

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Authorizing the City Manager to Execute a Contract with the Center for Human Services in the Amount of \$200,00 for the Youth Outreach Leadership and Opportunities Program
DEPARTMENT:	Recreation, Cultural and Community Services
PRESENTED BY:	Mary Reidy, Recreation and Cultural Services Superintendent
ACTION:	<input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Public Hearing <input type="checkbox"/> Discussion

PROBLEM/ISSUE STATEMENT:

King County Best Starts for Kids (BSK) is a voter approved initiative designed to “help put every baby born and every child raised in King County on a path toward lifelong success.” The City’s Teen Program was awarded \$375,000 over three years in grant funding for the Youth Outreach Leadership and Opportunities (YOLO) program. The City Council approved the acceptance of this grant award at the August 15, 2022, Council meeting. In addition, on November 21, 2022, Council approved \$54,481 of American Rescue Plan Act (ARPA)-dedicated funding to ensure continuation of services for both the YOLO employment program and the Mental Health Therapist services provided through Center for Human Services for youth and teens.

The grant funding provides much needed resources and opportunities at the Shoreline Teen Center and the Ballinger Homes King County Housing Authority complex by providing a mental health therapist at both sites as well as offering and supporting a youth employment program focused on teens connecting teens to services and support in the community. As part of the grant deliverables, the Center for Human Services provides on-site mental health therapy services at the Shoreline Teen Center and the City of Shoreline teen program offerings at Ballinger Homes.

Tonight, Council is being asked to authorize the City Manager to enter into this service contract with the Center for Human Services for the mental health services for youth and teens. The scope of work of the Center for Human Services contract is attached to this staff report as Attachment A.

RESOURCE/FINANCIAL IMPACT:

This 3-year service contract through July 2025 and is funded by the BSK grant award and ARPA-dedicated funding as noted. This grant funded project is scheduled to be completed by August 2025.

RECOMMENDATION

Staff recommends that the Council authorize the City Manager to execute an agreement with the Center for Human Services for \$200,000 to provide mental health therapist services per the Best Starts for Kids grant deliverables for the period January 1, 2023- July 31, 2025.

ATTACHMENTS:

Attachment A – Scope of Work for Center for Human Services – Mental Health Therapist; BSK grant

Approved By: City Manager **JN** City Attorney **MK**

EXHIBIT A
SCOPE OF WORK AND COMPENSATION

Center for Human Services
Contract No. 10552
Term: 2023 - 2025

Scope of Services to be Provided by the Consultant during the term of this agreement: The Consultant shall work in collaboration with the City of Shoreline's Youth and Teen Development Program (YTDP) to implement the King County Best Starts for Kids funded Youth Outreach Leadership and Opportunities (YOLO) program. The YOLO program will provide much needed resources and opportunities in the City of Shoreline's Youth and Teen Development Programs. The program includes an on-site mental health therapist at the City of Shoreline Teen Center and the Ballinger Homes King County Housing Authority complex.

1. **Scope of Work.** As part of this program, the Consultant will provide the following as it related to those program components:
 - a) On-site Mental Health Therapist. The Consultant will employ a mental health therapist that will be embedded into the service delivery teams at both locations. The therapist will "hang-out" with the kids at the Shoreline Teen Center and at the Ballinger Homes OST Program to build rapport with the youth and gently solicit participants in the employment program or other services. The therapist will be a caring adult outside of the youth's families who serves as a role model. After rapport is established, the therapist may introduce the idea of participating in the trainings, and/or screening/assessment to youth who seem to be experiencing behavioral health issues. The therapist may provide on-site individual therapy or group therapy for those who want it, depending on the willingness of the youth. The therapist will also be in the position to refer youth to more intensive treatment or other services if necessary.

2. Program Requirements and Performance Measures.

- a. The Consultant agrees to provide, at minimum, 20 youth direct contact hours per week as agreed upon with YTDP staff monthly.
- b. The Consultant agrees to attend weekly YTDP staff team meetings as well as community partner meetings quarterly.
- c. The Consultant will coordinate with YTDP to develop a monthly work calendar that will outline direct service program hours and administrative time
- d. The Consultant will provide a qualified substitute Mental Health Therapist, pre-approved by YTDP staff, in the event of anticipated or extended leave longer than one week.
- e. The Consultant agrees to submit quarterly reports required by King County Best Starts for kids including relevant client data and program narrative in a timely manner as required by the funder and will coordinate with YTDP staff as needed.

f. **Public Information**

Whenever possible, the City of Shoreline and the Best Starts for Kids Grant program will be recognized in Consultant publications and other informational mediums as a financial supporter of the program.

- i. Interest of Officers, Employees, or Agents: No officer, consultant, elected or appointed official, employee, or agent of the Contractor or Agency who exercises any functions or responsibilities in connection with the planning and carrying out of the Block Grant Program, or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a financial interest or benefit from a CDBG assisted activity, or have a financial interest in any contract, subcontract, or agreement with respect to CDBG assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for one year thereafter.
- ii. Public Information

In all news releases and other public notices related to projects funded under this Agreement, the Contractor shall include information identifying the source of funds as the City of Shoreline and the King County Best Starts for Kids program.

- h. All records required by this agreement shall be retained by the Consultant for a minimum of seven (7) years, unless there is litigation, claims, audit, negotiation, or other actions involving the records, which has started before expiration of the seven-year period. The period of time shall commence on January 1 of the year following the year in which the final invoice was paid.

3. Payments. Consultant will be paid on a reimbursement-based system. 2023-2025 costs are estimated not to exceed \$200,000.

4. Contract Administration.

- a. The Consultant will notify the City, in writing, within ten (10) days of any changes in program personnel or signature authority.
- b. The Consultant's main contact for the day-to-day operations of the program will be Beratta Gomillion.
- c. The City's main contact for the day-to-day contract administration will be Amanda Zollner.
- d. The Consultant will provide the City with a copy of their independent audit, when completed.

5. Reports and Reimbursement Requests. The Consultant shall submit a Billing Voucher and Quarterly Reports.