

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

The purpose of these minutes is to capture a high-level summary of Council's discussion and action. This is not a verbatim transcript. Meeting video and audio is available on the [City's website](#).

Monday, November 28, 2022
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Scully, Deputy Mayor Robertson, Councilmembers Ramsdell, Mork, McConnell, and Roberts

ABSENT: Councilmember Pobe

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Scully who presided.

2. FLAG SALUTE/ROLL CALL

Upon roll call by the City Clerk, all Councilmembers were present except for Councilmember Pobe.

Deputy Mayor Robertson moved to excuse Councilmember Pobe for personal reasons. The motion was seconded and passed by unanimous consent.

3. APPROVAL OF THE AGENDA

The agenda was approved by unanimous consent.

4. REPORT OF THE CITY MANAGER

Bristol Ellington, City Manager, reported on various City meetings, projects, and events.

5. COUNCIL REPORTS

Mayor Scully announced the Severe Winter Shelter in Shoreline is entirely volunteer run and he shared where information can be found to volunteer.

6. PUBLIC COMMENT

The Council heard comments from the public from approximately 7:05 p.m. to 7:11 p.m. Written comments were also submitted to Council prior to the meeting and are available on the [City's website](#).

Charity Mendenhall, Bothell resident, said the COVID Recovery Funds for Human Services has been a great help in the community.

Tom McCormick, Shoreline resident, expressed concern with the public’s ability to provide input on the Hearing Examiner’s recommendation regarding the rezone located at 18821 Aurora Avenue N.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Robertson, seconded, and unanimously carried 6-0, the following Consent Calendar items were approved:

(a) **Approval of Minutes of Regular Meeting of November 14, 2022**

(b) **Approval of Expenses and Payroll as of November 10, 2022 in the Amount of \$5,532,540.91**

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
10/2/22 - 10/15/22	10/21/2022	105074-105293	17975-17985	87116-87125	\$1,064,210.42
10/2/22 - 10/15/22	10/28/2022			WT1299- WT1300	\$117,751.08
10/16/22 - 10/29/22	11/4/2022	105294-105517	17986-17996	87252-87256	\$657,929.45
10/16/22 - 10/29/22	11/9/2022			WT1302- WT1303	\$118,569.50
					\$1,958,460.45

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
11/2/2022	WT1301	\$7,003.94
11/9/2022	WT1304	\$20,063.69
		\$27,067.63

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
11/1/2022	87126	87155	\$774,808.92
11/1/2022	87156	87179	\$115,030.30

		123 void checks for unclaimed	
11/2/2022	property		(\$4,261.10)
11/8/2022	87180	87180	\$79.69
11/8/2022	87181	87181	\$86.86
11/9/2022	87182	87215	\$1,217,589.73
11/9/2022	87216	87248	\$1,322,359.39
11/9/2022	86160	86160	(\$45.71)
11/9/2022	87249	87249	\$45.71
11/9/2022	87250	87250	\$117,204.32
11/9/2022	87251	87251	\$4,114.72
			<u>\$3,547,012.83</u>

(c) Adoption of the 2023 State Legislative Priorities

8. ACTION ITEMS

- (a) Action on Ordinance No. 975 - 2022 Comprehensive Plan Annual Docket Amendments to the Shoreline Comprehensive Plan

Senior Planner, Steve Szafran stated the Comprehensive Plan Docket is a list of six proposed amendments that were collected during 2021. The Planning Commission reviewed the Docket on September 1 and October 6, 2022 and recommends approval of Amendment Nos. 1, 4, and 6, and recommends Amendment No. 5 be studied in 2023-2024 and considered as part of the 2024 Major Update. The Hearing Examiner reviewed Amendment No. 3 on September 27, 2022 and recommends approval.

Deputy Mayor Robertson moved adoption of Ordinance No. 975, which would accept the Planning Commission’s recommendation for amending the Comprehensive Plan as set forth in Amendment Nos. 1, 4 and 6, direct staff to incorporate the study of Amendment No. 5 into the 2024 major update of the Comprehensive Plan, and accept the Hearing Examiner’s recommendation to amend the Comprehensive Plan and the Official Zoning Map as set forth in Amendment No. 3. The motion was seconded.

Mayor Scully reminded Council of the Appearance of Fairness Doctrine and asked if there were any ex parte communications to disclose other than the ones that were disclosed on November 14. There no further ex parte communications disclosed.

There was a question on whether the entire park and ride will go away and who makes the decision on the number of parking spots required at the site. Mr. Szafran responded that the TOD Feasibly Study shows commuter parking will still exist. Whether it’s structured or surface level is still to be determined. Ms. King added that zoning will dictate parking requirements.

The main motion passed unanimously 6-0.

9. STUDY ITEMS

(b) Discussion of Updated Interlocal Agreement (ILA) with the King County Regional Homelessness Authority

Community Services Manager, Bethany Wolbrecht-Dunn introduced King County Regional Homelessness Authority's Sub-Regional Planning Manager, Alexis Mercedes Rinck and announced they will be presenting the updated proposed KCRHA Interlocal Agreement (ILA). The ILA is between Shoreline, Lake Forest Park, Kenmore, Bothell, Woodinville and KCRHA. Council last discussed this agreement on August 15, 2022, and since then staff has worked with all parties to update the ILA to reflect feedback from all the cities. She recapped Council's comments and concerns and reviewed how the ILA has been updated to reflect their feedback. She concluded stating KCRHA is aiming to have this agreement in place by January 1, 2023.

Councilmembers expressed appreciation for all the work that has been done to get to this point. They acknowledged that homelessness is a challenge for our entire region that will not be solved overnight, but establishing this program feels hopeful and will start to make a difference.

Councilmembers had questions about whether the \$1.20 per capita share minimum would increase and why the ILA has a 2026 termination date with automatic renewals thereafter but no budgeting beyond 2026. Ms. Wolbrecht-Dunn replied that the per capita share would not increase, but the amount Shoreline pays could go up if the population increases. Ms. Mercedes Rinck added that there is no budget for 2027 and beyond because it is contingent on the development of a North King County Sub-Regional Plan which will include informed estimates on what it will cost to address homelessness. She said additional language could be added to the ILA to acknowledge future year investments.

It was pointed out that this is not the first attempt at a regional response to homelessness, and the City would want to have an out if the intended results are not being realized. Ms. Wolbrecht-Dunn confirmed there are numerous outs and, if there is a future amendment to the ILA that Shoreline does not like, there is a termination clause that can be used.

Mayor Scully asked if there were any objections to the ILA returning on the Consent Calendar, and after hearing none, he stated it would come back on Consent.

(c) Discussion of the Use of COVID Recovery Funds for Human Services in 2023

Community Services Manager, Bethany Wolbrecht-Dunn, explained the COVID Recovery Funds were made possible through the American Rescue Plan Act Funds. From this, Council reserved \$2,110,000 for human services which has so far resulted in 1.4 FTEs for limited term community support specialists and programs for emergency support, investment in services, and strengthening civic connections. Ms. Wolbrecht-Dunn pointed out some of the impacts of the funding including direct support and agency support. But she stressed that needs remain high, and these services are expected to be needed in the future.

Ms. Wolbrecht-Dunn highlighted the following service recommendations for 2023:

- Maintain programs within the "Investment in Services" category
- Scale back support from Holiday Baskets and additional grocery card programs

- Increase flexible financial support for Shoreline Community Care
- Add support for the Hopelink Food Program
- Support for the Housing Outreach Worker through June 30, 2023
- Carryover funds from the Love Your Community Grant and Hotel Voucher programs into 2023

Questions were asked about the flexible financial support eligibility criteria and on the roadblocks with the hotel vouchers. Ms. Wolbrecht-Dunn said staff is looking to be a partner in the financial eligibility process to be able to bring in their experience. She added that individuals would need to present evidence of a need and income qualification. Responding to the hotel voucher question, she explained an agreement must be made with the hosting hotel and legal challenges need to be worked out in terms of risk management.

A Councilmember expressed a desire for funds to go to organizations that specialize in dispensing funds and who align with the City's values. They asked if the community will be served as intended with the reduction of gift and grocery cards. Ms. Wolbrecht-Dunn said the recommendation was in response to a large increase in requests from Hopelink. It is staff's intention to utilize Hopelink's more advanced infrastructure to meet community needs.

It was asked if funds are still available to broaden the reach of mental health programs for those who have been pulled out of school. Ms. Wolbrecht-Dunn stated there are many opportunities for these programs. Funding is available from the Best Start for Kids Grant and funds have been set aside for potential programs in 2024 along with the funds from the Human Services Strategic Plan.

(d) Discussion of Ordinance No. 976 - Compost Procurement Ordinance Pursuant to ESSHB 1799 for Use of Compost in Public Projects

Administrative Services Director, Sara Lane, stated Ordinance No. 976 will amend Shoreline Municipal Code 2.60 to incorporate changes regarding composting in public projects. She reported that jurisdictions will be mandated to consider and prioritize locally produced compost with possible exceptions for timing and price of its use in a project. Ms. Lane added the use of compost must be reported and the City will provide community education on the value of composting. She stated the changes align with the City's current environmental policies and pointed out the benefits of composting. Jurisdictions are required to adopt a compost procurement ordinance by January 1, 2023 in accordance with RCW 43.19A.

It was asked if this provision has been considered for private projects as well as public. Ms. Lane said she could come back with an answer. A Councilmember expressed a desire to add the topic of reducing food waste to the 2023 Council Strategic Planning Workshop.

10. ADJOURNMENT

At 8:00 p.m., Mayor Scully declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk

DRAFT