

CITY OF SHORELINE
SHORELINE CITY COUNCIL
SUMMARY MINUTES OF REGULAR MEETING

The purpose of these minutes is to capture a high-level summary of Council's discussion and action. This is not a verbatim transcript. Meeting video and audio is available on the [City's website](#).

Monday, December 12, 2022
7:00 p.m.

Council Chambers - Shoreline City Hall
17500 Midvale Avenue North

PRESENT: Mayor Scully, Deputy Mayor Robertson, Councilmembers Ramsdell, Mork, McConnell, and Pobee

ABSENT: Councilmember Roberts

1. CALL TO ORDER

At 7:00 p.m., the meeting was called to order by Mayor Scully who presided.

2. FLAG SALUTE/ROLL CALL

Upon roll call by the City Clerk, all Councilmembers were present except for Councilmember Roberts.

Councilmember McConnell moved to excuse Councilmember Roberts for personal reasons. The motion was seconded and passed by unanimous consent.

3. APPROVAL OF THE AGENDA

4. REPORT OF THE CITY MANAGER

Bristol Ellington, City Manager, reported on various City meetings, projects, and events.

5. COUNCIL REPORTS

Mayor Scully reported his attendance to a meeting with the Deputy Secretary of Housing and Urban Development to discuss homelessness efforts. He added that he and Councilmember Mork attended the Hillwood Trail opening.

6. PUBLIC COMMENT

The Council heard comments from the public from approximately 7:05 p.m. to 7:08 p.m. Written comments were also submitted to Council prior to the meeting and are available on the [City's website](#).

Sigrid Strom, Shoreline resident, commented on the Climate Action Plan and conflicts between environmental and economic sustainability.

Peter Vitaliano, Shoreline resident, spoke about the difficulty he's been experiencing trying to get his property in Richmond Beach appraised by the deadline.

7. CONSENT CALENDAR

Upon motion by Deputy Mayor Robertson, seconded, and unanimously carried 6-0, the following Consent Calendar items were approved:

- (a) Approval of Minutes of Regular Meeting of November 21, 2022
- (b) Approval of Expenses and Payroll as of November 23, 2022 in the Amount of \$3,024,735.30

***Payroll and Benefits:**

Payroll Period	Payment Date	EFT Numbers (EF)	Payroll Checks (PR)	Benefit Checks (AP)	Amount Paid
10/30/22 - 11/12/22	11/18/2022	105518-105740	17997-18004	87369-87374 WT1305	\$759,243.00
10/30/22 - 11/12/22	11/22/2022			- WT1306	\$117,648.32
					\$876,891.32

***Wire Transfers:**

Expense Register Dated	Wire Transfer Number	Amount Paid
		\$0.00

***Accounts Payable Claims:**

Expense Register Dated	Check Number (Begin)	Check Number (End)	Amount Paid
11/15/2022	87257	87294	\$833,899.33
11/16/2022	87295	87295	\$1,425.44
11/16/2022	87296	87311	\$77,322.92
11/21/2022	87312	87317	\$25,775.50

11/21/2022	87318	87338	\$169,520.94
11/22/2022	87339	87368	<u>\$1,039,899.85</u>
			<u>\$2,147,843.98</u>

- (c) Authorize the City Manager to Enter Into a Contract with Center for Human Services for 2023 in the Amount of \$170,000 to Provide Family Support Services
- (d) Authorize the City Manager to Enter into a Two-Year Agreement with the Shoreline Lake Forest Park Arts Council in the Amount of \$120,000 for 2023-2024 to Provide Educational, Arts and Cultural Services
- (e) Authorize the City Manager to Enter into a Two-Year Agreement with the Shoreline Historical Museum Contract in the Amount of \$120,000 for 2023-2024 to Provide Educational and Heritage Services
- (f) Authorize the City Manager to Enter Into a Two-Year Contract with Sound Generations for 2023 and 2024 in the Amount of \$191,416 to Provide Programs to Support Health and Social Services at the Shoreline-Lake Forest Park Senior Center
- (g) Authorize the City Manager to Execute an Interlocal Agreement with the King County Regional Homelessness Authority
- (h) Adoption of Ordinance 976 - Compost Procurement Ordinance pursuant to ESSHB 1799 (2022) for Use of Compost in Public Projects
- (i) Authorize the City Manager to Execute an Amendment to the Professional Services Agreement with KPFF Consulting Engineers in the Amount of \$173,935 for the 148th Street Non-Motorized Bridge Project
- (j) Authorize the City Manager to Execute an Amendment No. 8 to the Contract with West Coast Code Consultants for Regulatory Plan Review and Inspection Services for Light Rail Facilities
- (k) Authorize the City Manager to Execute a Contract with the Center for Human Services in the Amount of \$200,000 for the Youth Outreach Leadership and Opportunities Program
- (l) Authorize the City Manager to Execute an Amendment to the Hazardous Trees Removal Services Contract with Treecycle LLC, dba Seattle Tree Care in the Amount of \$40,000

8. ACTION ITEMS

- (a) Action on Resolution No. 504 - Adopting the 2022 Climate Action Plan Update

Cameron Reed, Environmental Services Program Manager, shared that the City has been working to reduce greenhouse gases since 2013. To make good on commitments to the King County Cities Climate Collaboration, Race To Zero campaign, and Comprehensive Plan goals,

the proposed Climate Action Plan (CAP) provides a pathway to meet updated climate action targets. The CAP includes strategies and actions to reduce emissions, increase carbon sequestration and ecosystem health, and increase resilience to climate impacts.

Mr. Reed said staff have been working on updating the CAP for over a year which has included various analyses, assessments, and community engagement efforts. Since CAP was last discussed, edits were made to reflect changes to legislation, add an action to electrify leaf blowers, provide resources to support conversion to electric heat pumps, and acknowledge energy efficiency contributions from the community.

Mr. Reed provided an initial cost analysis of 10 of the highest priority actions. He said staff are continuing to work on scope and cost for additional projects and are tracking grant opportunities to fund them. An implementation matrix is being used to structure the work for these projects and is expected to evolve in the first quarter of 2023. The matrix includes performance indicators that will be reported internally and externally to track the progress of the CAP.

A Councilmember asked how the public can get more information on EnviroStar businesses and the progress of the Climate Action Plan. Mr. Reed stated the list of EnviroStar businesses is available online. He added that the tracking platform is not yet available but is coming soon.

Councilmember Mork moved to adopt Resolution No. 504. The motion was seconded and passed unanimously, 6-0.

9. STUDY ITEMS

(a) Discussion on Parks Bond Projects

Sara Lane, Administrative Services Director, reminded Council that Proposition 1 was approved by voters in February 2022 to allocate \$27.4 million for eight parks and amenity improvements. She stated staff are using a progressive design build methodology to carry out the projects in two phases. The first phase includes design, preconstruction, and basis of design to determine the needs and cost of the projects. Following the basis of design, staff discovered a budget shortfall of \$6.3 million even with the \$3.4 million Council allocated from the general fund. Ms. Lane pointed out about \$5 million in park impact fees will be available at the end of the year and significant fee revenue is anticipated to be collected over the next three years. To address the shortfall staff offered the following options:

Option 1	Option 2	Option 3 (Staff Recommended)
Eliminate 1 spray park (\$1.0M)	Eliminate James Keough or Ridgecrest Park from scope (\$3.0M)	Reallocate Remaining Park Land Acquisition Funds (\$3.4M)
Eliminate field improvements at Shoreview Park (\$1.2M)	Additional General Fund Contribution (\$3.3M)	Eliminate field improvements at Shoreview Park (\$1.2M)

Additional General Fund Contribution (\$4.1M)		Additional General Fund Contribution (\$1.7M)
Total Cost Recovery \$6.3M	Total Cost Recovery \$6.3M	Total Cost Recovery \$6.3M

Ms. Lane said the focus in this process is to make good on commitments to voters and to preserve trees. Staff’s next steps are to incorporate changes based on Council’s direction and continue to meet scheduled milestones. An online open house is available for the public to offer input on the park projects. Ms. Lane will come back to Council in Spring of 2023 with a proposed budget Amendment.

A Councilmember asked for clarification on how \$1.2 million would be recovered by eliminating improvements at Shoreview Park when the allocation for the project was \$1 million. Jeremy Woolley, the progressive design-build Project Manager, explained the \$1.2 million accounts for additional design cost for the Shoreview field.

Deputy Mayor Robertson expressed support for Option 3 to address the budget shortfall. She said she is sorry cuts must be made but tOption 3 provides for a better balance of neighborhood enhancements across the City. And with park impact fees coming in, the City will be able to acquire more parkland in the future. Councilmember McConnell agreed and stated the elimination of improvements at Shoreview Park is not a complete elimination. Mayor Scully commented that the Shoreview field is usable at this time and reprioritizing it would be in the best interest of equity.

Ms. Lane said staff would come back with a Budget Amendment in the spring.

10. EXECUTIVE SESSION: Property Acquisition - RCW 42.30.110(1)(b)

At 7:35 p.m., Mayor Scully recessed into an Executive Session for a period of 20 minutes as authorized by RCW 42.30.110(1)(b) to consider the selection of a site for acquisition by lease or purchase. He stated that Council is not expected to take action following the Executive Session. Staff attending the Executive Session included Bristol Ellington, City Manager; John Norris, Assistant City Manager; Nathan Daum, Economic Development Manager, and Margaret King, City Attorney. Mayor Scully announced that Councilmember McConnell will recuse herself from the Executive Session. Councilmember McConnell left the meeting at 7:35 p.m. The Executive Session ended at 7:51 p.m.

11. ADJOURNMENT

At 7:51 p.m., Mayor Scully declared the meeting adjourned.

Jessica Simulcik Smith, City Clerk