question: Councilmember Roberts wanted to know how much contingency spending PCD has had to expend for supplemental staffing needs within the department.

Department: Planning and Community Development

Final Answer: This response answers the question of how much has been spent on on-call plan review, zoning review, and development review and permit processing/services extra help expenses *in the last five years*.

PCD Total	\$777,290.66
PW Total	\$532,870.19
5 Year total On Call	\$1,310,160.85

It might be of interest to know how much has been paid by applicants during this same five-year period for *expedited and accelerated review* in addition to the standard permit fees collected: **\$554,853.35**. It is important to remember that some projects are expedited under the City's incentive programs for Deep Green construction and certain levels of affordable housing for no additional fees. Also, the \$1.3 million in on call and extra help expenses over the last five years includes some extra help and consultant support for standard reviews that were not expedited or accelerated but were required due to staffing shortages or permit backlog.

Item/Issue: PB-10. Councilmember Pobee asked about facility revenue decreases.

Question: Councilmember Pobee asked about the reason for why facility revenues are decreasing, per the chart on 168 of the proposed budget.

Department: Administrative Services

Final Answer: The actual revenues in 2019-2020 included temporary FEMA funding related to the pandemic as well as insurance recoveries. Our 2023-2024 budget is based on projected ongoing revenues and we are not projected to receive any additional FEMA funding.

Item/Issue: PB-11. Staff Clarifications from October 17th, 2022 Department Presentations

Question: Following the presentation, staff have a few clarifications they would like Council to know.

Department: Recreation, Community and Cultural Services, Planning and Community Development, and Administrative Services

Final Answer:

RCCS

During the presentation staff noted that the one-time investment for the senior center would increase the social worker position to full-time. That is not accurate. The investment will provide for a part-time social worker for the Senior Center for the biennium. They are seeking ongoing funding to support this important position.

PCD

Light Rail Sub Area Planned Action Update (\$400,000) was accidentally omitted from the PCD slide relating to one-time investments. It is included in the Proposed Budget on page 212. Please notes that staff are evaluating the best method to staff this important project. If staff determine that additional staffing is needed to deliver this project within Council's desired timeline, we will return with a staffing amendment in early 2023.

ASD

During the presentation and in the proposed budget we discuss the extra help conversion of a Videographer- Web Technician to be included if the Levy Lid Lift is approved by voters. Staff has decided that a more appropriate title is Video/Web Support Specialist. You will see this title in the proposed Salary table on November 7th.

Item/Issue: PB-12. Mayor Scully asked about Progress on the Surface Water Master Plan

Question: Mayor Scully asked about what progress the City has made on implementing the Surface Water Master Plan.

Department: Public Works

Final Answer:

As of October 2022, implementation of the 2018 Surface Water Master Plan (SWMP) is generally progressing **on track as planned**. A detailed summary of all programs and projects proposed under the proactive management strategy of the SWMP can be found below.

The most recent Surface Water Master Plan (SWMP) was completed in 2018. In August 2017, City Council had directed staff to proceed with the “proactive” management strategy.

As of October 2022, overall progress made towards implementing the 2018 SWMP since it was finalized can be best summarized in terms of providing a current status for each of the programs and projects as listed in the Recommendations for Implementation section within the 2018 SWMP’s Executive Summary.

PROGRAMS:

The proactive management strategy included 24 Surface Water Utility programs: 9 existing programs, 9 enhanced programs, and 6 new programs. New and enhanced programs were proposed to meet emerging needs for the NPDES Permit, implement and improve Utility best management practices, and reduce existing program backlogs. Table 1 below (based on Table ES-4 from the Master Plan document) presents a summary on progress and status for the proactive management strategy by program category.

In general, existing, enhanced, and new programs have been implemented as planned in the Surface Water Master Plan, meeting key requirements such as NPDES Permit Compliance and achieving targeted Levels of Service and Performance Measures. Successful delivery of programs as planned has occurred despite extensive staffing turnover within the utility and COVID-19 pandemic impacts starting in 2020.

Three exceptions to the SWMP-recommended programs being implemented as planned are:

- **Floodplain Management** – not applicable after responsibility transferred to PCD in 2019
- **Stormwater Permit** – not implemented as planned but SW staff have led multiple process improvements to ensure better performance of the existing City permitting system for key stormwater issues.
- **Asset Management** - not fully implemented as planned due to organizational and staffing resource limitations related to proposed organization-wide and other large-scale changes; however, SW staff have continued to improve and refine asset management practices within utility operations.

Table 1. Implemented Program Summary – Late 2022 Update

Category	Program	Existing, Enhanced, or New	Planned Start Year for New or Enhanced	Current Status (October 2022)
Operation	NPDES Compliance	Enhanced	2020	On track as planned (enhanced)
	Floodplain Management	Existing	-	N/A - no longer within Surface Water
	Administration and Management	Existing	-	On track (no changes)
	Drainage Assessment	Enhanced	2018	On track as planned (enhanced)
	Water Quality Monitoring	Enhanced	2020	On track as planned (enhanced)
	System Inspection	Enhanced	2018	On track as planned (enhanced)
	Condition Assessment	Enhanced	2018	On track as planned (enhanced)
	Private System Inspection	Enhanced	2019	On track as planned (enhanced)
	Stormwater Permit	New	2019	On track, but not as planned. New stormwater permit was not authorized, but improvements to existing processes implemented
	Asset Management	Enhanced	2018	Partially on track as planned: operational uses of AM within SW are improved, but larger-scale proposed changes did not advance due to organizational and staffing resource challenges
Maintenance	Street Sweeping	Existing	-	On track (no changes)
	System Maintenance	Existing	-	On track (no changes)
	Small Repairs	Existing	-	On track (no changes)
	SW Pipe Replacement	Enhanced	2019	On track as planned (enhanced)
	Surface Water Small Projects	Enhanced	2018	On track as planned (enhanced)
	Catch Basin R&R	New	2018	On track as planned (new)
	LID Maintenance	New	2018	On track as planned (new)
	Pump Station Maintenance	New	2018	On track as planned (new)
Public involvement	Utility Crossing Removal	New	2018	On track as planned (new)
	Soak-It-Up Rebate	Existing	-	On track (no changes)
	Adopt-a-Drain	Existing	-	On track (no changes)
	Local Source Control	Existing	-	On track (no changes)
	Water Quality Public Outreach	Existing	-	On track (no changes)
Business Inspection Source Control	New	2023	On track as planned (new) - program starts in 2023	

PROJECTS:

The proactive management strategy included 25 Capital Improvement Plan (CIP) projects, which can be further divided into 21 construction projects and 4 studies or plans. Table 2 below (based on Table ES-5 from the Master Plan document) presents a summary on progress and status for the proactive management strategy by CIP project category.

In general, CIP projects have been implemented as planned in the Surface Water Master Plan. CIP projects often evolve over time, so considering a project successfully implemented as planned should account for such project changes.

The City’s CIP is updated biennially, affording staff opportunities to review previous planning recommendations and make updates and changes as needed. Some notable changes made via the City’s CIP processes to the SW CIP project planning done under the 2018 SWMP include:

- Re-sequencing and re-scheduling of some projects if the 2018 SWMP had recommended lengthy time gaps between project phases, including between pre-design and design and/or design and construction. Staff review of this approach found it to be inefficient and potentially problematic. Accordingly, many projects which the 2018 SWMP may have recommended to be advanced only through pre-design or design have been advanced further than originally planned.
- Rolling smaller CIP projects into the SW Small Projects program for delivery to eliminate inefficiency as standalone projects.
- Combining similar projects for greater efficiency, such as the Heron Creek Culvert Crossing at Springdale Ct. project and the NW Springdale Ct. NW and Ridgefield Rd. Drainage Improvements project.
- Implementing surface water projects as combined with sidewalk projects, such as for the Lack of System and Ponding on 20th Ave. NW project, which was combined with the 20th Avenue NW New Sidewalk Project.
- Storm Creek Erosion Management Study transitioned into the Storm Creek Erosion Repair Project after a settlement agreement was executed to form a public-private partnership and grant funding was obtained.
- The Utility added a new CIP project in 2021 that had not been recommended by the 2018 SWMP. The project was for Barnacle Creek Culvert Replacement, which emerged as a priority need after permitting for a 2018 emergency repair of a failing culvert headwall necessitated a follow-up culvert replacement project starting around 2022. The Barnacle Creek Culvert Replacement is currently under design.

Of the 25 projects proposed for planning, design, and/or construction between 2018 and 2023 under the 2018 SWMP, four have been completed, four are in active construction, three are awaiting construction, seven are under design, six are in planning, and one is inactive due to infeasibility. Of the six projects in planning, three are scheduled to start by 2023, with the remaining three scheduled further out in the future.

Table 2. Proactive Management Strategy Project Summary – Late 2022 Update

SWMP Planned 6-year CIP status ^a	Project Name	Current Status (October 2022)	Notes
DC	25th Ave. NE Flood Reduction and NE 195th St. Culvert Replacement	D	Design: 60% completed, paused for interagency coordination with LFP, WSDOT, and Corps of Engineers
P	Master Plan Update	In Planning	Planning: SWMP update scheduled to be done by 2024
PD	Springdale Ct. NW and Ridgefield Rd. Drainage Improvements	D	Design: Started in 2022, construction scheduled 2025
PDC	10th Ave. NE Stormwater Improvements	D	Design: 90% complete, construction scheduled for 2024

Table 2. Proactive Management Strategy Project Summary – Late 2022 Update

SWMP Planned 6-year CIP status ^a	Project Name	Current Status (October 2022)	Notes
PD	Heron Creek Culvert Crossing at Springdale Ct. NW	D	Design: (Combined with Springdale Ct CIP)
DC	Hidden Lake Dam Removal	C	Construction: Phase 1 active, Phase 2 scheduled 2024
P	25th Ave. NE Ditch Improvements between NE 177th St. and 178th St.	D	Design: 30% complete, construction scheduled 2023
PD	Pump Station 26	C	Construction: Active, scheduled to be done early 2023
PD	Pump Station 30 Upgrades	In Planning	Planned: Design scheduled to start 2023
P	6th Ave. NE and NE 200th St. Flood Reduction Project	In Planning	Planned: Construction scheduled 2028
PDC	Pump Station Misc. Improvements (Linden, Palatine, Pan Terra, 25, Ronald Bog, Serpentine)	C	Construction: Active, scheduled to be done early 2023
C	NE 148th St. Infiltration Facilities	C	Construction: Active, scheduled to be done end of 2022
P	Boeing Creek Regional Stormwater Facility Study	Done	Study completed in 2019
P	System Capacity Modeling Study	Done	Study completed in 2022
PDC	NW 195th Pl. and Richmond Beach Dr. Flooding	In Planning	Planned: Design scheduled to start 2024
P	Stabilize NW 16th Pl. Storm Drainage in Reserve M	In Planning	Planned: Design scheduled to start 2026
P	Storm Creek Erosion Repair (Management Study)	D	Design: Construction scheduled for 2023
P	Climate Impacts and Resiliency Study	Done	Study completed in 2020
P	Boeing Creek Restoration	Inactive/Done	Inactive: Planning determined project to be infeasible
PD	NW 196th Pl. and 21st Ave. NW Infrastructure Improvements	D/C	Design Complete; Construction scheduled for 2022/2023/2024 as SW Small Project
P	18th Ave. NW and NW 204th St. Drainage System Connection	D/C	Design Complete; Construction scheduled for 2022/2023/2024 as SW Small Project
P	NW 197th Pl. and 15th Ave. NW Flooding	Done	Constructed in 2018 as SW Small Project
P	Lack of System and Ponding on 20th Ave. NW	D	Design: Construction in 2023 (under 20 th Ave NW sidewalks project)
P	12th Ave. NE Infiltration Pond Retrofits	D/C	Design Complete; Construction scheduled for 2022/2023/2024 as SW Small Project
P	NE 177th St. Drainage Improvements	In Planning	Planned: Rolled into SW Small Projects Program

a. Implementation status key: P = planning/predesign/study, D = design/permitting, C = construction

Item/Issue: PB-13. Councilmember Roberts asked about sidewalk project revenue coverage

Question: Councilmember Roberts wanted to know whether there will be enough revenues in the Sidewalk Fund to cover the sidewalk projects planned given the current inflationary climate.

Department: Public Works

Final Answer: The concept plans assumed a 4% escalation yearly. This may be low for the current market but over time this may not be too far off. The total program based on the concept plans assumed there would be a surplus of \$4 million, which is available if needed for the initial twelve projects. Staff also will be looking for opportunities to reduce costs and still deliver the sidewalk projects. It's also worth noting that the sales and use tax revenues are currently exceeding the projections used in the analysis which could result in additional revenues to support these projects by offsetting some of the rise in costs.

Item/Issue: PB-14. Councilmember Roberts asked about the cost of a turf field at Shoreview Park

Question: Councilmember Roberts asked how much it would cost to place a turf field in Shoreview Park rather than a grass one.

Department: Administrative Services

Final Answer: Our rough estimate is that it will cost approximately \$1m for sod and \$2m for synthetic turf. The \$2m cost also includes installation costs such as drainage, and collection and treatment of water. The team is working on estimating the lifestyle costs of synthetic and turf maintenance costs over a longer term. We will update this answer when we complete the long-term cost estimates.

Item/Issue: PB-15. Councilmember Pobe asked about Wastewater Financial/Reserve Policies

Question: Councilmember Pobe asked if Wastewater had similar financial policies, like reserve policies, as other funds in the City.

Department: Administrative Services

Final Answer: Wastewater and Surface water have very similar financial policies. The general fund has unique financial policies. The full financial policies for the City, all funds, are found in the [2023-2024 Proposed Biennial Budget and 2023-2028 CIP](#) beginning on page 477. Below is an excerpt of the reserve policies for the general fund and enterprise funds:

Revenue Stabilization Fund

The City will establish a Revenue Stabilization Fund and shall accumulate a reserve equal to thirty percent (30%) of annual economically sensitive revenues within the City's operating budget to cover revenue shortfalls resulting from unexpected economic changes or recessionary periods.

General Fund Operating Reserves

The City shall maintain a General Fund Operating Reserve to provide for adequate cash flow, budget contingencies, and insurance reserves. The General Fund Operating Reserves will be determined as follows:

1. **Cash Flow Reserve:** The City shall maintain a cash flow reserve within the General Fund in an amount equal to \$3,000,000. This is approximately equal to 1.5 months of operating expenditures. The City will review biennially the required cash flow reserve level that is necessary to meet the City's cash flow needs. If it is determined that \$3,000,000 is not adequate, the Finance Director shall propose an amendment to these policies.
2. **Budget Contingency:** The City shall maintain a budget contingency reserve within the General Fund equal to 2% of budgeted operating revenues.
3. **Insurance Deductible Reserve:** The City shall maintain an insurance reserve within the General Fund to be used for potential substantial events that cause damage to the City's fixed assets and/or infrastructure.

Surface Water Utility Fund Reserves

The City shall maintain an operating reserve within the Surface Water Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

Wastewater Utility Fund Reserves

The City shall maintain an operating reserve within the Wastewater Utility Fund an amount equal to no less than 20% of budgeted operating revenues.

The proposed budget is fully compliant with the City's financial policies.