

CITY COUNCIL AGENDA ITEM
CITY OF SHORELINE, WASHINGTON

AGENDA TITLE:	Discussion of Ordinance No. 979 – Amending Chapter 2.55 Parks, Recreation and Cultural Services Board of the Shoreline Municipal Code		
DEPARTMENT:	Recreation, Cultural and Community Services (RCCS)		
PRESENTED BY:	Colleen Kelly, RCCS Director		
ACTION:	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Resolution	<input type="checkbox"/> Motion
	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing	

PROBLEM/ISSUE STATEMENT:

Following the last Parks, Recreation and Cultural Services Board recruitment process, the City Council indicated an interest in limiting Board members service to two terms to be in alignment with Planning Commission term limits. The first step in this process is to update the Shoreline Municipal Code (SMC). Staff are recommending that this update also include Board compensation and other minor housekeeping changes that are also needed.

Tonight, Council will discuss proposed Ordinance No. 979, which would provide for these changes. Proposed Ordinance No. 979 is currently scheduled to return to Council for potential action on January 23, 2023.

RESOURCE/FINANCIAL IMPACT:

Proposed Ordinance No. 979 has no financial impact.

RECOMMENDATION

No action is required tonight. Staff seeks Council direction on the proposed amendment to SMC Chapter 2.55 – Parks, Recreation and Cultural Services Board. Staff recommends that Council adopt proposed Ordinance No. 979 when it is brought back to Council for action on January 23, 2023.

Approved By: City Manager **BE** City Attorney **MK**

BACKGROUND

Following the last Parks, Recreation and Cultural Services (PRCS) Board recruitment process, the City Council indicated an interest in limiting service to two terms to be in alignment with the term limits of the Planning Commission. The first step in this process is to update the Shoreline Municipal Code (SMC). Shoreline Municipal Code (SMC) Chapter 2.55 allows for Board members to serve three 4-year terms. Given that this Code Chapter needs to be updated to address Board compensation and the next Board recruitment process is pending, this is a good time to address both term limits and other minor housekeeping changes that are also needed. Proposed Ordinance No. 979 would provide for these changes.

DISCUSSION

Proposed Ordinance No. 979 proposes four updates SMC Chapter 2.55:

1. Replace the word “leisure” with “recreation” and add specific reference to public art.

RATIONALE: The word “leisure” is outdated and does not reflect current programming. In addition, the Board has some specific responsibilities related to Public Art that suggest it should be specifically called out under both the Purpose and the Responsibilities sections.

2. Change the maximum number of four-year terms a board member may serve from three to two.

RATIONALE: This responds to Council’s stated preference and aligns with the term limits for Planning Commissioners. PRCS Board terms are four years in length, so an individual serving two full terms would be on the Board for eight years. The current three term limit allows for twelve years of service. Initial discussion with the PRCS Board regarding this change was met with support.

3. Update the Department administrative support reference to reflect that this responsibility now rests with the Recreation, Cultural and Community Services Department.

RATIONALE: A reorganization of departments that occurred in January 2021 formally created the Recreation, Cultural and Community Services Department; this change would reflect the implementation of that reorganization.

4. Remove the reference to forwarding meeting minutes the City Council.

RATIONALE: This has not been happening in practice and is unnecessary due to the online accessibility of both meeting minutes and meeting recordings.

RESOURCE/FINANCIAL IMPACT

Proposed Ordinance No. 979 has no financial impact.

RECOMMENDATION

No action is required tonight. Staff seeks Council direction on the proposed amendment to SMC Chapter 2.55 – Parks, Recreation and Cultural Services Board. Staff recommends that Council adopt proposed Ordinance No. 979 when it is brought back to Council for action on January 23, 2023.

ATTACHMENTS

Attachment A: Proposed Ordinance No. 979

ORDINANCE NO. 979

**AN ORDINANCE OF THE CITY OF SHORELINE, WASHINGTON
AMENDING CHAPTER 2.25 PARKS, RECREATION, AND CULTURAL
SERVICES BOARD OF THE SHORELINE MUNICIPAL CODE.**

WHEREAS, in 1998, the City Council adopted SMC Chapter 2.55, establishing the Parks, Recreation, and Cultural Services Board (“Board”); and

WHEREAS, SMC Chapter 2.55 sets forth appointment and membership criteria, meeting structure, and responsibilities of the Board; and

WHEREAS, amendments are needed to update terminology, reflect current practices, and establish new term limits;

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF
SHORELINE, WASHINGTON DO ORDAIN AS FOLLOWS:**

Section 1. Amendments to Shoreline Municipal Code Chapter 2.55.

A. SMC 2.55.010 Created – Purpose is amended to read as follows:

The Shoreline parks, recreation and cultural services board is hereby created. The board is to provide additional citizen input on park maintenance and operations, design matters, programs and services in sports, ~~leisure~~ recreation, and cultural activities, including public art, and management of trees located in city-owned public property and in city rights-of-way.

B. Subsection B of SMC 2.55.020 Membership is amended to read as follows:

~~B. Parks~~ Board members shall serve four-year terms; provided, however, that youths appointed to the two age-restricted positions shall serve one-year terms. Terms shall expire on the thirty-first day of March, except youth member terms shall begin on September 1st and expire on June 30th unless the youth member is appointed to an additional term. No ~~parks~~ board member shall serve more than ~~three~~ two consecutive four-year terms, and youth members shall serve no more than four consecutive one-year terms.

C. SMC 2.55.050 Staff Support is amended to read as follows:

Administrative staff support to the ~~parks, recreation and cultural services board~~ shall be provided by the ~~parks and recreation~~ City’s recreation, cultural, and community services department. Written minutes will be required for all meetings.

D. Subsection B and Subsection E of SMC 2.55.060 Responsibilities are amended to read as follows:

B. The ~~full~~ board may make reports and recommendations to the city council concerning parks and recreation plans and policies, maintenance, operation and design of parks, public trees, and program activities in sports, ~~leisure~~ recreation, and cultural services, including public art. The board will make recommendations concerning the acquisition, care, maintenance, utilization and disposition of buildings, property and equipment related to parks programs.

E. The board shall ~~forward meeting minutes to the city council and provide~~ submit to the city council a report providing an annual review of their activities.

Section 2. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and/or the Code Reviser are authorized to make necessary corrections to this Ordinance, including the corrections of scrivener or clerical errors; references to other local, state, or federal laws, codes, rules, or regulations; or ordinance numbering and section/subsection numbering and references.

Section 3. Severability. Should any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance or its application to any person or situation be declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance or its application to any person or situation.

Section 4. Publication and Effective Dates. A summary of this Ordinance consisting of the title shall be published in the official newspaper. This Ordinance shall take effect five days after publication.

PASSED BY THE CITY COUNCIL ON JANUARY 23, 2023.

Keith Scully, Mayor

ATTEST:

APPROVED AS TO FORM:

Jessica Simulcik Smith
City Clerk

Margaret King
City Attorney

Date of Publication: , 2023
Effective Date: , 2023